

CITY HALL, SALISBURY, MARYLAND - JANUARY 4, 1939

The Mayor and Council met in regular session at the City Hall on Wednesday, January 4, 1939, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. Motion made and passed that Chief Holland's weekly reports of December 25 and 31, respectively, be received and filed.

3. Motion made and passed that Building Inspector be instructed to view site for a proposed street light at Roger Street and Lincoln Avenue, as requested by Mr. Bozman, and render a report to the Mayor and Council at their next regular meeting.

4. Motion made and passed that City Engineer be authorized to make a preliminary survey on the grades of the existing walks leading from the premises to the street on Camden Avenue, between South Boulevard and the City Limits, preparatory to the City Solicitor drawing the necessary releases.

5. Motion made and passed that Building Inspector's Report for December be received and filed.

6. Motion made and passed that report of Plumbing Inspector, covering the period from March 1, 1938 until January 1, 1939, together with Monthly Report for December, 1938, be received and filed.

7. Motion made and passed that Building Inspector be authorized to have the Eastern Shore Public Service Company install one street light at the intersection of Evergreen Avenue and North Pinehurst Avenue: 517 feet of wire at \$0.019 per foot, or a total of \$9.82; one (1) 100 c.p. light, \$13.00; total cost for cable and light, \$22.82.

8. Motion made and passed that City Engineer be authorized to purchase 200 barrels of cement from Farmers and Planters Company at the rate of \$2.38 per barrel, delivered to Mill Street Siding, Salisbury, Maryland. This order was pursuant to instructions issued at a special meeting of the Mayor and Council held on November 10, 1938, in which the City Engineer was authorized to divide cement purchases among the various dealers in Salisbury.

9. The City Engineer presented a request from Doctor J. Howard Byron regarding construction of a 2-inch water main on Riverside Road in order to serve his property located outside of City Limits. City Engineer presented an estimate in the amount of \$292.88 involving the construction of 445 linear feet and suggested that the following water rates apply:

Ready-to-Serve Charge, including Meter Service for 1" Meter,
..... \$18.00 per year

Meter Rates:

30¢ per 1,000 gallons first 100,000 gallons per month
25¢ per 1,000 gallons second 100,000 gallons per month
20¢ per 1,000 gallons for all in excess of first 200,000 gallons
per month

Minutes of Mayor & Council Meeting
Page 2
January 4, 1939

Motion made and passed that City Engineer be authorized to submit this proposition to Doctor Byron.

10. Motion made and passed that City Engineer be authorized to extend water and sewer mains for a distance of one hundred feet (100') on Filmore Street in order to furnish facilities to the Church of the Nazarene.

11. Motion made and passed that Mr. Roland Cahall be employed as Custodian of the Willow Street Storage Yard for the period during the construction of the present water and sewer projects, at a salary of Twelve Dollars (\$12.00) per week, payable from Construction Funds. ✓

12. Motion made and passed that City Solicitor be authorized to draw an ordinance, regulating speed of vessels or other water craft on the Wicomico River within the corporate limits of Salisbury.

13. Motion made and passed that Ordinance No. 370, establishing building lines on the North and South sides of Meadow Street, between Camden Avenue and the Salisbury Boulevard, be introduced, posted and passed for first reading.

14. Motion made and passed that Voucher Nos. 10,652 to 10,699, inclusive, be passed for payment. ✓

15. Motion made and passed that P.W.A. Voucher No. 28 be passed for payment. ✓

There being no further business, meeting adjourned at 11:00 P.M.

John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

Jan. 3, 1939

The Mayor & Council
Salisbury, Maryland

Gentlemen:-

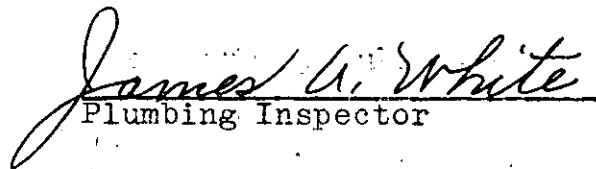
I wish to submit the following report showing scope of work covered by the Plumbing Division of the Water Department from November 30, 1938 to December 31, 1938.

Report for month of December 1938

- 25 - Plumbing Permits issued.
- 14 - New Sewer Connections.
- 12 - New Water Connections.
- 3 - Permits to change location of fixtures. - No charge.
- 21 - Additional Fixtures.

During the month of December \$47.00 was collected for plumbing permit fees.

Respectfully submitted,


Plumbing Inspector

EASTERN SHORE PUBLIC SERVICE COMPANY

GENERAL OFFICES

SALISBURY, MARYLAND



December 30, 1938

Mayor & City Council
Salisbury, Maryland

Attention of: Mr. Hastings

Dear Sir:

This is to advise you about the street light at the intersection of Evergreen Avenue and North Pinehurst Avenue. It will be necessary to install 517 feet of wire at \$.019, which is \$9.82 and \$13.00 for a 100 C. P. street light, which makes a total of \$22.82.

Hoping this is satisfactory, I remain

Yours truly,

W. N. Keys
District Manager

sem/

CITY HALL, SALISBURY, MARYLAND - JANUARY 6, 1939

The Mayor and Council met in special session at 8:00 P.M. Friday, January 6, 1939, with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. This meeting was called to meet a delegation consisting of Messrs. Ernest Turner, Dr. Byron, George P. Chandler, James Larmar, James Betts, Guy Snow, Denmead Kolb, Dr. Willin and Dr. Cohen, in order to discuss the possibility of extending an 8-inch water main on Riverside Drive, from the Corporate Limits to the Maryland Tuberculosis Sanatorium.

2. The City Engineer presented cost estimates and data on proposed extension in which the Property Owners' cost would be approximately \$5,800.00. The City Engineer further stated that this contribution could be reduced in the amount of approximately \$600.00 provided the following items could be deleted; namely, 4 hydrants and gate valves, asphalt road replacement, administrative, engineering and inspection costs.

A general discussion was held and Doctor Cohen stated, unofficially, that he thought the State of Maryland would contribute up to \$3,000.00 as their share of the cost. This was followed by a discussion of front foot charges for construction cost, and an alternate method involving tapping charges, but no definite decision was reached.

The Mayor and Council advised the Property Owners that a decision in the matter must be reached in a very few days as the Government may withdraw the residue of the allocated Grant funds, which would make it impossible to construct this extension for the sum of \$5,800.00.

X 3. Motion made and passed that the Salisbury By-Pass Committee be authorized to notify the State Roads Commission that the alternate route of a proposed State Highway, from E. Main Street to Wilson Street, as shown in red lines on the State Roads Commission's plan, has been unanimously approved by the Mayor and Council and, further, that the Committee request the State Roads Commission to make a survey along the alternate route as expeditiously as possible.

There being no further business, meeting adjourned at 11:00 P.M.

John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - JANUARY 9, 1939

The Mayor and Council met in regular session at the City Hall on Monday, January 9, 1939, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen: John E. Morris, Werner T. Gardner, Hilary M. Taylor, and William W. Dixon. Absentee: Mr. Virgil Hitchens.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. Motion made and passed that Chief Holland's Monthly report for the month of December, together with Parking Violation Report for December, and Weekly report of January 7, be received and filed.

3. Motion made and passed that Building Inspector be authorized to notify the Eastern Shore Public Service Company to install one (1) street light at the foot of Roger Street and Lincoln Avenue on Pole No. 335-H; total cost to the City, Thirteen Dollars (\$13.00) per year.

4. At 8:00 P.M. the City Engineer presented sealed bids for furnishing approximately four thousand (4,000) cubic yards of Clay Gravel for use in connection with the WPA Street Program. The following bid was received:

<u>Name</u>	<u>Address</u>	<u>Unit Bid</u>
John W. Shockley	RFD, Salisbury	\$0.115

5. Motion made and passed that City Engineer be authorized to award contract for furnishing Clay Gravel to John W. Shockley (Blackwater Pit) at the rate of eleven and one-half cents (\$0.115) per cubic yard. All material to be in accordance with City Engineer's specifications.

6. At 8:15 P.M. the City Engineer presented sealed bids for hauling Clay Gravel from John W. Shockley's Farm (Blackwater Pit) to job sites, within the corporate limits of Salisbury, for use on streets in connection with WPA Street Program. The following bids were received:

<u>Name</u>	<u>Address</u>	<u>Unit Bid</u>	<u>Total Bid</u>
Irving Pryor	Salisbury	\$0.48	\$1,920.00
James C. Lokey	Salisbury	0.495	1,980.00
Donald Bowden	Salisbury	0.48	1,920.00

In view of the fact that two bids were identical, the Council suggested that the two low bidders reach an agreement among themselves. Messrs. Bowden and Pryor agreed that if the Mayor and Council selected the successful bidder by lot, the arrangement would be satisfactory-- it being understood that the two low bidders were to share in the contract. The successful bidder drawn by lot was Mr. Irving Prior of Salisbury and a motion was duly made and passed that a contract for hauling approximately four thousand (4,000) cubic yards of Clay Gravel, from Blackwater Pit to job sites in Salisbury, be awarded to Irving Pryor on the basis of forty-eight cents (\$0.48) per cubic yard, with the understanding that he was to share the job with the identical bidder, namely, Donald Bowden. All hauling under this contract to be in accordance with City Engineer's requirement by letter dated

Minutes of the Mayor & Council Meeting

Page 2

January 9, 1939

January 3, 1939, entitled "re: Streets--Surfacing Materials", and further a copy of this letter be attached to these minutes.

7. Messrs. Ralph Grier, Alfred T. Truitt and Richard B. Sheridan, of the Salisbury Housing Authority, appeared before the Mayor and Council and presented the views expressed by various individuals at a meeting held in the City Hall on Saturday, January 7, 1939.

8. Motion made and passed that Ordinance No. 369, approving a Cooperation Agreement between the Mayor and Council of Salisbury and the Housing Authority of the City of Salisbury, be introduced, posted, advertised (in a local newspaper, publication issues of January 10, 13, 14 and 16, respectively, stating that a public hearing will be held in the Circuit Court Room of the Wicomico Court House, at 8:00 P.M., Tuesday, January 17, 1939), and passed for first reading.

9. Motion made and passed that City Engineer be authorized to write a letter to the State Roads Commission confirming the approval of an alternate route of an extension of the Salisbury Boulevard--By-Pass, from Main Street to Wilson Street, as shown in red lines on the State Road Commission's plan.

10. Mr. Ernest O. Wheatley, representing The Salisbury Chamber of Commerce, Incorporated, appeared before the Mayor and Council requesting advice as to the City's participation in the rental of a central public parking lot. The Mayor and Council discussed the proposition at length and requested Mr. Wheatley to contact Members of the Chamber of Commerce and determine the amount that they would contribute for this purpose and render a report to the Mayor and Council at an early date.

11. Mr. C. L. Dickinson, of the City Traffic Commission, appeared before the Mayor and Council with written recommendations, dated January 9, 1939 (a copy of which is attached to these minutes), and action on these recommendations was taken as follows:

- (a) Motion made and passed that City Solicitor be authorized to prepare an ordinance authorizing the changing of parking meters on Calvert and E. Main Streets so that a period of two hours for five cents will be permitted in lieu of the present one hour for five cents.
- (b) Motion made and passed that the parking limit for parking on the South side of E. Church Street; to North side of Broad Street; the East side of North Division Street (Church to Fitzwater Streets); both sides of Poplar Hill Avenue (Church to Old Water Street); the West side of Bond Street; and the South side of Circle Avenue; be changed from one hour parking limit to two hours parking limit.
- (c) Motion made and passed that the parking restriction on the East side of North Division Street, between Calvert and Church Streets, be changed from ten (10) minute parking to "No Parking--Loading and Unloading Only".

Minutes of the Mayor and Council Meeting

Page 3

January 9, 1939

- (d) Motion made and passed that a space to accommodate about three (3) cars be designated on Market Street, opposite Leighton Moore's property, be limited to one hour parking and also that signs be erected allowing no parking from that point to corner of Camden Street.
- (e) Motion made and passed that a mushroom-type street marker, decorated with a reflector glass, be anchored at the intersection of Salisbury Boulevard and E. Main Street in order to permit traffic to keep to the right and eliminate corner cutting. (Approval for this installation was obtained from Mr. P. A. Morison, District Engineer of the State Roads Commission.)
- (f) Motion made and passed that for a distance of fifty feet South and forty feet North, measured from the peak of the curve on the East side of North Division Street, between Broad and Chestnut Streets, that the curb be painted red and, further, signs be erected with a legend containing "No Parking Between Signs".

12. Mr. John S. Reaves appeared before the Mayor and Council and presented a plat showing two proposed streets: one running parallel with South Park Drive, East of Bennett Avenue; and the other street running parallel with Bennett Avenue and East thereof; for acceptance by the Mayor and Council. The City Engineer stated that the streets were acceptable provided that the intersection of Bennett Avenue and South Park Drive was widened using a 40' to 50' radius so as to remove a potential traffic hazard. Mr. Reeves agreed to submit a new plat, which would remove the objection of the City Engineer. The Mayor and Council deferred approval on this matter, pending the submission of a revised plat.

13. Mr. Lex Grier appeared before the Mayor and Council stating that in his verbal conversation with the Dual Automatic Parking Meter Company of Oklahoma City, Oklahoma, that they were agreeable to changing the basis of payment on the parking meters, for revenues received to sixty-six and two-thirds per cent (66-2/3%) of all receipts to be mailed to them, in lieu of the seventy-five per cent (75%) of all receipts, as noted in existing contract between the Mayor and Council of Salisbury and the Dual Automatic Parking Meter Company.

14. Chief N. H. Holland presented to the Mayor and Council parking ticket No. 140 given to Mr. Leon Alfred, stating that there had been no parking signs erected to the effect that this was a restricted area. The Mayor and Council reviewed the complaint on the above ticket and motion was duly made and passed that Mr. Alfred be excused.

15. Mr. Thomas Parker, Jr., Deputy Clerk, presented to the Mayor and Council parking tickets 198 and 216. Motion was duly made and passed that ticket 198, given to Lewis Morgan & Son Company, and ticket 216, given to Delaware car No. 28-944, be excused.

Minutes of the Mayor & Council Meeting

Page 4

January 9, 1939

16. At 9:30 P.M. the City Engineer presented bids, which were received over the telephone on January 7, 1939 by Richard Cooper of the Engineering Department, for four (4) tires and tubes for the Engineering Car, money for which was allocated in the Budget for the present fiscal year. The following bids were received:

<u>Name of Company</u>	<u>Total Bid</u>
Firestone Service Stores, Inc.	\$ 49.86
Goodyear	60.00
Goodrich Silvertown Stores	60.00
Taylor Oil Company	66.48

17. Motion made and passed that the City Engineer be authorized to purchase four (4) No. 1 Grade, Tires and Tubes from the Firestone Service Stores, Incorporated, for installation on the Engineering Department's Car, for the sum of Forty-nine Dollars and eighty-six cents (\$49.86). ✓

18. Motion made and passed that Carlton O. Wootten, Foreman of the Water Department, be temporarily transferred to "Inspector" on the Waterworks Project, to be constructed under PWA Docket Md.1091-2-F, and, further, that his salary for the duration of the Project be Forty Dollars (\$40.00) per week, payable from PWA Funds, which is the salary approved by the Federal Emergency Administration of Public Works for Inspection Classification on the Sanitary Sewer and Water Main Project at Salisbury. The Public Works Administration, in a letter dated 12-30-38 addressed to the City Engineer, stating that a forty-five per cent (45%) Grant would be paid on this salary. ✓

19. Motion made and passed that the City Treasurer be authorized to draw a voucher in the amount of One Dollar and Seventy Cents (\$1.70) for water rent paid in advance by Mrs. Mildred S. Menut for property located on West Lehigh Avenue, due to the property being transferred to a new owner as of November 28, 1938 and her bill being paid to January 1, 1939. *ck. for \$1.70 paid by Mr. Longfellow owner Jan. 2/9/39, to refund overpayment. No check drawn by Mayor & Council.* ✓

20. Motion made and passed that Mayor Arthur W. Boyce be authorized to execute an agreement, in duplicate, with The Pennsylvania Railroad, regarding the construction of a cast iron water main under the B and E tracks at Hammond Street, substantial details of which are shown on a plat prepared by the City Engineer under date of September 24, 1938, noted as City Drawing No. W-1.

21. Motion made and passed that Mayor Arthur W. Boyce and Mr. John E. Morris be authorized to execute four (4) additional copies of Sponsor's Certificate and Agreement under Sponsor's Proposal No. 29, pertaining to the completion of Property Maps, Codification of City Ordinances, and the Establishment of a Filing System for Cancelled Bonds. Note: This application was originally submitted to the office of Brady J. Dayton, Works Progress Administration, on December 19, 1939.

22. The City Engineer presented a request from Doctor Harry Biron in which the residents of Riverside Road requesting the waiving of Administrative, Inspection and Engineering fees, in the amount of \$783.36 pertaining to the construction of an 8-inch cast iron Water Main on

Minutes of the Mayor and Council Meeting

Page 5

January 9, 1939

Riverside Drive, from the Corporate Limits to the Maryland Tuberculosis Sanatorium. The Mayor and Council discussed this matter and a motion was duly made and passed that the City Engineer be authorized to notify this group of citizens that the City would charge only the actual Inspection, Administrative and Engineering Costs during the construction of this particular project.

23. Motion made and passed that City Engineer be authorized to extend a present contract with the Pocahontas Coal Company for furnishing and delivering Slag, to be used in connection with the Works Progress Administration Street Program, for approximately one hundred and seventy (170) tons, at the rate of Two Dollars and Twelve Cents (\$2.12) per ton, delivered to Willow Street Storage Yard.

24. Upon recommendation of Councilman Taylor, motion was made and passed that Branch Street be given the name of Penn Street and that Byrd Street be designated as East and West Byrd Street.

25. Motion made and passed that Ordinance No. 371, regulating speed of vessels, or other water craft, on Wicomico River, within the corporate limits of Salisbury, be introduced, posted and passed for first reading.

26. Motion made and passed that Vouchers 10,700 to 10,741, inclusive, be approved for payment.

27. Motion made and passed that PWA Vouchers 27, 29 and 30, respectively, be approved for payment.

Motion made and passed that meeting adjourn at 12:00 Midnight, there being no further business.

John E. Morris, President of Council

Thomas Parker, Jr., Deputy Clerk

Phillip Brothers
Waller Paving Company
A. P. Isakson
Irving Pryor
Hannaman-Burroughs
James Lokey
Pocahontas Coal-Co.
Paul Downing

January 3, 1939

re: Streets--Surfacing Materials

Gentlemen:

Sealed proposals, in duplicate, on delivering approximately 4,000 cubic yards of Clay Gravel, from the Black Water Pit located on the John Shockley Farm near Hebron, to designated points on streets within the corporate limits of Salisbury, will be received by the Mayor and Council at the City Hall, Salisbury, Maryland, until 2:00 P.M. Monday, January 9, 1939.

Under the terms of this contract, the Works Progress Administration will furnish and pay for all necessary labor required to load the trucks at the clay gravel pits. The WPA Regulations further state that hours of work will be limited to thirty-five (35) hours per week and all hauling of material will be governed accordingly.

GENERAL PROVISIONS

1. All trucks used in hauling material must have "dump" bodies.
2. No bid will be considered unless the Contractor is in a position to furnish at least six, or more, trucks on this project. The Contractor shall deliver to job sites in Salisbury at least one hundred (100) cubic yards of clay gravel per working day (8-hrs.).
3. The Contractor will be required to begin delivery of materials under this contract within five days after written notice is given to proceed by the Engineer. The Contractor expressly agrees to have equipment in service throughout the entire schedule of working hours as adopted by the Works Progress Administration. All work under this contract must be completed within forty-five (45) days from the date of authorization by the Engineer. The Engineer reserves the right to grant an extension of time beyond thirty (30) days if in his opinion the Contractor progresses with the work in a satisfactory manner.
4. All bids to be submitted on a cubic yard basis and shall include hauling from the pits to the job sites and the dumping of materials in stock piles along streets within the corporate limits of Salisbury, and/or the Willow Street Storage Yard, as designated by the Engineer.

January 5, 1939

5. The Mayor and Council reserve the right to increase or decrease the quantity (4,000 cubic yards) by the amount of fifteen per cent (15%). In case the amount or quantity is increased, the Contractor shall not be entitled to any increased compensation over and above the unit price bid. In case the amount or quantity is diminished, the Contractor shall not have any claim for damages or for anticipated profits.
6. The Engineer will furnish to the successful bidder, a schedule of deliveries to designated locations within the corporate limits of Salisbury. This schedule shall be adhered to in all respects.
7. In case of inclement weather, the Engineer reserves the right to suspend all operations and, further, if the Works Progress Administration fail to furnish sufficient labor, or for any reason terminates the project, the Mayor and Council reserve the right to discontinue all work under the contract and make payment to the Contractor on a cubic yard basis in accordance with the Contractor's unit bid price for all materials delivered to the date of termination or suspension.
8. The Mayor and Council reserve the right to reject any and all bids and to waive technicalities insofar as their interest are concerned.

METHOD OF PAYMENT

- a. Payment will be made to the bidder who is awarded the contract, at the unit bid price shown on the proposal accepted by the Mayor and Council for delivery of the materials specified, on the 10th day of the month following the one in which the materials are received, provided that all such materials shall have been delivered as required by the Engineer.

If there are any questions concerning this matter, please get in touch with the writer at the earliest possible date.

Very truly yours,

CG:VD

City Engineer

January 11, 1939

re: Streets--Surfacing Materials
Clay Gravel

Mr. Irving Pryor
Salisbury
Maryland

Dear Sir:

With reference to bids received by the Mayor and Council on January 9, 1939 regarding the hauling of approximately 4,000 cubic yards of Clay Gravel from "Blackwater Pit", on the John W. Shockley Farm, to streets within the corporate limits of Salisbury, I wish to advise that this contract was awarded to you (subject to provisions of City Engineer's letter dated January 3, 1939), at the rate of forty-eight cents (\$0.48) per cubic yard, with the understanding that the hauling of materials required under this contract be divided between you and Mr. Donald Bowden due to identical bids. This arrangement was, of course, agreed upon by you and Mr. Bowden prior to the award of the contract in the presence of the Mayor and Council of Salisbury at their meeting held in the City Hall on January 9.

As you will recall, the Mayor and Council drew by lot the successful contractor and under these circumstances all bills for hauling this material shall be presented in the name of "Irving Pryor" and the Mayor and Council will make payment accordingly.

Please advise when you will be in a position to proceed with this work so that we can complete our arrangements regarding the necessary labor for excavating the Clay Gravel and loading same in your trucks.

Very truly yours,

C. E.

CC:VD

City Engineer

cc: Mr. Donald Bowden
Salisbury
Maryland

EASTERN SHORE PUBLIC SERVICE COMPANY

GENERAL OFFICES

SALISBURY, MARYLAND



January 9, 1939

Mayor & City Council
Salisbury
Maryland

Attention of: Mr. Hastings

Dear Sir:

Relative to the street light which you asked a price for located at the foot of Rogers St. and Lincoln Avenue on pole #335H, it will be necessary for us to extend our street circuit and the price of this light will be \$13.00.

I would appreciate erecting same on receipt of an order for same.

Yours truly,

W. N. Keys
District Manager

wmk/sem

CITY TRAFFIC COMMISSION

W. TRACY HOLLAND, CHAIRMAN
C. L. DICKINSON
DONALD H. BAYSINGER

EX-OFFICIO MEMBERS

ARTHUR W. BOYCE, MAYOR
JOHN E. MORRIS, PRESIDENT COUNCIL
N. H. HOLLAND, CHIEF OF POLICE
CLARKE GARDNER, CITY ENGINEER

City of Salisbury

MARYLAND

January 9, 1939.

Honorable Mayor & Council,
City Hall.

Gentlemen:

The Traffic Commission respectfully recommends and submits for your consideration the following:

1st. That, the parking meters on Calvert and East Main Streets be changed to allow two hour parking instead of one hour for five cents. Necessary changes to be made by the Dual Parking Meter Company.

Amend
~~2nd. That, the limitation on parking on the North side of West Church Street from Saint Peters to Mill and on the North side of Camden Street from South Division Street to Market; be extended to one hour.~~ *Amend*

3rd. That, the limitation on parking on the South side of East Church Street; the North side of Broad Street; the East side of North Division Street, from Church Street to Chestnut; both sides of Poplar Hill avenue, from Church to Old Water Street; the West side of Bond Street, and the South side of Circle Avenue be extended to two hours.

4th. That, the restriction on the East side of North Division Street from Calvert to Church Streets be changed from ten minutes parking to "No Parking Load and Unload Only."

5th. That, a space to accommodate about three cars be provided, off against raised curb, on Market Street opposite Layton Moore's, limited to one hour parking and also signs be erected designating no parking from that point to corner of Camden Street.

CITY TRAFFIC COMMISSION

W. TRACY HOLLAND, CHAIRMAN
C. L. DICKINSON
DONALD H. BAYSINGER

EX-OFFICIO MEMBERS

ARTHUR W. BOYCE, MAYOR
JOHN E. MORRIS, PRESIDENT COUNCIL
N. H. HOLLAND, CHIEF OF POLICE
CLARKE GARDNER, CITY ENGINEER

City of Salisbury

MARYLAND

6th. That, a mushroom type street marker, decorated with reflector glass be anchored at the intersection of the By Pass and East Main Street, to cause traffic to keep to the right and eliminate corner cutting. Approval for same having been obtained from Pat Morrison of the State Road Commission.

7th. That, for a distance of fifty feet South and forty feet North measured from the peak of the curve on the East side of North Division Street between Broad and Chestnut Streets, the curb be painted red and signs erected bearing, "No Parking Between Signs."

Signed

W. Tracy Holland Chairman
W. Tracy Holland.

C. L. Dickinson
C. L. Dickinson.

Donald H. Baysinger.

Clarke Gardner (Approved except item #1)
Clarke Gardner.

N. H. Holland
N. H. Holland.

CITY HALL, SALISBURY, MARYLAND - JANUARY 13, 1939

The Mayor and Council met in special session on Friday, January 13, 1939, at 8:30 P.M. in the City Hall, Salisbury, Maryland, with the following present: Councilmen Morris, Taylor and Dixon. Absentees: Mayor Boyce and Councilmen Gardner and Hitchens.

This meeting was called at the request of Doctor Biron and Mr. Ernest Turner, Property Owners residing along Riverside Drive, in regards to a proposed Water Main Extension along Riverside Drive from the City Limits to the Maryland Tuberculosis Sanatorium. The following Property Owners were present: Doctor Biron, Doctor Cohen, and Messrs. Ernest Turner and Perry White.

1. The City Engineer presented a revised cost estimate of the Project, deleting three valves and hydrants (as requested by the Property Owners), and also revised figures on Engineering, Administration and Inspection Costs. The revised estimate, based on contract prices of A. Stanley Mundy & Company's bid under PWA Docket Md.1091-2-F, are as follows:

Item	Description	Unit Price	Total
1	4200 lin.ft. 8" C.I. Pipe in place	\$ 1.80	\$7,560.00
2	300 lin.ft. 6" C.I. Pipe in place	1.32	396.00
3	6 - 6" Gate Valves in place	26.00	156.00
4	3 - 8" Gate Valves in place	38.00	114.00
5	5 - 5" Hydrants in place	67.00	335.00
6	2.8 Tons Class D Fittings in place	160.00	448.00
9	1400 sq.yds. Macadam Road Replacement	0.36	504.00
			<u>\$9,513.00</u>
	Administrative, Engineering & Inspection Costs		255.00
	TOTAL ESTIMATED COST OF PROJECT		<u>\$9,768.00</u>

Note: Property Owner's Contribution (55% of Total Cost) \$5,372.40
PWA Grant (45% of Total Cost) 4,395.60

2. Doctor Cohen, representing the Maryland Tuberculosis Sanatorium, stated that the State would participate in the cost of the extension in the amount of Three Thousand Dollars (\$3,000.00), subject to an agreement being drawn between, and approved by, the Board of Managers of the Maryland Tuberculosis Sanatorium, and The Mayor and Council of Salisbury, in which the Mayor and Council will charge any and all property owners--exclusive of the owners now making a deposit--the following charges for connecting to said main between the limits of the Turner Property and the Sanatorium; it being understood that the tapping charges collected by the Mayor and Council would be refunded to the State until such time as this area, or any part thereof, is taken into the City Limits, at which time no charges would be made for connecting to this water main:

A Minimum Charge of One Hundred Dollars (\$100.00) per tap, not to exceed a front footage of one hundred feet (100'), with an additional charge of One Dollar (\$1.00) per front foot for all property in excess of one hundred feet (100') frontage, with the understanding that this shall be construed in the following manner; viz: for example, if a property holder owns from 100' to 1,000', or more, and only builds one

Minutes of Mayor & Council's Special Meeting

Page 2

January 13, 1939

dwelling, structure, or otherwise, a frontage of 100', or up to what may be deemed, in the opinion of the Mayor and Council, a reasonable frontage for a lot, will be the basis for the charges. It was also agreed and understood that any and all deposits made by the State, including all tapping fees, will bear no interest charges.

The matter of metered water rates for the Sanatorium was discussed but no definite action was taken by the Council.

3. Motion made and passed that City Solicitor be authorized to prepare an agreement, between the Mayor and Council of Salisbury and the Board of Managers of the Maryland Tuberculosis Sanatorium, incorporating the above details.

4. Regarding that portion of the Water Main Extension, between the City Limits and the Turner Property, Mr. Turner submitted the following memorandum in which the Property Owners agreed to subscribe the following amounts towards defraying the cost of the extension between the aforesaid limits:

Lamar Corporation,	\$1,000.00
James Betts,	300.00
Ernest Turner,	300.00
Perry White,	100.00
Marion Smith,	100.00
Richard Porter,	100.00
Lee Hayman,	100.00
Guy Snow,	106.00
Doctor Biron,	146.00

Note: The above Property Owners also agreed to the following metered water rates and ready to serve charges, which includes the maintenance of meters and service lines, located within the public roadway limits of Riverside Drive:

(a) Ready to Serve Charge for 1" Meter, \$18.00 per annum

(b) Schedule of Metered Water Rates:

First 100,000 gallons of Water Consumed per month @ 30¢ per 1M gals.
Second 100,000 gallons of Water Consumed per month @ 25¢ per 1M gals.
All Water consumed over 200,000 gallons per month @ 20¢ per 1M gals.

Note: The above rates for water consumed through a meter are in addition to the Ready to Serve charges for each dwelling unit constructed and connected.

5. Motion made and passed that the City Engineer be authorized to prepare and submit the necessary documents for this water main extension to the Public Works Administration and to the Contractor, A. Stanley Mundy & Company, Inc., for approval--it being explicitly understood that all funds from the various property owners and from the Board of Managers of the Maryland Tuberculosis Sanatorium must be deposited with the Mayor and Council prior to construction.

Minutes of Mayor & Council's Special Meeting

Page 3

January 13, 1939

6. Motion made and passed that the City Engineer be authorized to forward official notices to the various property owners and to the Board of Managers, naming a date on which the Property Owners' share of the cost must be deposited with the Mayor and Council.

7. After a brief discussion, members of the Council decided to reply to Mayor Boyce's statements, as published in The Salisbury Advertiser issues of January 5 and 12. A statement was dictated and authorized published in the next issues of the Salisbury newspapers and, further, upon motion duly made and passed, a copy of this statement be attached to these minutes.

8. There being no further business, meeting adjourned at 12:00 Midnight.

Mr. John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

In their issue of January 5, 1939, the Salisbury Advertiser newspaper printed a statement purported to have been given to it by Mayor Arthur W. Boyce. This statement and news items contained so many erroneous statements of fact representatives of the Council, with other city officials, met with the publishers and the Mayor and produced the official city records, including cancelled payroll checks, that they might be checked with the Mayor's statement and show in what respects his statement was false.

The newspaper, in its issue of January 12, printed a correction of a number of the items contained in the previous newspaper article, particularly those pertaining to the previously alleged salary increases. In the same article, nevertheless, Mayor Boyce inserted a statement saying "I feel I have nothing to retract or add to" the erroneous statement of the previous week.

Tonight (Friday) the Council was asked to call a special meeting with property owners regarding extension of the water system. Mayor Boyce was notified but did not attend. Before adjournment, the Council discussed the Mayor's charges in the Advertiser and decided to issue this statement correcting the inaccuracies of the Mayor's statement, with the request that it be published in the next issues of the Salisbury newspapers. This is done to acquaint the public with the true and accurate facts.

Mayor Boyce admits "a perfect memory" of all the transactions of the City's business (without taking notes) and from his statement it appears as if his wish is not to keep any minutes of the Mayor and Council meetings.

Mayor Boyce's statement referred to compensation at the rate of \$300 per year to the City Engineer for work in connection with the city's construction program as a \$600 raise in salary. This compensation item appeared in the minutes of December 15, 1938, which bears the hand writing of the Mayor, himself, and there is no excuse for a misunderstanding on his part. The true facts are as follows, and all the information was available to the Mayor when he made the false statement:

In Region No. 1 of the PWA, consisting of New York, Pennsylvania, New Jersey, Delaware and Maryland, only two cities are permitted to use their city engineers to prepare plans and specifications for PWA projects; these are Baltimore and Salisbury. Other cities must have consulting engineers whose compensation is approximately five per cent of the project cost. If Salisbury had not used City Engineer Clarke Gardner on the city's current \$148,000 PWA program, a consulting engineer would have cost the city more than \$7,000. Therefore, the \$300 authorized for the City Engineer's extra work was in lieu of more than \$7,000 Salisbury would otherwise have had to pay a consulting engineer for this particular project. It is a mere matter of subtraction to figure how much the city saved on this one item.

To finance the City's 55 per cent share of the cost of the PWA project, Mayor Boyce refused to sign the Bond Issue, giving as his only reasons that he would not have the power to hire and fire the labor, or to handle any of the money. In order to make this project possible, it was necessary for the Council to override the Mayor's veto, thereby giving employment to a number of worthy unemployed citizens, and furnish the city improvements that were absolutely essential to the further progress of Salisbury. Incidentally, this project had previously been submitted to, and approved by, an advisory board of outstanding

civic-minded citizens, independent of the Mayor and Council.

The Mayor is, no doubt, also aware that the preceding city engineer received a salary of \$4200, plus an additional \$2400 during period of construction, making a total of \$6600 per year. The Council invites comparison of this with the present city engineer's salary of \$4200 per year, plus the construction compensation at the rate of \$300 per year. It is also a fact that the present city engineer's work is about three times greater than his predecessor's. His responsibilities now include supervision over the operation and maintenance of the Water and Street Departments, the preparation of specifications for the purchase of approximately 90 per cent of all materials used by the city under a system of competitive sealed bids, and the letting of all contracts which are open to the public at any and all meetings of the Mayor and Council. The engineer also has charge of development of Municipal Park and all construction projects including water and sewer, curbs and gutters, and streets. It is necessary for him to attend all meetings of the Mayor and Council. The salaries paid for such comparable duties in other communities are: Hagerstown, \$10,300; Cumberland, \$6,180; Frederick, \$6,150. At the mayor's request the engineer is a member of the Traffic Commission and also at the mayor's request, city engineer Clarke Gardner has been designated as spokesman at meetings with the State Roads Commission and other official bodies because of his thorough and accurate knowledge of the city's operations.

As for an increase of \$2.50 in the salary of Mr. George Purnell, this amount brings his salary up to the figure received by the preceding Chief Assistant Engineer to which position he was promoted. He may not be "college bred", but neither were Henry Ford nor Thomas A. Edison. Mr. Purnell should be given proper credit for applying himself in a

conscientious manner to the duties assigned him by the city engineer. We believe he gives the citizens of Salisbury full return for the salary he is paid.

We regret that the mayor insists upon the attendance at the meetings of our clerk, Mr. J. R. Laws, who is now in poor health. His faithfulness and loyalty to the city's affairs cannot be disputed and we are very much surprised to see the mayor continue to criticize an elderly gentleman who is powerless to defend himself against such unkind attacks. The Deputy Clerk takes the minutes as each motion is passed and at the following meeting, these minutes are publicly read and approved by the Mayor and Council and corrections noted if required.

We deplore also his "knocking" city employees who, after all, are discharging their duties - and faithfully to the taxpayers of our city - in accordance with instructions of the Mayor and Council.

According to the City Charter, the Council in discharging their obligations regarding the disbursement of City funds, would have been in a position to further reduce the City's tax rate on last October had it not been for Mayor Boyce's insistence in wasting the taxpayer's money by having four audits a year rather than an annual audit as has been customary in the past.

The records also show that in the one city department for which the Mayor is directly and personally responsible, the personnel has been increased so that under the present budget, supplemented by traffic funds, the department costs the taxpayers \$23,002.78 per year, compared to approximately \$14,000 annually a few years ago.

In the Police Department, regular policemen receive salaries ranging from \$24 to \$40 per week. The special policemen that are employed for school patrol receive a salary of \$15 per week. This statement is made to give the true facts pertaining to the Police

Department and to correct the false statement made by the Mayor.

If it is the Mayor's desire to inject petty politics into his departments in the City Hall and swell the city's payroll until it becomes burdensome to the taxpayers, that is his responsibility to the people of the city. However, we have refused time and time again to permit such injection of petty politics, or to overload the personnel, of the tax, water, street and engineering departments and construction projects, in the operation of which this Council has the deciding voice under the City Charter.

Mayor Boyce stated that the Council received \$5 for each special meeting attended. This is another false statement. The Council has never received compensation for any special meetings, with the exception of four special PWA meetings held during the past four years at which time they received \$5 per meeting, for which ^{they} ~~we~~ have the legal authority. We might add, that Mayor Boyce has received, at his insistence, \$25 more than previous Mayors for a corresponding period of time in office.

It has been the custom in a number of administrations of the past for the Mayor to take an active leadership in the official affairs of the city, to plan and make specific recommendations for the municipal operations, and work diligently with the Council for the welfare of all the people of our city.

Mayor Boyce has attended meetings and heard the discussions on the tremendous volume of business that has come before these meetings. This Council, many of whom has been a part of previous administrations, takes this opportunity to state - as we have stated to Mayor Boyce before - that since the present Mayor has been in office he had failed to make a single constructive recommendation or suggestion to this Council. The usual leadership from the Mayor has been deplorably lacking.

Replying to article by Council 1/14/39

It is an old saying -- and I believe a true one-- "That its the truth that hurts." Therefore, I must have given this Council and the City Engineer the Jitters by revealing the increases in your salaries. I might not have offered according to your views anything Con-structive, but I do claim to have objected to many a thing De structive. I have never requested or insisted on Mr. J. R. Laws attending any meeting of the Council, but I have and I do now insist on a competent clerk attending the meeting who can and will write and read the minutes according to the action of the Council and that the City Engineer will not consume a whole day behind closed doors, rewriting and rearranging them, to fit his desires. As to my request for four audits a year, up until this time I have only seen one audit, which included June 30, 1938, but the audit or the other three audits have not as yet appeared before me. I do not know what has happened, unless this Council has taken control of that too.

As to your statement on the Police Department Budget, I would like to refresh your memory on that. This Body gave me a figure to set up my police budget on. The Chief and I spent quite some time working on this to satisfy all. Revised and effected a large saving. This you would not accept. You had a meeting^{to} which I was not invited, made up the police budget, added two pensions and took the night janitor from the general payroll and included it in the police budget and refused to let me change or revise the Force or the budget. As far as petty politics, I do not claim to now, or ever, eject politics into any Administration which I am a party to, and I do not intend to be influenced or intimidated by this Council or the City Engineer. When you are right, I shall be with you and work with you, but when you are wrong, I shall be against you.

I have never and do not intend to criticize any City employee, but I do say here again, if the City Engineer would attend to the Duties assigned to him and not try to dictate and interfere with the Mayor and Councils, he would find plenty of time to perform such duties, and could no doubt decrease the expenditures of his office.

To me, your Article was a reflection to your intelligence and if I had been a member of this Council, I would not have been a party to it. My motto^{and aim} as Mayor is, Fair and Equal to all, and malice towards none.

Respectfully submitted,

Arthur H. Boyce, Mayor

January 16, 1939

Hon. T. Alan Goldsborough
Member of Congress
House Office Building
Washington, D. C.

Dear Mr. Goldsborough:

This is to supplement our telephone conversation of this morning. The writer was instructed in a joint meeting of the Chamber of Commerce Directors and the Salisbury Municipal Officials today to communicate further with you concerning the Wicomico River Project.

As you probably are aware, the preliminary work on this end is practically completed, including the acquisition of spoil disposal areas, releases on the oyster beds, and the right of way for the channel and bordering roadway at Mt. Vernon.

This brings the project up to Salisbury where complications have developed. The Act appears to call for dredging to a width greater than now exists in the two prongs. This may require an amendment to the Act. But disregarding that, to dredge the north and east prongs in Salisbury to a depth of 14 feet will require the replacement of practically all of the bulkheads. The City Engineer, Clarke Gardner, estimates this cost will be approximately \$26.00 per running foot, or for the 10,700 lineal feet, a cost of approximately \$246,000.

From this, it is apparent that more time will be needed to work out an agreement with property owners along the two prongs, or evolve some plan by which the City of Salisbury will guarantee the Government and contractor against suit for damage to existing bulkheads.

This Chamber and the Mayor and City Council of Salisbury are extremely anxious that the present appropriation shall not be placed in jeopardy, while the Salisbury end of the project is being worked out.

Therefore, it was suggested that we communicate with you to inquire if the Act can be amended to proceed with the dredging of the river up to the Corporate Limits of Salisbury, without jeopardizing the priority of the appropriation now available. Such amendment, of course, would merely have the effect of stopping the work at the Corporate Limits, eliminating reference to the two prongs.

If this can be accomplished, the project can be started very shortly, and in the meantime, we will endeavor to formulate some plan for the desired improvement within the harbor and to take a chance on procuring a subsequent appropriation for that work.

Very truly yours,

Charles J. Truitt
Assistant Secretary
THE SALISBURY CHAMBER OF COMMERCE, INC.

CJT:MIT

EASTERN SHORE PUBLIC SERVICE COMPANY

GENERAL OFFICES

SALISBURY, MARYLAND



January 11, 1939

Mayor & City Council
Salisbury
Maryland

Attention of: Mr. Hastings

Dear Sir:

Relative to the street light which you asked
a price for located on pole #246A, Isabella Street,
the price will be \$13.00 for a 100 C. P. street
light.

Hoping this is satisfactory, I remain

Yours truly,

W. N. Keys
District Manager

wnk/sem

CITY HALL, SALISBURY, MARYLAND - JANUARY 16, 1939

The Mayor and Council met in regular session at the City Hall on Monday, January 16, 1939, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, and Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting, held on January 9, together with minutes of a special meeting held on January 13, be approved as read.

2. Mr. Clifford Duffy appeared before the Mayor and Council requesting a private parking space on the South side of Market Street, opposite the P. D. Phillips property. No definite action in this matter was taken by the Mayor and Council.

3. Mr. William T. Holland appeared before the Mayor and Council making a complaint against the restricted zone opposite the Asbury M. E. Church. This complaint was referred to the City Traffic Commission.

4. At 8:00 P.M. the City Engineer presented sealed bids on a purchase of concrete pipe, pertaining to the construction of Storm Water Drains on E. Main Street, Priscilla Street, E. Church Street and Phillips Avenue, under Contract 387 M-1A. The following bids were received:

Name of Bidder	Address	Total Bid	Discount
Lock Joint Pipe Co.	Ampere, N.J.	\$8,774.00	none
Concrete Products Co. of Amer.	Philadelphia	6,779.60	$\frac{1}{2}$ of 1%
Gray Concrete Pipe Co.	Baltimore	6,452.00	2%, 10 days
Midatlantic Conc. Pipe & Prod.	Dover, Del.	5,807.00	3%, 10 days
" " " " " "	" " " " " "	xx 5,532.00	3%, 10 days

xx This bid included an alternate item on 18" Plain Concrete Pipe in lieu of Reinforced Concrete Pipe, and represented a savings of \$275.00 below the Base Bid.

Note: All of the above bids include delivery to job sites within the corporate limits of Salisbury.

5. Upon the recommendation of the City Engineer, motion was made and passed that contract for furnishing and delivering concrete pipe to job sites under Contract 387 M-1A be awarded to the lowest bidder, Midatlantic Concrete Pipe and Products Company of Dover, Delaware, based on unit prices for the sum of \$5,532.00, subject to a discount of three per cent (3%) for payment within ten days. ✓

6. Mr. I. E. Nitschke, from the Department of Justice, appeared before the Mayor and Council and pointed out the advantages of the F.B.I. Training School at Washington, which was available to all City Police Departments and, further stated that Policemen could take advantage of this Course and that the living expenses would be approximately \$180.00 per month for the period of a three months' course.

7. Motion made and passed that Chief Holland's Weekly Report and Parking Meter Report for week ending January 15, be received and filed.

Minutes of the Mayor & Council Meeting

Page 2

January 16, 1939

8. At 8:15 P.M. the City Engineer presented sealed bids on 400 tons of Gravel, to be used in connection with a Curbing, Guttering and Sidewalk Program being constructed in conjunction with the Works Progress Administration. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Rate per Ton</u>
Pocahontas Coal Company	Salisbury, Md.	\$2.25
Mr. Charles Davis	Hebron, Md.	2.75
J. Edwin Rosser, Inc.	Federalburg, Md.	2.40
The Arundel Corporation	Baltimore, Md.	2.60

9. Motion made and passed that City Engineer be authorized to award a contract to the lowest bidder, Pocahontas Coal Company of Salisbury, Maryland, for furnishing and delivering 400 tons of 3/4-inch Gravel, Commercial Grade, to stock pile in Municipal Park, at the rate of \$2.25 per ton.

10. Motion made and passed that letter from the Salisbury Chamber of Commerce, dated January 16, 1939, to the Honorable T. Alan Goldsborough, regarding the dredging of the Wicomico River, deleting certain sections of the work within the corporate limits, be received and made a part of these minutes.

11. Motion made and passed that Mayor Arthur W. Boyce, President of Council John E. Morris and City Clerk J. R. Laws, be authorized to sign an agreement with the Dual Parking Meter Company of Oklahoma City, Oklahoma, which provided for a change in the parking meter receipts so that the Mayor and Council of Salisbury will receive 33-1/3 per cent of all the revenue in lieu of 25 per cent of the revenue, as noted in an original contract dated October 13, 1938. This arrangement to be effective from and until such time as the agreed purchase price has been paid in full on the meters.

12. Motion made and passed that Building Inspector be authorized to notify the Eastern Shore Public Service Company to install one (1) 100 c.p. street light on Pole No. 246A on Isabella Street, at a total cost of \$13.00 per year to the City.

13. Motion made and passed that Building Inspector be authorized to establish a 10' building line on the North side of Isabella Street, said building line being 30' from the center line of Isabella Street and to be effective between the limits of Lake and Cypress Streets.

14. Motion made and passed that City Engineer be authorized to prepare a plat conveying certain land in Cranberry Bog to Richard B. Sheridan and, further, the City Solicitor be authorized to prepare a deed for this conveyance.

15. Motion made and passed that all bids received on Clay Gravel on January 9, 1939 be rejected due to an error in advertising and the City Engineer be authorized to advertise in the Salisbury newspapers, publication issues of January 18, 19 and 20, and receive bids at 8:00 P.M.,

Minutes of the Mayor & Council Meeting

Page 3

January 16, 1939

Monday, January 23, 1939, on approximately 4,000 cubic yards of Clay Gravel, delivered to public streets within the corporate limits of Salisbury.

16. Motion made and passed that City Engineer be authorized to place an order for hauling approximately 2,000 cubic yards of Clay Gravel, at the rate of forty-eight cents (48¢) per cubic yard, to Irving J. Pryor, Contractor, Salisbury, Maryland, in order to avoid the termination of the sub-grading work on streets now being constructed in conjunction with the Works Progress Administration.

17. Motion made and passed that City Engineer be authorized to accept quotation of A. P. Isakson, dated January 16, 1939, for use of trenching machine at the rate of ten cents (10¢) per running foot, for the excavation of approximately 2800 linear feet of Storm Sewer Trench on Priscilla Street, E. Main Street, E. Church Street, and Phillips Avenue, under Contract No. 387-SW.

18. Motion made and passed that City Engineer be authorized to purchase one used Chevrolet Pickup Truck, complete, from Donald H. Baysinger for \$365.00, less \$165.00 allowance for Dodge Truck (formerly used in the Fire Department), making the total cost to the City amount to \$200.00. This truck to be used as an auxiliary unit in the Water Department and such other work as the Mayor and Council may deem advisable.

19. Mr. Ralph Grier, Chairman of the Salisbury Housing Authority, appeared before the Mayor and Council and suggested a tentative procedure for the public meeting to be held in the Court House for the benefit of the Taxpayers of Salisbury.

20. Motion made and passed that the following water rates, for the Maryland Tuberculosis Sanatorium, be incorporated in an agreement to be prepared by Levin C. Bailey, City Solicitor, relative to an extension of an 8-inch cast iron water main on the Riverside Drive from the City Limits to the Sanatorium Property:

A. Ready-to-Serve Charges, including Meter Service & Maintenance:

4" Meters, \$125.00 per annum

6" Meters, \$200.00 per annum

B. Metered Water Rate Schedule:

1st 100,000 gallons of water used per month, 20¢ per 1,000 gallons

2nd 100,000 gallons of water used per month, 15¢ per 1,000 gallons

All water used over 200,000 gallons per mo., 12¢ per 1,000 gallons

21. Motion made and passed that City Solicitor be authorized to prepare an agreement between the Mayor and Council of Salisbury and the following persons owning property on Riverside Drive, between the City Limits and the Turner Property; regarding the extension of a proposed water main:

Larmar Corporation,	\$1,000.00
James Betts,	300.00
Ernest Turner,	300.00
Perry White,	100.00
Marion Smith,	100.00

Minutes of the Mayor & Council Meeting

Page 4

January 16, 1939

Richard Porter,	\$100.00
Lee Hayman,	100.00
Guy Snow,	106.00
Doctor Biron,	146.00

This agreement is to incorporate Water Rate Schedule, as shown in the minutes of Friday, January 13, 1939; also, a clause to the effect that the title and interest of the Water Main is to become the sole property of The Mayor and Council of Salisbury and shall be under their jurisdiction at all times.

22. Motion made and passed that Ordinance No. 372, repealing and re-enacting with Amendments Sections 2 and 3 of Ordinance No. 362, relative to parking meter zones, be introduced, read, posted and passed for first reading.

23. Motion made and passed that Ordinance No. 370, establishing building line on the North and South sides of Meadow Street, between Camden Avenue and the Salisbury Boulevard, be passed for final reading. Councilman Dixon voted in the negative.

24. Motion made and passed that Ordinance No. 371, regulating speed of vessels, or other water craft, on Wicomico River within the corporate limits of Salisbury, be passed for final reading.

25. Motion made and passed that unnamed street, running from Truitt Street to Blunden Street, adjoining the Webb Packing Company's Property, be designated as "Mabel Street".

26. City Engineer presented a letter from Mr. J. H. Perdue, dated January 11, 1939, in which a request was made for water and sewer facilities on Preston Street, Truitt Road to Liberty Street; and on Liberty Street, Preston Street to Mabel Street, in order that Mr. Perdue may proceed with the construction of seven (7) dwellings. City Engineer also presented cost data, as follows:

- (a) Approximately 275 l.f. 6" C.I. Water Main @ 90¢ per ft., \$247.50
- (b) " 450 l.f. 2" Galv. Steel Water Main @ 30¢ per ft., \$135.00
- (c) " 700 l.f. 8" Sanitary Sewer @ 75¢ per ft., \$525.00

The above figures represent actual cost to the City, based on the assumption that the project can be constructed in cooperation with the Works Progress Administration.

27. Motion made and passed that City Engineer be authorized to construct the above mentioned Water and Sewer Extensions, in conjunction with the Works Progress Administration, provided that Mr. J. H. Perdue makes the necessary applications for building permits, together with water and sewer service connections.

28. Motion made and passed that Parking Ticket No. 1054, given to Mr. Roy Sinclair, be excused. ✓

Minutes of the Mayor & Council Meeting

Page 5

January 16, 1939

29. Motion made and passed that ordinance No. 373, providing for laying out, opening, extending and widening Hanover Street from South Boulevard to the North property line of land of heirs of Lee Johnson, be introduced, read, posted and passed for first reading.

30. Motion made and passed that ordinance No. 374, laying out, opening, extending and widening of South Boulevard, from Camden Avenue to Salisbury Boulevard, be introduced, read, posted and passed for first reading.

31. Motion made and passed that ordinance No. 375, providing for laying out, opening, widening and extending Smith Street from South line of South Boulevard to North property line of land of the heirs of Lee Johnson, and providing for preparation of plat, for appointment of Commissioners to award damages and assess benefits to all persons, firms or corporations whose property may sustain damages or receive benefits from said improvement, be introduced, read, posted and passed for first reading.

32. Motion made and passed that Vouchers from 10,742 to 10,803, inclusive, be passed for payment, with voucher No. 10,794 being marked void. ✓

33. Motion made and passed that PWA Vouchers 31 to 34, inclusive, be passed for payment. ✓

There being no further business, meeting adjourned at 1:30 A.M.

John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - JANUARY 23, 1939

The Mayor and Council met in regular session at the City Hall on Monday, January 23, 1939, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. At 8:00 P.M. the City Engineer presented sealed bids on approximately 4,000 cubic yards of Clay Gravel for use on streets to be constructed, reconstructed, surfaced and resurfaced, in conjunction with the Works Progress Administration. This project was re-advertised as authorized in the minutes of January 16, 1939. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Unit Bid</u>
Donald Bowden	Salisbury, Md.	\$0.48
James C. Lokey	Salisbury, Md.	0.49
Peter I. Littleton	Powellville, Md.	0.435

Note: The above bids were based on quotations enumerated in City Engineer's letter dated January 17, 1939 and captioned, "Streets--Surfacing Materials (Clay Gravel", in which the Mayor and Council reserved the right to increase or decrease the extent of the work in the amount of 25 per cent, subject to the availability of labor from the Works Progress Administration.

3. Motion made and passed that City Engineer be authorized to award a contract to the lowest bidder, Peter I. Littleton of Powellville, Maryland, for furnishing and delivering up to 3,000 cubic yards of Clay Gravel to streets within the corporate limits of Salisbury, at the rate of forty-three and one-half cents (\$0.435) per cubic yard.

4. Mr. Hastings was before the Mayor and Council in regards to the closing of Livingston Street and made a statement to the effect that he thought his property was damaged on account of the closing of this street.

5. Mr. Stanley Robins, representing several owners of property, which abuts on West Road, was before the Mayor and Council and pointed out what, in his opinion, were the advantages to the City to the opening of West Road, between the B and E Railroad and Isabella Street. Council Members told Mr. Robins and the group of Property Owners that the matter of opening West Road was contingent upon the Pennsylvania Railroad permitting a grade crossing at this point; also, that it was understood that the County Commissioners would make the necessary fill for grading the roadbed to conform to City Regulations.

President Morris appointed a Committee, composed of Mayor Boyce, Councilman Taylor, together with Stanley Robins and City Engineer Gardner, to meet with Mr. P. D. Phillips in order to see if it were possible to close a grade crossing at Cypress Street or Delaware Street and after this meeting, render a report to the Mayor and Council.

6. Mr. John W. Downing was before the Mayor and Council and requested the continuation of Locust Terrace from its present termination to Meadow Street. A Motion was made and passed that the City Engineer be authorized to survey the proposed street and render a report to the Mayor and Council.

Minutes of Mayor & Council Meeting

Page 2

January 23, 1939

7. Mr. Ralph Grier was before the Mayor and Council in regards to the special meeting on Federal Housing which, he understood, was supposed to be held on Wednesday, January 25, 1939; Members of the Council informed Mr. Grier that no definite date had been set for another public hearing in connection with the slum clearance project.

8. Upon recommendation of Mr. C. L. Dickinson, Member of the City Traffic Commission, motion was made and passed that parking on the East Side of N. Division Street, between Calvert Street and Church Street, be limited to TEN MINUTES, for a trial period.

9. Upon recommendation of Mr. C. L. Dickinson, motion was made and passed that the City Traffic Commission arrange a meeting with Doctor Charles T. Fisher and Mrs. Mary E. Gullett, in order to determine the possibility of widening the street corners at the intersection of Division Street and Church Street.

10. Motion made and passed that Chief Holland's Weekly and Parking Meter Reports, for week ending January 21, 1939, be received and filed.

11. Motion made and passed that Parking Summons No. 1181, given to Mr. H. W. Simmons, Cambridge, Maryland, be excused. ✓

12. Motion made and passed that a building line be established on West Church Street, between N. Division and Mill Streets on the North and South sides, as per plat to be prepared by the City Engineer in accordance with the recommendations of the Building Inspector.

13. Motion made and passed that City Clerk be authorized to notify the State Accident Fund to terminate the Workmen's Compensation Insurance Policy as of March 1, 1939, unless a sixty day notice is required, in which case the Policy is to terminate at the end of the sixty day period. ✓

14. At the request of the City Engineer, a motion was made and passed that a special meeting of the Mayor and Council be held on Tuesday, January 24, 1939, at 10:30 A.M., in order to discuss the differences between the representatives of A. Stanley Mundy Company, Contractors, and certain persons that were discharged by the Contractor. It was also suggested the the Federal Inspector, Mr. E. S. Deakyne, be notified to be present at this meeting.

15. Motion made and passed that a petition from property owners on Third Street be received and filed and the City Engineer was authorized to make temporary repairs on this street.

16. Motion made and passed that City Engineer be authorized to have Miller and Morgan install a flood light on the City Hall premises, at a cost not to exceed Twenty-five Dollars (\$25.00). ✓

17. Motion made and passed that Building Inspector be authorized to notify the Eastern Shore Public Service Company to discontinue street light in Alley abutting the West property line of the City Hall premises. ✓

Minutes of Mayor and Council Meeting

Page 3

January 23, 1939

18. Motion made and passed that City Engineer be authorized to construct, in conjunction with the Works Progress Administration, approximately 150 linear feet of Sanitary Sewer on New Snow Hill Road, between South Park Drive and Buena Vista Avenue. This sewer is for the purpose of furnishing sanitary sewer facilities to the properties of J. H. Tingle and Mr. Williams.

19. At 10:00 P.M. the City Engineer presented sealed bids on two (2) Swivel Chairs for use in the Water Department. The following bids were received:

<u>Name of Company</u>	<u>Address</u>	<u>Total Bid</u>
Willing's	Salisbury, Md.	\$ 20.00
White & Leonards	Salisbury, Md.	20.50

20. Motion made and passed that the City Engineer be authorized to purchase from the lowest bidder, Willing's, two (2) Swivel Chairs for use in the Water Department, for the sum of Twenty Dollars (\$20.00).

21. Motion made and passed that City Engineer be authorized to make an appointment with the State Roads Commission in Baltimore on Thursday, January 26, 1939, in regards to obtaining a major portion of the lateral road fund tax.

22. Motion made and passed that Gas Permit No. G-107, dated January 23, 1939, covering the construction of a 2" low pressure gas main on Riverside Road, between Virginia Avenue and River Street, be granted to the Citizens Gas Company.

23. Motion made and passed that Resolution No. 9, pertaining to the construction of an 8-inch cast iron water main on Riverside Drive, between College Avenue and the Maryland Tuberculosis Sanatorium, under PWA Docket Md.1091-2-F, be attached to and become a part of these minutes.

24. Motion made and passed that City Engineer's statement, dated January 23, 1939, addressed to The Mayor and Council of Salisbury requesting an investigation by a non-political fact-finding group of the duties, salaries and responsibilities of the Employees of the Engineering, Water, Sewer and Street Departments, including all construction and maintenance operations, under the supervision of the City Engineer, be attached to and become a part of these minutes. In this statement, the City Engineer suggested that this Group consist of five taxpayers of Salisbury; two to be selected by the Mayor; two, by the City Council; and one by the City Engineer.

The City Engineer suggested an alternate proposition in which the Mayor was to select two members; the City Council, two members; and the four members thus selected choose a fifth member. At this point, President of Council Morris asked the City Engineer to name his selection and the City Engineer named Mr. Henry S. Todd, Jr. Thereupon, Councilman Morris named John W. Downing and Fred A. Grier, Jr., stating as his reasons that these two men were familiar with the duties and responsibilities of the various City Employees and their familiarity with the City.

Minutes of Mayor & Council Meeting

Page 4

January 23, 1939

Government because of their previous experience in the City Council.

25. A motion was duly made and unanimously passed by the Council that Messrs. John W. Downing and Fred A. Grier, Jr., be named as the Council's appointees. President of Council asked Mayor Boyce if he was ready to name his two appointees and he replied that he was not at this time.

26. Motion made and passed that Engineer's Report, dated January 16, 1939, covering the construction of Concrete Curbs and Gutters, in conjunction with the Works Progress Administration, from January 1, 1938 to December 31, 1938, be received and filed.

27. Motion made and passed that Engineer's Report, dated January 16, 1939, covering the construction of Sidewalks, in conjunction with the Works Progress Administration, from October 1, 1938 to December 31, 1938, be received and filed.

28. Motion made and passed that Engineer's Report of Assessments, dated January 16, 1939, pertaining to the construction of Curbs and Gutters, in conjunction with the Works Progress Administration, on the South side of South Park Drive, between Snow Hill Road and Highland Avenue, be received and filed.

29. Motion made and passed that Engineer's Report, dated January 16, 1939, covering construction of Sidewalks, in conjunction with the Works Progress Administration, from January 1, 1938 to December 31, 1938, be received and filed.

30. Motion made and passed that Ordinance No. 372, Repealing and Re-enacting with Amendments Sections 2 and 3 of Ordinance No. 362, relative to Parking Meter Zones, be passed for final reading.

31. Mr. Charles Truitt, Secretary of the Salisbury Chamber of Commerce, was before the Mayor and Council and stated that, in a telephone conversation with Hon. T. Alan Goldsborough, Colonel W. A. Johnson of the War Department would be at the Mayor's Office in Salisbury at 1:30 P.M., Tuesday, January 24, 1939, in regards to the dredging of the Wicomico River.

32. Motion made and passed that Vouchers 10,805 to 10,818, inclusive, be passed for payment, with Voucher 10,804 being marked void.

33. Motion made and passed that PWA Voucher No. 35 be passed for payment.

There being no further business, meeting adjourned at 12:17 A.M.

John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

RESOLUTION NO. 9

WHEREAS, The Mayor and Council of Salisbury, a Municipal Corporation, hereinafter called the "Owner", executed a contract on December 24, 1938 with A. Stanley Mundy & Company, Inc., Contractors of Woodbridge, New Jersey, to construct certain Water Main Extensions under Contract No. 388-W, PWA Docket Md.1091-2-F;

WHEREAS, the Owner's contract was based on certain estimated quantities and unit prices in which the right was reserved by the Owner to increase said quantities at the unit prices bid by A. Stanley Mundy & Company, Inc., Contractors;

WHEREAS, the Owner wishes to extend said contract so as to include the extension of an 8" Water Main and Appurtenances on Riverside Drive, between College Avenue and the Maryland Tuberculosis Sanatorium, in accordance with plans, noted as "Water Mains", Sheet Nos. 24 and 25, Contract No. 388-W, Drawings P-39-5 and P-39-6, respectively, which are attached.

WHEREAS, the Owner's Estimated Cost of the aforesaid Water Main: Extension on Riverside Drive, in accordance with City Engineer's Estimate (copy attached--based on A. Stanley Mundy & Company's unit bid prices), will amount to \$9,531.80.

WHEREAS, the Owner's original contract price (\$50,398.87) together with cost of aforesaid Riverside Drive water Extension (\$9,531.80), will

amount to \$59,930.67, which is less than the allocated funds (\$62,935.00), as set forth in Project Change No. 1-Project-M, dated September 26, 1938, and signed by M. E. Gilmore, Regional Director.

WHEREAS, the construction of the aforesaid water main will furnish an adequate supply of water for domestic and fire fighting purposes to the property owners residing along the route; also, the Maryland Tuberculosis Sanatorium, which is in dire need of the facilities.

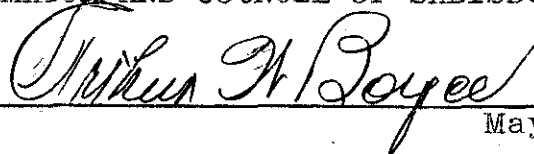
BE IT THEREFORE RESOLVED That the City Engineer submit cost estimates, plans, consent of Contractor and Surety, and such other information as may be required, to the Public Works Administration for their consideration and approval.

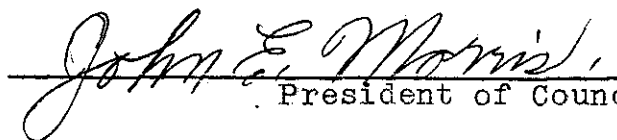
BE IT FURTHER RESOLVED That the City Clerk be authorized to forward three certified copies of this Resolution to M. E. Gilmore, Regional Director, Region No. 1, Federal Emergency Administration of Public Works, New York City.

This Resolution introduced by Councilman Hilary M. Taylor, seconded by Councilman William W. Dixon, and unanimously approved by The Mayor and Council of Salisbury.

Approved this 23rd day of January, 1939,

THE MAYOR AND COUNCIL OF SALISBURY,


Mayor

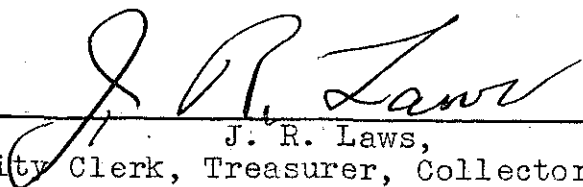

President of Council

January 23, 1939

CERTIFICATE OF CLERK

I, J. R. Laws, the duly elected, qualified and acting Clerk-Treasurer-Collector of Taxes, of The Mayor and Council of Salisbury, Salisbury, Wicomico County, Maryland, do hereby certify that the above copy of the extracts of the minutes of a regular meeting of the Mayor and Council of the City of Salisbury, Wicomico County, Maryland, held on the 23rd day of January, 1939, is a true, correct, and compared copy of the original minutes of said meeting on file and of record, and I do further certify that the copy of the Resolution appearing in such minutes is a true, correct and compared copy of the original Resolution adopted at said meeting, which Resolution is on file and of record.

WITNESS my hand and the seal of the said The Mayor and Council of Salisbury this twenty-third day of January, 1939.



J. R. Laws,
City Clerk, Treasurer, Collector of Taxes



January 20, 1939

ENGINEER'S ESTIMATE - BASED ON CONTRACT OF A. STANLEY MUNDY
COMPANY, INC., OF THE COST OF A PROPOSED 8-INCH WATER MAIN
EXTENSION ON RIVERSIDE DRIVE, FROM WEST COLLEGE AVENUE TO A
POINT OPPOSITE FIRST ROADWAY ENTERING MARYLAND TUBERCULOSIS
SANATORIUM

(Extension 2 - Contract 388-W)
PWA DOCKET MD.1091-2-F

Quantity	Description	Unit Price	Total
4200 l.f.	Excavation for 8" C.I. Mains & Appur.	\$0.40	\$1680.00
300 l.f.	Excavation for 6" C.I. Mains & Appur.	0.30	90.00
4150 l.f.	Furnishing & Laying 8" C.I. Mains	1.40	5810.00
290 l.f.	Furnishing & Laying 6" C.I. Mains	1.02	295.80
2.8 Tons	Class D Fittings in place	\$160.00, Ton	448.00
9	6" Gate Valves with Boxes in place	26.00	234.00
3	8" Gate Valves with Boxes in place	38.00	114.00
8	5" Hydrants in place	67.00	536.00
90 sq.yds.	Asphalt Cold Patch Replacement	0.36	324.00
TOTAL CONSTRUCTION COST			\$9531.80

Note: Sufficient funds are available in
Project Change No. 1-Project-M,
dated September 26, 1938, to adequately
cover the Engineering, Inspection,
Administrative and Overhead Costs.

Prepared by,



Clarke Gardner,
City Engineer

City of Salisbury



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

January 23, 1939

The Mayor and Council of Salisbury
Salisbury
Maryland

Gentlemen:

During the past several months, many unfair statements concerning the City Engineer's duties, salary, and the functions of the Engineering and related Departments, have been given to the Public Press.

In view of the fact that many items have been grossly and purposely misrepresented for political reasons, I earnestly request that a non-political fact-finding committee be appointed immediately and be given full powers to investigate the personnel, responsibilities and salaries of the Employees of the Engineering, Water, Sewer, Street and Purchasing Departments, including all construction and maintenance operations that come under the supervision of the City Engineer. Further, that this Committee render a written report of their findings to the Mayor and Council and to the Citizens and Taxpayers of Salisbury.

I would suggest that this Committee be composed of five Taxpayers of Salisbury; two to be selected by the Mayor; two, by the City Council; and one, by the City Engineer.

In the interest of fairness and justice to City Employees who have conscientiously and faithfully carried out the duties assigned them, without fear or intimidation from the political powers that be, may I again call your attention to the fact that the People of Salisbury are entitled to know the true facts and certainly an unbiased non-political committee will be in a position to right the "wrongs" that have been done.

Most sincerely yours,

City Engineer

CG:VD

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

Jan. 16, 1939

Engineer's Report of Work done by the Mayor and Council under Contract 1-38-S1 in construction of Concrete Curb and Gutters, from January 1, 1938 to December 31, 1938 in cooperation with the property owner of the City of Salisbury and in conjunction with the Works Progress Administration.

Brooklyn Avenue, W. London Avenue & Boston Avenue
2275.0 lin. ft. of plain gutter completed 2/14/38

Philadelphia Avenue, Barclay Street & Linwood Avenue
3443.8 lin. ft. of plain gutter
124.5 lin. ft. of plain curb & gutter
54.0 lin. ft. of plain V-gutter completed 2/21/38

Liberty Street, E. Main Street, Court House, Wade Street
Huston Terrace, W. Vine Street, & Center Street
1070.1 lin. ft. of plain gutter
15.2 lin. ft. of plain curb
56.2 lin. ft. of plain V-gutter completed 3/21/38

Wade Street, Royal Street, Huston Terrace, Mitchell St.,
Ohio Avenue, E. Hazel Avenue, Penna. Ave. & Smith St.
1948.7 lin. ft. of plain gutter
113.1 lin. ft. of plain curb & gutter
62.4 lin. ft. of plain V-gutter, completed 4/6/38

Glen Haven
5526.2 lin. ft. of plain curb & gutter
183.7 lin. ft. of plain V-gutter, completed 6/24/38

Alvin Avenue, Monument Street, Salisbury Blvd.
W. Main St., Mount St., Center St., and Truitt St.
43.6 lin. ft. plain curb
1969.8 lin. ft. plain curb & gutter
91.5 lin. ft. plain V-gutter completed 7/25/38

College Avenue, Salisbury Blvd., & W. Main Street
198.0 lin. ft. plain gutter
3366.0 lin. ft. plain curb & gutter, completed 9/6/38

South Park Drive

1098.2 lin. ft. of plain curb & gutter

North Pinehurst Avenue

230 lin. ft of plain curb & gutter

Truitt Street

127 lin. ft. of plain curb & gutter

Snow Hill Road

139.4 lin. ft. of plain curb & gutter

-SUMMARY-

8935.6 lin. ft. or 1.7 miles of plain concrete
gutter.
58.8 lin. ft. of plain concrete curbing
12,694.2 lin. ft. or 2.4 miles of plain concrete
curb & guttering.
447.8 lin. ft. of plain concrete V-gutters.
22,136.4 lin. ft. or 4.1 miles.

(14)

Prepared by: Richard W. Cooper

Ass't to Engineer

Approved by: Charles Gardner

City Engineer

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL:
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

Jan. 16, 1939

Engineer's Report of Sidewalks constructed
under Contract 1-38-S1 from October 1, 1938
to December 31, 1938 by the Mayor and Council
in cooperation with the property holders and
the Works Progress Administration.

FOREST LANE DRIVE

1058 lin. ft. of 5.0 ft. width or 5290 sq. ft. of plain concrete
sidewalk.

SOUTH PARK DRIVE

1098.2 lin. ft. of 5.0 ft. width or 5461 sq. ft. of plain concrete
sidewalk.

BUENA VISTA AVENUE

551.6 lin. ft. of 5.0 ft. width or 2758 sq. ft. of plain concrete
sidewalk.

TRUITT STREET

443 lin. ft. of 5.0 ft. width or 2215 sq. ft. of plain concrete
sidewalk.

SOUTH DIVISION STREET

74 lin. ft. of 10.0 ft. width or 740 sq. ft. of plain concrete
sidewalk.

W. CHURCH STREET (At the City Hall)

50 lin. ft. of 5.5 ft. width or 275 sq. ft. of plain concrete
sidewalk.

-SUMMARY-

3274.8 lin. ft. of plain concrete sidewalk or 16,739 sq. ft. of
plain concrete sidewalk.

Part II

REPORT OF CURB & GUTTER

SOUTH PARK DRIVE

1098.2 lin. ft. of plain curb & gutter

NORTH PINEHURST AVENUE

230 lin. ft. of plain curb & gutter

TRUITT STREET

127 lin. ft. of plain curb & gutter

SNOW HILL ROAD

139.4 lin. ft. of plain curb & gutter

-SUMMARY-

1594.6 lin. ft. or .30 mile of plain concrete curb & gutter

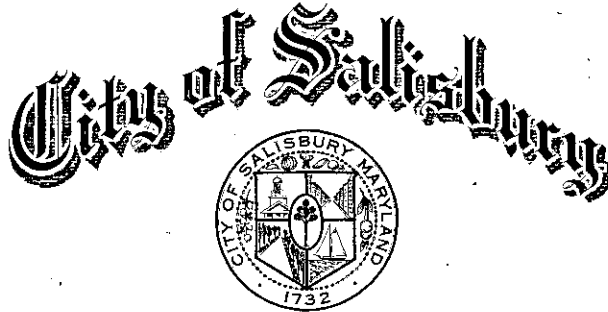
Prepared by:

Richard H. Cooper
Ass't to Engineer

Approved by:

Clark Gardner
City Engineer

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

Jan. 16, 1939

Engineer's Report of Curbing and Guttering Assessments chargeable to Property Owners on South side of South Park Drive, Snow Hill Road to Highland Avenue, 50% of cost (after deducting value of Federal aid participation by Works Progress Administration) charged to abutting property.

The following Curb and Gutter was completed pursuant to the provisions of a Resolution of the Mayor & Council of Salisbury at its meeting held in the City Hall, Salisbury, Md. on Oct. 31, 1938.

SOUTH PARK DRIVE - SOUTH SIDE

MARSHALL L. & IDA W. MITCHELL

315.8 lin. ft. of plain curb & gutter @ 25¢ per lin. ft. \$78.95 (Paid)

ROBERT E. & BESSIE M. MORRIS

226.4 lin. ft. of plain curb & gutter @ 25¢ per lin. ft. 56.60 (Paid)

THE LARMAR CORPORATION

333.6 lin. ft. of plain curb & gutter @ 25¢ per lin. ft. 83.40 (Paid)

WALTER S. & LYDIA B. WILLING

76.6 lin. ft. of plain curb & gutter @ 25¢ per lin. ft. 19.15 (Paid)

G. W. TRUITT

79.2 lin. ft. of plain curb & gutter @ 25¢ per lin. ft. 19.80 (Paid)

MAYOR AND COUNCIL OF SALISBURY

66.6 lin. ft. of plain curb & gutter @ 25¢ per lin. ft. 16.65
(Non-assessable)

-SUMMARY-

Total Amount Assessable to Property Owners

1031.6 lin. ft. of curb & gutter @ 25¢ per lin. ft. \$257.90

Total Amount Assessable to Mayor & Council

66.6 lin. ft. of curb & gutter

@ 25¢ per lin. ft.

\$16.65

Prepared by:

Richard H. Cooper

Ass't to Engineer

Approved by:

Clark Gardner

City Engineer

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

Jan. 16, 1939

Engineer's Report of Sidewalks constructed under Contract 1-38-S1 from January 1, 1938 to December 31, 1938 by the Mayor and Council in cooperation with the property holders and the Works Progress Administration.

WADE STREET

329 lin. ft. of 4.0 ft. width or 1316 sq. ft. of plain concrete sidewalks.

LIBERTY STREET

50 lin. ft. of 5.0 ft. width or 250 sq. ft. of plain concrete sidewalks.

CENTER STREET

50 lin. ft. of 4.5 ft. width or 225 sq. ft. of plain concrete sidewalks.

ROYAL STREET

649 lin. ft. of 5.0 ft. width or 3245 sq. ft. of plain concrete sidewalks.

W. VINE STREET

100 lin. ft. of 4.5 ft. width or 450 sq. ft. of plain concrete sidewalks.

SMITH STREET

247 lin. ft. of 5.0 ft. width or 1235 sq. ft. of plain concrete sidewalks.

PENNSYLVANIA AVE.

96 lin. ft. of 5.0 ft. width or 480 sq. ft. of plain concrete sidewalks.

PARK STREET

100 lin. ft. of 5.0 ft. width or 500 sq. ft. of plain concrete sidewalks.

UNNAMED STREET OF N. H. HOLLAND

1223.4 lin. ft. of 5.0 ft. width or 6117 sq. ft. of plain concrete sidewalks.

RUSSELL AVENUE

75 lin. ft. of 5.0 ft. width or 375 sq. ft. of plain concrete sidewalks.

HANOVER STREET

210 lin. ft. of 5.0 ft. width or 1050 sq. ft. of plain concrete sidewalk.

PHILLIPS STREET

100 lin. ft. of 5.0 ft. width or 500 sq. ft. of plain concrete sidewalk.

W. MAIN STREET

142.5 lin. ft. of 5.5 ft. width or 784 sq. ft. of plain concrete sidewalk.

SALISBURY BLVD.

98.5 lin. ft. of 4.0 ft. width or 394 sq. ft. of plain concrete sidewalk.

COLLEGE AVENUE

206 lin. ft. of 5.0 ft. width or 1030 sq. ft. of plain concrete sidewalk.

POWELL AVENUE & E. PINEHURST AVENUE

2094.75 lin. ft. of 5.0 ft. and 344.2 lin. ft. of 4.5 ft. width or 12,022.65 sq. ft. of plain concrete sidewalks.

FOREST LANE DRIVE

1058 lin. ft. of 5.0 ft. width or 5290 sq. ft. of plain concrete sidewalk.

SOUTH PARK DRIVE

1098.2 lin. ft. of 5.0 ft. width or 5461 sq. ft. of plain concrete sidewalk.

BUENA VISTA AVENUE

551.6 lin. ft. of 5.0 ft. width or 2758 sq. ft. of plain concrete sidewalk.

TRUITT STREET

443 lin. ft. of 5.0 ft. width or 2215 sq. ft. of plain concrete sidewalk.

SOUTH DIVISION STREET

74 lin. ft. of 10.0 ft. width or 740 sq. ft. of plain concrete sidewalk.

W. CHURCH STREET (At the City Hall)

50 lin. ft. of 5.5 ft. width or 275 sq. ft. of plain concrete sidewalk.

-SUMMARY-

9045.95 lin. ft. of plain concrete sidewalk or 46,712.65 sq. ft.
of sidewalks.

Prepared by:

Richard W. Cooper

Approved by:

Clarke Gardner

23575

Salisbury, Maryland
January 23, 1939

The Mayor and Council of Salisbury
Salisbury, Maryland

Gentlemen:

We, the undersigned, residents and citizens of Salisbury, Wicomico County, Maryland are vitally interested in the continued growth and development of the City of Salisbury and are interested also in the housing situation in the City, which matter was particularly developed at a public hearing held by The Mayor and Council of Salisbury at the Court House, Salisbury, Maryland on Tuesday, January 17, 1939, which meeting was called to consider the merits of entering into a Cooperation Agreement with the Housing Authority of the City of Salisbury.

We are opposed to the tax exemption feature of the said Cooperation Agreement and believe that the cost of the various units recommended by the Housing Authority is entirely too high for the proposed rent to be charged therefor. We feel, too, that the proposition as submitted by the Housing Authority is detrimental to the taxpayers of the City of Salisbury and of Wicomico County and that the carrying out of the Housing Authority's program would be destructive to real estate values in Salisbury and Wicomico County.

However, we were impressed by the arguments advanced for improving sanitary conditions in the City of Salisbury and it is our desire to cooperate with The Mayor and Council of our own City in bettering the sanitary conditions thereof. We, therefore, make the following proposal to The Mayor and Council of Salisbury.

1. We hereby agree to name a Committee of either three or five disinterested taxpayers of Salisbury, subject, however, to the approval of The Mayor and Council of Salisbury, said Committee to serve without pay and to perform the duties hereinafter set forth.

2. We hereby agree to build in Salisbury houses containing at least four rooms with sanitary conveniences for sale or for rent to worthy white or colored residents of Salisbury or Wicomico County as recommended by the above mentioned Committee.

3. All persons desiring to avail themselves of this opportunity will be required to submit their application to the Committee named under the provisions of the first paragraph hereof, and we agree to abide by the decisions of said Committee and to build the house in conformity with the requirements of said Committee, to finance the cost thereof, to sell the same at the price fixed by the said Committee or to rent the same at the weekly or monthly rental designated by said Committee; it being understood and agreed, however, that the said Committee shall make a full and thorough investigation of every applicant and shall recommend only worthy persons.

4. We further agree to use our best efforts to prevail upon the owners of sub-standard houses within the corporate limits of the City of Salisbury to install in said houses sanitary conveniences, cooperating at all times in these efforts with The Mayor and Council of Salisbury. We believe that if an honest effort is made by the City Authorities and ourselves we can greatly improve the sanitary conditions in the present sub-standard houses within the City Limits. From interviews already had by us with many of the owners of such properties we believe that we can get their cooperation much more readily than an outside agency.

5. It is distinctly understood that we are not asking for any tax exemption on any of the properties so built by us or for any financial aid from the City in building the same, and it is further understood that this is a personal agreement and is not binding upon our heirs.

Respectfully submitted

Lewis Morgan
John W. Downing
John T. Holt
Conrad O. Long
George P. Chandler
J. H. Larmar
E. S. McBriety
J. Brice Long
Elmer B. Baker
S. Franklyn Woodcock
William T. Wilkins
Lloyd Chandler
Minnie M. Fleming
E. F. Fleming
Rev. C. A. Morris
L. Atwood Bennett
C. T. Jenkins
Upshur W. Morris
W. H. Insley

CITY HALL, SALISBURY, MARYLAND - JANUARY 30, 1939

The Mayor and Council met in regular session at the City Hall on Monday, January 30, 1939, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. Messrs. John L. Morris, A. M. Ball, Wood Richardson, and Captain Gray, were before the Mayor and Council in regards to the opening and improving of Middle Boulevard, from East Street to the Salisbury Boulevard. Council Members told this group that it would be necessary to have a deed for this street before improvements could be made.

3. Motion made and passed that City Solicitor be authorized to prepare a deed conveying this part of Middle Boulevard to the City.

4. Chief Holland's Weekly and Parking Meter Reports, for week ending January 29, 1939, were read and motion made and passed that they be received and filed.

5. At 8:15 P.M. Chief Holland presented sealed bids on Office Equipment for the Police Department. The following bids were received:

White and Leonard --

1- Metal Desk, No. 1660 FCR	\$68.75
1- Wood Desk, No. 4860	48.50
1- Finger Print File, No. 5059	17.95

Willing's --

1- Metal Desk	\$59.65
1- Wood Swivel Chair	9.90
1- Steel Swivel Chair	23.80
1- Finger Print File	20.81

6. Motion made and passed that the contract for one (1) metal desk and one (1) metal chair be awarded to the lowest bidder, Willing's, in accordance with their quotation for the sum of \$83.45. ✓

7. Motion made and passed that contract for one finger print file be awarded to the lowest bidder, White and Leonard, in accordance with their quotation in the amount of \$17.95. ✓

8. Mr. F. L. Insley, Harbor Master, was before the Mayor and Council and explained that he had contacted several owners of bulkhead property in the City but had been unable to obtain any written releases to date.

9. Motion made and passed that Ordinance No. 373, providing for laying out, opening, extending and widening Hanover Street from South Boulevard to the North property line of land of heirs of Lee Johnson, be passed for final reading.

10. Upon recommendation of Mayor Boyce, Messrs. Watson D. Mitchell, J. Henry Parsons and Wade H. Insley, were unanimously approved by the Council as a Commission for condemnation proceedings under the above ordinance.

Minutes of Mayor & Council Meeting

Page 2

January 30, 1939

11. Motion made and passed that Ordinance No. 374, for laying out, opening, extending and widening of South Boulevard, from Camden Avenue to Salisbury Boulevard, be passed for final reading.

12. Upon recommendation of Mayor Boyce, Messrs. Watson D. Mitchell, J. Henry Parsons and Wade H. Insley, were unanimously approved by the Council as a Commission for condemnation proceedings under the above ordinance.

13. Motion made and passed that Ordinance No. 375, providing for laying out, opening, widening and extending Smith Street, from South line of South Boulevard to North property line of land of the heirs of Lee Johnson, and providing for preparation of plat, for appointment of Commissioners to award damages and assess benefits to all persons, firms or corporations whose property may sustain damages or receive benefits from said improvement, be passed for final reading.

14. Upon recommendation of Mayor Boyce, Messrs. Watson D. Mitchell, J. Henry Parsons and Wade H. Insley, were unanimously approved by the Council as a Commission for condemnation proceedings under the above ordinance.

15. The City Engineer presented a letter from Mr. H. McKnight, Secretary of the Camden Boys' Club, in which he suggested that the employees of the Garbage Collection Department be equipped with raincoats, boots and caps because it was necessary for them to work everyday in all kinds of weather.

16. Motion made and passed that City Engineer be authorized to purchase six (6) complete outfits for the employees of the Garbage Collection Department at an approximate cost of Eleven Dollars (\$11.00) per outfit.

17. City Engineer presented letter dated January 30 from the Board of Education in regards to the widening of the South side of Meadow Street, abutting the Upton Street School property, in which the Board of Education request the construction of a retaining wall, sidewalks, curbs and gutters in exchange for the convenience of a 5-foot strip of property to the City for street purposes. The Mayor and Council discussed this matter and authorized the Engineer to reply to this letter and advise them that the City will contribute 50 per cent of the cost of the retaining wall in exchange for the aforesaid 5-foot strip of property.

18. Motion made and passed that Resolution No. 10, accepting a superseding offer, dated January 25, 1939, of the United States of America to aid in financing by way of Grant the cost for extensions to Sewers and Water Mains, under PWA Docket Md.1091-F, be attached to and become a part of these minutes.

19. Motion made and passed that plat, entitled "Perdue Heights Sub-Division", dated January 30, 1939, be approved and the City Clerk be authorized to affix his signature on the original sub-division plat on behalf of the Mayor and Council of Salisbury.

20. Motion made and passed that Gas Permit No. G-108, dated January 30, 1939, covering the construction of a 1½" high pressure gas main on

January 30, 1939

Fillmore Street, between Truitt Road and Calloway Street, be granted to the Citizens Gas Company.

21. Motion made and passed that City Engineer be authorized to notify the Eastern Shore Public Service Company to relocate the existing pole lines on Lincoln Avenue, between Roger Street and the city limits so as to provide a 33' width between curbs in order that the City may proceed with street grading work in this area.

22. At 10:00 P.M. the City Engineer presented sealed bids on thirty (30) parking signs. The following bids were received:

Name of Bidder	Address	Total Bid	Discount
Aeroil Burner Company, Inc. (N.J.)	West New York	\$39.00	1% - 10 days
Municipal Street Sign Co., Inc.	Brooklyn, N.Y.	39.00	none
Eastern Sales & Engineering Co.	Baltimore, Md.	45.00	1% - 10 days

23. Motion made and passed that City Engineer be authorized to place an order for thirty (30) parking signs to the lowest responsible bidder, Aeroil Burner Company, Incorporated, of West New York, New Jersey, for the sum of Thirty-nine Dollars (\$39.00), subject to a discount of 1 per cent (1%) for payment within ten days, including prepayment of freight to Salisbury, Maryland.

24. Motion made and passed that City Engineer be authorized to purchase, under Contract No. 387 M-1A, approximately 650 linear feet of 12-inch concrete sewer pipe at the rate of forty cents (40¢) per foot from the Midatlantic Concrete Pipe and Products Company of Dover, Delaware, to be used in the construction of a Storm Water Drain on Hammond Street, between Church Street and the B and E Tracks.

25. Motion made and passed that Ordinance No. 376, authorizing erection and maintenance of wharves, bulkheads, piers and piling within the corporate limits of Salisbury, on the Wicomico River and the North and South Prongs thereof, be introduced, posted and passed for first reading.

26. Motion made and passed that letter, dated January 30, 1939, from Mr. Alfred T. Truitt in which he states that he is voluntarily leaving the payroll of the City of Salisbury as Executive Secretary of the Salisbury Housing Authority as of January 28, 1939, be attached to these minutes.

27. Motion made and passed that persons given parking ticket Nos. 222, 646, 650 and 1065, be excused.

28. Motion made and passed that Vouchers 10,819 to 10,899, inclusive, be passed for payment.

29. Motion made and passed that PWA Vouchers 36 to 39, inclusive, be passed for payment.

There being no further business, meeting adjourned at 1:00 A.M.

John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

EXTRACTS FROM THE MINUTES OF A REGULAR MEETING
OF THE MAYOR AND COUNCIL OF SALISBURY, HELD ON
THE THIRTIETH DAY OF JANUARY, 1939

A regular meeting of The Mayor and Council of Salisbury, Wicomico County, Maryland was held on the thirtieth day of January, 1939.

The meeting was called to order by the President of Council John E. Morris and on roll call the following answered present: Mayor Arthur W. Boyce and Councilmen Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon. There were no absentees.

After discussion of the superseding offer of the United States of America to aid by way of Grant in financing the construction of Extensions to Sewers and Water Mains, as submitted in Owner's Resolution No. 6 under date of November 21, 1938 and revised Control Estimate, dated November 28, 1938 (PWA Docket Md.1091-F), the following Resolution, numbered 10, and entitled "A Resolution Accepting the Superseding Offer of the United States to The Mayor and Council of Salisbury to Aid by Way of Grant in Financing the Construction of Extensions to Sewers and Water Mains, under PWA Docket Md.1091-F" was proposed by Councilman Hilary M. Taylor and read in full:

RESOLUTION NO. 10

A RESOLUTION ACCEPTING THE SUPERSEDING OFFER OF THE UNITED STATES TO THE MAYOR AND COUNCIL OF SALISBURY TO AID BY WAY OF GRANT IN FINANCING THE CONSTRUCTION OF EXTENSIONS TO SEWERS AND WATER MAINS, UNDER PWA DOCKET MD.1091-F.

Be it resolved by The Mayor and Council of Salisbury:

Section 1. That the superseding offer of the United States of America to The Mayor and Council of Salisbury, Wicomico County, Maryland, to aid by way of grant in financing the construction of Extensions to Sewers and Water Mains, under PWA Docket Md.1091-F, a copy of which superseding offer reads as follows:

Washington, D. C.
Dated: January 25, 1939
Docket No. Md. 1091-F

The Mayor and Council of Salisbury,
Salisbury, Maryland

"1. Subject to the Terms and Conditions (PWA Form No. 230, as amended to the date of this Offer), which are made a part hereof, the United States of America hereby offers to aid in financing the construction of extensions to sewers and water mains (herein called the 'Project') by making a grant to The Mayor and Council of Salisbury (herein called the 'Applicant') in the amount of 45 per cent of the cost of the Project upon completion, as determined by the Federal Emergency Administrator of Public Works (herein called the 'Administrator'), but not to exceed, in any event, the sum of \$46,800.

"2. By acceptance of this Offer the Applicant covenants to complete the Project with all practicable dispatch, and in any event by July 6, 1939.

"3. This Offer is made subject to the express condition that, if the Administrator shall determine at any time that the Applicant has paid or agreed to pay, whether directly or indirectly, a bonus, commission or fee to any person, firm or corporation for attempting to procure an approval of the Applicant's application, or for alleged services in procuring or in attempting to procure such approval, or for activities of the nature commonly known as lobbying performed or

agreed to be performed in connection with the application, then the Administrator shall have the right, in his discretion, to rescind this Offer and any agreements resulting herefrom, and, in the event of such rescission, the United States of America shall be under no further obligation hereunder.

"4. The acceptance of this Offer by the Applicant shall effectuate a cancellation of the contract created by the acceptance of the Offer dated August 11, 1938, made by the United States of America to the Applicant: Provided, that the cancellation of such contract shall not impair or vitiate any acts performed or proceedings taken thereunder prior to such cancellation, but such acts or proceedings may be continued under the contract created by the acceptance of this Offer.

UNITED STATES OF AMERICA

Federal Emergency Administrator
of Public Works

By E. W. CLARK (signed)
For the -
Assistant Administrator"

be and the same is hereby in all respects accepted.

Section 2. That said The Mayor and Council of Salisbury agrees to abide by all the Terms and Conditions of said superseding offer, including the Terms and Conditions annexed thereto and made a part thereof.

Section 3. That the City Clerk be and he is hereby authorized and directed forthwith to send to the Federal Emergency Administration of Public Works three certified copies of the proceedings of the regular meeting in connection with the adoption of this Resolution, setting forth this Resolution in full, and such further documents or proofs in connection with the acceptance of said superseding offer

as may be requested by the Federal Emergency Administration of Public Works.

THE MAYOR AND COUNCIL OF SALISBURY,

John E. Morris
John E. Morris, President of Council

Werner T. Gardner
Werner T. Gardner, Councilman

Hilary M. Taylor
Hilary M. Taylor, Councilman

I. Virgil Hitchens
I. Virgil Hitchens, Councilman

William W. Dixon
William W. Dixon, Councilman

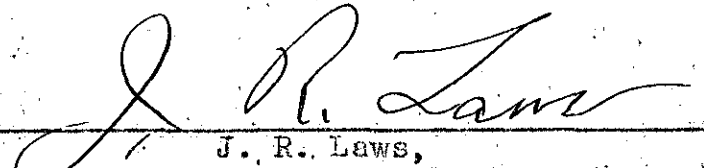
The above resolution was seconded by Councilman I. Virgil Hitchens and was adopted, with the following voting aye: John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon; and no members of the City Council voted negatively.

THE President of Council thereupon declared said Resolution carried and the Councilmen thereupon signed said Resolution in approval thereof.

CERTIFICATE OF CLERK

I. J. R. Laws, the duly elected, qualified and acting Clerk-Treasurer-Collector of Taxes of The Mayor and Council of Salisbury, Wicomico County, Maryland, do hereby certify that the attached copy of the extracts of the minutes of a regular meeting of The Mayor and Council of Salisbury, Wicomico County, Maryland, held on the thirtieth day of January, 1939, is a true, correct, and compared copy of the original minutes of said meeting on file and of record, and I do further certify that the copy of the Resolution appearing in such minutes, entitled "A Resolution Accepting the Superseding Offer of the United States to The Mayor and Council of Salisbury to Aid by Way of Grant in Financing the Construction of Extensions to Sewers and Water Mains, under PWA Docket Md.1091-F", is a true, correct, and compared copy of the original Resolution adopted at said meeting, which Resolution is on file and of record.

Witness my hand and the seal of the said The Mayor and Council of Salisbury, Wicomico County, Maryland, this first day of February, 1939.



J. R. Laws,
City Clerk-Treasurer-Collector of Taxes.



ALFRED T. TRUITT
REAL ESTATE AND INSURANCE

202 BUILDING & LOAN ASSOCIATION BLDG.

TELEPHONE 145

SALISBURY, MARYLAND

Jan. 30, 1939

Mayor & Council,
Salisbury, Md.

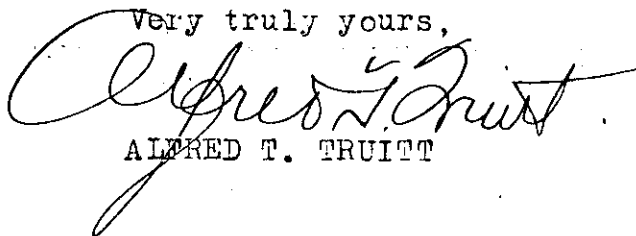
Gentlemen:-

This is to advise you that I am voluntarily leaving the payroll of the city of Salisbury as Executive Secretary of the Housing Authority as of Jan. 28th.

This action is taken because of the uncertainty of the decision with regard to this project. I trust that it will in no wise be interpreted as an abandonment of the project but I do not see the advisability of spending time and money until it is definitely determined to go ahead with the project.

In the meantime, should my services be needed by the Authority in preparing further material for public hearings, I shall of course be happy to again take up the work.

Very truly yours,

A handwritten signature in cursive script, reading "Alfred T. Truitt". The signature is written in dark ink and is positioned above the printed name.

ALFRED T. TRUITT

The City Council of Salisbury, Maryland

Gentlemen:

Several months ago, upon a move initiated by the Chamber of Commerce, I, in good faith, named two gentlemen to a committee to settle some differences of opinion which existed between your body and me. It is mere repetition to explain that several of your number employed legal talent to prevent this settlement of needless argument and the arrival at a harmonious system of government which our people expect and are demanding.

Regardless of the disaster which befell this prior attempt at conciliation and investigation of all branches of our government, I am again bonafidely offering to cooperate with you members of the Council in a thorough investigation of all departments of our city government. And I trust that no Council member will be put to the expense of procuring an opinion upon the legality of this proposal.

In accordance with the proposal of Engineer Gard~~ner~~ which your body accepted at the last meeting and named Mr. Fred A. Grier, Jr. and Mr. John W. Downing as members of the committee, I suggest that I appoint two, and that these four appoint a fifth member of the committee. This coincides with Mr. Gard~~ner~~'s proposal, with the exception of one point; namely, that he (Mr. Gard~~ner~~) appoint the fifth member. Since the purpose of the commission will be to investigate Mr. Gard~~ner~~'s department as well as all departments of the city government, I deem it inadvisable that the head of one department appoint a member. If this was necessary, then all of the department heads should have the same privilege. Needless to say, this would increase the membership of the commission unnecessarily

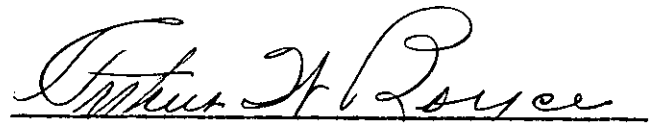
and tend to handicap it in the performance of its duties.

Next, the commission so named shall be empowered to investigate each and every branch of our government.

And finally, that the results of this investigation be returned in the form of a written statement including any and all suggestions for improvements which this committee may recommend. The making of this investigation covering all departments would be of material aid to the charter committee.

If you, gentlemen, see fit to approve this procedure, I am ready to name my appointees immediately.

Respectfully submitted,


MAYOR.

CITY HALL, SALISBURY, MARYLAND - FEBRUARY 6, 1939

The Mayor and Council met in regular session at the City Hall on Monday, February 6, 1939, at 7:30 P.M. with the following Present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. Doctor Cohen was before the Mayor and Council and requested that the Agreement between The Mayor and Council of Salisbury and the Maryland Tuberculosis Sanatorium be changed so as to include Ready-to-Serve charges for various sizes of meters other than the 4" and 6". He also requested that the same Ready-to-Serve charges for inside the City apply to the Sanatorium.

This matter was taken under discussion and the Mayor and Council decided that all Ready-to-Serve charges outside the corporate limits would be fifty per cent above the same charges for inside the corporate limits.

3. Motion made and passed that the City Solicitor be authorized to change the agreement between The Mayor and Council of Salisbury and the Maryland Tuberculosis Sanatorium to incorporate the various sizes of meters, with the understanding that charges are to be fifty per cent (50%) above the city charges.

4. Messrs. Richardson and Reeves were before the Mayor and Council and requested street improvements on certain streets in the Richwil Development. The City Engineer stated that it was necessary to build storm drains on account of the grade of the existing roads and further stated that a survey would be necessary before street grades could be established. Motion made and passed that the City Engineer be authorized to make a survey and bring back same with recommendations to the Mayor and Council.

5. Motion made and passed that City Treasurer be authorized to refund sewer deposit in the amount of Thirty Dollars (\$30.00) to Richard Phillips, in accordance with Engineer's letter dated March 29, 1938, and further described in the minutes of the Mayor and Council as of March, 28, 1938.

6. Mr. Clifford Dryden appeared before the Mayor and Council in reference to the street light at the intersection of Priscilla Street and Phillips Avenue. Mr. Hastings, Building Inspector, stated that the Eastern Shore Public Service Company has been given an order to install this light.

7. Mr. Walter Phillips was before the Mayor and Council in regards to the building line on E. Church Street, between Priscilla Street and Ocean City Boulevard.

8. Messrs. Lex Grier, Kerns Mears and Fred Ennis appeared before the Mayor and Council and rendered a report of their visit to Washington, D.C. in regards to a Municipal Airport for Salisbury. A copy of this report is attached to these minutes.

9. Motion made and passed that City Solicitor be authorized to prepare a

Minutes of Mayor & Council Meeting

Page 2

February 6, 1939

resolution releasing the War Department from any and all damages that may occur to bulkheads due to the dredging of the North and South Prongs of the Wicomico River.

10. Mr. John W. Downing was before the Mayor and Council and stated his objections to the final passage of Ordinance No. 376. He stated that the Salisbury Realty Company owned approximately 2400 feet of wharf property and it was a financial and physical impossibility to repair same. He suggested that the City Officials study a plan similar to that used in Baltimore City, in which that City owns all the wharf property and leases or rents same on a tonnage basis to individuals and corporations.

11. Messrs. Fred P. Adkins, S. Norman Holland and Avery W. Hall, representing the Chamber of Commerce, together with F. L. Insley, Harbor Master, were before the Mayor and Council, stating their approval of the project for the dredging of the Wicomico River.

12. Motion made and passed that Ordinance No. 376, authorizing erection and maintenance of wharves, bulkheads, piers and piling within the corporate limits of Salisbury, on the Wicomico River and the North and South Prongs thereof, be passed for final reading.

13. Mr. Thomas Pusey presented a plat to the Mayor and Council for a proposed street to run from Camden Avenue towards Russell Avenue for a property development. The City Council discussed the matter and referred same to City Engineer.

14. Mr. Nelson Fritz was before the Mayor and Council regarding a tree trimming project along streets within the corporate limits of Salisbury. The Council authorized the City Engineer to contact the Eastern Shore Public Service Company to see if it were possible to obtain a contribution from them in the amount of \$300.00 for their participation in the cost of this work.

15. Mr. Richard Pillsbury, Manager of the Wicomico Hotel, appeared before the Mayor and Council asking for a donation of \$50.00 for the Ocean Highway Association. Motion made and passed that City Clerk be authorized to draw a voucher in the amount of Fifty Dollars (\$50.00) to Mr. Richard Pillsbury for donation to Ocean Highway Association. ✓

16. Motion made and passed that Chief Holland's Weekly and Parking Meter Reports, for week ending February 5, 1939, be received and filed.

17. Motion made and passed that Chief Holland's Monthly and Car Expense Report for January, 1939, be received and filed.

18. Motion made and passed that Building Inspector's Report, for January, 1939, be received and filed.

19. Motion made and passed that Parking Ticket No. 1,261 be excused. ✓

20. Motion made and passed that Plumbing Inspector's Report, for January, 1939, be received and filed.

Minutes of Mayor & Council Meeting

Page 3

February 6, 1939

21. The City Engineer presented sealed bids on six (6) Raincoats, Caps, and Boots for the employees of the Garbage Department. Bids were as follows:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
R. E. Powell & Co.	Salisbury, Md.	\$67.50
Montgomery Ward Co.	Salisbury, Md.	53.20

22. Motion made and passed that a committee, composed of Councilmen Taylor and Dixon, examine the quality of the materials offered and render a report to the Council at their next regular meeting.

23. The City Engineer presented a bill in the amount of \$29.05 from Mrs. Leon Pierson of Clairmont Drive for damages supposedly sustained by her car due to the condition of Pinehurst Avenue. President Morris appointed a committee, composed of Councilmen Gardner and Dixon, to look into this matter and render a report to the Council at their next regular meeting.

24. Motion made and passed that Report showing Operations of the Municipal Water and Sewer Department for Six Months' Period ending December 31, 1938, as presented by the Superintendent of the Water Department, be received and filed.

25. Motion made and passed that Treasurer's Report of Operations from October 1, 1938 to December 31, 1938, showing the Cash Disbursements and Receipts of the General, Capital, Street Improvement, Sinking and PWA Funds, and the Budget Expenditures, together with the Collection of Taxes of the General Fund, with the Salaries and Classifications of all regular and temporary city employees, be received and filed.

26. President of Council Morris rendered a statement, copy of which is attached to these minutes, regarding the selection of a committee to investigate all City Departments as per the request of Mayor Arthur W. Boyce. The Council unanimously agreed that the City Charter Committee, with the exception of two City Employees--the City Solicitor and the City Engineer, together with Mr. Fred A. Grier, Jr., be appointed to proceed with the investigation of all City Departments immediately.

27. Motion made and passed that Vouchers from 10,900 to 10,921, inclusive, be passed for payment.

28. Motion made and passed that PWA Vouchers 40 to 43, inclusive, be passed for payment.

There being no further business, meeting adjourned at 1:00 A.M.

John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

MAYOR AND COUNCIL
SALISBURY, MARYLAND

REPORT OF OPERATIONS OF THE
WATER & SEWER DEPARTMENT
FOR SIX MONTHS ENDING
DECEMBER 31, 1938

City of Salisbury



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK-TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND February 6, 1939

The Mayor and Council of Salisbury
Salisbury, Maryland

Gentlemen:

I am enclosing a detailed report showing the operation of the Water and Sewer Department for the six months' period ending December 31, 1938.

The financial condition of the Water Department has shown continued improvement which is primarily due to the splendid cooperation of property owners in making prompt payment on their accounts. The collections from water rents and miscellaneous sales during this period amounted to \$37,765.67, as compared with \$32,490.97 for the six months' period ending June 30, 1938.

The Cash Reserve as of December 31, 1938 was \$28,871.21, as compared with \$21,521.42 on June 30, 1938. Another interesting fact is that the operating cost per customer account was \$10.23 in 1937, as compared to \$8.89 in 1938, of a substantial reduction amounting to 15.3 per cent.

The total valuation of the Municipal Water System has progressively increased through new construction to approximately \$710,000 and the Sewerage System is valued at approximately \$700,000. (These figures include grants furnished by the Public Works Administration and the Works Progress Administration.)

Based on the Water System valuation, the depreciation allowance, utilizing the method of amortizing depreciated construction cost, a Depreciation Reserve Account in an amount not less than \$36,000 should be established as expeditiously as possible. This will permit the replacing and rebuilding of inadequate or obsolete units on the "pay as we go" basis.

The progressive growth of Salisbury has reflected itself in the expansion of the Municipal Water and Sewer Systems. A brief review of the accomplishments during the past five years reveals the following interesting data:

COMPARATIVE SCHEDULE

	1938	1933	Increase in Units	Increase in %
Total Accounts	2,135	2,338	587	24.7
Water Pumpage--Gallons	459,532,000	332,506,000	127,026	38.2
Water Mains--Miles	56.44	53.1	3.34	10.0
Meters	504	211	93	44.0
Fire Hydrants	279	234	45	10.2
Sanitary Sewers--Miles	45.73	32.4	13.33	41.1
Sewer Services Connected	8035	1365	700	51.2
Storm Water Drains--Miles	15.1	5.77	9.33	161.0

Respectfully submitted,

CG:VD
encs.

City Engineer

Salisbury, Maryland
February 6, 1939

REPORT OF OPERATIONS
of the
WATER & SEWER DEPARTMENT FOR THE SIX MONTHS
ENDING DECEMBER 31, 1938

WATER DEPARTMENT

PUMPAGE:

A schedule of the water pumpage during the past six months, ending December 31, 1938, as measured by the Venturi meters, is as follows:

July	1938	-	50,963,000	gallons
August	"	-	65,618,000	"
September	"	-	43,580,000	"
October	"	-	34,978,000	"
November	"	-	31,113,000	"
December	"	-	31,442,000	"
			<u>256,694,000</u>	"

Note: The quantity of water pumped during the above period represents an increase of 10.1 per cent over the corresponding six months of 1937.

Maximum pumpage occurred on August 18, 1938 with 3,137,000 gallons; minimum on November 20, 1938 with 822,000 gallons. These figures represent domestic and industrial consumption only.

The above figures are the quantity of water delivered to the distribution system of the City of Salisbury, all of which was aerated and treated with hydrated lime before being pumped into the system.

The water was pumped against an average head of 140 feet, 30 feet representing the lift from the wells to the aerator and 110 feet the lift of the high service pumps.

WATER CUSTOMERS:

75 new water service connections to mains during the period of this report.

	<u>Flat Rate Accounts</u>	<u>Meter Accounts</u>	<u>Total</u>
July 1, 1926			816
December 31, 1938	2861	304	3165

FIRE HYDRANTS:

In service July 1, 1926:	56
In service December 31, 1938:	279

METERS:

<u>Owned by City</u>	<u>Owned by Consumers</u>
5/8" - 193	1" - 1
3/4" - 85	2" - 1
1" - 22	3" - 1
1-1/2" - 12	4" - 1
2" - 13	6" - 1
3" - 3	5 - Total
<u>299</u> - Total	

TEMPORARY WATER LINES LAID BETWEEN JULY 1, 1938 AND DECEMBER 31, 1938:

Downing Street (Salisbury Boulevard towards Cleveland Avenue)
142 lin.ft. 8" Galv. Pipe

Willmore Street (Truitt Road towards Calloway Street)
361 lin.ft. 2" Galv. Pipe

College Avenue (East) - (S. Division Street to Margaret Street)
731 lin.ft. 8" Galv. Pipe

Smith Street (Powell Avenue to Monticello Avenue)
292 lin.ft. 8" Galv. Pipe

PERMANENT WATER MAINS LAID BETWEEN JULY 1, 1938 AND DECEMBER 31, 1938:

Salisbury Boulevard (Extension of Present Line South toward College Avenue)
46 lin.ft. 12" C.I. Pipe

GAGING STATION:

During the month of October 1929, the Water Department in conjunction with the U. S. Geological Survey installed a stream flow measuring station at Schumaker's Dam, two miles southeast of Salisbury. The records from this station for the period of this report have been used in the preparation of a graph chart which is attached, showing the following information:

Daily stream flow at Schumaker's Dam
Daily water consumption - Waterworks
Daily maximum and minimum temperature
Daily precipitation

The stream flow records have been taken from the measuring station at Schumaker's Pond, the water consumption at Salisbury from the Venturi meters at the Pumping Plant, the temperature and precipitation records obtained from the U. S. Weather Bureau Station at Salisbury.

SEWER DEPARTMENT

SEWER CONNECTIONS:

During the period of this report, 101 properties were connected to the city sewer, making a total of 2063 properties connected, or 9293 persons (based on 4-1/2 persons per connection) since July 1, 1926.

SANITARY SEWERS CONSTRUCTED BETWEEN JULY 1, 1938 AND DECEMBER 31, 1938 IN CONJUNCTION WITH THE WORKS PROGRESS ADMINISTRATION:

Lincoln Avenue (Formerly Old Snow Hill Rd.) Roger St. to Corp. Limits
1143 lin.ft. 10" T.C. Pipe (Contract 365-S)
198 lin.ft. 6" T.C. House Connections
27 lin.ft. Manholes
3 Manhole Frames & Covers
11 Manhole Steps

Fillmore Street - Truitt Road to Calloway Street (Contract 366-S)

468 lin.ft. 8" T.C. Pipe
126 lin.ft. 6" T.C. House Connections
8 lin.ft. Manholes
1 Manhole Frame & Cover
4 Manhole Steps

Evergreen Avenue - S. Pinhurst to N. Pinhurst (Contract 366-S)

340 lin.ft. 8" T.C. Pipe
26 lin.ft. 6" T.C. Pipe
8 lin.ft. Manholes
1 Manhole Frame & Cover
4 Manhole Steps

Johnson Street - East from Dover Street (Contract 366-S)

93 lin.ft. 10" T.C. Pipe
16 lin.ft. 6" T.C. House Connections

South Street - Register to Salisbury Boulevard (Contract 366-S)

204 lin.ft. 15" T.C. Pipe
8 lin.ft. 6" T.C. House Connections
12 lin.ft. Manholes
1 Manhole Frame & Cover
6 Manhole Steps

Russell Avenue & Druid Hill Avenue, W. College towards Mayfield Ave.

415 lin.ft. 15" T.C. Pipe (Contract No. 368-S)
92 lin.ft. 10" T.C. Pipe
212 lin.ft. 6" T.C. House Connections
16 lin.ft. Manholes
1 Manhole Frame & Cover
8 Manhole Steps

Priscilla Street - Pyle to Preston Street (Contract No. 369-S)

779 lin.ft. 8" T.C. Pipe
75 lin.ft. 6" T.C. House Connections
18 lin.ft. Manholes
2 Manhole Frames & Covers
10 Manhole Steps

Madison Street - North from Washington Street (Contract 369-S)

141 lin.ft. 8" T.C. Pipe
22 lin.ft. 6" T.C. House Connections

Hill Street and Alley (Brick Row) - Fitzwater to Pearl Streets

397 lin.ft. 8" T.C. Pipe (Contract No. 369-S)
71 lin.ft. 6" T.C. House Connections
10 lin.ft. Manholes
2 Manhole Frames & Covers
4 Manhole Steps

Smith Street - Powell Avenue to Monticello Avenue (Contract 389-S)

390 lin.ft. 8" T.C. Pipe
79 lin.ft. 6" T.C. House Connections
10 lin.ft. Manholes
1 Manhole Frame & Cover
6 Manhole Steps

SANITARY SEWERS CONSTRUCTED BETWEEN JULY 1, 1938 AND DECEMBER 31, 1938
IN CONJUNCTION WITH THE PUBLIC WORKS ADMINISTRATION:

College Avenue (East) - S. Division to Allen Streets (Contract 386-S)

1291 lin.ft. 10" T.C. Pipe
149 lin.ft. 6" T.C. House Connections
18 lin.ft. Manholes
4 Manhole Frames & Covers
8 Manhole Steps

Madison Avenue - Washington Street to Alley (Contract 386-S)

845 lin.ft. 8" T.C. Pipe
104 lin.ft. 6" T.C. House Connections
14 lin.ft. Manholes
2 Manhole Frames & Covers
6 Manhole Steps

STORM WATER SEWERS CONSTRUCTED BETWEEN JULY 1, 1938 AND DECEMBER 31, 1938
IN CONJUNCTION WITH THE WORKS PROGRESS ADMINISTRATION:

Grace, Clay, Linwood, Isabella & Truitt Streets - Davis to Church Sts. (Contract 387-SW)

561 lin.ft. 24" Concrete Pipe
695 lin.ft. 21" Concrete Pipe
577 lin.ft. 18" Concrete Pipe
1100 lin.ft. 15" Concrete Pipe
639 lin.ft. 12" Concrete Pipe
69 lin.ft. 12" Concrete Inlet Pipe
309 lin.ft. 10" Concrete Pipe
76 lin.ft. Manholes
40 lin.ft. Inlets
10 Manhole Frames & Covers
14 Inlet Frames & Grates (Flat Type)
31 Manhole Steps

Downing Street - Salisbury Boulevard to Cleveland St. (Contract 387-SW)

217 lin.ft. 10" Concrete Pipe
19 lin.ft. 10" Concrete Inlet Pipe
5 lin.ft. Manholes
6 lin.ft. Inlets
1 Manhole Frame & Cover
2 Inlet Frames & Grates
2 Manhole Steps

Rogers Street - Lincoln Avenue to Venton Street (Contract 387-SW)

583 lin.ft. 12" Concrete Pipe
68 lin.ft. 10" Concrete Inlet Pipe
2 lin.ft. Manholes
4 lin.ft. Inlets
1 Manhole Frame & Cover
3 Inlet Frames & Grates

Meadow Street (on property line of Lots 193 & 194, Block D; also Lot 208, Block D) (Contract 337-SW)

12 lin.ft. 18" C.I. Pipe
268 lin.ft. 18" Concrete Pipe
12 lin.ft. Inlets
4 Inlet Frames & Grates

.../.../...

OPERATING EXPENSES & REVENUE - WATER DEPARTMENT

OPERATING EXPENSES:

Gaging Station, Schuemaker's Dam	\$ 20.13	\$ 20.13
Purification System	\$ 92.50	92.50
(Pumping Station Expenses)		
Labor	\$1,945.75	
Electric Current	3,533.41	
Fuel Oil	53.54	
Oils, Wastes, Supplies & Telephone	159.28	5,668.98
Inspection & Tests of Storage Tanks & Standpipes	\$ 32.46	32.46
Repairs to Service Connections	\$ 81.75	81.75
Const. Temporary Water Mains & New Service Connections (Labor	\$ 644.63	
(Material	735.25	1,380.31
Meters & Meter Boxes	\$ 189.96	189.96
Fire Hydrants	\$ 332.11	332.11
(General Maintenance)		
Pumping Station Repairs & Maintenance of Grounds	\$ 226.87	
Distribution System	230.77	
General Maintenance	123.13	
Small Tools & Supplies	30.75	686.55
(Administration)		
Superintendence	\$1,200.00	1,200.00
(Office Expenses)		
Stationery & Printing	\$ 201.46	
Supplies & Postage	493.81	
Telephone	75.05	
Clerks	1,321.50	
Meter Readers & Inspectors	874.30	2,734.08
Fire & Liability Insurance	\$ 52.94	
Automobile Expenses	218.35	
Miscellaneous Operating Expenses	256.55	
Plumbing	811.25	
Sewer Maintenance	323.08	
Sewer Construction	629.99	2,202.16

Total Operating Expenses Carried Forward \$14,749.95

Total Operating Expenses Brought Forward\$14,743.95

(Other Expenses)

Interest & Retirement on Funded Debt	\$12,815.00	
Loan to Capital Fund	1.60	
Refund - Deposit on Water Extensions	95.00	
Refund - Water Rent	21.72	
Acquisition of Land	500.00	
PWA Preliminary Expenses	1,228.13	
Cont. 326-WD Improvements Waterworks Grounds	2,052.09	
Cont. 335-WD Water Main--Dover St, Lincoln Ave, (etc.	272.12	16,795.63

Total Expenses \$31,544.63

REVENUE:

Cash on Hand 7-1-38	\$ 9,020.42	
Collections from Water Rents, Plumbing Licenses & Miscellaneous Sales from 7-1-38 to 12-31-38	37,765.37	
Refund - PWA Preliminary Expenses	1,128.13	\$47,914.24
Cash on Hand 1-1-39		\$16,369.61

DISTRIBUTION OF CASH ON HAND:

Cash in Drawer 1-1-39	\$ 60.00	
Farmers & Merchants Bank, Operating Account	16,209.61	
Petty Cash	100.00	\$16,369.61

LOANS OUTSTANDING:

Mayor & Council, General Fund, Demand Note Dated 6-1-38, 2% Interest	\$ 5,000.00	
Mayor & Council, General Fund, Demand Note Dated 6-29-38, 2% Interest	7,500.00	
Loan - Capital Fund, see Voucher No. 10202, Dated 10-10-38, a/c Contract 366-S	1.60	\$12,501.60

DELINQUENT WATER RENT ACCOUNTS AS OF DECEMBER 31, 1938:

Flat Rate	\$5,840.03	
Meter	2,469.41	\$8,309.44

WATER AND SEWER BONDS OUTSTANDING AS OF DECEMBER 31, 1938

MAYOR & COUNCIL:

\$250,000 issue of January 1, 1925	\$ 93,000.00	
\$300,000 issue of March 1, 1926	300,000.00	
\$ 50,000 issue of August 1, 1935	27,000.00	
\$ 55,000 issue of February 1, 1936	53,000.00	
\$ 50,000 issue of December 1, 1937	49,000.00	\$532,000.00

WATER DEPARTMENT:

\$100,000 issue of August 1, 1927	\$ 80,000.00	
\$ 80,000 issue of May 1, 1928	80,000.00	
\$ 25,000 issue of January 1, 1929	25,000.00	
\$ 25,000 issue of June 1, 1930	16,000.00	
\$ 75,000 issue of May 1, 1931	75,000.00	
\$ 53,000 issue of February 1, 1934	50,000.00	
\$ 81,000 issue of January 1, 1937	60,000.00	
\$ 50,000 issue of November 1, 1938	50,000.00	\$406,000.00

.../.../...

SUMMARY OF THE CITY OWNED WATER MAINS,
SANITARY SEWERS, COMBINED SEWERS AND STORM WATER
DRAINS IN SERVICE AS OF DECEMBER 31, 1938

WATER MAINS 4" IN DIAMETER & OVER:

20" -	153 lin.ft.
16" -	1,949 lin.ft.
14" -	1,703 lin.ft.
12" -	19,861 lin.ft.
10" -	11,576 lin.ft.
8" -	60,944 lin.ft.
6" -	22,822 lin.ft.
4" -	23,816 lin.ft.
	<u>198,424 lin.ft. or 36.44 miles</u>

SANITARY SEWERS:

Constructed prior to January 1, 1928, including the acquisition of
Sanitary Sewers from the Camden Sewer Company: 12,440 lin.ft.

Constructed 1928 to December 31, 1938:

36" -	84 lin.ft.
27" -	1,468 lin.ft.
24" -	1,791 lin.ft.
22" -	332 lin.ft.
20" -	5,452 lin.ft.
18" -	6,614 lin.ft.
15" -	11,537 lin.ft.
12" -	14,103 lin.ft.
10" -	34,907 lin.ft.
8" -	100,423 lin.ft.
6" -	52,024 lin.ft.
	<u>229,013 lin.ft.</u>
	229,013 lin.ft.
	241,455 lin.ft. or
	45.75 miles

COMBINED SEWERS:

Constructed prior to January 1, 1925, including the acquisition of combined sewers from the Camden Sewer Company: 32,300 lin.ft.

Constructed 1925 to December 31, 1933:

15" -	114 lin.ft.	
12" -	343 lin.ft.	
10" -	592 lin.ft.	
6" -	320 lin.ft.	
	<u>1,369 lin.ft.</u>	1,369 lin.ft.
		<u>33,669 lin.ft.</u> or
		6.4 miles

STORM WATER DRAINS:

Constructed prior to January 1, 1925: 3,250 lin.ft.

Constructed 1925 to December 31, 1933:

30" -	3,834 lin.ft.	
27" -	1,005 lin.ft.	
24" -	9,855 lin.ft.	
21" -	3,710 lin.ft.	
20" -	2,737 lin.ft.	
18" -	8,544 lin.ft.	
15" -	10,843 lin.ft.	
12" -	25,777 lin.ft.	
10" -	13,133 lin.ft.	
8" -	921 lin.ft.	
6" -	313 lin.ft.	
	<u>76,285 lin.ft.</u>	76,285 lin.ft.
		<u>79,535 lin.ft.</u> or
		15.1 miles

Respectfully submitted,

CG:VD

City Engineer

CITY OF SALISBURY DAILY RECORD

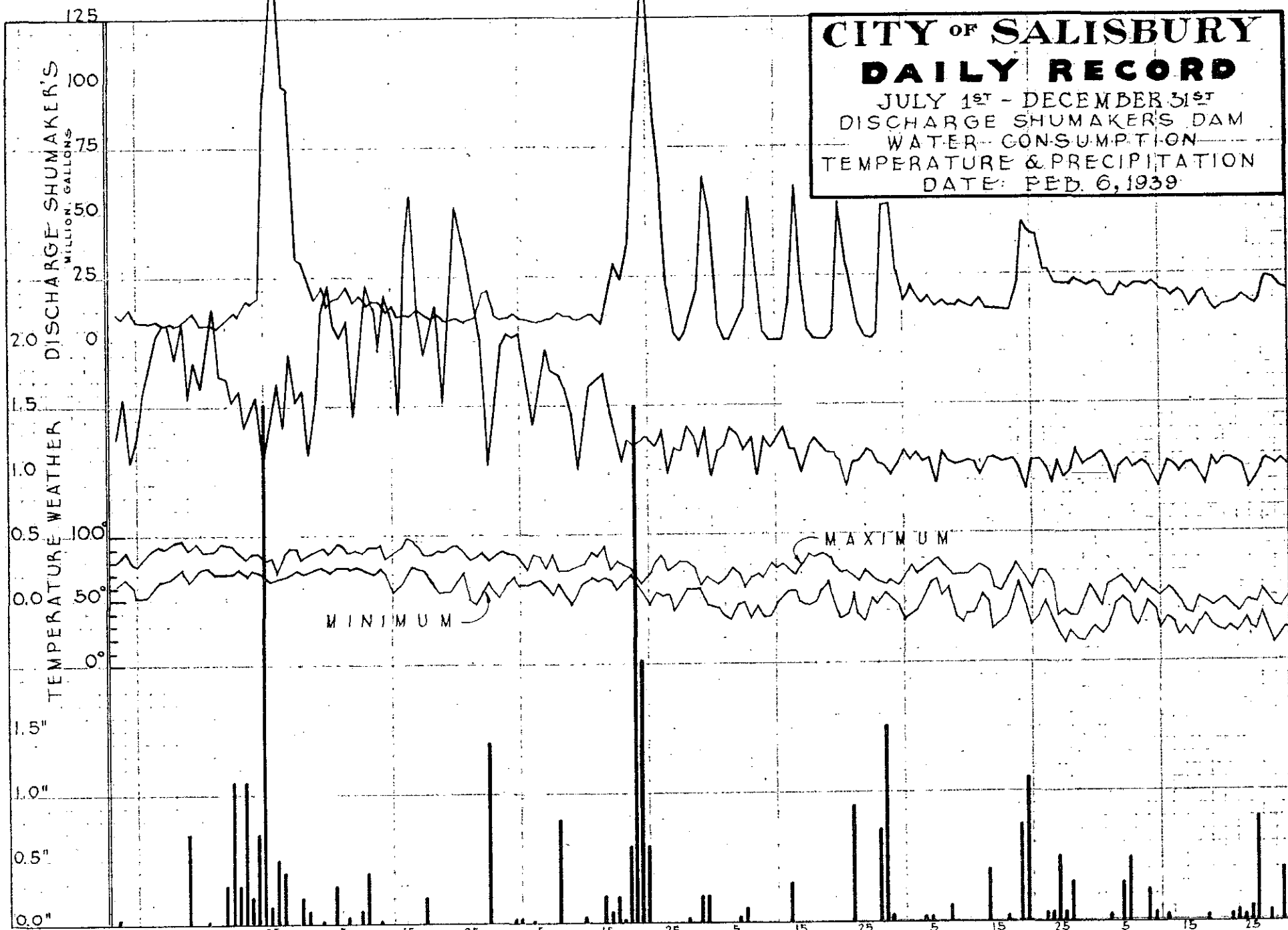
JULY 1ST - DECEMBER 31ST
DISCHARGE SHUMAKER'S DAM
WATER CONSUMPTION
TEMPERATURE & PRECIPITATION
DATE: FEB. 6, 1939

WATER CONSUMPTION
IN MILLION GALLONS

DISCHARGE SHUMAKER'S
DAM
MILLION GALLONS

TEMPERATURE WEATHER

PRECIPITATION
IN INCHES



JULY AUGUST SEPTEMBER OCTOBER NOVEMBER DECEMBER

February 6th, 1939.

Mayor Arthur W. Boyce,
Salisbury, Maryland.

On last Monday you submitted a proposition to investigate all City Departments for the purpose of assisting the Charter Committee, even though, at your insistence, it has cost the Taxpayers \$1020.00 for a "check-up" on the Tax and Water Departments.

Quite recently you circulated false statements in a Weekly Newspaper concerning City Employees in the Engineering and other city departments and the City Engineer requested an investigation of his departments by an impartial, unbiased, non-political committee -- which you rejected.

To date, it appears as if you are not willing "to put your shoulder to the wheel" and help us work out the many important problems that will benefit the People of Salisbury. May we ask, Mayor Boyce, do you have any Community Interests and Civic Pride, or, is it the desire of the Mayor and his Weekly Press Agent for Continual Publicity that is dictating your course.

As previously stated, the City Council is satisfied that the Heads of the City Departments are working for the best interests of the Citizens and Taxpayers; however, we will agree to the investigation of all City Departments by a committee of representative and outstanding citizens; namely, the City Charter Committee, which is now active and who are familiar with our City Government, including the duties and responsibilities of the various City Departments.

You will recall that the Charter Committee represents various Business and Civic Organizations in Salisbury and is composed of the following members:

Mrs. Walter S. Sheppard - Wicomico Womans' Club
Mr. Graham Gunby - Merchant
Mr. Paul E. Watson - Chamber of Commerce
Mr. Alfred T. Truitt - Elks Club
Mr. Ralph Grier, - East Salisbury Business Men's Asso'n
Mr. Avery W. Hall - Lion's Club
Mr. Stanley G. Robins - Masonic Order

As per your request, the names of Levin C. Bailey, City Solicitor, and Clark Gardner, City Engineer, have been deleted because of their connection with the City. In their place, we suggest that you name a representative of

the Salisbury Rotary Club and we will name Mr. Fred A. Grier, Jr., former Chief of the Salisbury Volunteer Fire Department, and who served in the City Council for several years.

We believe you will agree with us that the knowledge and ability of this Committee is unquestioned and, further, they are in a position to proceed with the investigation of all city departments in compliance with your request. We will, therefore, notify the City Charter Committee that it is the desire of the Mayor and City Council that they make a thorough and complete investigation and render a written report, together with any recommendations they care to make.

In order to assist and hasten the work of this Committee, we are ready, at this time, to authorize a reasonable appropriation for stenographic services if you care to make a recommendation along these lines.

Inasmuch as the investigation of all city departments is based upon your recommendation, we sincerely hope that you will work with us and stop this unfavorable publicity which is hurting Salisbury considerably.

Sincerely,

THE CITY COUNCIL OF SALISBURY,

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

February 6, 1939

Mayor & Council
Salisbury, Md.

Gentlemen:

Two members of the Aeronautic committee; namely, Fred Ennis and the writer, being unable to get the proper information by 'phone or correspondence and, being aware that the delay might be costly made plans to go to Washington to see the proper authorities. We had planned to fly but the weather was so bad that we had to drive. We had arranged ahead of time to see certain parties and had gathered some small amount of information to carry with us.

In addition to the pictures of the airport and some weather data, we had a letter from one of the former committeemen, R. H. Grier, which contained a summary of a report they made to Dr. Eckner and Mr. Hunsaker, both of the International Zeppelin Transport Corp. made to them in 1930.

Arriving in Washington, we immediately contacted Congressman Goldsborough, who gave us a very warm reception and, who offered to do anything to help us out. He immediately contacted Mr. Rough, Ass't Director of Air Commerce and, through him, engagement was made to see Major A. B. McMullen of the C.A.A.

We immediately called Major McMullen, told him our story and showed him what photographs and data we had. He advised us that weather conditions, size and ownership of the airport would have considerable to do with any consideration being shown. We asked him about the dead line of February 1st and he advised us that this had been extended for about two weeks or more. They had not received all the reports that they require; consequently, there need not be any special rush but that more information and authority would be necessary.

He rather questioned favorable consideration being given the project if the airport was leased by the City and especially for a short time lease, as they have airports, on which, the Government has spent money and, as soon as the municipal lease has expired, the interest in the airport died. Several of these airports have

cont.

Mayor & Council

Feb. 6, 1939

been abandoned or permitted to get in such condition they were of very little use; consequently, they were reluctant to enter into proposition, either to leased or privately owned airport. He did advise that on an accredited airport, the Government would install and operate landing lights, etc.

We then contacted John Thomas Taylor, the lobbyist, at Legion Headquarters. He advised us to contact Comrade Oswald Ryan, who is the Legion member of the Civil Aeronautic Authority Committee. He was attending, at the time, a meeting of the C.A.A. and advised that he was not in a position to give us much information at this time, as we were emphasizing the strategic location of our airport and that for a National defense. At his recommendation, thought it would be favorable to contact the Assistant Secretary of War, a friend of the writer, Lewis Johnson. He was leaving town and could not give us a conference but referred us to Gen. Arnold, who had this matter in hand for the War Department.

Unfortunately, Gen. Arnold's office was closed so we did not get to see him. It was suggested that we write to Gen. Arnold, placing our proposition before him from the standpoint of need and the possibilities of the War Department recommending our airport for military purposes. So it is recommended that the committee or the Mayor & Council communicate direct taking this matter up immediately with Gen. Arnold.

We returned with not as much information as we expected but, at least, we found out some things and are of the opinion that, if these suggestions are followed through, there might be something accomplished with Federal aid to enlarge and equip the City airport according to the needs and specifications, both of the Civil Aeronautic Authority and the War Department.

Respectfully submitted,

Feb. 6, 1939

The Mayor & Council
Salisbury, Maryland

Gentlemen:-

I wish to submit the following report showing scope of work covered by the Plumbing Division of the Water Department from December 31, 1938 to January 31, 1939.

Report for month of January 1939

- 25 - Plumbing Permits issued.
- 10 - New Sewer Connections.
- 7 - New Water Connections.
- 1 - Permit to change location of fixtures.- No charge.
- 1 - Permit to change from old sewer to new sewer. 0 No charge
- 27 - Additional Fixtures.

During the month of January \$41.00 was collected for plumbing permit fees.

Respectfully submitted,

James A. White.
Plumbing Inspector

CITY HALL, SALISBURY, MARYLAND - FEBRUARY 8, 1939

The Mayor and Council met in special session with the City Charter Committee at the City Hall on Wednesday, February 8, 1939, at 7:30 P.M. Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon were present, and the following members of the Charter Committee: Messrs. Alfred T. Truitt, Stanley G. Robins, Levin C. Bailey and Clarke Gardner.

The purpose of this meeting was to discuss ways and means of raising additional revenue to meet the growing demands of the City.

Mr. Alfred T. Truitt, Chairman of the City Charter Committee, presented the following recommendations:

1. Licensing of all places selling beer.
2. Amusement Tax.
3. Licensing of certain businesses and professions.
4. Licensing small loan companies.
5. Licensing Pin Ball machines.
6. Larger percentage of lateral road gasoline tax.
7. One-third (1/3) of the profits from the Wicomico Liquor Dispensary.
8. Sewer rental charges on properties connected to city sewerage system.
9. Collection of a city automobile tax (by County Treasurer).

After a thorough discussion, the Mayor and Council authorized the City Solicitor, Levin C. Bailey, to prepare bills amending the present city charter for submission to the Legislature, incorporating the following:

1. \$55,000 Bond Issue for extension of Salisbury By-Pass, including water and sewer facilities.
2. Licensing of all places selling beer.
3. Licensing Pin Ball machines.
4. Licensing small loan companies.
5. Merit and Pension System for city employees.
6. Collection of Automobile Taxes by County Commissioners' office for City.
7. County Commissioners to turn over to City, one-third (1/3) of profits from Wicomico Liquor Dispensary.
8. A Bill providing that all taxes, water rents, and special assessments, be paid on all property before deeds are transferred.
9. Establishing a more effective control of property sub-divisions within the corporate limits.

Motion made and passed that Bill for a larger percentage of gasoline revenues, to be paid to City, be deferred pending the outcome of the meeting of the Maryland Municipal League, to be held in Salisbury on Friday, February 10, 1939.

Mayor Arthur W. Boyce recommended that the following persons be added to the ~~Charter~~ Committee for ~~the purpose of~~ investigating all city departments: Messrs. John W. Downing, Frank M. Cline, Howard H. Ruark, Richard P. Curtiss and I. Ernest Jones.

There being no further business, meeting adjourned at 10:30 P.M.

John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

City of Salisbury

MARYLAND

ARTHUR W. BOYCE, MAYOR

February 8, 1939.

Members of the Council.

Gentlemen:

I am again offering to cooperate with your Honorable Body, by naming the following to the investigating committee appointed by you at our last regular meeting February 6th, 1939.

Mr. John W. Downing, Banker and Rotarian.

Mr. Frank M. Cline, Director of the Chamber of Commerce.

Mr. Howard H. Ruark, Banker and Business Man.

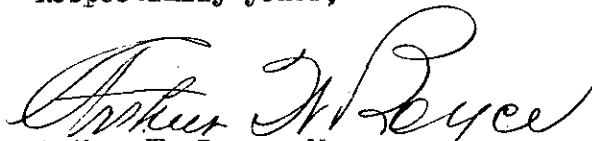
Mr. Richard P. Curtis, Publisher of the Salisbury Times.

Mr. I. Earnest Jones, Publisher of the Salisbury Advertiser.

It is my understanding that Mr. Graham Gunby and Mr. John W. Downing are out of the City for several days, and I ask that any investigation made by this committee before their return be withheld until they have had an opportunity to examine it.

I ask that this be made a part of the minutes of this special meeting.

Respectfully yours,



Arthur W. Boyce, Mayor.

On the matter of additional revenues for the City, not only to avoid an increase in real property taxes but even to reduce them, I submit the following as possibilities:

1. Licensing of all places selling beer. At present the City has the obligation of policing with not one cent of revenue coming back from the operators. This license, too, should be a substantial one and not merely a token.

2. An admission or amusement tax. Such a tax without becoming particularly burdensome to the public and without cost to the theatre operators would produce \$7,500 per year.

3. Licensing of certain businesses and professions not now required to take out a license. Such a list might include dentists, doctors of all kinds, lawyers and real estate dealers. *insurance agents. I doubt the constitutionality of such a measure.*

4. An extremely stiff license on those small loan companies which exact anywhere from two (2) to three and one-half (3½) per cent per month interest and which in the very first instance ought not to be allowed to exist at all.

5. An extremely stiff license on all pin ball machines--if allowed to operate at all.

6. An absolute guarantee by law that the incorporated towns of this County receive a fair percentage of gasoline tax revenues for use in maintaining city streets. This matter should be regulated by legislative act and not be left to the discretion of changing boards of County Commissioners. It is laughable, and yet serious, that the City of Salisbury receives only \$4,600 from a total of some \$76,000 coming to this County for road and street maintenance when it probably pays in more than half of the total gasoline tax revenues.

7. Grant, by legislative act, to any incorporated town in which a

liquor dispensary is located at least one-third of the profits therefrom, or preferably in the City of Salisbury, give to the Mayor and Council the right to establish a City dispensary where those who wish to purchase liquors may at the same time contribute to the cost of furnishing street lighting, streets, policing, etc., and likewise reduce the city tax rate.

8. Authorize by Charter Amendment that the City of Salisbury, may by Ordinance, collect a sewer rental charge, nominal in amount, payable quarterly and comprising the same type obligation as water rent. Under present conditions the City has but little revenue available for sewer construction and maintenance, hence the frequent necessity of providing bond issues to take care of the actual construction needs.

9. The collection of an automobile tax payable at the same time county taxes are paid and subject to the same valuation and to the prevailing city tax rate.

In my own opinion, while authority for all of these miscellaneous revenues might well be provided by Charter Amendments, those which should be most actively sponsored are:

1. Beer license.
4. Stiff license on the small loan companies.
5. Stiff pin ball license.
6. Absolute guarantee of gas tax revenues.
7. Authority for a City Liquor Dispensary.
9. Automobile tax.

There is another possible source of revenue, but one which in the case of the City, would be troublesome as a levy item and that is a tax on personal property, household furniture, etc.. I have studied this matter in theory for several years and am not willing to recommend that the City attempt to enforce it. It is already provided for in the Charter.

CITY HALL, SALISBURY, MARYLAND - FEBRUARY 13, 1939

The Mayor and Council met in regular session at the City Hall on Monday, February 13, 1939, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen Hilary M. Taylor, Werner T. Gardner, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. Samuel Leonard (colored) appeared before the Mayor and Council requesting a building permit to construct a store on Lake Street. This matter was referred to the Building Inspector.

3. Motion made and passed that Chief Holland's Weekly and Parking Meter Reports, for week ending February 12, 1939, be received and filed.

4. Motion made and passed that the City Engineer be authorized to prepare a map in accordance with instruction from the Building Inspector, changing certain sections of the Zoning Ordinance effecting E. Church Street, from the Pennsylvania Railroad Tracks to Naylor Street, from Residential Area to Business Area.

5. Motion made and passed that City Solicitor be authorized to prepare an amendment to the Zoning Ordinance, changing certain sections of E. Church Street from Residential Area to Business Area, as per plat prepared by the City Engineer in accordance with instructions received from the Building Inspector.

6. Motion made and passed that Mayor Arthur W. Boyce, President of Council John E. Morris, and City Clerk J. Richie Laws, be authorized to execute a release to the United States of America relieving the Government from any and all damages that may occur in dredging the Wicomico River together with the North and South Prongs within the Corporate Limits of Salisbury.

7. Mr. F. R. Hammick, from the Department of Justice, appeared before the Mayor and Council and pointed out the advantages of the F.B.I. Training School at Washington which is available to all City Police Departments and further stated that an officer could take advantage of this course and the living expenses would be approximately \$300.00 for the period of a three-months' course.

8. Motion made and passed that Chief N. H. Holland be authorized to make an application for one officer to attend the three-months' course of the F.B.I. Training School in Washington beginning May 1st at a cost not to exceed \$300.00 and, further, if this application is accepted, the officer is to be selected by Mayor Arthur W. Boyce and Chief N.H.Holland.

9. The City Solicitor presented Bills, as requested by the Mayor and Council for their consideration, for Charter Amendments, which were as follows:

(a) \$55,000 Bond Issue for extension of Salisbury By-Pass, including water and sewer facilities.

(b) Licensing of all Pin Ball machines; merit and pension system for city employees.

Minutes of Mayor and Council Meeting

Page 2

February 13, 1939

- (c) Collection of Automobile Taxes by County Commissioners' office for City.
- (d) County Commissioners to turn over to City, one-third (1/3) of profits from Wicomico Liquor Dispensary.
- (e) A Bill providing that all taxes, water rents, and special assessments, be paid on all property before deeds are transferred.

10. Motion made and passed that action on these Bills be deferred until Monday next in order that the Mayor and Council may have sufficient time to study the Bills as prepared by the City Solicitor.

11. Motion made and passed that the Superintendent of the Water Department be authorized to render a corrected bill to Mr. John W. Downing for water consumed in the Downing Building for the Quarter ending December 31, 1938, and the basis to be used for the correct consumption shall be the average of the past four quarters.

12. Motion made and passed that the City Engineer be authorized to send out notices to the Property Owners on Riverside Drive stating that all funds for participation in the cost of an 8-inch water main shall be at the office of the Water Department not later than March 1, 1939.

13. Motion made and passed that the Superintendent of the Water Department be authorized to install a 5/8" meter on the premises of Mrs. Alice Toadvine Justice at 312 E. William Street because of the conversion of her dwelling into four apartment building, as noted in her letter dated February 2, 1939.

14. City Engineer presented a communication from Mr. William B. Tilghman Jr., regarding the employing of a life guard at the Municipal Park for the coming Summer Season. Motion made and passed that City Engineer be authorized to acknowledge Mr. Tilghman's letter and request that the Red Cross make a recommendation to the Mayor and Council regarding the personnel whose services is desired as a life guard.

15. Motion made and passed that City Engineer be authorized to extend a 2-inch water main, for a distance of approximately 150-feet, on Madison Street, between Washington Street and Lincoln Avenue, in order to serve the property of Joseph and Viola Bennett, as per application for water service dated February 8, 1939.

16. Motion made and passed that Gas Permit No. G-109, dated February 13, 1939, covering the construction of a 2-inch low pressure gas main on E. Chestnut Street, between N. Division Street and Poplar Hill Avenue, for a distance of approximately 250 linear feet, be granted to the Citizens Gas Company.

17. Motion made and passed that the City Engineer be authorized to purchase and install two street name signs at the following intersections:

- (a) Locust Street and Royal Street;
- (b) W. Vine Street and Royal Street.

18. City Engineer presented plat showing survey for Richwil Manor dated January 9, 1939 to the Mayor and Council for acceptance of certain streets to be conveyed to the Mayor and Council by deed. The Mayor and Council discussed this matter and authorized the City Engineer to notify the Richwil Development Company that a plat, showing all the streets in this sub-division, shall be presented prior to the acceptance of any street by the Mayor and Council.

19. The City Engineer read a communication dated February 8 from the Board of Education rejecting the City's proposition regarding the building of a retaining wall on Meadow Street, abutting School Board Property, in exchange for a 5-ft. strip of land, as requested by the Mayor and Council.

20. The City Engineer presented a request to the Mayor and Council from George Chandler regarding a joint meeting with certain real estate developers, the Salisbury Housing Authority, and the Mayor and Council; and the City Engineer was authorized to notify all parties concerned that the Mayor and Council will be agreeable to a meeting to be held in the City Hall on Tuesday, February 21, 1939, at 7:30 P.M.

21. Motion made and passed that the City Engineer be authorized to furnish street grades at the intersection of Smith Street and Monticello Avenue in order that Mr. Leslie Johnson may grade the lawn at his premises.

22. Motion made and passed that Parking Tickets 999 and 1353 be excused.

23. Motion made and passed that Vouchers 10,922 to 10,993, inclusive, be approved for payment.

24. Motion made and passed that PWA Vouchers 44, 45 and 47 be approved for payment.

There being no further business, meeting adjourned at 11:30 P.M.

John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

THIS RELEASE, Made this day of February, A.D., 1939 by
The Mayor and Council of Salisbury, a municipal corporation of the
State of Maryland;

WHEREAS, by the River and Harbor Act of August 26, 1937, passed by
the Congress of the United States of America, the dredging of the Wi-
comico River was approved; and

WHEREAS, the War Department of the United States of America has
recommended that that portion of the Wicomico River and the north and
south prongs thereof within the corporate limits of the City of Salisbury,
Wicomico County, Maryland be dredged to a depth of 14 feet below mean
low water; and

WHEREAS, The Mayor and Council of Salisbury, a municipal corporation
of the State of Maryland, desires to indemnify and save harmless the
United States of America, its officers, agents and contractors, from any
and all claims and demands for damages, costs and expenses on account of
or in any way arising from the dredging of the said Wicomico River and
the north and south prongs thereof within the corporate limits of the
City of Salisbury, Wicomico County, Maryland, as hereinbefore set forth; and

WHEREAS, at a regular meeting of The Mayor and Council of Salisbury
held on February 6, 1939, the execution of this Release for the purpose
aforesaid was duly authorized.

NOW, THEREFORE, THIS RELEASE WITNESSETH: THAT in consideration of
the premises and of the advantage accruing to the City of Salisbury by
reason of said dredging, the said The Mayor and Council of Salisbury, a
municipal corporation of the State of Maryland, does hereby release, ac-
quit and forever discharge for itself, its successors and assigns, the
United States of America, its officers, agents and contractors, from any
and all claims and demands, actions and causes of action, for, upon or
by reason of any damages, costs and expenses which heretofore have been

or which hereafter may be sustained by The Mayor and Council of Salisbury on account of or in any way growing out of, resulting or to result from the dredging of the said Wicomico River and the north and south prongs thereof within the corporate limits of the City of Salisbury to a depth of 14 feet below mean low water, as approved by the River and Harbor Act of August 26, 1937, passed by the Congress of the United States of America.

AND the said The Mayor and Council of Salisbury, a municipal corporation of the State of Maryland, does hereby for itself, its successors and assigns, covenant and agree with the said United States of America to indemnify and save harmless the said United States of America, its officers, agents and contractors, from all claims and demands, actions and causes of action, for, upon or by reason of any damages, costs and expenses which heretofore have been or which hereafter may be sustained by any person, firm or corporation owning land adjacent to and binding upon the said Wicomico River and the north and south prongs thereof within the corporate limits of the City of Salisbury, on account of or in any way growing out of the dredging of the said Wicomico River and the north and south prongs thereof within the corporate limits of the City of Salisbury, as hereinbefore set forth.

AS WITNESS the corporate seal of The Mayor and Council of Salisbury, a municipal corporation of the State of Maryland, and the signatures of Arthur W. Boyce, Mayor of Salisbury, and John E. Morris, President of the Council of Salisbury, attested by J. Ritchie Laws, City Clerk, the day and year first above written.

THE MAYOR AND COUNCIL OF SALISBURY,

ATTESTED BY:

By _____
Mayor of Salisbury

City Clerk

By _____
President of Council of Salisbury.

CITY HALL, SALISBURY, MARYLAND -- FEBRUARY 20, 1939

The Mayor and Council met in regular session at the City Hall on Monday, February 20, 1939, at 7:30 P.M. with the following Present: Mayor Boyce, Councilmen John E. Morris, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Messrs. Lloyd Richardson and J. S. Reeves were before the Mayor and Council with a plat showing a sub-division of Rich-Wil Park. After a brief discussion, motion was made and passed approving the entire sub-division, noted as "Rich-Wil Park Sub-Division", dated February 12, 1939, subject to compliance with F.H.A. restrictions regarding building lines, et cetera, and further that the sub-division in its entirety must conform to the City's zoning requirements.

2. Mr. Charles Potts appeared before the Mayor and Council stating his objections to the rebuilding of an apartment house in the same location on Pennsylvania Avenue, adjoining the property owned by Mr. Potts. This matter was referred to the Building Inspector.

3. Mr. Heger appeared before the Mayor and Council with Parking Ticket No. 1426 and stated that this ticket was given to him while he delivered bread and pastries and that he understood a person in business was allowed to load and unload in the restricted areas. Motion made and passed that Parking Ticket No. 1426 be excused.

4. Motion made and passed that Mr. Heger be refunded \$1.00 for payment of fine for violation of parking meter and traffic ordinance paid to the City Treasurer on January 25, 1939, Parking Ticket No. 1057, as this violation was classed under loading and unloading.

5. Motion made and passed that Parking Ticket Nos. 1223, 1325, 1358 and 1363 be excused.

6. Motion made and passed that Chief Holland's Weekly and Parking Meter Reports, for week ending February 19, 1939, be received and filed.

7. Motion made and passed that City Engineer be authorized to purchase the following raincoats, boots and hats for employees of the Garbage Collection Department, as per recommendations of Committee (Councilmen Taylor and Dixon)--the selection of these items to be made personally by the employees of the Garbage Department:

Item 1: 6 REXFIRE Raincoats, Type MS-220,
from R. E. Powell & Company, Salisbury; @ \$7.75 each;

Item 2: 6 southwester Hats,
from R. E. Powell & Company, Salisbury; @ \$1.35 each;

Item 3: 6 prs. 3/4 hip "snag proof" boots,
from The Mart Men's Shop, Salisbury; @ \$3.50 per pair.

8. Motion made and passed that Ordinance No. 377, entitled "Tenth Amendment to Zoning Ordinance No. 292", changing a certain area of land on both sides of East Church Street from R 40 B to B 40 B area, be introduced, read, posted, and advertised and passed for first reading.

February 20, 1939

9. Mr. Alfred T. Truitt, Chairman of the City Charter Committee, appeared before the Mayor and Council stating that the Charter Committee would meet on Friday, February 24, 1939, and any suggestions by the Mayor and Council on additional amendments to the City Charter would be welcomed by the Charter Committee.

10. Motion made and passed that Building Inspector be authorized to inspect the Salisbury Hotel and make a complete report as to its condition on Monday night next.

11. Motion made and passed that Building Inspector be authorized to contact the representative of the Eastern Shore Public Service Company and obtain an estimate on the cost for lighting the overhead bridge on North Division Street.

12. Motion made and passed that the City Engineer be authorized to prepare plans, specifications, contractual documents, pertaining to the construction of an 8-inch cast iron water main on Riverside Road, between College Avenue and the Maryland Tuberculosis Sanatorium.

13. Motion made and passed that the City Engineer be authorized to advertise the Water Main Extension on Riverside Road so as to comply with PWA requirements.

14. Motion made and passed that the City Engineer be authorized to submit additional wage rates and classifications on the Sanitary Sewer Project under PWA Docket Md.1091-1-F.

15. At 10:50 P.M. the City Engineer presented sealed bids on 1,000 linear feet of 2-inch galvanized steel pipe for use in construction of temporary water mains by the Water Department. The following bids were received:

Name of Bidders	Address	Total Bid	Discount
Hubert White Hardware Co.	Salisbury, Md.	\$182.60	2% - 10 days
L. W. Gunby Co.	" "	199.30	2% - 10 "
XX Crane Company	Baltimore, Md.	199.30	none

XX Denotes bid submitted by telegram.

16. Motion made and passed that City Engineer be authorized to purchase from the lowest bidder, Hubert White Hardware Company of Salisbury, 1,000 linear feet of 2-inch galvanized steel pipe for the sum of \$182.60, subject to a discount of two per cent (2%) for payment within ten days.

17. Motion made and passed that the wages of Marshall Barclay, WPA Employee, classed as a Pipe Layer on WPA Project No. 3521, be supplemented by the Mayor and Council at the rate of fifteen cents (15¢) per hour in order to conform to prevailing wage scales as paid by the City for Pipe Layers on City-WPA Sewer Construction Projects.

18. Motion made and passed that Mayor Arthur W. Boyce, President of Council John E. Morris, and City Clerk J. Richie Laws, be authorized to

Minutes of Mayor & Council Meeting

Page 3

February 20, 1939

execute a joint agreement, dated February 13, 1939, between the Larmar Corporation, James W. Betts, Ernest C. Turner, Perry A. White, Marion F. Smith, Richard T. Porter, B. Lee Hayman, Guy M. Snow, and J. Harry Biron; and The Mayor and Council of Salisbury, pertaining to the extension of a water main on Riverside Road and the Turner Property.

19. Mayor Arthur W. Boyce submitted a prepared statement, dated February 20, 1939, which is attached to these minutes.

20. Motion made and passed that City Solicitor be authorized to prepare a Legislative Bill stating that the City Treasurer shall be elected by popular vote for a two-year term of office at a salary of \$1800 per year and he is to be bonded making him fully responsible for the collection of all taxes. The City Solicitor is further authorized to present this tentative Bill to the Mayor and Council for their approval on Monday night next.

21. Motion made and passed that Vouchers 10,994 to 11,020, inclusive, ✓ be approved for payment.

There being no further business, meeting adjourned at 2:30 A.M..

John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

City of Salisbury

MARYLAND

February 20, 1939.

ARTHUR W. BOYCE, MAYOR

Members of the City Council:

Gentlemen:

On September 27, 1938, the Chamber of Commerce requested an analysis of the City Charter, together with its amendments, to the end that the duties and responsibilities of the various departments of the City Government be defined. The Council, at that time, appointed a charter Committee composed of Alfred T. Truitt, City Engineer Clarke Gardner, Mrs. Walter S. Sheppard, Ralph H. Grier, Avery W. Hall, Stanley Robins and Paul E. Watson. I named to this committee Graham Gunby and City Solicitor L. Claude Bailey.

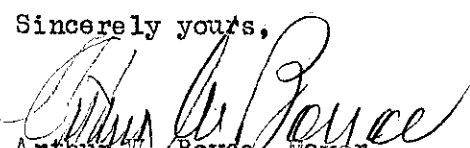
At a regular meeting in January last, City Engineer Gardner very kindly requested an investigation of the Engineering Department. I as Mayor, suggested and asked that all City Departments be investigated at the same time. The Council then suggested the Charter Committee plus Fred A. Grier Jr, to make this investigation.

The members of the Charter Committee have a very important duty to perform with approximately only one month ahead of them before the Legislature adjourns. Therefore, I urge them to give their valuable time that specific duty in order that the Charter be brought up to date.

If the Mayor feels that there should be a thorough investigation of the City Departments to effect economy, he should name a committee and the Council should, in all fairness to their duties and the public, be ready and willing to back any such investigation, therefore, I have appointed to this investigation committee, John W. Downing, Frank M. Cline, Howard H. Ruark, Richard P. Curtis, Publisher of the Salisbury Times and I. Earnest Jones, Publisher of the Salisbury Advertiser. These men, you, I, and the public know to be unquestionable as to their ability and integrity. They will be fair and impartial to us of the City and to the public.

I will call together, immediately, this investigating committee and delegate authority to them. I ask the Council and every Department Head and City Employees to lend every possible assistance and to cooperate with this Committee until their purpose is accomplished.

Sincerely yours,


Arthur W. Boyce, Mayor.

CITY HALL, SALISBURY, MARYLAND -- FEBRUARY 27, 1939

The Mayor and Council met in regular session at the City Hall on Monday, February 27, 1939, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. Motion made and passed that Chief Holland's Parking Meter Report, dated February 26, be received and filed.

3. Motion made and passed that Ordinance No. 378, providing for curbing and guttering of both sides of Smith Street, from Middle Boulevard to South Boulevard, and providing for the paying of the cost thereof, be introduced, read, posted and passed for first reading.

4. Deputy Clerk, L. Thomas Parker, Jr., presented to the Mayor and Council the report of the Commissioners on opening and widening of Hanover Street, Smith Street and South Boulevard.

5. Motion made and passed that City Clerk be authorized to insert in one, or more, newspapers notice of a hearing on the opening and widening of Hanover Street and Smith Street to be held in the City Hall on Monday, March 13, at 8:00 P.M., for the purpose of hearing any objections from the Property Owners on the proposed opening and widening of Hanover Street and Smith Street.

6. Motion made and passed that the Commissioners' report on the opening and widening of South Boulevard be held for consideration.

7. Motion made and passed that minutes of the City Charter Committee's meeting on February 24, 1939, be received, filed and attached to these minutes.

8. Motion made and passed that City Clerk be authorized to send notices of assessments to Mr. J. H. Perdue, as recommended by Building Inspector, Harry S. Hastings, for property known as "Perdue Heights" located on Truitt Road and Liberty Street. Further, that Mr. Perdue is to be notified that a hearing on these assessments will be held in the City Hall on Monday, March 20, 1939.

9. Motion made and passed that City Engineer be authorized to write a letter to Mrs. Page Toadvine requesting her cooperation by connecting her property, located at the intersection of North Division Street and Dover Street, to the City's sanitary sewer located in Dover Street because of complaints regarding unsanitary conditions.

10. Motion made and passed that Gas Permit No. G-110, dated February 17, 1939, covering the construction of a 2-inch low pressure gas main on Madison Street, between Washington Street and Vine Street, be granted to the Citizens Gas Company.

11. Motion made and passed that the City Treasurer be authorized to draw a voucher in the amount of \$5.72 to Robert F. Duer for City's participation in cost of repairs to a private railroad siding on Mill Street, abutting the properties of the Sun Oil Company, Atlantic Refining Company, Pocahontas Coal Company, and the Birkhead Property, and the Mayor and Council Property.

Minutes of Mayor & Council Meeting

Page 2

February 27, 1939

12. Motion made and passed that Parking Ticket No. 1370 be excused. ✓
13. Motion made and passed that Superintendent of Water Department be authorized to credit the account of Sidney G. Fields, in the amount of \$1.00 which was charged for turning water off at his premises during the moving of a dwelling for the purpose of widening Hanover Street and Monticello Avenue. ✓
14. Motion made and passed that Resolution, regarding the distribution of Lateral Road Gas Taxes to Salisbury and other incorporated towns of Wicomico County on a proportional mileage basis in relation to the County Road mileage, be made a part of these minutes.
15. Motion made and passed that City Engineer's report covering the construction of concrete curbs, gutters and sidewalks, under WPA Project No. 3529, during the period beginning January 1, 1938 and ending December 31, 1938, be received and filed.
16. Motion made and passed that plat presented by Mr. Hilary Davis, showing two proposed streets, namely, McKinley Street and Van Buren Street, be approved.
17. The City Engineer read a letter from the Richwil Manor Company, dated February 25, 1939, in which this Company agreed to contribute \$500.00 towards the construction of a storm drain in order to remove surface water from certain streets in this sub-division and, further, that a perpetual easement be granted to the Mayor and Council across Block "E" of this sub-division for the purpose of constructing and maintaining said drain.

The Mayor and Council held this matter under consideration pending a definite reply from the Federal Housing Administration to the Richwil Manor Company regarding their approval of this proposition.

18. The City Engineer read a letter, dated February 25, 1939, from Mr. Lloyd A. Richardson in which he agreed to furnish gravel for the surfacing of Bennett Avenue, South Park Drive, and Richwil Drive, provided the City would grant and place this material on the aforesaid streets. This matter was held under consideration.
19. The City Engineer notified the Mayor and Council that the Works Progress Administration had requested definite information regarding the supervision of a "white collar" project involving the codification of property maps, the establishment of a filing system for cancelled coupons and bonds. The Mayor and Council agreed that this project was to come under the supervision of the City Solicitor and the City Engineer.
20. Motion made and passed that City Engineer be authorized to purchase one (1) Duplicator Machine, together with one pound of Ink, from Pomerantz Company of Philadelphia for the sum of Thirty-four Dollars and Fifty Cents. ✓
21. Motion made and passed that Mayor Boyce, Councilmen Taylor and Dixon, together with City Engineer Gardner, be authorized to act as a Committee to sell broken terra cotta pipe, located on City's Willow Street Storage Yard.

Minutes of Mayor & Council Meeting

Page 3

February 27, 1939

22. Motion made and passed that Mayor Arthur W. Boyce, Members of the City Council, together with the City Solicitor and City Engineer, attend a meeting of the Maryland Municipal League to be held at Annapolis on Tuesday, February 28, 1939, for the purpose of discussing an acceptable division of the Lateral Road Gas Tax for the City of Salisbury; and, further, that this Committee meet with the representatives of the Wicomico County Delegation of the Senate and House of Delegates and present the following Bills:

(a) Bill providing that city taxes, special assessments, et cetera, due City of Salisbury, be paid before property shall be transferred on the assessment books.

(b) Bill granting authority to the Mayor and Council to regulate and license pin ball machines and small loan companies by ordinance; also, the establishment of a merit and pension system for all City Employees by ordinance.

(c) Two Bills authorizing and directing the Commissioner of Motor Vehicles to refuse any marker or title for any motor vehicle owned in the City of Salisbury unless municipal taxes and arrears had been paid; and the other, authorizing the Treasurer of Wicomico County to collect the above mentioned taxes on motor vehicles.

(d) A Bill providing that the Mayor and Council receive one-third of the net profits of any Wicomico County Liquor Dispensary, or branch thereof, located in the City of Salisbury.

(e) A Bill authorizing a \$55,000 Bond Issue to cover purchase of rights of ways, construction of City owned utilities and repairs to street approaches, in connection with the extension of the Salisbury By-Pass northerly from E. Main Street.

(f) A Bill authorizing the election of a City Treasurer by the people of Salisbury.

(g) A Bill authorizing a Bond for the City Treasurer covering the collection of all City Taxes.

(h) A Bill authorizing the buying and selling of real estate, for municipal purposes, not in excess of \$50,000.

(i) A Bill authorizing the classification of the wording of the existing law in regards to water service rates and sewer rental charges.

23. Motion made and passed that Mayor, President of Council, and Clerk, execute an agreement with the Maryland Tuberculosis Sanatorium pertaining to the construction of an 8-inch cast iron water main along Riverside Road, between the Turner Property and the Maryland Tuberculosis Sanatorium.

24. Motion made and passed that Mr. F. L. Insley, Harbor Master, together with a suggested committee, composed of Messrs. Norman Holland, Pratt Phillips and Claude Bailey, appear before the County Commissioners on Tuesday, February 28, in order to obtain a release from the Wicomico County Commissioners regarding the responsibility of repairs to bulkheads

Minutes of Mayor & Council Meeting
Page 4
February 27, 1939

outside the corporate limits of Salisbury in connection with the River and Harbor Dredging Project in the Wicomico River, as authorized by the War Department.

25. Motion made and passed that the City Solicitor be authorized to prepare a tentative agreement between the Mayor and Council of Salisbury, as a whole, and the Sponsors of an alternate plan to the Federal Slum Clearance Project.

26. Motion made and passed that Vouchers 11,020 to 11,072, inclusive, ✓ be approved for payment.

27. Motion made and passed that PWA Voucher Nos. 48, 49 and 50, be ✓ approved for payment.

There being no further business, meeting adjourned at 12 Midnight.

John E. Morris, President of Council

L. Thos. Parker, Jr., Deputy Clerk

MEETING OF CITY CHARTER COMMITTEE - FEBRUARY 24, 1933
CITY HALL, SALISBURY, MARYLAND

The City Charter Committee met in session at 7:30 P.M. on Friday, February 24, 1933, with the following present: Chairman Alfred T. Truitt, and Committee Members -- Mrs. Walter Sheppard and Messrs. Ralph Grier, Claude Bailey and Clarke Gardner. Absentees: Messrs. Paul Watson, Graham Gunby, Avery Hall and Stanley Robins.

1. Chairman Truitt suggested that the Committee review the substance of certain Bills and make their recommendations, which are as follows:

(a) A Bill providing that all city taxes, special assessments, water rents, and other public charges, due to the City of Salisbury be paid before property shall be transferred on the assessment books.

Motion introduced by Mrs. Sheppard, seconded by Clarke Gardner, and carried in the affirmative that this Bill be approved.

(b) A Bill granting authority to the Mayor and Council to prepare ordinances regulating and licensing pin ball machines and small loan companies; also, to establish a merit and pension system for all employees of the City.

Motion introduced by Claude Bailey, seconded by Mrs. Sheppard, and carried in the affirmative that this Bill be approved.

(c) Two Bills, one authorizing and directing the Commissioner of Motor Vehicles to refuse any marker, certificate of registration, or title for any motor vehicle owned in the City of Salisbury, unless Municipal Taxes and Arrears have been paid; and the other, authorizing, empowering and directing the Treasurer of Wicomico County to collect Taxes levied by the Mayor and Council upon motor vehicles owned by the residents of Salisbury.

Motion introduced by Mr. Ralph Grier, seconded by Claude Bailey, and carried in the affirmative that these Bills be approved.

(d) A Bill providing for the distribution of one-third (1/3) of the net profits, to the Mayor and Council, of any Wicomico County Liquor Dispensary, or branch thereof, located within the corporate limits of Salisbury.

Motion introduced by Clarke Gardner, seconded by Mrs. Walter Sheppard, and carried in the affirmative that this Bill be approved.

(e) A Bill authorizing and empowering the Mayor and Council of Salisbury to issue in bonds a sum, or sums, of money, not exceeding \$55,000, for the purchase of rights of ways, construction of sanitary sewers, water mains, storm drains, et cetera, and repairing street approaches thereto, for the purpose of the construction of the Salisbury By-Pass, northerly from E. Main Street in the City of Salisbury.

Motion introduced by Claude Bailey, seconded by Ralph Grier, and carried in the affirmative that this Bill be approved.

Minutes of City Charter Committee Meeting

Page 2

February 24, 1939

(f) Two Bills, one relating to the Bond of the City Clerk, Treasurer and Collector of Taxes, in which said Clerk, Treasurer and Collector of Taxes, and his Surety, would be liable for the collection of Taxes; and the other, providing for the election of the Clerk, Treasurer and Collector of Taxes by the People, in the same manner as any candidate for public office in the City of Salisbury.

Motion was duly made and passed to the effect that this Committee should not act as arbiter in the dispute between the Mayor and the City Council regarding the office of the City Clerk, Treasurer and Collector of Taxes; however, the Committee will make recommendations on these two bills if they are to be effective as of June 1, 1940.

2. Motion introduced by Ralph Grier, seconded by Mrs. Sheppard, and carried in the affirmative that this Committee recommend to the Mayor and Council that Section 335, of City Charter, be amplified as to wording so that there could be no question about the Mayor and Council establishing sewer rental charges and making them a lien on the property.

3. Motion introduced by Claude Bailey, seconded by Ralph Grier, and carried in the affirmative that this Committee recommend to the Mayor and Council that an amendment be made to the present City Charter, relating to the buying and selling of real estate, in which the proposed amendment would grant authority to the Mayor and Council to buy or sell real estate, improved or unimproved, for municipal purposes (without referendum), not in excess of \$50,000.

4. Motion made and unanimously passed that if the revenue bills, listed above, are approved by the Legislature, the Mayor and Council should make every effort to reduce the real estate taxes in Salisbury.

There being no further business, meeting adjourned at 9:55 P.M. and it is understood that the Charter Committee is subject to call by the Mayor and Council or the Chairman of the Charter Committee.

Alfred T. Truitt, Chairman

Clarke Gardner, Secretary

RESOLUTION

WHEREAS, the general condition of streets within the corporate limits of Salisbury, Wicomico County, Maryland indicate a need for extensive repairs in order to afford greater safety to the vehicular traffic and added convenience to the traveling public;

WHEREAS, the Wicomico County Commissioners have, in former years, assisted the Taxpayers of Salisbury by authorizing the State Roads Commission to pay certain sums from the Lateral Road Fund Tax for maintenance, construction and reconstruction of streets in Salisbury;

WHEREAS, the sums authorized by the Wicomico County Commissioners to the Mayor and Council of Salisbury have decreased from \$9,000, in 1938, to a recommended sum of \$4,000 for the year 1939; and

WHEREAS, in addition to the sum allocated by the Wicomico County Commissioners, the Mayor and Council have levied an approximate sixteen cents (\$0.16) of its Tax Rate on Real Estate for the purpose of maintaining city streets.

WHEREAS, the corporate limits of Salisbury contain approximately seventy-five (75) miles of streets, as compared to approximately 535 miles of roads located in Wicomico County and approximately 25 miles of streets located in other incorporated towns of Wicomico County, exclusive of the City of Salisbury.

WHEREAS, over sixty per cent (60%) of all Real Estate Taxes paid to Wicomico County is levied upon the citizens and taxpayers of the corporate limits of Salisbury and it is the opinion that over fifty per cent (50%) of the Lateral Road Fund Gas Tax from Wicomico County is collected from the people of Salisbury;

BE IT THEREFORE RESOLVED That it is obviously unfair to continually levy additional Real Estate Taxes upon the Taxpayers of Salisbury for street maintenance when Gasoline Taxes are paid by the Taxpayers of Salisbury for the purpose of maintaining County Roads and Streets.

BE IT FURTHER RESOLVED That a fair and equitable basis for distribution of Lateral Road Gas Taxes can and should be on a proportional mileage basis which, expressed in percentage, would entitle Salisbury and the other incorporated towns in Wicomico County to a sum equal to approximately sixteen and two-thirds per cent ($16\frac{2}{3}\%$) of the entire Lateral Road Gas Taxes received by the County Commissioners.

Approved, this 27th day of February, 1959:

THE MAYOR AND COUNCIL OF SALISBURY,

Arthur W. Boyce, Mayor

John E. Morris, President of Council

William W. Dixon

The above Resolution was introduced by Councilman Hilary M. Taylor, seconded by ~~Werner T. Gardner~~, and was adopted with the following voting aye: Mayor Arthur W. Boyce, John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon; there being no members of the Mayor and Council voting in the negative.

The President of the Council thereupon declared said resolution carried.

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
L. V. HITCHENS
W. W. DIXON

MARYLAND

February 27, 1939

The Honorable Mayor and Council
Salisbury
Maryland

Gentlemen:

I wish to submit the following report covering the construction of Concrete Curbs, Gutters and Sidewalks, under WPA Project No. 3529 during the period beginning January 1, 1938 and ending December 31, 1938. This project, incidentally, was sponsored by The Mayor and Council of Salisbury and all work done has been on a cooperative basis in which the cost is shared by The Mayor and Council of Salisbury, the Works Progress Administration, and the Property Owners.

A summary and the value of the construction work included in this report is as follows:

Item 1:	46,712.65 sq.ft. (9,045.95 lin.ft.) of Concrete Sidewalks; @ 18¢ per sq.ft.	\$ 8408.28
Item 2:	8,935.6 lin.ft. Plain Concrete Gutters; @ 40¢ per lin.ft.	3574.24
Item 3:	58.8 lin.ft. Plain Concrete Curbing; @ 40¢ per lin.ft.	23.52
Item 4:	12,694.2 lin.ft. Plain Concrete Curbing and Guttering; @ 80¢ per lin.ft.	10155.36
Item 5:	447.8 lin.ft. Plain Concrete V-Gutters; @ 75¢ per lin.ft.	<u>335.85</u>
Total valuation		\$22497.25

DETAILED LOCATIONS

Concrete Sidewalks

<u>Location</u>	<u>Lin.ft.</u>	<u>Width</u>	<u>Sq.Ft.</u>
Wade Street	329	4'	1,316
Liberty Street	50	5'	250
Center Street	50	4.5'	225
Royal Street	649	5'	3,245
W. Vine Street	100	4.5'	450

Concrete Sidewalks-Cont'd

<u>Location</u>	<u>Lin.ft.</u>	<u>Width</u>	<u>Sq.Ft.</u>
Smith Street	247	5'	1,235
Pennsylvania Avenue	96	5'	480
Parke Street	100	5'	500
Forest Lane Drive	1,281.4	5'	11,407
Russell Avenue	75	5'	375
Hanover Street	210	5'	1,050
Phillips Street	100	5'	500
W. Main Street	142.5	5.5'	784
Salisbury Boulevard	98.5	4'	394
College Avenue	206	5'	1,030
Powell Avenue	2,094.75	5'	10,473.75
E. Pinehurst Avenue	344.2	4.5'	1,548.90
South Park Drive	1,098.2	5'	5,461
Buena Vista Avenue	551.6	5'	2,758
Truitt Street	443	5'	2,215
S. Division Street	74	10'	740
W. Church Street (City Hall)	50	5.5'	275
Totals	9,045.95		46,712.65

Combination Concrete Curbs & Gutters,
Concrete Curbs, Concrete Gutters, and
Concrete V-Gutters

Brooklyn Avenue, W. London Avenue & Boston Avenue:
2275.0 lin.ft. Plain Gutter

Philadelphia Avenue, Barclay Street & Linwood Avenue:
3443.8 lin.ft. Plain Gutter
124.5 lin.ft. Plain Curb & Gutter
54.0 lin.ft. Plain V-Gutter

Liberty Street, E. Main Street, Court House, Wade Street, Huston Terrace, W. Vine Street & Center Street:
1070.1 lin.ft. Plain Gutter
15.2 lin.ft. Plain Curb
56.2 lin.ft. Plain V-Gutter

Wade Street, Royal Street, Huston Terrace, Mitchell Street, Ohio Avenue, E. Hazel Avenue, Pennsylvania Avenue & Smith Street:
1948.7 lin.ft. Plain Gutter
113.1 lin.ft. Plain Curb & Gutter
62.4 lin.ft. Plain V-Gutter

Glen Haven:
5526.2 lin.ft. Plain Curb & Gutter
183.7 lin.ft. Plain V-Gutter

Alvin Avenue, Monument Street, Salisbury Boulevard, W. Main Street, Mount Street, Center Street & Truitt Street:
43.6 lin.ft. Plain Curb
1969.8 lin.ft. Plain Curb & Gutter
91.5 lin.ft. Plain V-Gutter

The Honorable Mayor and Council

Page 3

February 27, 1939

Combination Concrete Curbs & Gutters,
Concrete Curbs, Concrete Gutters, and
Concrete V-Gutters-Cont'd

College Avenue, Salisbury Boulevard & W. Main Street:

198.0 lin.ft. Plain Gutter

3366.0 lin.ft. Plain Curb & Gutter

South Park Drive:

1098.2 lin.ft. Plain Curb & Gutter

North Pinehurst Avenue:

230 lin.ft. Plain Curb & Gutter

Truitt Street:

127 lin.ft. Plain Curb & Gutter

Snow Hill Road:

139.4 lin.ft. Plain Curb & Gutter

-- Summary --

8,935.6 lin.ft., or 1.7 miles, Plain Concrete Gutter

58.8 lin.ft. Plain Concrete Curbing

12,694.2 lin.ft., or 2.4 miles, Plain Concrete Curb & Guttering

447.8 lin.ft. Plain Concrete V-Gutters

Respectfully submitted,

Clark Gardner

City Engineer

CG:VD

CITY HALL, SALISBURY, MARYLAND -- MARCH 6, 1939

The Mayor and Council met in regular session at the City Hall on Monday, March 6, 1939, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. Mr. Joseph Bennett appeared before the Mayor and Council asking for a 19' building line on McKinley Street in lieu of a 25' building line, as recommended by the Building Inspector.

3. Mr. Thomas Pusey appeared before the Mayor and Council regarding the opening of a proposed street abutting his property on Camden Avenue and running in an Easterly and Westerly direction towards Russell Avenue. The City Council instructed Mr. Pusey to present a plat showing a type street that will eliminate a "Dead End".

4. Mr. and Mrs. U. F. White appeared before the Mayor and Council regarding the construction of a house within 5' of the Toadvine Property on Park Avenue. The City Council requested an opinion from the City Solicitor, who stated that in his opinion the Mayor and Council could exercise certain privileges where a section was entirely "built up".

5. Motion was made and passed that Building Inspector be authorized to grant a Special Permit for the construction of a dwelling on the corner of Chestnut Street and Park Avenue and that said dwelling shall not at any time be less than 5' from the property line of the Toadvine Property.

6. Mr. Lex Grier appeared before the Mayor and Council requesting that a letter be written to the Officials of the American Legion extending an invitation to them to hold their State Convention in Salisbury.

7. Messrs. Ralph Grier, D. J. Clark, Wade H. Insley, H. T. Chatham, and Frances Baker appeared before the Mayor and Council protesting an amendment to the Zoning Ordinance, which provided for the changing of E. Church Street, between E. Railroad Avenue and Naylor Street, from Residential Area to Business Area. This change was requested by means of a petition signed by a few property owners in the locality.

8. President of Council Morris appointed a Committee, composed of Councilmen Hitchens and Taylor, to meet with a committee from the East Salisbury Business Men's Association, regarding the opening of an alley across the property owned by Messrs. Murphy, Clark and Davis.

9. Messrs. C. L. Dickinson and Donald Baysinger, of the City Traffic Commission, appeared before the Mayor and Council recommending that there be "No Parking" on the North side of E. Church Street, between the Pennsylvania Railroad and Anne Street.

10. Motion made and passed that City Traffic Commission's Report, dated March 6, 1939, be filed with these minutes and that the above recommendation be effective as of March 6, 1939.

11. Motion made and passed that City Solicitor be authorized to prepare deeds of conveyance from E. S. Adkins Company and Margaret Fields regarding the widening of the West side of Hanover Street, between Powell

Avenue and the Lee Johnson Sub-Division, substantial details of which are shown on a Plat prepared by the City Engineer under date of March 3, 1939; City Plat No. L-39-13.

12. Mr. Pollitt appeared before the Mayor and Council and suggested a plan for the re-numbering of houses in Salisbury, together with a proposition for placing the numbering on curbs in front of each dwelling.

13. Motion made and passed that Building Inspector's Report, for the Month of February 1939, be received and filed.

14. Motion made and passed that the City Solicitor be authorized to prepare an ordinance for a filling station on the Northeast corner of College Avenue and the Salisbury Boulevard, as per application made by Brice and Conrad Long of Fruitland, Maryland.

15. Motion made and passed that Plumbing Inspector's Report, for the Month of February 1939, be received and filed.

16. At 10:30 P.M. the City Engineer presented sealed bids on 10,000 gallons of Maryland "E" Asphalt to be delivered to Mill Street Siding, in insulated tank car with heater connections. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Unit Price</u>	<u>Discount</u>
Standard Oil Company	Baltimore, Md.	\$0.0537 per gallon	2%-10 days
The Texas Company	New York City	0.0568 " "	none
Mexican Petroleum Co.	Baltimore, Md.	0.052 " "	2%-10 days

17. Motion made and passed that the City Engineer be authorized to purchase from the lowest bidder, Mexican Petroleum Company of Baltimore, 10,000 gallons Maryland E Asphalt, delivered to Mill Street Siding, at the rate of \$0.052 per gallon, subject to a discount of 2 per cent for payment within ten days. ✓

18. The City Engineer presented a suggestion from Norman Davis regarding a concrete sidewalk on the East, or West, side of the Salisbury Boulevard, from College Avenue to Newton Street, in order that pedestrians may have a place to walk without using the Highway. The City Engineer was instructed to contact Mr. Davis to see if it is possible for the property owners to work out a proposition and present same to the Mayor and Council.

19. Motion made and passed that the Superintendent of the Water Department be authorized to purchase three (3) split sleeves to be used on emergency repairs to water mains, for a sum not to exceed \$20.00. ✓

20. Motion made and passed that the Superintendent of the Water Department be authorized to render a corrected bill to Mr. Ernest Livingston of 109 Vine Street, City, in the amount of \$9.00 due to the fact that the charge for a washstand on a "separate apartment basis" has been changed to a regular dwelling unit. ✓

21. Motion made and passed that the Superintendent of the Water Department be authorized to render a corrected bill to Mrs. Eunice E. Hearn ✓

for property located at 129 Liberty Street in an amount of \$5.00 for discontinuing an outside house connection.

22. The City Engineer presented an application for water and sewer from I. David Elliott, Byrd Street, in which an extension in the amount of 185' was requested.

23. Motion made and passed that City Engineer advise Mr. Elliott that water will be extended by the Mayor and Council on the basis of three times the anticipated annual water rent which, in this case, will require a deposit of \$45.00.

24. Motion made and passed that sewer extension to the property of Mr. I. David Elliott, Byrd Street, be deferred until funds are available for this type of work.

25. The City Engineer presented an application from George Chandler requesting water service for property located on Druid Hill Avenue, noted as Lot 6, Block J, which requires an extension of 75'.

26. Motion made and passed that City Engineer be authorized to extend this water main on the basis of three times the anticipated annual water rent.

27. The City Engineer presented an application from George Chandler requesting sewer facilities to property located on Druid Hill Avenue, noted as Lot 6, Block J, which requires approximately 90' of sanitary sewer.

28. Motion made and passed that the construction of sanitary sewer to property located on Druid Hill Avenue, noted as Lot 6, Block J, be deferred until funds are available for this purpose.

29. The City Engineer presented a request from Mr. Clark, and others, residing on Hill Street requesting the construction of curb and gutter on the basis of 20 feet between curbs.

30. Motion made and passed that City Engineer be authorized to construct curb and gutter, under the provisions of Ordinance No. 339, on the basis of 20 feet between curbs as requested by the Property Owners residing on Hill Street.

31. Motion made and passed that Parking Ticket Nos. 1465, 1517, 1531, 1559, 1560, be excused.

32. Motion made and passed that Ordinance No. 378, providing for curbing and guttering of both sides of Smith Street, from Middle Boulevard to South Boulevard, and providing for the paying of the cost thereof, be passed for final reading.

33. Motion made and passed that Vouchers 11,073 to 11,117, inclusive, be passed for payment.

34. Motion made and passed that Vouchers--P.W.A. Fund--Nos. 51, 52 and 53 be approved for payment.

There being no further business, meeting adjourned at 12:15 A.M.

John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

March 6, 1939

Mayor and Council
City Hall

Gentlemen:

A condition is existing on East Church Street east of the Pennsylvania R. R. which is causing traffic jams and creating a traffic hazard.

Religious service is being held almost nightly in the building recently vacated by Collins Furniture Co., and parking is being done on both sides of the street limiting traffic to a single line.

We, the Traffic Commission, recommend, in order that this situation may be relieved, that "No Parking" restrictions be imposed on the North side of East Church Street between the Pennsylvania R. R and Anne Street.

Signed

Tracey Holland

Donald H. Baysinger
Donald Baysinger

C. L. Dickinson
C. L. Dickinson

Firestone

AUTO SUPPLY & SERVICE STORES



BATTERIES · SPARK PLUGS **TIRES** BRAKE LINING · AUTO SUPPLIES

East Main Street

SALISBURY, MARYLAND

March 2, 1939

City of Salisbury,
Mayor & Council,
Salisbury, Md.

Gentlemen:

With reference to agreement between Mr. L. E. LeBel former Manager of the Firestone Auto Supply & Service Stores, Salisbury, Maryland, and the City of Salisbury, granting FREE PARKING to motorists desiring to use vacant lot owned by the above Company and located in the rear of the Firestone Auto Supply & Service Stores; for a period of one year, effective January 18, 1937: We wish to herewith give notice that effective April 2, 1939, the privilege of FREE PARKING to motorists is withdrawn, and any and all contracts or agreements entered into with the City of Salisbury, granting FREE PARKING canceled.

Yours very truly,

FIRESTONE AUTO SUPPLY & SERVICE STORES,

T. J. Kelly
Manager

CITY HALL, SALISBURY, MARYLAND - MARCH 13, 1939

The Mayor and Council met in regular session at the City Hall on Monday, March 6, 1939, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. Motion made and passed that City Treasurer be authorized to refund \$1.00 to Mr. Irving Wilkins for fine paid in violation of parking meter ordinance.

3. Motion made and passed that Parking Ticket Nos. 1562, 1564, 1566 and 1584 be excused.

4. Mrs. Thomas Pusey appeared before the Mayor and Council in regards to a proposed street off of Camden Avenue, requesting that the distance between curbs be changed to 30 feet in lieu of 34 feet, as shown on a plat previously submitted. The Mayor and Council suggested that a revised plat covering this information be brought back to them for further consideration.

5. Motion made and passed that Chief Holland's Weekly and Parking Meter Reports for week ending March 12, 1939, together with report for month of February, 1939, be received and filed.

6. Motion made and passed that Ordinance No. 379, permitting J. Brice Long and Conrad O. Long to install frame filling station at N. E. corner of Salisbury Boulevard and East College Avenue, be introduced, read, posted, advertised, and all property owners within 300 feet be notified and passed for first reading.

7. Motion made and passed that Ordinance No. 377, entitled "Tenth Amendment to Zoning Ordinance No. 292", changing a certain area of land on both sides of East Church Street from R 40 B to B 40 B Area, be rejected.

8. Mr. Marion Simms appeared before the Mayor and Council in regards to doing plumbing work without a State or City License. Mr. Simms was instructed by the Mayor and Council to discontinue plumbing work until he had obtained proper State and City License.

9. Mr. F. L. Insley appeared before the Mayor and Council stating that he had received a release from the Wicomico County Commissioners in regards to the bulkheads outside of the City Limits of Salisbury.

10. Motion made and passed that letter from the E. Salisbury Business Men's Association, dated March 9, 1939, in reference to a Committee, composed of Messrs. Henry T. Chatham, Francis C. Baker and Oscar Davis, to serve with Councilmen Taylor and Hitchens on the opening of an alley across the property owned by Messrs. Murphy, Clark and Davis, be received and attached to these minutes.

11. Motion made and passed that report of Commissioners on the Opening of Smith Street, having been duly advertised according to law and there being no objections, be received and ordered filed.

12. Motion made and passed that report of Commissioners on the Widening of

Minutes of Mayor & Council Meeting

Page 2

March 13, 1939

Hanover Street, having been duly advertised according to law, and there being no objections, be received and ordered filed.

13. Motion made and passed that determination of benefits and damages on the opening and widening of Smith and Hanover Streets, as set forth in attached reports, be approved and become a part of these minutes.

14. Motion made and passed that Gas Permit No. G-111, dated March 8, 1939, covering the construction of a 3-inch low pressure gas main on Jackson Street, between Lincoln Avenue and Washington Street, be granted to the Citizens Gas Company.

15. Motion made and passed that Superintendent of Water Department be authorized to install a 5/8" water meter to the property of Betty M. Bedsworth, located on E. Church Street, due to the conversion of the property to a 3-apartment dwelling and store.

16. Motion made and passed that Superintendent of Water Department be authorized to extend 2" water main, for a distance of approximately 125 linear feet, on Van Buren Avenue in order to serve the property of Mr. Hilary W. Davis, as per application dated February 16, 1939.

17. Motion made and passed that application dated February 16, 1939 from Mr. Hilary W. Davis, requesting sanitary sewer extension on Van Buren Avenue, for a distance of approximately 140 linear feet, be held in abeyance until funds are available.

18. The City Engineer presented preliminary survey covering a proposed extension of Locust Terrace to Meadow Street, across the property of the Salisbury Realty Company. The City Engineer pointed out that the extreme curvature and the steep grade, requiring approximately 3600 cubic yards of earth fill, would make the project costly and detrimental to public safety and suggested that if the street were to be continued that a route in the general direction of Camden Avenue, or one following the common property line, between the Salisbury Realty Company and owners residing on Locust Street, would prove more satisfactory from the standpoint of safety and cost, provided that the right of way could be obtained without expense to the City.

19. The City Engineer presented preliminary survey covering the extension of Lakeside Road across the Oaks Development Company's property and the B and E Tracks, to a point opposite the intersection of Isabella and Mill Streets. The City Engineer pointed out that an underpass at the B and E Tracks would be out of the question because it would be an expensive proposition to furnish proper drainage and suggested that a grade crossing be established at the B and E Tracks. The Mayor and Council authorized the City Engineer to proceed with complete surveys and plans for the recommended route.

20. Motion made and passed that Vouchers 11,115 to 11,141, inclusive, be approved for payment.

21. Motion made and passed that PWA Vouchers 54 & 55 be approved for payment.

22. There being no further business, meeting adjourned at 10:30 P.M.

Mr. John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

EAST SALISBURY BUSINESS MEN'S ASSOCIATION

RALPH H. GRIER, PRESIDENT
GUY C. KELLEY, VICE-PRESIDENT

S. PRESTON HOLLOWAY, SECRETARY
HENRY T. CHATHAM, TREASURER

SPONSORING THE BUSINESS AND CIVIC DEVELOPMENT OF EAST SALISBURY

SALISBURY, MARYLAND

March 9, 1939

Mayor & Council
Salisbury, Md.

ATT: Mr. John E. Morris
President

Gentlemen:

Referring to our discussion on Monday night with reference to the alley leading from Davis Street through to Clay Street, that portion which crosses the land owned by a Mr. Murphy and Mr. Clark, wish to state that I have appointed the following committee, to work with your committee of Virgil Hitchens and Hiliary Taylor consisting of:

Henry T. Chatham
Francis C. Baker
Oscar Davis

If Mr. Hitchens or Mr. Taylor will notify these men whenever it is convenient to look over the property, I am sure they will be glad to meet with them.

Very respectfully yours,

EAST SALISBURY BUSINESS MEN'S ASS'N

RHG:EML

PER: Ralph H. Grier Pres

EAST SALISBURY BUSINESS MEN'S ASSOCIATION

RALPH H. GRIER, PRESIDENT
WADE H. INSLEY, VICE-PRESIDENT

WALTER LONGAKER, SECRETARY
HENRY T. CHATHAM, TREASURER

SPONSORING THE BUSINESS AND CIVIC DEVELOPMENT OF EAST SALISBURY

SALISBURY, MARYLAND

March 9, 1939

Mayor & Council
Salisbury, Md.

ATT: Mr. John E. Morris
President

Gentlemen:

Referring to our conversation with reference to an ordinance to change a section of East Salisbury, beginning at Railroad Avenue and running out Church Street as far as Naylor, from residential to commercial area, would say that, at a meeting of the East Salisbury Business Men's Association held on Wednesday March 1st, this matter was discussed and it was the unanimous opinion that this area should not be changed.

There was no objection, however, to the application which you had on file for the changing of a residence to a grocery store on Davis Street but we feel that it would be unfair to the present home owners living in this area to subject them to a probable increase in the assessable value of their property and a probable increase in insurance rate.

It is not our intention or desire to conflict in any way with your zoning ordinance but we do feel that, certain specific instances where no objection is filed by nearby property owners, serious consideration should be given to the permit of changing a dwelling to a store, or part of a dwelling to a store. We realize that your zoning ordinance is very definite in it's classification but we believe that there are certain instances that may arise, from time to time, that the Council would be justified in granting special permits on and, as stated above, particularly in view of the fact that no opposition is filed against the proposed change.

Very respectfully yours,

EAST SALISBURY BUSINESS MEN'S ASS'N

COMMITTEE:

Ralph H. Grier
W. A. Chatham
D. J. Clark
H. C. Baker

RHG:EML

The Report of Watson D. Mitchell, J. Henry Parsons and Wade H. Insley, Commissioners appointed to lay out, widen, open and extend Hanover Street, in the City of Salisbury, Maryland, between South Boulevard and the North property line of the land of the heirs of Lee Johnson, and to assess benefits and award damages to all persons and property owners who, in their judgment, received or sustained the same, having been returned to the Council of Salisbury, and due notice having been given by advertisement inserted in "The Salisbury Times", a daily newspaper published in the City of Salisbury, Maryland, for at least ten days before March 13, 1939, as will appear by reference to the hereto attached certificate of publication that the said report would be acted upon and objections thereto heard on Monday, March 13th, 1939 at the hour of 8:00 o'clock P.M., at the City Hall, in the said City of Salisbury, it is thereupon this 13th day of March 1939, ORDERED by the Council of Salisbury that the report of said Commissioners be, and the same is hereby finally ratified and confirmed.

And the said Council of Salisbury does hereby determine in money value the amount of damages that will be caused by the extension and widening of said Street to all property over, through, by or near which said improvement is to be made and to the owners or occupants of said property or of any right or interest therein and does hereby determine in money value the amount of benefits that will accrue by reason of said proposed improvement to all such property and to all such owners or occupants of said property or of any right or interest therein as follows:

OWNER	DAMAGES	BENEFITS
Elihu Jackson Pusey	\$25.00	\$25.00

As witness the hand of the President of the Council of Salisbury, and the corporate seal of The Mayor and Council of Salisbury hereto affixed and attested by the City Clerk, this 13th day of March, 1939.

John E. Morris
President of Council of Salisbury.

ATTESTED BY:

J. R. Law
City Clerk.

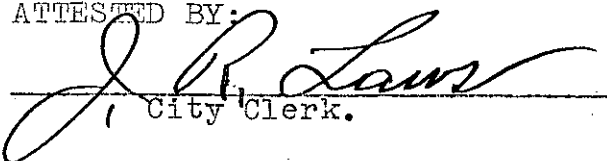
The Report of Watson D. Mitchell, J. Henry Parsons and Wade H. Insley, Commissioners appointed to lay out, widen, open and extend Smith Street, in the City of Salisbury, Maryland, from the South line of South Boulevard to the North property line of the land of the heirs of Lee Johnson, and to assess benefits and award damages to all persons and property owners who, in their judgment, received or sustained the same, having been returned to the Council of Salisbury, and due notice having been given by advertisement inserted in "The Salisbury Times", a daily newspaper published in the City of Salisbury, Maryland, for at least ten days before March 13, 1939, as will appear by reference to the hereto attached certificate of publication that the said report would be acted upon and objections thereto heard on Monday, March 13th, 1939 at the hour of 8:00 o'clock P.M., at the City Hall, in the said City of Salisbury, it is thereupon this 13th day of March 1939, ORDERED by the Council of Salisbury that the report of said Commissioners be, and the same is hereby finally ratified and confirmed.

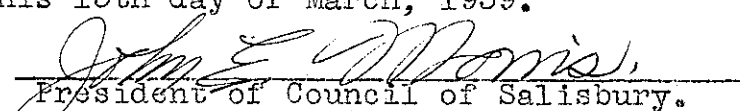
And the said Council of Salisbury does hereby determine in money value the amount of damages that will be caused by the extension and widening of said Street to all property over, through, by or near which said improvement is to be made and to the owners and occupants of said property or of any right or interest therein and does hereby determine in money value the amount of benefits that will accrue by reason of said proposed improvement to all such property and to all such owners or occupants of said property or of any right or interest therein as follows:

OWNER	DAMAGES	BENEFITS
Elihu Jackson Pusey	\$250.00	\$250.00

As witness the hand of the President of the Council of Salisbury, and the corporate seal of The Mayor and Council of Salisbury hereto affixed and attested by the City Clerk, this 13th day of March, 1939.

ATTESTED BY:


City Clerk.


President of Council of Salisbury.

CITY HALL, SALISBURY, MARYLAND - MARCH 20, 1939

The Mayor and Council met in regular session at the City Hall on Monday, March 20, 1939 at 7:30 P.M., with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. Messrs. Richard T. Pillsbury and Charles T. Truitt appeared before the Mayor and Council requesting that a resolution be adopted urging the Public Service Commission of Maryland to grant the Salisbury Transit Company a franchise to operate bus service within the corporate limits of Salisbury and, further, a copy of this resolution be attached to these minutes.

3. Messrs. Ralph Grier and Howard Dryden, representing the East Salisbury Business Men's Association, appeared before the Mayor and Council protesting the "no parking" signs on the North side of E. Church Street, between Railroad Avenue and Anne Street. Motion made and passed that the above referred to "no parking" signs be removed.

4. Miss Woodall, of the Salvation Army, appeared before the Mayor and Council, requesting an additional donation of \$25.00 over and above the annual donation given by the City. The Mayor and Council discussed this matter and suggested that she place this request before the Wicomico County Commissioners.

5. At 8:00 P.M. the City Engineer presented sealed bids involving the construction of Water Mains and Appurtenances in Riverside Road under Contract 388-2-W, PWA Docket Md.1091-2-F. Prior to the opening of the bids, the City Engineer read a statement to the effect that no clarification or interpretation of the specifications under this contract were requested by bidders and no addenda were therefore issued. (Copy of Engineer's statement is attached to these minutes.)

The following bids were received, opened and read aloud:

	<u>Name of Bidder</u>	<u>Address</u>	<u>Base Bid</u>	<u>Alternate Bid</u>
1.	A. Stanley Mundy & Co. Inc	Woodbridge, NJ	\$8401.00	\$8507.00
2.	W. G. Fritz Co., Inc.	W. Orange, NJ	\$8586.00	\$8586.00
3.	George & Lynch	Wilmington, Del	\$9587.96	\$9536.96

Base Bid: Covered Item Nos. 1 through 5, 6A, 7A, 8A and 9 of City Engineer's specifications, incorporating valves and hydrants of the Darling Valve and Manufacturing Company which complied with the standardization requirements in Salisbury.

Alternate Bid: Covered Item Nos. 1 through 5, 6B, 7B, 8B and 9 of City Engineer's Specifications, permitting the Contractor to substitute the name of an alternate hydrant and valve that would meet the specification requirements.

1. (A. Stanley Mundy & Co. Inc.) Bid Bond, in the amount of \$1,000.00, drawn by the Fidelity and Deposit Co. of Maryland, Baltimore, Maryland, accompanied this bid.

Minutes of Mayor & Council Meeting

Page 2

March 20, 1939

2. (W. G. Fritz Co., Inc.) Bid Bond, in the amount of \$1,000.00, drawn by the Seaboard Surety Company of New York, New York, accompanied this bid.

3. (George & Lynch) Certified check, dated March 17, 1939, in the amount of \$750.00, drawn on the Equitable Trust Company of Wilmington, Delaware, accompanied this bid.

Motion made and passed that a tabulation of bids, showing the unit bid prices and the total bid, as presented by each contractor under the above referred to PWA contract, be attached to these minutes.

Motion made and passed that City Engineer be authorized to check the extensions and form of all bids and place this matter before the Mayor and Council at their next meeting.

6. President of Council Morris read Ordinance No. 379,--pertaining to the election of a filling station on the Northeast corner of College Avenue and the Salisbury Boulevard. Doctor J. D. Blackwell, representing the State Board of Education, together with Messrs. Lex Grier, Fred H. Battle and Robert Dallas, representing the Booth Development Company, objected to the erection of a filling station at this location.

7. Motion made and passed that Ordinance No. 379, to permit J. Brice Long and Conrad O. Long to install frame filling station at Northeast corner of Salisbury Boulevard and E. College Avenue, be deferred until Monday night next.

8. Messrs. Richard Phillips, Walter Phillips and C. S. Bridgewater, appeared before the Mayor and Council in regards to the surfacing of Phillips Avenue and Saratoga Street.

9. Mr. F. L. Insley appeared before the Mayor and Council stating that the Engineer of the Conservation Commission would be in Salisbury on Tuesday, March 21, and requested the Mayor and Council together with the City Engineer to meet with him in regards to certain oyster beds releases which had not been obtained to date.

10. Mr. Cherry, representing the Cherry Store, Inc., appeared before the Mayor and Council displaying sample shirts for members of the Police Department.

11. Motion made and passed that Chief N. H. Holland be authorized to purchase from the Dual Parking Meter Company of Oklahoma City, Oklahoma, six (6) parking meter heads.

12. Motion made and passed that City Engineer be authorized to construct curb and gutter on the South side of High Street and the West side of Lemon Street abutting the property of the Episcopal Rectory, with the understanding that the Episcopal Church Committee make a deposit covering their part of the cost prior to construction. This work to be done in connection with current WPA Project and the assessment to be at the rate of twenty-five cents (\$0.25) per running foot.

13. Motion made and passed that City Engineer be authorized to make survey and prepare plats on North and Middle Boulevards, between Smith

March 20, 1939

Street and the Salisbury Boulevard, and further that the City Solicitor be authorized to prepare deeds conveying roadbeds to City.

14. Motion made and passed that City Engineer be authorized to make survey and prepare plat on street in rear of E. Church Street, from Davis Street to Linwood Avenue.

15. Motion made and passed that City Engineer be authorized to place monuments on the new street line of the Walter Willing property, located on South Park Drive.

16. At 10:30 P.M. the City Engineer presented sealed bids on 1,000 linear feet of 3/4" galvanized wrought iron pipe for use in Water Department on service connections. The following bids were received:

Name of Bidders	Address	Total Bid	Discount
L. W. Gunby Co.	Salisbury, Md	\$12.63 per C	2% - 10 days
Crane Co.	Baltimore, Md	13.35 per C	2% - 10 days
Hubert White Hdwe Co	Salisbury, Md	13.11 per C	2% - 10 days
Speakman Co.	Wilmington Del	11.97 per C	2% - 10 days

17. Motion made and passed that City Engineer be authorized to purchase 1,000 linear feet of 3/4-inch galvanized wrought iron pipe from the lowest bidder, Speakman Company of Wilmington, Delaware, at the rate of \$11.97 per 100 feet, subject to a discount of 2 per. cent for payment within ten days. ✓

18. Motion made and passed that Parking Ticket No. 4576 be excused. ✓

19. The City Engineer presented letter from the Wootten Corporation requesting the construction of sanitary sewer on South Park Drive for a distance of approximately 800 feet East of Bennett Avenue in order to furnish sanitary sewerage facilities for three proposed dwellings. This extension was in the original PWA Project but authorized deleted when it was found that a proposed apartment house, to be constructed through the Reeves Agency in conjunction with the F.H.A., had been changed to another location. The City Council reviewed this matter, concurring in the opinion of the Engineer, and authorizing the Engineer to notify the PWA Authorities that the proposed 800 feet extension would be deleted from the Project.

20. The City Engineer presented applications for curb and gutter from Lester, Alvin and Lee Laws regarding the construction of curbing and guttering on the North side of Wade Street for a distance of approximately 240 feet. Motion made and passed that the applications be held in abeyance until funds are available.

21. The City Engineer presented an application for sewer extension from Calvin D. and Madora Morris regarding a proposed 60' extension on E. Main Street to serve a property now under construction. Motion made and passed that the sanitary sewer extension be held in abeyance until funds are available.

22. Motion made and passed that Preston Wilkerson be employed by the City as a Gradesman on the City/WPA Street Program for a period of sixty days and to be paid at the rate of thirty-five (35¢) cents per hour. ✓

Minutes of Mayor & Council Meeting

Page 4

March 20, 1939

23. Motion made and passed that Vouchers 11,142 to 11,165, inclusive, ✓
be approved for payment.

24. Motion made and passed that PWA Vouchers 56 and 57 be approved for ✓
payment.

25. There being no further business, meeting adjourned at 12:30 A.M.

John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - MARCH 27, 1939

The Mayor and Council met in regular session at the City Hall on Monday, March 27, 1939, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. Motion made and passed that Superintendent of Water Department be authorized to credit the account of Lee and Lola Collins in the amount of \$5.45 for outside hose fixture not in use for period from February 3, 1938 to ~~March~~ ^{March} 1, 1939.

3. Mr. Charles H. Truitt, former Sheriff, appeared before the Mayor and Council presenting a bill in the amount of \$8.13 for expenses in connection with a trip in Delaware in regards to the reopening of his accident case which happened on March 17, 1938.

4. Mr. Robert Morris appeared before the Mayor and Council and suggested a proposition for ornamental lighting on South Park Drive. The Mayor and Council authorized the City Engineer to prepare drawings showing a suggested layout for street lighting on South Park Drive and Municipal Park in general.

5. Mr. Ralph Grier, Chairman of the Salisbury Housing Authority, together with Messrs. John L. Morris, Albert Coulbourn, Ted Purnell, and Alfred Truitt, appeared before the Mayor and Council presenting a letter stating their views in connection with the housing problem at Salisbury.

6. Motion made and passed that letter from the Salisbury Housing Authority be attached to these minutes.

7. Mr. Robert W. Dallas, together with other property owners of Clairmont Village and vicinity, appeared before the Mayor and Council objecting to the granting of a permit to Long Brothers for the erection of a filling station on the Northeast corner of College Avenue and the Salisbury Boulevard.

8. Motion made and passed that the Mayor and Council, as a body, appear before the County Commissioners on Tuesday, March 28, 1939, in regards to the proposed widening and deepening of the Wicomico River.

9. Motion made and passed that Chief Holland's weekly and parking meter reports, for week ending March 26, 1939, be received and filed.

10. Motion made and passed that Ordinance No. 379, to permit J. Brice Long and Conrad O. Long to install frame filling station at N.E. corner of Salisbury Boulevard and East College Avenue, having been advertised and all property owners heard, be passed for final reading.

11. After the passage of Ordinance No. 379, Mr. Conrad O. Long stated that the property owners of Clairmont Village and vicinity, or any other person or persons, could purchase this lot on or before Saturday, April 1, 1939, for the sum of \$3,000 in cash or proper security. This suggestion was in accordance with an idea advanced by Dr. J. D. Blackwell, President of the State Teachers College.

Minutes of Mayor & Council Meeting

Page 2

March 27, 1939

12. Motion made and passed that the Building Inspector be authorized to have the Eastern Shore Public Service Company install one (1) 100 c.p. street light on Pole No. 7-D on Hammond Street; cost to City, \$13.00 per year. ✓

13. Motion made and passed that Parking Ticket Nos. 1543, 1174 and 1712 be excused. ✓

14. Motion made and passed that Voucher Nos. 11,166 to 11,176, inclusive, be approved for payment. ✓

15. Motion made and passed that PWA Voucher Nos. 58 and 59, be approved for payment. ✓

16. Motion made and passed that due to the late hour, other city business under the Engineering and Water Departments be postponed until 7:30 P.M. Tuesday, March 28, 1939.

Meeting adjourned at 12:00 Midnight.

John E. Morris, President of Council

L. Thos. Parker, Jr., Deputy
Clerk

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

April 1, 1939.

Engineer's Report of Curbing and Guttering Assessments chargeable to Property Owners on North and South sides of Union Avenue, N. Division Street, an Unnamed Street along the property of Handy Livingston & the Board of Education, 50% of Cost (after deducting value of Federal Aid Participation by the Works Progress Administration) charged to abutting property.

The following Curb and Gutter was completed pursuant to the provisions of Ordinance No. 339, along with certain miscellaneous Streets, Approved by the Mayor & Council of Salisbury at its meeting held in the City Hall, Salisbury, Md. on May 16, 1938:

UNION AVENUE - NORTH SIDE

J. W. White

150.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. \$37.50 (Paid)

GLENN E. COWLES

60.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 15.00 (Paid)

WM. S. GORDY JR.

76.6 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 19.15 (Paid)

E. J. NOCK

33.3 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 8.33 (Paid)

BOARD OF EDUCATION (non-assessable)

67.5 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 16.88

286.7 lin. ft. plain gutter (without curbing) non-assessable

Note: Existing sidewalk and curbing conformed to established City Grade; replacement of curb was for relocation of hydrants and returns; plain gutter at expense of City.

MAYOR & COUNCIL (non-assessable)

23.0 lin. ft. plain concrete V-gutter (non-assessable)

UNION AVENUE - SOUTH SIDE

BERTHA BROWN

146.5 lin. ft. plain curb & gutter @ 25¢ per lin. ft. \$36.63 (Paid)

VIRGIL E. MADDOX EST.

100.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 25.00 (Paid)

ETHEL ANTHONY

50.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 12.50 (Paid)

DR. J. MCF. DICK EST.

100.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 25.00

DAVIS HEIRS

50.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 12.50

C. EDWARD & J. WALLER WILLIAMS

50.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 12.50 (Paid)

NORMAN BRITTINGHAM

50.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 12.50 (Paid)

LLOYD RICHARDSON

50.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 12.50

ESTHER M. DENNIS

50.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 12.50 (Paid)

MAYOR & COUNCIL (non-assessable)

53.7 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 13.42

SUMMARY.

Total Amount Assessable to Property Owners

966.4 Lin. ft. of plain curb & gutter @ 25¢ per lin. ft. \$241.61

Total Amount Assessable to Mayor & Council*

121.2 lin. ft. of plain curb & gutter @ 25¢ per lin. ft. 30.30

286.7 Lin. ft. of plain curb & gutter @ 25¢ per lin. ft. 71.68

23.0 lin. ft. of plain curb & gutter @ 50¢ per lin. ft. 11.50

\$113.48

*Note: Mayor & Council also pays equal amount as Property Owners.

Memorandum Showing Distribution of Costs for Curbing & Guttering
on both sides Union Avenue, N. Div. St. to an Unnamed
St. between Board of Education & Handy Livingston.

Assessable to Property Owners. \$241.61

Amount paid by Property Owners 191.61

Balance owned by other Property Owners 50.00*

*List of Property Owners owing:

Dr. J. McF. Dick Est.	\$25.000
Lloyd Richardson	.12.50
Davis Heirs	.12.50
	<u>\$50.00</u>

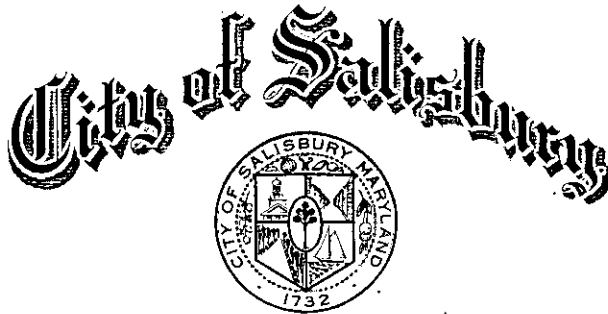
Prepared by:

Richard W. Cooper
Asst. to Engineer

Approved by:

Charles Gardner
City Engineer

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

April 1, 1939

Engineer's Report of Curbing and Guttering Assessments chargeable to Property Owners on North and South sides of Livingston Street, N. Division Street to the Property of the Board of Education, 50% of Cost (after deducting value of Federal Aid Participation by the Works Progress Administration) charged to abutting property.

The following Curb and Gutter was completed pursuant to the provisions of Ordinance No. 339, along with certain miscellaneous streets, approved by the Mayor & Council of Salisbury at its meeting held in the City Hall, Salisbury, Md. on May 16, 1938:

LIVINGSTON STREET - NORTH SIDE

WILKENS, MESSICK, MORRIS & WILLING

145.7 lin. ft. of plain curb & gutter @ 25¢ per lin. ft. \$36.43 (Paid)

WILKENS, MORRIS & WILLING

50.0 lin. ft. of plain curb & gutter @ 25¢ per lin. ft. 12.50 (Paid)

LESTER MOORE

50.0 lin. ft. of plain curb & gutter @ 25¢ per lin. ft.
(Paid for in conjunction with Sidewalk-see Sidewalk Agreement dated 4/26/38)

LIVINGSTON STREET - SOUTH SIDE

LUCY NEVITT

316.0 lin. ft. of plain curb & gutter @ 25¢ per lin. ft. 79.00 (Paid)

MAYOR & COUNCIL (non-assessable)

9.2 lin. ft. of plain curb & gutter @ 25¢ per lin. ft. 2.28

SUMMARY

Total Amount Assessable to Property Holders:

561.7 lin. ft. plain concrete curb & gutter @ 25¢ per lin. ft. \$140.43

Total Amount Assessable to Mayor & Council

570.9 lin. ft. plain concrete curb & gutter @ 25¢ per lin. ft. \$142.71

NOTE: All assessments to the property holders were paid prior to the construction of this improvement.

Prepared by: Richard W. Cooper
Asst. to Engineer

Approved by: Clark Gardner
City Engineer



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
CHARLES J. POTTS
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
I. VIRGIL HITCHENS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
WILLIAM W. DIXON
EUGENE M. MESSICK

MARYLAND

Aug. 7, 1939.

The Mayor & Council
Salisbury, Maryland

Gentlemen:

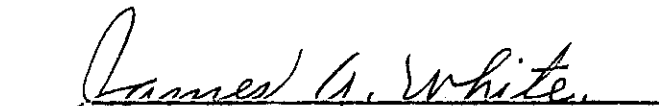
I wish to submit the following report showing scope of work covered by the Plumbing Division of the Water Department from June 31, 1939 to July 31, 1939.

Report for month of July 1939.

- 60 - Plumbing Permits issued.
- 23 - New Sewer Connections.
- 28 - New Water Connections.
- 55 - Additional Fixtures.
- 3 - Re-location of Fixtures. - No Charge.

During the month of July \$101.75 was collected for plumbing permit fees.

Respectfully submitted,


Plumbing Inspector.



REAL ESTATE

LARMAR CORPORATIONOwners of Following
DevelopmentsPINEHURST
HUNTING PARK
RIVERSIDE DRIVE
PARK HEIGHTS
LOCUST TERRACE
GLEN ACRES**DEVELOPERS AND HOME BUILDERS**

OFFICE E. MAIN STREET, TELEPHONE 486

SALISBURY, MARYLAND

Aug. 21, 1939

Mayor and Council
Salisbury
Maryland

Gentlemen:

On January 23, 1939 a group of interested tax payers of this City submitted to your Honorable Body a written proposal for building a number of houses in this City upon terms and conditions we felt most reasonable. Up to this time you have not seen fit to either accept or reject this agreement, instead, you have been considering passing an Ordinance permitting the City to enter a Slum Clearance project with the Federal Government Authority which would not be made necessary if our proposal was accepted.

You will recall at the time we submitted our agreement to you we suggested that if it was not in proper form that you have your Attorney prepare an agreement embodying the conditions set forth in our proposal in a form acceptable to your Body, and have it submitted to us. No such agreement has been submitted. Therefore, we feel that in all fairness ~~that~~ you should not approve the published Ordinance dealing with the Federal Housing Authority on the building of homes to accomplish the purpose which we have agreed to do, without tax exemption to the City, and that you should take some definite action on the proposal we submitted and if it is not acceptable to advise us in detail the corrections you desire made therein which will make it acceptable.

Yours very truly,


George P. Chandler

GPC/C

P.S. In case the above mentioned agreement has been misplaced copy is attached hereto.

City of Salisbury
MARYLAND

March 21, 1939

Public Service Commission
Baltimore
Maryland

Gentlemen:

The following resolution was unanimously adopted by The Mayor and Council of Salisbury at their meeting held on March 20, 1939:

"Whereas, we, the Mayor and Council are aware of the inconveniences encountered by motor vehicle operators in the city's commercial sections by reason of traffic volume and congested parking areas and have constantly sought by regulatory methods to relieve this situation, and

"Whereas, Richard T. Pillsbury and Charles J. Truitt, trading as the Salisbury Transit Company, have announced plans for the operation of a bus system in Salisbury and environs designed to offer a mode of transportation other than by privately owned automobiles, thereby affording an opportunity for further alleviation of the traffic and parking problem;

"Therefore, we, the Mayor and Council of Salisbury believe the service this company plans will fulfill a long felt need in this city; we commend the enterprise shown by its sponsors and do urge the Public Service Commission of Maryland to grant the Salisbury Transit Company a franchise to operate the service as proposed."

Very truly yours,

THE MAYOR & COUNCIL OF SALISBURY,

JRL:VD

Clerk

✓ COPY FOR MINUTES

WILLIAM BOOTH
FOUNDER

EVANGELINE C. BOOTH
GENERAL



ERNEST I. PUGMIRE
LT.-COMMISSIONER
SOUTHERN TERRITORY

GEORGE H. MARSHALL
DIVISIONAL COMMANDER

THE SALVATION ARMY

(INCORPORATED)

ADJUTANT HILDA WOODALL
OFFICER IN CHARGE

TELEPHONE 804-J

417 WASHINGTON STREET

SALISBURY, MARYLAND

March 20, 1939.

REMEMBER
THE SALVATION ARMY
IN YOUR WILL

The Honorable Mayor
A.W.Boyce, and City Counselors.

Gentlemen:

You are no doubt acquainted with the fact that in the City of Salisbury and surrounding counties there is no direct relief. The Salvation Army is attempting to fill in this breach made by the lack of funds for public assistance. We are aiding with emergency groceries, fuel, clothing, and shoes for the less fortunate. In addition to this, we are giving milk to thirteen families where there are undernourished children.

We are writing this letter to you in an attempt to make known to you our great need at this particular time of the year, both of your moral and financial support. We have spent over \$350.00 during the past two months for direct relief, and this week we find we have exhausted our funds and there is a \$25.00 deficit. The demand upon our Organization for relief is tremendous, especially at this time of the year, and now that we find our funds exhausted the demands are even greater.

Every baby born into the world brings its own plea, we cannot turn away from these children or go to them empty handed. Therefore, we, in our dire need, are asking that you, give a little extra thought, and consideration to the need and season of the year, a time when suffering is always intensified by the lack of sufficient resources by which to live. Therefore we in our dire need, are asking that you, let us have a check for \$25.00. that we in turn might be able to carry on this work of mercy - and in the words of the Master may we quote " Inasmuch as ye have done it unto the least of these, ye have done it unto me."

This is an S.O.S. call, don't turn us down as our need at this time is imperative, and our resources are at an end. May we count on you at this time ?

May God Bless You!

Sincerely Yours,

Hilda Woodall
Hilda Woodall, Adjutant.

March 6, 1939

The Mayor & Council
Salisbury, Maryland

Gentlemen:-

I wish to submit the following report showing scope of work covered by the Plumbing Division of the Water Department from January 31, 1939 to February 28, 1939.

Report for month of February 1939

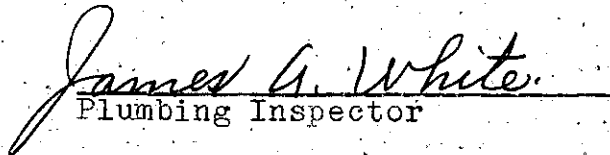
- 18 - Plumbing Permits issued.
- 6 - New Sewer Connections.
- 2 - New Water Connections.
- 28 - Additional Fixtures..

During the month of February \$26.75 was collected for plumbing permit fees.

During the month of February \$743.97 was collected for Curb & Gutter as follows:

- \$126.75 for Marshall St.
- \$617.22 for Truitt St.

Respectfully submitted,


Plumbing Inspector

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

Engineer's Certificate of Compliance with P.W.A.
Requirements regarding Addenda to Specifications
under Contract 388-2-W (Water Main Extensions -
Riverside Road - Salisbury, Maryland)
PWA Docket Md.1091-2-F

I, Clarke Gardner, the duly appointed and qualified City Engineer of The Mayor and Council of Salisbury, acting as the Owner's Chief Engineer on P.W.A. Project Docket Md.1091-2-F, do hereby certify that no clarification or interpretation of plans and specifications on Water Main Extensions, Riverside Road, under Contract 388-2-W, PWA Docket Md.1091-2-F, were requested prior to a public bid opening held at a regular meeting of the Mayor and Council in the City Hall, Salisbury, Maryland, at 8:00 P.M. Monday, March 20, 1939; therefore, no addenda were issued.

I, Clarke Gardner, do further certify that the aforesaid statement was personally read aloud in the presence of the Mayor and Members of the City Council, Mr. E. S. Deakyne, representing the Public Works Administration, and Others, prior to the time set for the opening of bids under this contract.

Witness my hand and the seal of the said Mayor and Council of Salisbury this twentieth day of March, 1939.

CLARKE GARDNER,
City Engineer

(Seal)

March 20, 1939

CITY HALL, SALISBURY, MARYLAND -- MARCH 28, 1939

The Mayor and Council met in special session at the City Hall on Tuesday, March 28, 1939, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor and I. Virgil Hitchens.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Doctor Paul Cohen appeared before the Mayor and Council requesting information as to the possibility of including the construction of a water main and appurtenances on the Sanatorium grounds under the City's contract with the A. Stanley Mundy & Company, with the understanding that the State would pay the full cost thereof and would expect no grant thereon. The Mayor and Council authorized the City Engineer to take this matter up with the PWA Authorities.
3. Mr. S. S. Lecates appeared before the Mayor and Council regarding the changing of the Industrial Zone to Residential Area insofar as it affects the Naylor Heirs Sub-Division located in the vicinity of Truitt Road and Church Street. The Mayor and Council suggested that he contact the B and E Railroad Officials and the F.H.A. Authorities in order to determine their attitude in connection with the proposed change in the zoning of this area.
4. The City Engineer read a letter, addressed to Mr. M. E. Gilmore, PWA Director and signed by Doctor Paul Cohen of the Maryland Tuberculosis Sanatorium, in which there appeared a statement regarding a \$3,000 contribution towards the construction of a water main on Riverside Drive. The Mayor and Council authorized the City Engineer to write the Public Works Authorities and advise them that on all water main construction outside the corporate limits it is necessary to levy an assessment/charge because the Mayor and Council can not expend City's funds outside the corporate limits.
5. The City Engineer presented detailed specifications pertaining to the rental of the Concession Stand in the Pavilion at Municipal Park and the Mayor and Council authorized the Engineer to advertise same for bids at his earliest convenience.
6. The City Engineer presented an application for sanitary sewer service from Raymond E. Esham, whose property is located at the intersection of Pinehurst and Evergreen Avenues. The Mayor and Council authorized the City Engineer to hold the application in abeyance until funds are available for this type of work.
7. The City Engineer presented a letter from the American Oil Company in which request was made to purchase driveway material from the Mayor and Council. The City Engineer was authorized to notify the American Oil Company that this material could be purchased and applied by local contractors.
8. A petition, signed by several property owners, requesting that Market Street be widened between South Division Street and the Salisbury Boulevard, was presented by the City Engineer. Motion made and passed that Building Inspector be authorized to make a preliminary survey and bring back a recommendation in regards to a

building line on both sides of Market Street, between South Division Street and the Salisbury Boulevard.

9. The City Engineer presented a letter from Mr. P. A. Morison, District Engineer of the State Roads Commission, in which he requested the City Authorities to repair the road shoulders in the 1300 Block of E. Church Street.
10. Motion made and passed that City Engineer's report concerning the curbing and guttering of Livingston Street, under Ordinance No. 339, be received and filed. ✓
11. Motion made and passed that City Engineer's report concerning the curbing and guttering of Union Avenue, under Ordinance No. 339, be received, filed, and property owners' notified, through the medium of an advertisement in the Salisbury Times, to the effect that all objections to the apportionment of the assessment cost will be heard at a regular meeting of the Mayor and Council, to be held on April 10, 1939. ✓
12. Motion made and passed that City Solicitor be authorized to prepare a deed conveying a parcel of land to R. B. Sheridan from the Mayor and Council, substantial details of which are shown on plat prepared by City Engineer. ✓
13. Motion made and passed that Superintendent of Water Department be authorized to render an adjusted water bill in the amount of \$11.00 to the Trustees of the Bethesda M. P. Church on account of leak on premises. ✓
14. Motion made and passed that Superintendent of Water Department be permitted to extend the time for payment of a water bill rendered to Esso Service Station, at the corner of Church and Poplar Hill Avenue, until April 15, 1939.
15. City Engineer presented a letter from Emory L. Leonard regarding the condition of Lincoln Avenue, between South Division Street and the corporate limits. Motion made and passed that a reply be made to this letter.
16. Motion made and passed that City Treasurer be authorized to draw a voucher in the amount of \$29.06 to Mrs. L. D. Pierson for damages sustained to her car due to an alleged hole in Pinehurst Avenue. Payment of this claim was conditioned upon Mrs. Pierson signing a release, to be prepared by the City Solicitor. ✓
17. Motion made and passed that Superintendent of Water Department be authorized to install a 5/8-inch meter on the premises of Charles H. Truitt, Isabella Street, on account of a three apartment dwelling house.
18. Motion made and passed that City Engineer be authorized to purchase and install three street name signs on Park Avenue, at its intersection with Chestnut Street, William Street, and Isabella Street, ✓

Minutes of Mayor & Council Meeting
Page 3
March 28, 1939

in accordance with a request from John W. Downing.

19. Motion made and passed that Parking Ticket No. 1727 be excused. <
20. Motion made and passed that Vouchers 11,177 to 11,182, inclusive, <
be approved for payment.

There being no further business, meeting adjourned at 11:00 P.M.

John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

CITY HALL, SALISBURY, MARYLAND -- APRIL 3, 1939

The Mayor and Council met in regular session at the City Hall on Monday, April 3, 1939, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Mr. Richard Dykes appeared before the Mayor and Council requesting that they improve a lot on Meadow Street, known as the "Harmon Foundation", so as to provide for playground facilities.
3. Mr. Nick Cerneglia appeared before the Mayor and Council regarding building line on Meadow Street. Mr. Cerneglia agreed to a 2' building line on Meadow Street insofar as his property is concerned.
4. Mr. Louis Merryman appeared before the Mayor and Council regarding an exchange of land on the William Hutchinson Lot located on the corner of S. Division and Market Streets. Mr. Merryman presented a deed covering these exchanges which was in accordance with the plat prepared by Francis H. Dryden and an alleged agreement, signed by the property owners in this vicinity.
5. Motion made and passed that John E. Morris, President of Council, and J. R. Laws, City Clerk, be authorized to execute this deed on behalf of the Mayor and Council of Salisbury, with William H. and Catherine Hutchinson.
6. Mr. Joseph Bennett appeared before the Mayor and Council requesting sanitary sewer on Van Buren Avenue in order to serve the property of Hilary Davis. Mr. Bennett was instructed to contact Mr. Davis and advise him that the cost of the sewer would be \$246.00 and the Mayor and Council did not have available funds for sewer construction at the present time -- but, they would be willing to enter into an agreement with Mr. Davis, provided that he could deposit the required \$246.00 in advance with the understanding that same would be refunded as soon as funds were available for sewer construction.
7. At 8:00 P.M. the City Engineer presented sealed bids on 250 tons of 3/4" gravel to be delivered at stock pile, Municipal Park, for use in connection with WPA Curb, Gutter and Sidewalk Projects. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Unit Bid</u>	<u>Total Bid</u>
Pocahontas Coal Co.	Salisbury, Md.	\$2.20	\$550.00
Charles W. Davis	Hebron, Md.	2.10	525.00

8. Motion made and passed that City Engineer be authorized to enter an order with the lowest bidder, Charles W. Davis of Hebron, Maryland, for furnishing and delivering 250 tons of 3/4-inch Gravel, delivered to Municipal Park, at the rate of \$2.10 per ton, or a total of \$525.00.
9. Mr. Elwood Fleming appeared before the Mayor and Council requesting a permit to erect an addition to his store property on the corner

Minutes of Mayor & Council Meeting

Page 2

April 3, 1939

- of N. Division and Olive Streets. Mr. Fleming was advised by the Council to obtain a petition signed by all persons owning property on N. Division Street, from Lehigh Avenue to Olive Street, to the effect that they were in accord to the changing of this zone from Residential to Business.
10. Mr. Upshur Morris appeared before the Mayor and Council requesting water and sewerage facilities for twelve (12) dwellings to be erected on Cooper Street, between Kendall and Lee Streets.
 11. Motion made and passed that City Engineer be instructed to make a survey and prepare a plat covering a 5' strip of land which Mr. Morris agreed to deed over to the City for street purposes -- prior to taking action on his request for water and sewer.
 12. Motion made and passed that Building Inspector's Report, for the month of March, 1939, be received and filed.
 13. Motion made and passed that Chief Holland's Weekly and Parking Meter Reports, for week ending April 1, 1939, be received and filed.
 14. Motion made and passed that Chief Holland's Report on Car and Gasoline Expenses, for the month of March, 1939, be received and filed.
 15. A letter, written by Doctor Hurdle, was presented to the Mayor and Council in which a request was made for \$25.00 to defray the expenses of Mr. James Freeny in connection with a Convention on pasteurized milk, to be held at the University of North Carolina.
 16. Motion made and passed that letter, dated March 30, 1939, from the Civil Aeronautics Authority of Washington, D. C., be turned over to Colonel William B. Tilghman, Jr., Chairman of the Local Aviation Committee.
 17. Motion made and passed that letter from Boy's Town of Boys Town, Nebraska, be received and filed.
 18. The City Engineer presented letter from Stanley Robins regarding the opening of a grade crossing at West Road which, according to the Pennsylvania Railroad Authorities, is contingent upon the closing of the crossing at Cypress Street.
 19. The City Engineer presented a request from Doctor Charles F. Smith regarding the construction of 250' of curbing and guttering abutting his property located on Saratoga and E. Main Streets. The City Engineer was instructed to hold application for curb and gutter in abeyance until funds for this purpose are available.
 20. The City Engineer presented a request from Brady J. Dayton, Superintendent of Peninsula General Hospital, regarding the construction of a proposed storm water drain on the Hospital Grounds in order to improve drainage conditions on this property.

Minutes of Mayor & Council Meeting

Page 3

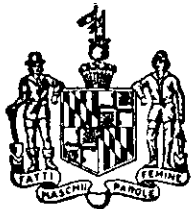
April 3, 1939

21. The City Engineer was authorized to notify Mr. Dayton that if the Trustees of the Hospital will furnish the necessary material, the City will construct said drain.
22. City Engineer presented letter from P. A. Morison, District Engineer of the State Roads Commission, regarding repairs to road shoulder in the 1300 Block of E. Church Street, at a cost to the City of \$150.00.
23. The City Engineer presented a drainage problem on Meadow Street and the Engineer was authorized to write the Gulf Refining Company requesting their cooperating in constructing a drain grate in order to confine the water to the Gulf Refining Company's premises.
24. Motion made and passed that Plumbing Inspector's Report for March 1939, be received and filed.
25. Motion made and passed that Parking Ticket No. 1729 and 1802 be excused. ✓
26. Motion made and passed that Voucher Nos. 11,183 to 11,240, inclusive, be approved for payment. ✓
27. Motion made and passed that PWA Vouchers 60 and 61 be approved for payment. ✓

There being no further business, meeting adjourned at 11:00 P.M.

John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk



State of Maryland
Department of Health

TWENTY-FIRST SANITARY DISTRICT
WICOMICO COUNTY

DEPUTY STATE HEALTH OFFICER
AND COUNTY HEALTH OFFICER

SETH H. HURDLE, M. D.

STATE BOARD OF HEALTH

THOMAS S. CULLEN, M. D.
BENJAMIN C. PERRY, M. D.
JOSEPH IRWIN FRANCE, M. D.
E. F. KELLY, PHAR. D.
GEORGE M. ANDERSON, D. D. S.
HUNTINGTON WILLIAMS, M. D., DR. P. H.
ROBERT H. RILEY, M. D., DR. P. H.
FREDERICK A. ALLNER, C. E.
WILLIAM C. WALSH, ATTORNEY GENERAL

SALISBURY, MD.

April 3, 1939

The Mayor and Council
Salisbury
Maryland

Dear Sirs:

From April 17 to April 22 a Seminar on Milk Control is being conducted at the University of North Carolina. This course is open to Health Department personnel interested in milk work. Mr. Freeny, who has been guarding Salisbury's milk supply for the past several years, would like to take this course and since Salisbury will benefit from the results of this course, I think it only right that the City should help defray his expenses. I, therefore, request that you authorize the payment of \$25.00 to Mr. Freeny toward the expenses of this course.

I wanted to present this request in person but due to a clinic I am unable to attend your meeting tonight.

Yours very truly,

S. H. Hurdle, M. D.
Deputy State Health Officer
Wicomico County

April 3, 1939

The Mayor & Council
Salisbury, Maryland

Gentlemen:-

I wish to submit the following report showing scope of work covered by the Plumbing Division of the Water Department from February 28, 1939 to March 31, 1939.

Report for month of March 1939

- 31 - Plumbing Permits issued.
- 20 - New Sewer Connections.
- 16 - New Water Connections.
- 29 - Additional Fixtures.
- 2 - Relocation of fixtures. - No charge
- 2 - Change from old sewer to new sewer. - No charge

During the month of March \$69.75 was collected for plumbing permit fees.

Collection of delinquent water accounts in Water Department was \$324.01.

Respectfully submitted,

James A. White.
Plumbing Inspector

CITY HALL, SALISBURY, MARYLAND -- APRIL 10, 1939

The Mayor and Council met in regular session at the City Hall on Monday, April 10, 1939, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Messrs. George P. Chandler, John W. Downing, James H. Larmore, C. T. Jenkins, Reverend Morris, Upshur Morris and Conrad Long appeared before the Mayor and Council representing an alternate plan for Slum Clearance.
3. Messrs. Ralph Grier, Albert Coulbourn, Richard Sheridan and Alfred T. Truitt, of the Salisbury Housing Authority, appeared before the Mayor and Council requesting a decision in regards to the Federal Government's plan for Slum Clearance.
4. Motion made and passed that Alfred T. Truitt, Executive Secretary of the Salisbury Housing Authority, be authorized to furnish data, received from their investigation on sub-standard houses, to the Local Business Group on Slum Clearance in order that this Group may re-submit a complete and definite plan for adequate housing facilities in Salisbury.
5. Mr. I. E. Jones appeared before the Mayor and Council presenting a Resolution from the Wicomico County Commissioners apposing Federal Housing Projects in Wicomico County. This Resolution to be attached to these minutes.
6. Mr. C. L. Dickinson, member of the City Traffic Commission, appeared before the Mayor and Council recommending the installation of a signal light at the intersection of Salisbury Boulevard and E. Main Street. Mr. Dickinson was instructed by the Council to call a meeting of the City Traffic Commission and make arrangements to contact the State Roads Commission in order to determine the possibility of the State participating in the cost of the signal light.
7. Motion made and passed that the City Engineer be instructed to make a survey of Short Street, between Elizabeth Street and ~~Short~~ ^{Long} Street, for the purpose of working out adequate drainage facilities.
8. Motion made and passed that Chief Holland's Weekly and Parking Meter Reports, for week ending April 9, be received and filed.
9. The City Engineer presented applications for Water and Sewer in Cole's Circle and motion was duly made and passed that construction be held in abeyance until funds are available.
10. At 8:15 P.M. the City Engineer presented sealed bids on 10,000 gallons of Maryland "E" Asphalt, delivered to Mill Street Siding in tank car lots. The following bids were received:

Minutes of Mayor & Council Meeting

Page 2

April 10, 1939

<u>Name of Bidder</u>	<u>Address</u>	<u>Unit Price</u>	<u>Discount</u>
Pan American Petroleum Co.	New York City	\$0.0518	2% - 10 Days
The Texas Co.	New York City	0.0617	none
Standard Oil Co. of N. J.	Salisbury, Md.	0.05	2% - 10 Days

11. Motion made and passed that City Engineer be authorized to purchase 10,000 gallons of Maryland "E" Asphalt from the lowest bidder, Standard Oil Company of New Jersey, at the rate of \$0.05 per gallon subject to a discount of two per cent (2%) for payment within ten (10) days. <
12. Motion made and passed that Vouchers 11,241 to 11,246, inclusive, be approved for payment. ✓
13. Motion made and passed that PWA Voucher 62 be approved for payment. <

There being no further business, meeting adjourned at 9:30 P.M.

John E. Morris, President

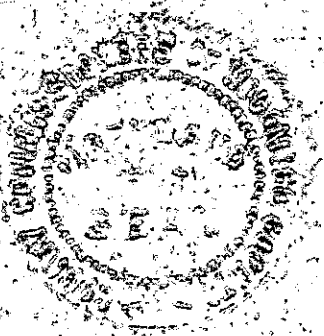
L. Thomas Parker, Jr., Deputy Clerk

Extract of Minutes of a Special Meeting of the Board of County
Commissioners of Wicomico County under date of March 30, 1939.

"On motion of Mr. Charles R. Parker, seconded by Mr. James S. Adkins, the Board of County Commissioners unanimously agreed that the Board go on record as being opposed to any Federal Housing program, which might occur in Wicomico County."

I HEREBY CERTIFY That the foregoing is a true copy of a Resolution adopted at a special meeting of the County Commissioners of Wicomico County, Maryland, held on March 30, 1939.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the County Commissioners of Wicomico County, Maryland, this 10th day of April, 1939.


Rachel A. Day
Clerk to the County Commissioners of
Wicomico County, Maryland

CITY HALL, SALISBURY, MARYLAND -- APRIL 13, 1939

The Mayor and Council met in special session at the City Hall on Thursday, April 13, 1939, at 11:00 A.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

The purpose of this meeting was to receive bids and award a contract for vitrified terra cotta pipe and fittings, to be used on WPA Sewer Construction under City Contract No. 389 M-1.

At 11:00 A.M. the City Engineer presented sealed bids, which were as follows:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total</u>
Monumental Brick & Supply Co.	Baltimore, Md.	\$1,071.70
Hubert White Hardware Co.	Salisbury, Md.	1,083.80
Secor & Co.	Baltimore, Md.	1,123.20
Standard Clay Products Co.	Bulletin Building, Phila	1,109.00
Robinson Clay Product Co.	Baltimore, Md.	1,230.98

Motion made and passed that the contract for furnishing and delivering vitrified terra cotta pipe and fittings to Mill Street Storage Yard, under Contract 389 M-1, be awarded to the lowest bidder, Monumental Brick and Supply Company of Baltimore, Maryland, for the sum of \$1,071.70.

Motion made and passed that City Engineer be authorized to contact the lowest bidder, Monumental Brick & Supply Company, to see if it is possible to handle the business through the second lowest bidder, Hubert R. White Hardware Company, a local business concern.

There being no further business, meeting adjourned at 11:45 A.M.

John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

CITY HALL - SALISBURY, MARYLAND - APRIL 17, 1939

The Mayor and Council met in regular session at the City Hall on Monday, April 17, 1939, at 7:30 P.M. with the following present: Mayor Boyce, Councilman John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Motion made and passed that Chief Holland's Weekly and Parking Meter Reports, for week ending April 16, 1939, and Monthly Report for March, 1939, be received and filed.
3. Mr. Richard Pillsbury appeared before the Mayor and Council registering a complaint against the blowing of automobile horns at the intersection of E. Main and S. Division Streets.
4. Messrs. William Ingersoll, Joseph Rawson and Rouse Kelly, representing the American Legion, appeared before the Mayor and Council requesting a permit to hold a carnival during the month of July or August. Motion made and passed that the request from the American Legion be granted.
5. At 8:30 P.M. the City Engineer presented sealed bids for the rental of the Concession Stand in Municipal Park. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Frank Parsons	Salisbury, Md.	\$150.00
Donald Bowden and) Irving Pryor)	Salisbury, Md.	\$ 76.50
W. D. Long	Salisbury, Md.	\$151.00

Note: Each bid was accompanied by a check in the amount of \$25.00 made payable to the Mayor and Council of Salisbury.

6. Motion made and passed that the contract for the use of the Concession Stand be granted to the highest bidder, W. D. Long, for the sum of One Hundred and Fifty-one Dollars (\$151.00) for the Season beginning May 30 and ending October 1, 1939, subject to the conditions and provisions of contractual documents prepared by the City Engineer.
7. Mr. Charles T. Truitt, Secretary of the Chamber of Commerce, presented to the Mayor and Council a copy of letter addressed to Governor Herbert R. O'Connor pertaining to State Funds which were budgeted for the purpose of paying damages to individual owners of oyster beds in connection with the dredging of the Wicomico River.
8. Motion made and passed that President of Council be authorized to write a letter to The District Engineer, War Department, granting permission to temporarily lay pipe lines across streets adjacent to the Wicomico River for the purpose of conveying dredged materials from the River to Spills Areas, subject to the condition that proper ramps would be built at the pipe lines so as to provide property safety for vehicular traffic.

9. Motion made and passed that Mayor Arthur W. Boyce and President of Council John E. Morris execute Spoils Area Agreements with the War Department in which the Government was granted the right to place excavated material from the Wicomico River on certain city properties, known as Cranberry Bog and Harmon Foundation.
10. Motion made and passed that an agreement between the Mayor and Council of Salisbury and the United States of America be executed granting the Government authority to place dredged materials from the Wicomico River on the roadbed of Meadow Street, between Camden Avenue and the Salisbury Boulevard.
11. Doctor Rademaker appeared before the Mayor and Council of Salisbury asking for a donation of One Hundred Dollars (\$100.00) in order to purchase equipment for cancer control. The Mayor and Council suggested that Doctor Rademaker place this matter before the County Commissioners.
12. At 9:00 P.M. the City Engineer presented bids submitted by telegram covering the inspection of vitrified terra cotta pipe and fittings, under City Contract 389 M-1. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Standard Testing & Inspection Service	Pittsburgh, Pa.	\$ 75.95
Robert W. Hunt Company	Pittsburgh, Pa.	\$100.00

13. Motion made and passed that the City Engineer be authorized to award a contract to the Standard Testing and Inspection Service of Pittsburgh, Pennsylvania, in the amount of \$75.95, to cover cost of factory inspection on terra cotta pipe and fittings purchased from the Monumental Brick and Supply Company of Baltimore, Maryland under Contract 389 M-1.
14. Motion made and passed that City Engineer be authorized to notify Mr. Brady J. Dayton, Superintendent of Peninsula General Hospital, to proceed with the purchase of materials required for Hospital drain and upon receipt of materials, the City would undertake the construction of said drain.
15. Motion made and passed that Superintendent of Water Department be authorized to install a 5/8-inch meter on the property of Charles O. Truitt at 519 Smith Street due to the fact that the building will contain three, or more, apartments.
16. Motion made and passed that City Engineer investigate the curb on Wilson Street, as requested by Mr. L. A. Bennett, and render a report to the Mayor and Council at his earliest convenience.
17. The Superintendent of Water Department presented a letter from Mr. A. W. W. Woodcock, dated April 16, in which a request was made for a water main extension in the amount of 150-feet on Virginia Avenue, Extended, in order to furnish water to his property. Motion made and passed that Superintendent of Water Department is authorized to construct approximately 150-feet of 2-inch water main in Virginia Avenue Extended in order to

Minutes of Mayor & Council Meeting

Page 3

April 17, 1939

furnish water to the property of Mr. A. W. W. Woodcock.

18. The City Engineer presented a letter from Miss Helen F. Taylor requesting water service to the property owned by Lafayette Taylor on Spring Hill Road. Motion made and passed that City Engineer be authorized to notify Miss Taylor that the Mayor and Council will extend a 2-inch water service on Spring Hill Road provided that the property owner will pay the entire cost of construction and water rates will be the same as other water rates effective outside of the corporate limits of Salisbury.
19. Motion made and passed that Parking Ticket No. 1733 be excused. ✓
20. Motion made and passed that City Solicitor be authorized to prepare a deed conveying a parcel of land, known as Lot No. 7-C located on the corner of Belle Avenue and Priscilla Street, from the Mayor and Council of Salisbury to Mrs. Belle Phillips; consideration \$100.00. ✓
21. Motion made and passed that City Engineer be authorized to prepare contractual documents pertaining to the award of a contract to the A. Stanley Mundy Company, Inc., of Woodbridge, New Jersey, under Contract 388-2-W, PWA Docket Md.1091-2-F, pertaining to the construction of an 8-inch water main on Riverside Drive. Complete documents are attached to these minutes.
22. Motion made and passed that City Voucher Nos. 11,247 to 11,312, inclusive, be approved for payment. ✓
23. Motion made and passed that PWA Voucher Nos. 63 to 68, inclusive, be approved for payment. ✓

There being no further business, meeting adjourned at 11:00 P.M.

John E. Morris, President

L. Thomas Parker, Jr.,
Deputy Clerk

April 17, 1939

Governor Herbert R. O'Connor
Annapolis, Maryland

Dear Governor O'Connor:

In the supplemental budget of 1937, item 92 provided \$15,000. in 1938 and \$15,000. in 1939 for payment of damage to oyster beds resulting in the deepening and widening of the Wicomico River Channel. This was in connection with a Congressional Act appropriating \$215,000. for the dredging project.

Before the project could be started, it was necessary to obtain for the War Department release from owners of oyster bottoms that might be affected by the dredging, to obtain spoils disposal areas, and for the Mayor and Council of Salisbury to sign release to the Government against suit for damage to bulkheading within the Salisbury Harbor. All of these papers have been executed and forwarded to the War Department.

We are now informed that the State Conservation Department will not permit disposal of the dredged materials by the hydraulic method over the beds at Sharks Fin Light and Great Shoals Light. The alternate method would be to transport the dredged materials by scow from the channel to the acquired spoils disposal areas.

Under the terms of the Congressional appropriation, we are informed, if the method used is more costly than the hydraulic method, the difference in cost must come from a source other than the Government.

Engineers of the Conservation Department and others estimate the use of scow would cost from five thousand to ten thousand dollars more than the hydraulic method. At the same time, they estimate that the damage to those beds by using scows would be extremely small and the saving would probably exceed the additional cost.

The only source from which this excess cost estimated at five thousand to ten thousand dollars can be derived now appears to be the item #92 in the 1937 supplemental budget referred to above. Disposition of the thirty thousand dollars is left entirely to the Board of Public Works. While the budget item sets up the amount for payment of damage to beds, it seems practical for us to use a part of the funds for prevention of damage, particularly when an actual saving might accrue.

Therefore, this Chamber of Commerce and the Mayor and Council of Salisbury, who are vitally interested in seeing the dredging project materialize, join in a request to the Board of Public Works to agree to the use of part of the budget item #92 for preventive measures as we have outlined. We understand this was done in connection with a 1935 appropriation of twenty-five thousand dollars for damages to oyster beds during the dredging of the Pocomoke River Channel.

The preliminary work already done by the City and County has consumed considerable time and the War Department is insisting that the way be cleared so that the work may get under way before the end of their fiscal year, June 1st. Otherwise, we may lose the entire \$215,000. appropriation. Therefore, it is necessary that we give them a quick reply on this proposition. If any facts are not made clear by this communication or if it does not suffice to clarify in your mind the circumstances, we will arrange for a small delegation thoroughly familiar with the project to call upon your Board and furnish any additional information.

A copy of this letter is being sent to Mr. Miles and Mr. Taves, both of whom are more or less personally familiar with the subject.

Very truly yours,

Ernest O. Wheatley, President
THE SALISBURY CHAMBER OF COMMERCE, INC.

EDW:MTC

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

EXTRACTS FROM THE MINUTES OF A SPECIAL MEETING OF THE MAYOR AND COUNCIL OF SALISBURY, HELD ON THE TWENTIETH DAY OF APRIL, 1939

A special meeting of The Mayor and Council of Salisbury, Wicomico County, Maryland was held at 8:00 P.M. in the City Hall, Salisbury, Maryland, on the twentieth day of April, 1939.

The meeting was called to order by the President of Council, John E. Morris, and on roll call the following answered present: Mayor Arthur W. Boyce and Councilmen Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon. There were no absentees.

After discussion of ways and means to indemnify and save harmless the United States Government, its officers, agents and contractors, from any and all claims which may arise in connection with the dredging of the said Wicomico River and the north and south prongs thereof within the corporate limits of Salisbury, Wicomico County, Maryland, Councilman Hilary M. Taylor introduced a resolution in which the Mayor and President of Council is authorized to execute, on behalf of The Mayor and Council of Salisbury, the following release, which was read in full:

THIS RELEASE, Made this 20th day of April, A.D., 1939 by
The Mayor and Council of Salisbury, a municipal corporation of the
State of Maryland;

WHEREAS, by the River and Harbor Act of August 28, 1957, passed
by the Congress of the United States of America, the dredging of the
Wicomico River was approved; and

WHEREAS, the War Department of the United States of America has
recommended that that portion of the Wicomico River and the north
and south prongs thereof within the corporate limits of the City of
Salisbury, Wicomico County, Maryland be dredged to provide channels
with depths of 14 feet below mean low water; and

WHEREAS, The Mayor and Council of Salisbury, a municipal cor-
poration of the State of Maryland, desires to indemnify and save
harmless the United States of America, its officers, agents and
contractors, from any and all claims and demands for damages, costs
and expenses on account of or in any way arising from the dredging of
the said Wicomico River and the north and south prongs thereof within
the corporate limits of the City of Salisbury, Wicomico County,
Maryland, as hereinbefore set forth; and

WHEREAS, at a special meeting of The Mayor and Council of
Salisbury held on April 20, 1939, the execution of this Release for
the purpose aforesaid was duly authorized.

NOW, THEREFORE, THIS RELEASE WITNESSETH: That in consideration
of the premises and of the advantage accruing to the City of Salisbury
by reason of said dredging, the said The Mayor and Council of
Salisbury, a municipal corporation of the State of Maryland, does here-
by release, acquit and forever discharge for itself, its successors

and assigns, the United States of America, its officers, agents and contractors, from any and all claims and demands, actions and causes of action, for, upon or by reason of any damages, costs and expenses which heretofore have been or which hereafter may be sustained by The Mayor and Council of Salisbury on account of or in any way growing out of, resulting or to result from the dredging of the said Wicomico River and the north and south prongs thereof within the corporate limits of the City of Salisbury to provide channels with depths of 14 feet below mean low water, as approved by the River and Harbor Act of August 26, 1937, passed by the Congress of the United States of America.

AND the said The Mayor and Council of Salisbury, a municipal corporation of the State of Maryland, does hereby for itself, its successors and assigns, covenant and agree with the said United States of America to indemnify and save harmless the said United States of America, its officers, agents and contractors, from all claims and demands, actions and causes of action, for, upon or by reason of any damages, costs and expenses which heretofore have been or which hereafter may be sustained by any person, firm or corporation owning land adjacent to and binding upon the said Wicomico River and the north and south prongs thereof within the corporate limits of the City of Salisbury, on account of or in any way growing out of the dredging of the said Wicomico River and the north and south prongs thereof within the corporate limits of the City of Salisbury, as hereinbefore set forth.

AS WITNESS the corporate seal of The Mayor and Council of Salisbury, a municipal corporation of the State of Maryland, and the signatures of Arthur W. Boyce, Mayor of Salisbury, and John E. Morris, President of the Council of Salisbury, attested by J. Ritchie Laws, City Clerk, the day and year first above written.

THE MAYOR AND COUNCIL OF SALISBURY,

By

Arthur W. Boyce

Mayor of Salisbury

By

John E. Morris

President of Council of Salisbury

ATTESTED BY:

J. R. Laws
City Clerk

The resolution, authorizing the Mayor and the President of Council to execute the aforesaid Release, was seconded by Councilmen I. Virgil Hitchens and was adopted with the following voting aye: Mayor Arthur W. Boyce and Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

The President of Council thereupon declared said resolution carried and directed the City Clerk to forward two certified copies of the proceedings of the special meeting in connection with the adoption of this resolution, setting forth the Release in full, and such further documents or proofs as may be required, to The District Engineer, War Department, Baltimore, Maryland.

THE MAYOR AND COUNCIL OF SALISBURY,

By John E. Morris
President of Council of Salisbury

April 20, 1939

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MARYLAND

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

CERTIFICATE OF CLERK

I, J. R. Laws, the duly elected, qualified and acting Clerk-Treasurer-Collector of Taxes of The Mayor and Council of Salisbury, Wicomico County, Maryland, do hereby certify that the attached copy of the extracts of the minutes of a special meeting of The Mayor and Council of Salisbury, Wicomico County, Maryland, held on the twentieth day of April, 1939, is a true, correct, and compared copy of the original minutes of said meeting on file and of record.

WITNESS my hand and the seal of the said The Mayor and Council of Salisbury, Wicomico County, Maryland, this twenty-first day of April, 1939.



J. R. Laws,
City Clerk-Treasurer-Collector of Taxes

(SEAL)

City of Salisbury



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK-TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

RESOLUTION NO. 11

WHEREAS, The Mayor and Council of Salisbury, a Municipal Corporation, received bids at 8:00 o'clock P.M. on March 20, 1939 for the construction of Water Main Extensions on Riverside Road under Contract No. 388-2-W, PWA Docket Md.1091-2-F, in connection with the Water and Sewer Project at Salisbury, Maryland.

WHEREAS, all bids received have been considered and compared;

WHEREAS, it appears that the bidder, hereinafter designated, is the lowest qualified and responsible bidder on the aforesaid contract.

NOW, THEREFORE, BE IT RESOLVED by The Mayor and Council of Salisbury that the contract for constructing Water Main Extensions on Riverside Road, in accordance with plans and specifications prepared by Clarke Gardner, City Engineer, under Contract 388-2-W, PWA Docket Md.1091-2-F, and subsequently approved by the PWA Authorities, be awarded to A. Stanley Mundy and Company, Incorporated, Contractors of Woodbridge, New Jersey, on the basis of the estimated quantities and the unit prices contained in the Base Bid, as set forth on the Proposal Sheet, which are as follows:

<u>Item No.</u>	<u>Unit Price</u>	<u>Total</u>
1	\$ 0.30	\$1,260.00
2	0.20	60.00
3	1.29	5,353.50
4	0.95	275.50
5	160.00	448.00
6-A	40.00	120.00
7-A	26.00	234.00
8-A	70.00	560.00

Resolution No. 11
Page 2
April 17, 1939

Continued --

<u>Item No.</u>	<u>Unit Price</u>	<u>Total</u>
9	\$ 0.10	\$ 90.00

Total of Contract --
(Items 1 through 5, 6A,
7A, 8A and 9) \$8,401.00

BE IT FURTHER RESOLVED That the City Engineer of The Mayor and Council of Salisbury be authorized and hereby instructed to prepare three certified copies of this Resolution, three certified copies of the tabulation of all bids received, three copies of a statement furnishing the qualifications of the low bidder, together with the names of proposed surety companies for Performance Bond, Labor and Materialmen's Bonds, and submit the same immediately to M. E. Gilmore, Regional Director, Region No. 1, Federal Emergency Administration of Public Works, for his approval.

This Resolution, introduced by Councilman I. Virgil Hitchens, seconded by Councilman Hilary M. Taylor, and unanimously approved by the Members of the Council of Salisbury, at a regular meeting held on April 17, 1939 --

THE MAYOR AND COUNCIL OF SALISBURY,

John E. Morris
President of Council

April 17, 1939

APPROVED--

as to form and legal sufficiency:

Levin C. Bailey
Levin C. Bailey, City Solicitor to
The Mayor and Council of Salisbury

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS

City of Salisbury



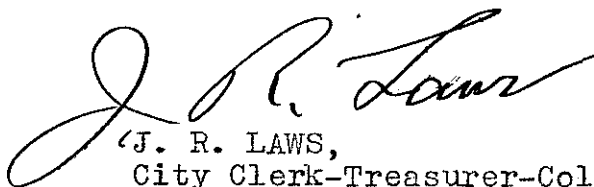
MARYLAND

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

CERTIFICATE OF CLERK

I, J. R. Laws, the duly elected, qualified and acting Clerk-Treasurer-Collector of Taxes, of The Mayor and Council of Salisbury, Wicomico County, Maryland, do hereby certify that the attached copy (Resolution No. 11) of the extracts of the minutes of a regular meeting of the Mayor and Council of the City of Salisbury, Wicomico County, Maryland, held on the 17th day of April, 1939, is a true, correct, and compared copy of the original minutes of said meeting on file and of record, and I do further certify that the copy of the Resolution appearing in such minutes is a true, correct, and compared copy of the original Resolution adopted at said meeting, which resolution is on file and of record.

WITNESS my hand and the seal of the said Mayor and Council of Salisbury this 18th day of April, 1939,


J. R. LAWS,
City Clerk-Treasurer-Collector of Taxes

(Seal)

CITY HALL, SALISBURY, MARYLAND - APRIL 24, 1939

The Mayor and Council met in regular session at the City Hall on Monday, April 24, 1939, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of special meeting together with minutes of regular meeting be approved as read.
2. Upon complaint of Mr. B. M. Kemp, Plumbing Inspector James A. White arranged to have Mr. Harry Dickerson appear before the Mayor and Council regarding his right to do plumbing work in the City of Salisbury. Mr. Dickerson stated that he was in the employ of Mr. E. F. Phippin, who is a registered master plumber.
3. Mr. Lewis Merryman, representing Frank and Lester Parsons, trading as Parsons Brothers, appeared before the Mayor and Council protesting the award of a contract for the Concession Stand in Municipal Park to W. D. Long on the basis of a technicality. Mr. Merryman interpreted the contract provisions such that an individual bidding must be a bona fide resident and ALSO maintain a place of business in Salisbury. The matter was referred to City Solicitor Bailey, who ruled that his interpretation of the specifications was that in the case of an individual bidding, he should be a bona fide resident of Salisbury; and if a firm or corporation presented a bid, they must maintain a place of business in Salisbury.
4. Motion made and passed that Mayor Arthur W. Boyce and President of Council John E. Morris be authorized to execute an agreement with W. D. Long covering the rental of the Concession Stand in Municipal Park for a period of one hundred forty-three (143) calendar days, beginning on May 30, 1939 and ending on September 30, 1939.
5. Messrs. Joseph Rawson and Rouse Kelly, representing the American Legion, appeared before the Mayor and Council requesting a permit to hold a Carnival during the week of May 22 to May 28, 1939.
6. Motion made and passed that request of the American Legion be granted.
7. At 8:00 P.M. the City Engineer presented sealed bids on miscellaneous waterworks fittings, delivered to Mill Street Storage Yard. The following bids were received:

Name of Bidder	Address	Total Bid	Discount
Hubert R. White Hardware Co.	Salisbury, Md.	\$21.76	None
Crane Co.	Baltimore, Md.	26.25	2% - 10th prox.
L. W. Gunby Co.	Salisbury, Md.	37.10	None

8. Motion made and passed that City Engineer be authorized to purchase miscellaneous waterworks fittings from the lowest bidder, Hubert R. White Hardware Company of Salisbury, for the sum of \$21.76 delivered to Mill Street Storage Yard.

Minutes of Mayor & Council Meeting

Page 2

April 24, 1939

10. At 8:15 P.M. the City Engineer presented sealed bids on thirty (30) cast iron valve boxes delivered to Mill Street Storage Yard. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Temple Foundry Co.	Alexandria, Va.	\$120.00
Buffalo Pipe & Foundry Co.	Buffalo, N. Y.	144.30
Chemung Foundry Corp.	Philadelphia, Pa.	165.00

11. Motion made and passed that City Engineer be authorized to purchase from the lowest bidder, Temple Foundry Company of Alexandria, Virginia, thirty (30) cast iron valve boxes for the sum of One Hundred Twenty Dollars (\$120.00) delivered to Mill Street Storage Yard, Salisbury, Maryland. ✓

12. At 8:30 P.M. the City Engineer presented sealed bids on Two Hundred Barrels Portland Cement, in paper bags, delivered to Mill Street Siding. This material to be used in conjunction with WPA Curb and Gutter, and Sidewalk Projects. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Pocahontas Coal Co.	Salisbury, Md.	\$460.00
Nock Coal Company	Salisbury, Md.	466.00
Farmers & Planters Co.	Salisbury, Md.	466.00
National Concrete Vault Co.	Salisbury, Md.	466.00
E. S. Adkins Co.	Salisbury, Md.	478.00

13. Motion made and passed that City Engineer be authorized to purchase from the lowest bidder, Pocahontas Coal Company, 200 barrels Portland Cement, paper bags, delivered to Mill Street Siding for the sum of \$460.00. ✓

14. Motion made and passed that Mayor Arthur W. Boyce and President of Council John E. Morris, execute a deed conveying a parcel of land, known as Lot 7-C, located on the corner of Belle Avenue and Priscilla Street, to Mrs. Belle C. Phillips; also, release the mortgage from Russell V. Baysinger and wife. ✓

15. Motion made and passed that City Solicitor prepare a deed conveying the roadbed of Middle and North Boulevards, between Smith Street and the Salisbury Boulevard, from Elmer C. Williams to the Mayor and Council of Salisbury in accordance with drawings prepared by the City Engineer.

16. Motion made and passed that City Solicitor prepare a deed conveying a parcel of property from Lewis Merryman and Others to the Mayor and Council of Salisbury for the purpose of widening Riverside Drive at its intersection with College Avenue in accordance with drawings prepared by the City Engineer.

17. Motion made and passed that Chief Holland's Weekly and Parking Meter Reports, for week ending April 23, 1939, be received and filed.

Minutes of Mayor & Council Meeting

Page 3

April 24, 1939

18. Motion made and passed that Permit No. G-112, dated April 18, 1939, be granted to the Citizens Gas Company for a 2-inch low pressure gas main extension on Penn and Byrd Streets in accordance with their request by letter dated April 6, 1939. ✓
19. Motion made and passed that City Engineer be authorized to award a contract to the Nock Construction Company of Salisbury, Maryland, for replacing approximately 18 running feet of bulkhead opposite Feldman's Alley, located on the East Branch of the Wicomico River, for the sum of Three Hundred Sixty Dollars (\$360.00), as per quotation submitted to the Mayor and Council under date of April 22, 1939. ✓
20. Motion made and passed that City Engineer be authorized to prepare drawings and submit an application to the War Department for the replacing of the above mentioned bulkhead.
21. The City Engineer presented a request from Charles O. Truitt, 419 Smith Street, regarding a tree covered with caterpillars located in alley south of Hazel Avenue. The City Engineer was authorized to refer this matter to the State Forester's Office.
22. Motion made and passed that report of Traffic Commission, dated April 24, 1939, be held in abeyance until Monday night next.
23. Motion made and passed that City Solicitor be authorized to prepare an ordinance establishing a building line on the south side of Market Street, between S. Division Street and the Salisbury Boulevard, said building line to be 31 feet from the center line of the existing 42' width street.
24. The City Engineer presented a petition signed by forty-two (42) persons residing in Camden District requesting the Mayor and Council to improve the "Harmon Foundation" Lot located on Meadow Street in order that recreational facilities may be employed by all. The City Engineer was advised to notify the petitioners that the Mayor and Council will make the proper fill on this lot with material obtained from the dredging operations to be undertaken by the War Department in the Wicomico River.
25. The City Engineer discussed the need of additional sewer equipment in order to maintain sewers in Salisbury. A quotation from the C. H. Arnold Company of Harrisburg, Pennsylvania, in the amount of \$512.98, was presented to the Mayor and Council covering the various accessories required.
26. Motion made and passed that City Engineer be authorized to purchase from the C. H. Arnold Company sewer cleaning equipment for the sum of \$512.98 to be paid for from the Water Department. ✓
27. The City Engineer presented the first unit of a proposed street surfacing program, a copy of which is attached to these minutes.

Minutes of Mayor & Council Meeting

Page 4

April 24, 1939

28. Motion made and passed that City Engineer be authorized to receive bids for furnishing and applying asphalt and proceed with this Program at the earliest possible date.
29. Motion made and passed that the Eastern Shore Public Service Company be notified to install the following lights and equipment on W. Main Street, between the State Roads Bridge and Fitzwater Street: <

5 - 400 C.P. Lampz @ \$36.00 per year	\$180.00
822 ¹ ft. Cable @ 8¢ per ft. per year	<u>65.76</u>
TOTAL	\$245.76

Credit for Existing Equipment, to be removed:

3- 100 C.P. Lamps @ \$13.00 per year	\$39.00
1- 250 C.P. Lamp @ \$24.00 per year	24.00
627 ft. Overhead Cable @ \$0.019 per ft. per year	<u>11.91</u>
Total Credit	<u>74.91</u>

Difference to be paid by Mayor & Council per year,
under Terms of Contract \$170.85

30. Motion made and passed that Vouchers 11,313 to 11,322, inclusive, be approved for payment. <
31. Motion made and passed that PWA Vouchers 69 and 70 be approved for payment. <

There being no further business, meeting adjourned at 1:00 P.M.

John E. Morris, President

L. Thos. Parker, Jr., Deputy Clerk

April 24, 1939

STREET PROGRAM - 1939

SALISBURY, MARYLAND

ONE APPLICATION - ASPHALT & SLAG

No.	Street	Location	Street Length	St. Width	Sq. Yds	Slag Tons	Spacing	Tar Quantity
1	Truitt Rd.	N. Division to Brown Sts.	1510'	24	4027	60	25'	1342
2	Brown St.	E. Railroad Ave. to Naylor Sts.	730'	18	1460	22	33'	487
3	E. R.R. Ave.	Elizabeth to Brown Sts.	1000'	20	2222	33	30'	741
4	Tilghman St.	E. Church to E. William Sts.	940'	17	1776	27	35'	592
5	Washington St.	S. Division to Rogers Sts.	2180'	27	6540	98	22'	2180
6	Brooklyn St.	N. Division to Cemetery	730'	27	2190	33	22'	730
7	W. London Ave.	N. Division to Cemetery	740'	27	2220	33	22'	740
8	E. London Ave.	N. Division to Clover Sts.	370'	27	1110	17	22'	370
9	Ash St.	N. Division to Elm Sts.	490'	22	1198	18	27'	399
10	Cherry St.	N. Division to Elm Sts.	590'	22	1442	22	27'	481
11	Elizabeth St.	N. Division to W. Railroad Ave.	1350'	27	4050	61	22'	1350
12	Second St.	W. Main to Hill Sts.	650'	18	1300	19	33'	433
13	First St.	W. Main to Hill Sts.	680'	18	1360	20	33'	453
14	Fitzwater St.	W. Main to Second Sts.	1740'	47	9087	136	13'	3029
15	Winder St.	Camden to Franklin Sts.	600'	22	1467	22	27'	489
16	William St.	E. Railroad to Ward St.	920'	27	2760	41	22'	920
17	Poplar Hill Ave.	Main to Church Sts.	650'	36	2600	39	17'	867
18	Calvert St.	Bond to Baptist Sts.	350'	26	1011	15	23'	337
19	Locust St.	Cross St. to Snow Hill Rd.	1850'	24	4933	74	25'	1644
Totals					52753	791		17584
					18070' or 3.42 miles			

Note - Slag application 27# per sq. yd.
and tar application 1/3 gal. per sq. yd.

STREET PROGRAM - 1939SALISBURY, MARYLANDTWO APPLICATIONS - ASPHALT & SLAG

No.	Street	Location	Street Length	St. Width	SqYds	Slag Tons	Space	Asphalt Cal.	Tar Cal.
1	Dover St.	N. Division to Johnson Sts	1230'	22	3007	68	18'	1503	1002
2	Fillmore St.	Truitt Rd. to Calloway St.	710'	27	2130	48	15'	1065	710
3	Truitt Rd.	E. Church to E. Main Sts.	1660'	22	4058	91	18'	2029	1353
4	Marshall St.	E. Church to Benny Sts.	345'	27	1035	23	15'	518	345
5	Linwood Ave.	E. Church to E. Isabella Sts.	590'	20	1311	29	20'	655	437
6	Parkview Ave.	Parkway to Parkside Drive	375'	27	1125	25	15'	563	375
7	Parkside Dr.	Parkway to Parkview Drive	435'	27	1305	29	15'	652	435
8	Oak St.	E. Vine to Race Sts.	1050'	18	2100	47	22'	1050	700
9	Lincoln Ave.	S. Division to Corp. Limits	2130'	23	5443	122	17'	2721	1814
10	Patterson Ave.	E. Locust to Race Sts.	350'	18	700	16	22'	350	233
11	Wade St.	Division St. 200 Ft. to E.	200'	19	422	9	22'	211	141
12	Smith St.	Middle to South Blvd.	430'	27	1290	29	15'	645	430
13	South St.	Hanover St. to Salisbury Blvd.	570'	18	1140	26	22'	570	380
14	Hanover St.	Pinehurst Ave. to South Blvd.	1030'	27	3090	70	15'	1545	1030
15	Powell Ave.	Camden Ave. to Hanover St.	950'	27	2850	64	15'	1425	950
16	Pinehurst Ave.	Camden Ave. to Hanover St.	960'	27	2880	65	15'	1440	960
17	Penn St.	E. Byrd St. to Curve	200'	20	444	10	20'	222	148
18	E. Byrd St.	W. Isabella to Penn Sts.	180'	20	400	9	20'	200	133
19	Third St.	W. Main to Hill Sts.	650'	20	1444	32	20'	722	481
20	Second St.	Fitzwater to Hill Sts.	525'	20	1167	26	20'	583	389
21	First St.	Fitzwater to Hill Sts.	480'	18	960	22	22'	480	320
22	Pearl St.	Fitzwater to Third Sts.	930'	20	2067	47	20'	1034	689
23	Hill St.	Fitzwater to Third Sts.	790'	20	1756	40	20'	878	585
24	Wicomico St.	Oak Hill Ave. to Taylor St.	530'	20	1178	27	20'	589	393
25	Russell Ave.	College to Druid Hill Ave.	430'	27	1290	29	15'	645	430
26	Barclay St.	Brown to Baker Sts.	410'	18	820	18	22'	410	273
27	Martin St.	Brown to Baker Sts.	470'	20	1044	23	20'	522	348
28	S. Park Drive	Snow Hill Rd. to Highland Ave.	1170'	52	6760	152	8'	3380	2253
29	Livingston St.	N. Division to School Prop.	350'	22	856	19	18'	428	285
30	Union Ave.	N. Division to Livingston Rd.	730'	27	2190	49	15'	1095	730
31	Race St.	Cross to Pond Sts.	200'	20	444	10	20'	222	148
32	Pond St.	Race to Locust Sts.	200'	20	444	10	20'	222	148
		Totals	21260' or		57150	1286		28575	19050
			4.03 miles						

Note - Slag application 45# per sq. yd;

Asphalt application 1/2 gallon per sq. yd;

Tar application 1/3 gallon per sq. yd.

CITY TRAFFIC COMMISSION

W. TRACY HOLLAND, CHAIRMAN
C. L. DICKINSON
DONALD H. BAYSINGER

EX-OFFICIO MEMBERS

ARTHUR W. BOYCE, MAYOR
JOHN E. MORRIS, PRESIDENT COUNCIL
N. H. HOLLAND, CHIEF OF POLICE
CLARKE GARDNER, CITY ENGINEER

City of Salisbury
MARYLAND

minutes
April 24, 1939.

To the Mayor & Council
of
Salisbury, Md.

At a meeting of the Traffic Commission held Thursday night, April 20th. with chairman Holland and commissioners N.H. Holland and Dickinson in attendance the following matters pertaining to traffic in the City of Salisbury, were considered and we offer them to you for your consideration and recommend their adoption:

- 1- That a Caution Sign be erected on Wales St. at the intersection with E. Church St.
- 2- That Slow Signs be erected at all four corners of the intersection of Williams and Davis Sts.
- 3- That No Parking Signs be erected on the South side of Locust St. between South Division St. and Mitchell St.
- 4- That valid Stop Signs be erected on East Church St and Broad St. at their intersection with Popular Hill Ave., giving ~~traffic~~ the right of way at these intersections to traffic on Popular Hill Ave.

We also recommend that the Mayor and Council request of the Keystone Automobile Club these signs to be erected, excepting the No Parking Signs on Locust St.

Signed.,

The Traffic Commission

Per C.L. Dickinson,
Acting Secretary.

CITY HALL, SALISBURY, MARYLAND - MAY 1, 1939

The Mayor and Council met in regular session at the City Hall on Monday, May 1, 1939, at 7:30 P.M. with the following present: Mayor Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of regular meeting be approved as read.
2. Motion made and passed that Sergeant Wilson's Weekly and Parking Meter Reports, for week ending April 30, together with Car Expense Report, for the month of April, 1939, be received and filed.
3. Motion made and passed that Parking Ticket Nos. 1670, 1744 and 1951 be excused.
4. Reverend G. A. Morris appeared before the Mayor and Council stating his objections to trucks hauling sawdust and shavings on North Division Street. This matter was held for further consideration.
5. Mr. Stone of Washington, D. C., representing the American Red Cross, appeared before the Mayor and Council requesting that the sum of \$15.00 per week be paid the Life Guard at Municipal Park during the Summer Season and, further, an additional appropriation of \$30.00 be made to cover expenses for training life guard in Washington from June 11 to June 22.
6. Motion made and passed that proposition as presented by Mr. Stone be approved.
7. Motion made and passed that Building Inspector's Report for month of April, 1939, be received and filed.
8. At 8:00 P.M. the City Engineer presented sealed bids on 10,000 gallons of Maryland "E" Asphalt to be delivered to Mill Street Siding, Salisbury, Maryland. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Unit Price</u>	<u>Discount</u>
Standard Oil Company of New Jersey	Salisbury	\$0.0486	2% - 10 days
The Texas Company	New York City	0.0576	none

9. Motion made and passed that City Engineer be authorized to award a contract to the lowest bidder, Standard Oil Company of New Jersey, on 10,000 gallons of Maryland "E" Asphalt, delivered to Mill Street Siding, Salisbury, Maryland, at the rate of \$0.0486 per gallon, subject to a discount of two per cent (2%) for payment within ten days.
10. Motion made and passed that City Solicitor be authorized to prepare an ordinance for the curbing and guttering of both sides of Anne Street, between E. Railroad Avenue and E. Church Street.
11. Motion made and passed that City Engineer be authorized to construct approximately 450 feet of storm water drain in Anne and Short Streets.

Minutes of Mayor & Council Meeting

Page 2

May 1, 1939

12. Motion made and passed that City Engineer be authorized to receive bids on water pipe, valves, hydrants, et cetera, to be used in connection with the construction of water mains in the following streets:
 - (a) Second Street, Hill Street to Fitzwater Street;
 - (b) Filmore Street, Truitt Street to Calloway Street;
 - (c) Saratoga Street, Phillips Avenue to E. Main Street;
 - (d) Saratoga Street, E. Church Street to Phillips Avenue;
 - (e) Truitt Road, Isabella Street to E. Main Street;
 - (f) Cooper Street, Kendall Street to Lee Street;
 - (g) Russell Avenue, College Avenue to Druid Hill Avenue.
13. Motion made and passed that City Engineer be authorized to install NO PARKING signs on the North side of E. Locust Street, from Salisbury Boulevard to New Snow Hill Road, as per recommendations of City Traffic Commission.
14. Motion made and passed that City Traffic Commission's report, as submitted to the Mayor and Council on April 24--and which was held at that time for further consideration--be approved.
15. Motion made and passed that City Solicitor be authorized to prepare a deed from the Mayor and Council to R. B. Sheridan conveying a parcel of land on Cypress Street in accordance with plat prepared by City Engineer under date of March 27, 1939 and more specifically designated as Drawing No. L-39-16; consideration, \$50.00. ✓
16. Motion made and passed that City Treasurer be authorized to refund Mr. Simon the one dollar (\$1.00) parking fine. ✓
17. Motion made and passed that Plumbing Inspector's Report, for month of April, 1939, be received and filed.
18. Mayor Boyce submitted to the Council the name of E. Sheldon Jones for Judge of the People's Court.
19. Motion made, seconded and carried that E. Sheldon Jones be confirmed as Police Justice, Judge of People's Court, from May 1, 1939 to June 1, 1939, as per instructions from Levin C. Bailey, City Solicitor, because of Governor O'Connor's reorganization bill relating to Police Magistrates, Justices of the Peace, et cetera. ✓
20. Motion made and passed that City Engineer be authorized to receive bids from contractors in Salisbury, and elsewhere, for the painting of the interior and exterior of the 200,000 gallon water tank on Ellen Street.
21. Motion made and passed that Ordinance No. 380, establishing a building line for buildings on South side of Market Street, from S. Division Street to Salisbury Boulevard, be introduced, posted and passed for first reading.

Minutes of Mayor & Council Meeting
Page 3
May 1, 1939

22. Motion made and passed that Clarke Gardner, City Engineer, together with Mr. Robert Morris, be authorized to develop a plan and to receive prices covering the installation of ornamental lighting for certain sections of Municipal Park; and, further, a report of their findings be made to the Mayor and Council.
23. Motion made and passed that Vouchers 11,323 to 11,349, inclusive, be approved for payment. ✓
24. Motion made and passed that PWA Vouchers 71 to 74, inclusive, be approved for payment. ✓

Motion made and passed that meeting be adjourned at 11:30 P.M., there being no further business.

John E. Morris, President

L. Thomas Parker, Jr., Deputy Clerk

CITY TRAFFIC COMMISSION

W. TRACY HOLLAND, CHAIRMAN
C. L. DICKINSON
DONALD H. BAYSINGER

EX-OFFICIO MEMBERS

ARTHUR W. BOYCE, MAYOR
JOHN E. MORRIS, PRESIDENT COUNCIL
N. H. HOLLAND, CHIEF OF POLICE
CLARKE GARDNER, CITY ENGINEER

City of Salisbury

MARYLAND

April
25th
1939.

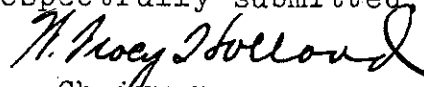
Mayor and Council,
Salisbury, Md.

Gentlemen:

Our attention has been called to the fact that when Base Ball season starts there will be a traffic condition on East Locust Street.

We wish to make a recommendation that there be No Parking on the North Side of East Locust Street from the By-Pass to Snow Hill Road during Base Ball season when games are played at Gordy's Park.

Respectfully submitted,



Chairman
City Traffic Commission.

May 1, 1939

The Mayor & Council
Salisbury, Maryland

Gentlemen:-

I wish to submit the following report showing scope of work covered by the Plumbing Division of the Water Department from March 31, 1939 to April 30, 1939.

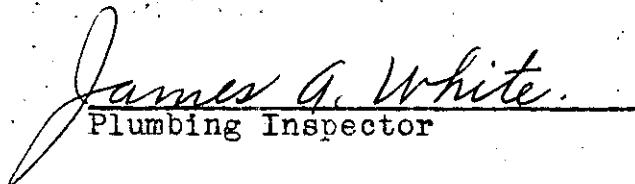
Report for month of April 1939

- 29 - Plumbing Permits issued.
- 20 - New Sewer Connections.
- 21 - New Water Connections.
- 24 - Additional Fixtures.
 - 1 - Relocation of fixtures. - No charge
 - 1 - Change from old sewer to new sewer. - No charge

During the month of April \$75.25 was collected for plumbing permit fees.

During the month of April \$408.20 was collected for Curb, Gutter and Sidewalk on Monticello Ave.

Respectfully submitted,


Plumbing Inspector

CITY HALL, SALISBURY, MARYLAND - MAY 9, 1939

The Mayor and Council met in regular session at the City Hall on Tuesday, May 9, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen John E. Morris, Werner T. Gardner, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Motion made and passed that Mayor Arthur W. Boyce and President of Council John E. Morris, execute a deed conveying certain property in Cranberry Bog to Richard Sheridan as per plat prepared by the City Engineer.
3. At 8:00 P.M. the City Engineer presented sealed bids on a filing cabinet to be used in the Engineering Department. The following bids were received:

<u>Name of Company</u>	<u>Address</u>	<u>Total Bid</u>
Willing's	Salisbury	\$ 52.19
White & Leonard	Salisbury	52.80

4. Motion made and passed that the City Engineer be authorized to purchase from the lowest bidder, Willing's, one filing cabinet for the sum of \$52.19.
5. At 8:15 P.M. the City Engineer presented sealed bids on 1,000 linear feet of 2-inch galvanized steel pipe for use in water main extension work. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>	<u>Discount</u>
Crane Company	Baltimore	\$176.00	2% - 10th prox
Hubert R. White Hdwe. Co	Salisbury	189.00	2% - 10 da
L. W. Gunby Co.	Salisbury	179.37	$\frac{1}{2}$ of 1% - 10 da

6. Motion made and passed that City Engineer be authorized to purchase from the lowest bidder, Crane Company of Baltimore, Maryland, 1,000 linear feet of 2-inch galvanized steel pipe, delivered to Mill Street Storage Yard, for the sum of \$176.00 less a discount of two per cent for payment on the tenth of the month following.
7. Upon recommendation of the City Traffic Commission, motion made and passed that the sum of Fifty Dollars (\$50.00) be paid from the Traffic Funds in connection with the decoration of the Business District for the Grocers' Convention.
8. Motion made and passed that the City Engineer write a letter to the State Roads Commission requesting the installation of BOULEVARD Stop Signs at each street intersecting North Division Street, beginning at E. Church Street and terminating at Priscilla Street.
9. Motion made and passed that City Engineer be authorized to purchase parking signs, from the Traffic Fund, in an amount not to exceed One Hundred Dollars (\$100.00).
10. Motion made and passed that City Traffic Commission's Report, dated

Minutes of Mayor & Council Meeting

Page 2

May 9, 1939

May 9, 1939, be received, approved and filed.

11. Motion made and passed that Building Inspector be authorized to have the Eastern Shore Public Service Company submit a price on a street light at the intersection of Davis and E. Main Streets.
12. Motion made and passed that proposal presented by Mr. A. P. Isakson for rental of trenching machine, at the rate of four and one-half cents (\$.045) per foot, be accepted and the City Engineer be authorized to use his machine for water main construction on Preston and Liberty Streets.
13. Motion made and passed that City Solicitor be authorized to prepare an ordinance for the curbing and guttering of the East side of Camden Avenue, from South Boulevard to the Corporate Limits; and the West side of Camden Avenue, from Payson Street to the Corporate Limits.
14. Motion made and passed that City Engineer be authorized to rent pile driving equipment for a sum not to exceed Two Hundred Dollars (\$200.00) to be used in building a wooden dyking opposite the East end of the lagoon in order that provisions may be made to eliminate stagnate water around the lagoon in Municipal Park.
15. The City Engineer presented two bids for the purchase of a truck to be used in the Water Department. The bids were as follows:

<u>Name of Bidder</u>	<u>Description</u>	<u>Total Bid</u>
Oliphant Chevrolet Sales	1½-Ton Chevrolet Truck	\$745.00
Wicomico Motor	1-Ton Dodge Truck	725.00

Note: The above prices include all accessory equipment, together with two metal boxes for tool storage.

16. In accordance with the City Engineer's recommendations, motion made and passed that the heavier truck, 1½-ton truck CHEVROLET, be purchased from the Oliphant Chevrolet Sales Company complete with all accessories including tool boxes, for the sum of Seven Hundred Forty-five Dollars (\$745.00).
17. Motion made and passed that Superintendent of Water Department be authorized to adjust complaint received from the Larmar Corporation, be letter dated May 1, 1939, on a water bill for the Main-Lake Building. Adjustment was to be based on the consumption for the past three quarters, divided by three, and a corrected bill rendered.
18. Motion made and passed that Sergeant Wilson's Weekly and Parking Meter Reports, for week ending May 7, 1939, together with Monthly Report for month of April, 1939, be received and filed.
19. Motion made and passed that Mayor and President of Council make arrangements to purchase real estate opposite the Colored School for Colored Recreational Center and render a report to the Mayor and Council at their next regular meeting.

Minutes of Mayor & Council Meeting

Page 3

May 9, 1939

20. Motion made and passed that City Engineer be authorized to request information pertaining to procedure for the issuance of a limited amount of bonds for the construction of sanitary sewer extensions under the Health Acts.
21. Motion made and passed that Councilmen Hilary M. Taylor and Werner T. Gardner be appointed a Committee to meet with representatives of the Wicomico County Liquor Board and work out arrangements to secure \$2,500 as participation in the cost of Police protection for the dispensary.
22. Motion made and passed that Parking Ticket Nos. 1887, 1969 and 1976 be excused.
23. Motion made and passed that telegram from Tom Connor, Executive Secretary of the Maryland League of Municipalities, be received and filed.
24. Motion made and passed that Ordinance No. 380, establishing a building line for buildings on South side of Market Street, from South Division Street to Salisbury Boulevard, be passed for final reading.
25. Motion made and passed that Ordinance No. 381, providing for the curbing and guttering of both sides of Anne Street, from E. Railroad Avenue to E. Church Street, and providing for paying the cost thereof, be read, posted, and passed for first reading.
26. Motion made and passed that Vouchers 11,350 to 11,400, inclusive, together with vouchers 11,412 to 11,444, inclusive, be approved for payment.
27. Motion made and passed that PWA Vouchers 75, 76 and 77, be approved for payment.

There being no further business, meeting adjourned at 1:00 A.M.

John E. Morris, President

L. Thomas Parker, Jr.,
Deputy Clerk

CITY TRAFFIC COMMISSION

W. TRACY HOLLAND, CHAIRMAN
C. L. DICKINSON
DONALD H. BAYSINGER

EX-OFFICIO MEMBERS

ARTHUR W. BOYCE, MAYOR
JOHN E. MORRIS, PRESIDENT COUNCIL
N. H. HOLLAND, CHIEF OF POLICE
CLARKE GARDNER, CITY ENGINEER

City of Salisbury
MARYLAND

5/9/39.

Mayor and Council:

We, the Traffic Commission, wish to recommend
for your consideration the following:

That "No Parking " signs be erected on the
East side of Naylor Street in the block between
the tracks of the B & E R. R. and Brown St. and
that signs bearing "No Parking Here to Corner"
be erected on the West side of Naylor Street
(same block) at a point about 65 feet from
corner of Brown Street.

That "No Parking " signs be erected on North
side of Baker Street in the block from the
tracks of the P. R. R. to Barclay Street.

~~We strongly urge the erection of stop signs
on Isabella Street at its intersection with
North Division Street.~~

Respectfully submitted,
THE TRAFFIC COMMISSION

W. Tracy Holland
W. Tracy Holland, Chairman

Donald H. Baysinger
Donald H. Baysinger

C. L. Dickinson
C. L. Dickinson

CITY HALL, SALISBURY, MARYLAND - MAY 15, 1939

The Mayor and Council met in regular session at the City Hall on Monday, May 15, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Mr. Calvin Morris appeared before the Mayor and Council requesting information as to the approximate date when water and sewer would be extended to his properties on E. Main Street.
3. Mr. John W. Downing appeared before the Mayor and Council asking for an extension of time to submit an alternate plan of housing sponsored by local authorities. Motion duly made and passed that an extension of time until June 15, 1939, be granted.
4. Motion made and passed that Building Inspector be authorized to notify the Eastern Shore Public Service Company to install one street light at the corner of Davis and E. Main Streets, on Pole No. 156A, at a cost of Thirteen Dollars (\$13.00) per year.
5. At 8:00 P.M. the City Engineer presented sealed bids for furnishing and applying 65,000 gallons of asphalt on City streets under Street Maintenance Contract M-1-39. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Asphalt Service Co.	Baltimore, Md.	\$3,892.50
Better Roads Corp.	Baltimore, Md.	4,125.00
The Lansdell Co.	Hackensack, N.J.	3,704.00

Note: Each bid was accompanied by a certified check in the amount of \$200.00 made payable to The Mayor and Council of Salisbury. Motion made and passed that award of contract be deferred until the next regular meeting.

6. Messrs. St. Clair and Crowell, of the Standard Oil Company, appeared before the Mayor and Council and pointed out the advantages of earthen dyking around gasoline bulk storage tanks. The Mayor and Council suggested that the Standard Oil Company prepare an indemnity bond covering the maintenance of earthen dyking and submit same at an early date.
7. At 8:30 P.M. the City Engineer presented sealed bids on twenty-four (24) manhole frames and covers to be used in connection with the construction of meter vaults on water service lines. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Flockhart Foundry Co.	Newark, N. J.	\$105.36
R. D. Grier & Sons Co. Inc.	Salisbury, Md.	144.00
Temple Foundry, Inc.	Alexandria, Va.	180.00
Contractors Foundry Inc.	Philadelphia, Pa.	191.28
Levering Brothers, Inc.	Baltimore, Md.	174.00
Caroline Foundry Co.	Baltimore, Md.	192.00

Minutes of Mayor and Council

Page 2

May 15, 1939

8. Motion made and passed that the City Engineer be authorized to award contract to the lowest bidder, Flockhart Foundry Company, providing the material offered is in accordance with specifications. ✓
9. Motion made and passed that City Engineer be authorized to purchase six (6) light weight frames and covers from the R. D. Grier & Company at the rate of Six Dollars (\$6.00) each, pending an investigation of material offered by the Flockhart Foundry Company--due to immediate need of castings. ✓
10. At 9:00 P.M. the City Engineer presented sealed bids on parking signs. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Municipal Street Sign Co.	Brooklyn, N. Y.	\$ 86.00
Safety Traffic Marker Co.	Baltimore, Md.	129.00
Aeroil Burner Co.	West New York, N. J.	144.00

11. Motion made and passed that City Engineer be authorized to purchase seventy-eight (78) street signs, from the lowest bidder--Municipal Street Sign Company--for the sum of Eighty-six Dollars (\$86.00). ✓
12. Motion made and passed that Parking Ticket Nos. 1883, 1885 and 2030 be excused. ✓
13. Motion made and passed that Deputy Clerk be authorized to refer letter, dated May 15, from the Cannon Electric Company to the City Traffic Commission with a request that they submit their recommendations regarding same at an early date.
14. Motion made and passed that City Engineer be authorized to purchase Water Tapping Machine, complete with all accessories, from the Mueller Company of Decatur, Illinois for the sum of \$130.50, as per their quotation of May 12, 1939. ✓
15. At 9:30 P.M. the City Engineer presented sealed bids on pipe wrenches, dies, and miscellaneous equipment, for the new Water Department truck. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>	<u>Discount</u>
Hubert R. White Hdwe. Co.	Salisbury, Md.	\$70.27	none
L. W. Gunby Co.	Salisbury, Md.	57.20	none
Eastern Plumbing Supply	Salisbury, Md.	54.50	2% - 10 days

Note: Bid submitted by Eastern Plumbing Supply does not include all items

16. Motion made and passed that City Engineer be authorized to purchase from the lowest bidder submitting a price on all items, L. W. Gunby Company, miscellaneous waterworks equipment for the sum of \$57.20. ✓
17. Motion made and passed that City Engineer be authorized to make an emergency purchase of the following materials from the Hubert R. White Hardware Company, Salisbury, Maryland:
- (a) 2,000 lin.ft. 6" Terra Cotta Pipe, in 3' lengths, (City of Salisbury Specifications); at the rate of \$0.171 per lin.ft., freight prepaid to Mill Street Siding. ✓

Minutes of Mayor and Council

Page 3

May 15, 1939

- (b) 300 lin.ft. 8" Terra Cotta Pipe, in 3' lengths, (City of Salisbury Specifications); at the rate of \$0.266 per lin.ft., less 5 per cent discount after freight is deducted.

18. Motion made and passed that the City Engineer be authorized to purchase 500 tons of Slag Dust from the Pocahontas Coal Company at the rate of \$1.90 per ton, delivered to Willow Street Storage Yard. ✓
19. Motion made and passed that City Engineer be authorized to use the Street Department personnel to cut the weeds on the Fitzwater Street Playground as per request of Colonel William B. Tilghman, Jr.
20. Motion made and passed that City Solicitor be authorized to draw an agreement between the Mayor and Council of Salisbury and Hilary W. Davis pertaining to a sewer extension on Van Buren Street in which 152 lin.ft. of 8" pipe is required and the cost of the work will amount to \$246.00. The agreement to incorporate clauses to the effect that the City will not pay any interest on the deposit and that the deposit will be refunded if and when funds are available for sanitary sewer extensions. ✓
21. Motion made and passed that the sum of One Hundred Dollars (\$100.00) be appropriated from the Water Department to assist in defraying expenses for the sending of representatives from the Engineering and Water Departments to the American Water Works National Convention and School at Atlantic City, New Jersey, to be held during the week of June 12, 1939. ✓
22. Motion made and passed that Mayor Arthur W. Boyce and President of Council John E. Morris be authorized to sign a resolution requesting the State Department of Health to serve an order on the Mayor and Council of Salisbury in an amount not to exceed \$35,000 for the construction of Sanitary Sewer Extensions in accordance with applications on file in order to maintain the public health of the City of Salisbury and further a copy of this Resolution to be made a part of these minutes. c
23. Motion made and passed that City Engineer be authorized to forward Resolution, together with accompanying data on Tax Rate, Assessable Basis, Outstanding Bonded Indebtedness, and such other data as the State Department of Health may require in connection with the issuance of the Order.
24. Motion made and passed that persons to be employed by the City on the W.P.A. "White Collar" Project be paid from the residue of the P.W.A. Fund. ✓
25. Motion made and passed that Richard W. Cooper be designated as Office Supervisor and Rouse Kelly be designated as Field Supervisor on the W.P.A. "White Collar" Project and their salaries to be determined at a later date. ✓

Minutes of Mayor and Council

Page 4

May 15, 1939

26. At 11:00 P.M. the Mayor and Council, together with Councilman-elect Eugene M. Messick, went into executive session and the Deputy Clerk was given the following statements by President of Council, John E. Morris, to be incorporated in the City's Minutes:
- (1) Motion made and passed that the project sponsored by the Salisbury Housing Authority be held in abeyance until the Courts in Annapolis render a decision as to the legality of the Housing Act for the State of Maryland.
 - (2) Motion made and passed that a committee, composed of Councilmen Werner T. Gardner and Hilary M. Taylor, meet with City Solicitor Levin C. Bailey and draw up tentative arrangements relative to the purchase of certain real estate owned by Hilary M. Taylor, and located on Lake and Union Streets, for the purpose of a colored recreational center and bring back recommendations to the Mayor and Council.
27. The executive session, composed of Mayor Arthur W. Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens, William W. Dixon, together with Councilman-elect Eugene M. Messick, adjourned at 11:30 P.M.

John E. Morris, Acting Secretary

28. At 11:35 P.M. the regular meeting of the Mayor and Council was resumed with the following present: Mayor Arthur W. Boyce, Councilmen John E. Morris, Werner T. Gardner, Hilary M. Taylor, I. Virgil Hitchens and William W. Dixon.
29. Motion made and passed that Ordinance No. 381, providing for the curbing and guttering of both sides of Anne Street, from E. Railroad Avenue to E. Church Street, and providing for paying the cost thereof, be finally passed.
30. Motion made and passed that Ordinance No. 382, providing for curbing and guttering of East side of Camden Avenue, from the Southern corporate limits to South Boulevard and on West side of Camden Avenue, from Southern corporate limits to Payson Street, in the City of Salisbury, Maryland and providing method of paying the cost thereof, be read, posted and passed for first reading.
31. Mr. Richard B. Sheridan appeared before the Mayor and Council regarding legal fee for preparation of deed conveying a certain parcel of land in Cranberry Bog. Mr. Sheridan explained that it was his understanding that the legal fee would be paid by the City. Motion duly made and passed that Mr. Sheridan's request be granted.
32. Motion made and passed that City Engineer make arrangements with committees appointed for the widening of Fitzwater Street and the

Minutes of Mayor and Council

Page 5

May 15, 1939

opening and widening of a street, between Davis Street and Truitt Road, to meet and determine the street alignments of the aforesaid streets.

33. The City Engineer presented detailed information on retaining wall to be erected on Meadow Street abutting the Hammond Property and upon motion duly made and passed that matter was held for further consideration.
34. The City Engineer presented data as to state of Budget in the Street Department and information regarding salaries of the Street Department employees and upon motion duly made and passed, this matter was held for further consideration.
35. Motion made and passed that Vouchers 11,445 to 11,464, inclusive, be approved for payment. ✓
36. Motion made and passed that PWA Vouchers 78 to 80, inclusive, be approved for payment. ✓
37. At this time, President of Council John E. Morris presented a written statement to the City Council of Salisbury containing suggestions for the further development of Salisbury and requested that the Mayor and Council give these suggestions their serious consideration.
38. Motion made and passed that Councilman Morris' statement be attached to and become a part of these minutes.

There being no further business, meeting adjourned at 11:58, Sine Die.

John E. Morris, President of Council - L. Thos. Parker, Jr., Deputy Clerk

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK-TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

RESOLUTION

RESOLVED, by The Mayor and Council of Salisbury, Wicomico County, Maryland, this fifteenth day of May, 1939, that it is essential to the maintenance of the public health in the City of Salisbury, Maryland that certain sanitary sewer extensions be constructed in said city as expeditiously as possible; and it is further resolved that the State Board of Health be, and is hereby requested to issue to The Mayor and Council of Salisbury, Wicomico County, Maryland, appropriate orders for the construction of sanitary sewer extensions in certain sections of Salisbury as set forth in the preliminary plans, entitled "Exhibit A, Location of Proposed Extensions -- Sanitary Sewers", dated May 10, 1939, prepared by Clarke Gardner, City Engineer of said City of Salisbury, at a cost not to exceed \$35,000, which cost includes the complete plans, specifications, all construction charges, supervision, legal expense, engineering and inspection costs, it being understood that final plans covering the proposed work will be submitted to the Engineering Division of the Department of Health and a permit therefor will be requested.

John E. Morris

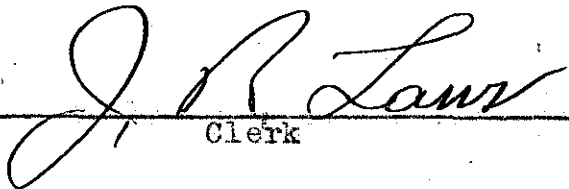
President of Council
Arthur W. Boyce

Mayor

I hereby certify that the foregoing is a true copy of the Resolu-

Resolution
Page 2
May 15, 1939

tion passed by The Mayor and Council of Salisbury at their meeting on
the fifteenth day of May, in the year Nineteen Hundred and Thirty-nine.


Clerk

(SEAL)

TO THE MEMBERS OF THE CITY COUNCIL:

It has been a pleasure to serve with your Group for the past four years. During this period much has been accomplished--yet much remains to be done.

Before taking leave, I wish to offer for your serious thought and study the following suggestions, many of which, no doubt, will materialize within the next few years to come.

PLANNING

One of the most important things pertaining to the progressive growth of any community is proper planning. The rapid development of Salisbury, particularly in those sections bordering our present city limits, certainly behooves us to give much consideration to the development of a metropolitan area within a radius of at least three miles from the present corporation line.

Street alignment, grades, water, sewerage and drainage utilities could be utilized to their fullest extent by thoughtful planning in the so-called metropolitan areas. This means that many thousands of dollars can be saved in the future by a proper laying out and tying in of streets, plots and parkways so that the utilities could be properly extended. Zoning requirements, so as to protect existing residential sub-divisions, should be established in the metropolitan areas. By using this method of planning, home owners, business establishments and industrial plants will receive the greatest benefits because, as taxpayers, a minimum amount of public expenditures are possible.

Recently the city has constructed a 300,000 gallon elevated water storage tank near the State Teacher's College and it would be a simple matter to continue a water main along the new state highway directly into Fruitland which would mean an extra revenue to Salisbury and, at the same time, save the people of Fruitland a considerable sum of money due to the fact that low insurance rates could be obtained by providing this very necessary fire protection facility.

Every effort should be made to assist Wicomico County in furthering its development because practical planning in Wicomico County will surely prove a decided asset to the future expansion of Salisbury.

PUBLIC IMPROVEMENTS

SANITARY SEWERS: Several public improvements should be developed to take care of the present needs and the future development of Salisbury. One of the acute needs at the present time is the extension of sanitary sewers in order to furnish proper sanitary facilities for the many homes that have been erected and those that are under construction.

WATER SYSTEM: The present underground water storage has never been increased since the original waterworks was constructed thirteen years

ago, although the consumption of water has increased over 50 per cent due to the increase in the number of water customers. The consumption demand has reached a point where it is absolutely necessary to provide for additional underground storage.

WATERSHED RIGHTS: The City's present watershed is limited to the confines of Municipal Park which represents about 74 acres. Schumaker's Dam, located about two miles Northeast of Salisbury, is the City's future water supply. In order to preserve this supply, certain watershed rights between the Park and Schumaker's Dam should be controlled exclusively by the City of Salisbury.

SEWAGE TREATMENT--GARBAGE INCINERATION: Salisbury has 2,065 sewer taps entering 45 miles of sewer mains which eventually discharge into the prongs of Wicomico River, which passes through the heart of the City. This condition is detrimental to the public health of Salisbury and should be remedied in the very near future through means of a Sewage Disposal Plant. Another condition existing in the heart of Salisbury is the burning of trash, refuse and garbage, which is unsightly and creates at times an excessive smoke and odor nuisance. Fortunately, the sewage treatment and garbage incineration can be handled more or less in a joint process in which the gases collected from the sewage could be used as a fuel agent for the incineration of trash and refuse. This joint operation will save thousands of dollars in annual operating costs.

DREDGING OF WICOMICO RIVER: One of the outstanding major projects, which will soon be underway, is the dredging of the Wicomico River from Hooper's Straits to Salisbury, including the prongs of the River within the corporate limits. The deeper channel will permit our present industries to expand and will attract other industries which, indirectly, is another means for furnishing employment. The dredging project will also furnish material for the filling in of the lowlands of Cranberry Bog and Mulberry Swamp, which will remove a possible menace to health.

STREET WIDENING: Through the cooperation of Property Owners on Fitzwater Street, it was possible to make this street a wide thoroughfare which should be continued to the City Limits at Parsons Road, which may in turn will encourage the State Roads Commission to construct an alternate route from this point to Spring Hill Road, thereby eliminating traffic hazards at streets intersecting with W. Main Street, between W. Isabella and Willow Streets.

STATE HIGHWAY--BUSINESS EXPANSION: One important link of the State Highway, three miles South of Fruitland to E. Main Street in Salisbury, has been accomplished through the cooperation of the State Roads Commission. This State Road should be continued from E. Main Street to the overhead bridge on N. Division Street in order to insure the free movement of traffic. In line with this project, another important development, which will promote business expansion and give Salisbury another wide thoroughfare, will be the demolition of property situated between Church and Broad Streets, from Poplar Hill Avenue to the proposed extension of the State Highway.

HOUSE NUMBERING--STREET NAME SIGNS: A complete study of existing house numbering should be made with the idea in mind of devising a system of proper numbering for each block in Salisbury. At the same time, street identification markers should be erected at all street intersections as expeditiously as possible.

RECREATIONAL CENTERS: Another project deserving your undivided attention and serious consideration involves the development of a recreational center for the white people and a recreational center for the colored people. To a certain extent, the youth of our community appear to have been neglected and certainly the adoption of supervised recreation, clean and wholesome sports, will tend to raise the morals and morale.

AVIATION FIELD: The development of a modern, up-to-date, aviation field within close proximity of Salisbury will afford another means of quick transportation. Twenty years ago this industry was in its infancy but, to date, it is fast becoming the major means of mail and passenger transportation throughout the country. The geographical location of Salisbury, within a hundred mile radius of Wilmington and Norfolk, will make an ideal central location and possibly a major stop for the larger air transportation companies. Incidentally, greater safety features to aviation in general is possible because of the unusual levelness of Salisbury and the Peninsula.

GASOLINE TAX FUND: Another important phase in the development of Salisbury is contingent upon a fair and equitable share of the lateral road gasoline tax. Salisbury receives approximately 6 per cent of these funds, while it is estimated that over 50 per cent of the gasoline tax is paid by the people of Salisbury. At present, Salisbury has approximately seventy-five miles of streets to maintain and sixteen cents of the City's ninety-five cent tax rate is levied for street maintenance, which represents a double tax on the people of Salisbury.

LOWER CITY TAXES: At the present time, a substantial saving can be made in certain phases of the City's operation; for example, where a number of policemen are employed for the purpose of policing the schools, arrangements should be made to use the services of the custodians of the school buildings for a short period during the day and this in turn would provide proper protection to the school children and, at the same time, save the taxpayers of Salisbury a considerable sum of money in the Police Budget. Another item of expense to the City is the Police protection afforded to the Wicomico Liquor Dispensary. The profits from this dispensary go in their entirety to the County Commissioners and the City should be reimbursed for the cost of this Police protection.

POLICE MOTOR CYCLE PATROL: Another public benefit could be made in the Police Department by the addition of a motor cycle patrol which will have a tendency to clear up traffic and be a great asset toward reducing the number of accidents caused by fast driving.

NEW INDUSTRIES

The location of Salisbury, in relation to the largest and most densely populated centers of the Eastern Seaboard, should encourage all non-competitive industries to locate in Salisbury. In order

To the Members of the City Council
Page 4

to obtain this type of industry, I would suggest that they be exempted from taxes for a reasonable period of time. The loss in tax exemption would be more than offset by the increase in payrolls and, further, this means the employment of men--which is necessary for our community to continue its advancement.

In conclusion, I wish to say that if I can be of any assistance to your Group at any time, please do not hesitate to call on me.

John E. Morris.

May 15, 1939

EASTERN SHORE PUBLIC SERVICE COMPANY

GENERAL OFFICES

SALISBURY, MARYLAND



May 15, 1939

Mayor & City Council
Salisbury
Maryland

Attention: Mr. Harry Hastings

Dear Sir:

This is to advise that one 100 C. P. street
light on pole #156A, Davis Street, will cost \$13.00
per year, lamp charge only. There is no additional
circuit needed.

Very truly yours,


R. R. Jefferson
District Manager

em/

CITY HALL, SALISBURY, MARYLAND - MAY 15, 1939

The new Council was inaugurated at 11:59 P.M. on Monday, May 15, and Mr. Hilary M. Taylor was chosen as Temporary Chairman with the following present: Mayor Arthur W. Boyce, Councilmen W. T. Gardner, I. Virgil Hitchens, W. W. Dixon and Eugene M. Messick.

1. Motion made and passed that certificates executed by Ira D. Turner, Clerk of Circuit Court, certifying that Messrs. I. Virgil Hitchens, Hilary M. Taylor and Eugene M. Messick were duly elected councilmen, be received and attached to these minutes.
2. Motion made by W. T. Gardner, seconded by W. W. Dixon, and unanimously passed that I. Virgil Hitchens be made President of Council.

There being no further business, meeting adjourned at 12:10 A.M.

Hilary M. Taylor, Acting Chairman

L. Thomas Parker, Jr., Deputy Clerk

STATE OF MARYLAND, WICOMICO COUNTY, to-wit:

Pursuant to the provisions of Section 263 of Article 23 of the Code of Public Local Laws of Maryland and upon the Official Returns of the Judges of Election of the General Election of the City of Salisbury held on May 2nd, 1939, I hereby certify that Hilary M. Taylor is duly elected Councilman of Salisbury, Maryland.

Given under my hand and the seal of the Circuit Court for Wicomico County and State of Maryland, this 15th day of May, A.D., 1939.


CLERK.

STATE OF MARYLAND, WICOMICO COUNTY, to-wit:

Pursuant to the provisions of Section 263 of Article 23 of the Code of Public Local Laws of Maryland and upon the Official Returns of the Judges of Election of the General Election of the City of Salisbury held on May 2nd, 1939, I hereby certify that I. Virgil Hitchens is duly elected Councilman of Salisbury, Maryland.

Given under my hand and the seal of the Circuit Court for Wicomico County and State of Maryland, this 15th day of May, A.D., 1939.

Ira D. Turner
CLERK.

STATE OF MARYLAND, WICOMICO COUNTY, to-wit:

Pursuant to the provisions of Section 263 of Article 23 of the Code of Public Local Laws of Maryland and upon the Official Returns of the Judges of Election of the General Election of the City of Salisbury held on May 2nd, 1939, I hereby certify that Eugene M. Messick is duly elected Councilman of Salisbury, Maryland.

Given under my hand and the seal of the Circuit Court for Wicomico County and State of Maryland, this *11th* day of May, A.D., 1939.

Ira D. Turner
CLERK.

CITY HALL, SALISBURY, MARYLAND - MAY 22, 1939

The Mayor and Council met in regular session at the City Hall on Monday, May 22, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as corrected.
2. Messrs. Tracy Holland and C. L. Dickinson, of the City Traffic Commission, appeared before the Mayor and Council with a quotation from the Heinz Motor Company on a Harley-Davidson Motor Cycle, which was recommended by the Traffic Commission for the Police Department. The quotation read as follows:

1- Model 39UL Harley-Davidson	\$424.00
Standard Accessory Group including Safety Guard, Steering Damper, Stop Light Trip Odometer Fender Light Jiffy Stand 4-ply Tires	 <u>15.50</u>
Total	\$439.50
Less 10 per cent f.o.b. Factory	<u>39.75</u>
	\$399.75
Less Excise Tax Refund	<u>9.05</u>
NET	\$390.70

3. Motion made and passed that Deputy Clerk be authorized to purchase motor cycle from the Heinz Motor Company for use in the Police Department for the sum of Three Hundred Ninety Dollars and Seventy Cents (\$390.70), as per recommendation of the City Traffic Commission.
4. Motion made and passed that the Officer designated to operate the motor cycle be paid from the Parking Meter and Traffic Fund, as per recommendations of the City Traffic Commission.
5. Mr. Upshur W. Morris appeared before the Mayor and Council requesting sewer and water for properties now under construction on Cooper Street, between Lee and Kendall Streets.
6. Messrs. Joseph Bennett and Others appeared before the Mayor and Council requesting that Jackson Street be hard surfaced.
7. Mr. Tom Pusey appeared before the Mayor and Council requesting curb and gutter on the proposed street, running from Camden Avenue to Russell Avenue, adjoining the Pusey Property.
8. Mr. John W. Downing appeared before the Mayor and Council requesting an ordinance to be passed compelling the Property Owners to construct sidewalks on the North side of Market Street, from the Fire Engine House Property to Baptist Street. Mr. Harry Hastings, Building Inspector, was authorized to contact the Property Owners to see if it is possible to work out a cooperative plan for constructing sidewalks as requested by Mr. Downing.

Minutes of Mayor and Council Meeting

Page 2

May 22, 1939

9. Motion made and passed that Tuesday, May 30, be designated as a Legal Holiday.
10. Motion made and passed that Sargeant Wilson's Weekly and Parking Meter Reports, for week ending May 21, 1939, be received and filed.
11. Motion made and passed that City Solicitor serve a 30-day notice on Property Owners to connect to City's sewers, where same are available, after results of investigations are reported to him by Dr. Seth Hurdle, City Health Officer. The City Solicitor is further authorized to prosecute to the fullest extent of the law each and every Property Owner who fails to comply with the provisions of the said thirty day notice.
12. Motion made and passed that Mayor Arthur W. Boyce, President of Council I. Virgil Hitchens, and City Clerk J. R. Laws, be authorized to execute agreement between Hilary W. Davis and the Mayor and Council of Salisbury pertaining to the construction of an 8-inch sanitary sewer on Van Buren Street.
13. Motion made and passed that Engineer's Report, dated May 15, 1939, covering the Curbing and Guttering assessment chargeable to Property Owners on the East and West sides of Truitt Road, between E. Church and E. Main Streets, in accordance with provisions of Ordinance No. 358, be received and filed.
14. Motion made and passed that Engineer's Report, dated May 15, 1939, covering the Curbing and Guttering assessment chargeable to Property Owners on the East and West sides of Marshall Street, between E. Church Street and Benny Street, in accordance with provisions of Ordinance No. 352, be received and filed.
15. Motion made and passed that Mayor Arthur W. Boyce and President of Council I. Virgil Hitchens be authorized to execute a contract on behalf of the Mayor and Council of Salisbury with The Lansdell Company of Baltimore, Maryland for furnishing and applying asphalt on streets within the corporate limits of Salisbury for and at the following prices:

Item 1: Maryland "G" Asphalt @ \$0.0544 per gallon;
" 2: Salisbury "A" Asphalt @ \$0.0592 per gallon.
16. Motion made and passed that City Engineer be authorized to purchase 150 lin.ft. 8" Terra Cotta Pipe (City of Salisbury Specifications) from the L. W. Gunby Company of Salisbury at the rate of \$17.55 per one hundred feet, delivered to Job Site on Van Buren Street, and subject to a cash discount of two per cent (2%) for payment within ten days. All material subject to inspection prior to acceptance.
17. The City Engineer presented sealed bids on 2,000 lin.ft. 3/4 " Galv. W.I. Pipe and 500 lin.ft. 1" Galv. W.I. Pipe for use in Water Main Extensions. The following bids, which include delivery of material to Mill Street Storage Yard, were received:

Minutes of Mayor and Council Meeting

Page 3

May 22, 1939

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>	<u>Discount</u>
L. W. Gunby Company	Salisbury, Md.	\$296.55	none
Hubert R. White Hardware Co.	Salisbury, Md.	317.50	2% - 10 days
Crane Company	Baltimore, Md.	301.75	2% - 10 days

18. Motion made and passed that City Engineer be authorized to purchase from the lowest bidder, Crane Company, Baltimore, Maryland, two thousand (2,000) lin.ft. of 3/4" and five hundred (500) lin.ft. of 1" galvanized wrought iron pipe for the sum of \$301.75, subject to a discount of 2 per cent for payment within 10 days.
19. Motion made and passed that City Engineer be authorized to purchase from the A. Stanley Mundy & Company, Inc. of Woodbridge, New Jersey, 600 gallons of Maryland "E" Asphalt at the rate of \$0.0486 per gallon, subject to a discount of 2 per cent for payment within 10 days.
20. In accordance with recommendations from the City Engineer, motion made and passed that two (2) stone spreaders, for use on Street Department trucks, be purchased from R. D. Grier & Sons Company at the rate of \$50.00 each.
21. Motion made and passed that City Engineer execute an agreement with the United States Department of the Interior, Geological Survey, relative to stream gaging at Schumaker's Pond for the fiscal year July 1, 1939 to June 30, 1940, with the understanding that the Mayor and Council will contribute the sum of Two Hundred Dollars (\$200.00), which is to be matched with an equal sum from the U. S. Geological Survey for this work.
22. The City Engineer presented bids received on May 18 pertaining to a purchase of cast iron special castings for use in Water Main Extensions under Contract 391-WD. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>	<u>Discount</u>
W. H. Kirkland Co.	Anniston, Alabama	\$255.30	1/2 of 1%, 20 days
U. S. Pipe & Foundry Co.	Philadelphia, Pa.	300.61	none
R. D. Wood Co.	Philadelphia, Pa.	283.00	none
Warren Pipe Foundry Co.	New York City	286.55	none
Crane Co.	Baltimore, Md.	329.00	none
Donaldson Pipe Co.	Emmaus, Pa.	281.00	none

23. Motion made and passed that City Engineer be authorized to purchase from the lowest bidder, W. H. Kirkland Company of Anniston, Alabama, cast iron special castings for the sum of \$255.30, subject to a discount of 1/2 of 1 per cent for payment within 20 days, which includes delivery to the Willow Street Storage Yard.
24. Motion made and passed that City Engineer be authorized to purchase motor driven weed cutter to be used on streets for a sum not to exceed \$200.00.
25. Motion made and passed that letter presented by the Standard Oil Company regarding maintenance of earthen dyking be given to the City Solicitor to be incorporated in ordinances for all permits issued relative to the erection of all tanks for the storage of gasoline, oil and other inflammable liquids.

Minutes of Mayor and Council Meeting

Page 4

May 22, 1939

26. Motion made and passed that City Engineer be authorized to make topographical survey of site for Colored Recreational Center on Lake Street; also, to submit tentative plan covering the outlay of various recreational units.
27. Motion made and passed that City Engineer use the Street Department personnel to remove the grass and weeds from Park located in Clairmont Village.
28. At the request of Mayor Arthur W. Boyce, motion made and passed that Superintendent of Water Department be authorized to grant an extension of time until June 1, 1939 on the following delinquent accounts: ✓

(a) George R. W. Farlow
1704 N. Division Street
Salisbury, Maryland ... Amount due to January 1, 1939 \$35.50.

Note: Of this amount, \$10.00 is to be collected on June 1, 1939 and the balance to be paid in \$5.00 monthly payments and if the Property Owner fails to meet payments as outlined, water service is to be discontinued.

(b) Lena F. Holloway
903 E. Church Street
Salisbury, Maryland ... Amount due to January 1, 1939 \$22.50.

Note: Of this amount, \$10.00 is to be collected on June 1, 1939 and the balance to be paid in \$5.00 monthly payments and if the Property Owner fails to meet payments as outlined, water service is to be discontinued.

29. Motion made and passed that Mayor Arthur W. Boyce and City Engineer Clarke Gardner be authorized to make arrangements for a traffic count on the Salisbury By-Pass on May 26, 27 and 28, 1939, between the hours of 7:00 A.M. and 11:00 P.M. in order to justify the continuation of the Salisbury By-Pass from E. Main Street to the Overhead Bridge on N. Division Street.
30. Motion made and passed that Parking Ticket Nos. 2038, 2041, 1698, 1759, 2057, 1753, 1889, 1928, 1674, 2069 and 2043 be excused. ✓
31. Motion made and passed that Ordinance No. 382, providing for curbing and guttering of East side of Camden Avenue, from the Southern corporate limits to South Boulevard and on West side of Camden Avenue, from Southern corporate limits to Payson Street, in the City of Salisbury, Maryland and providing method of paying the cost thereof, be finally passed.
32. Motion made and passed that Vouchers 11,465 to 11,478, inclusive, be passed for payment. ✓
33. Motion made and passed that PWA Voucher 81 be passed for payment. ✓

There being no further business, meeting adjourned at 12:55 A.M.

I. Virgil Hitchens, President of Council -- L. Thos. Parker, Jr., Deputy Clerk

MINUTES OF EXECUTIVE SESSION OF THE MAYOR & COUNCIL
HELD IN THE CITY HALL MAY 23, 1939

The Mayor and Council went into executive session at 1:00 A.M. in the City Hall, Salisbury, Maryland, on Tuesday, May 23, 1939, with the following present: Mayor Arthur W. Boyce, Councilmen Hitchens, Gardner, Taylor, Dixon and Messick.

The session was opened by Mayor Boyce who submitted to the Council the following appointments for their consideration:

CHARLES J. POTTS - City Solicitor; Motion made, seconded and carried ✓
that Charles J. Potts be confirmed as City
Solicitor.

DR. S. H. HURDLE - Health Officer; Motion made, seconded and carried ✓
that Dr. S. H. Hurdle be confirmed as Health
Officer.

WALTER B. DISHAROON, Chief)
NORMAN W. PERDUE, Custodian)
CHARLES LIVINGSTON, Custodian) FIRE DEPARTMENT --
EDGAR GORDY, Custodian) ; Motion made, seconded, ✓
and carried that Walter B. Disharoon (Chief),
Norman W. Perdue (Custodian), Charles Livingston
(Custodian) and Edgar Gordy (Custodian) be confirmed
as the Fire Department.

There being no further business, meeting adjourned at 1:45 A.M.

I. Virgil Hitchens, President

Eugene M. Messick, Acting Secretary

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

May 16, 1939

Engineer's Report of Curbing and Guttering Assessments chargeable to Property Owners on East and West Sides of Marshall Street, between E. Church Street and Benny Street, 50% of cost (after deducting value of Federal aid participation by Works Progress Administration) charged to abutting property.

The following Curb and Gutter was completed pursuant to the provisions of Ordinance No. 352, approved by the Mayor & Council of Salisbury at its meeting held in the City hall, Salisbury, Md. on July 18, 1938.

MARSHALL ST. - EAST SIDE

VIRGIL POWELL

142 lin. ft. plain curb & gutter @ 25¢ per lin. ft. \$35.50 (Paid)

RAY MESSICK

49 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 12.25 (Paid)

DR. W. H. TROUT

49 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 12.25 (Paid)

MARSHALL ST. - WEST SIDE

EDWARD BISHOP

49 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 12.25

VIRGIL POWELL

71 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 17.75 (Paid)

NAYLOR HEIRS

147 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 36.75 (Paid)

SUMMARY

TOTAL AMOUNT ASSESSABLE TO PROPERTY OWNERS:

507 lin. ft. of curb & gutter @ 25¢ per lin. ft. \$126.75

TOTAL AMOUNT ASSESSABLE TO MAYOR & COUNCIL:

569 lin. ft. of curb & gutter	@ 25¢ per lin. ft.	\$142.25
3.5 lin. ft. of plain V-gutter	@ 1.00 per lin. ft.	3.50
70.7 lin. ft. of plain gutter	@ 25¢ per lin. ft.	35.35
		<u>\$181.10</u>

MEMORADUM: Showing distribution of costs for curbing & guttering
Marshall Street, E. Church Street to Benny Street.

TOTAL AMOUNT ASSESSABLE	126.75
Amount Collected prior to Construction	<u>114.50</u>
Balance to be Collected by City Clerk	\$ 12.25*

*Property Owner owing:
Edward Bishop \$12.25

Note:
90.3% of Assessments collected prior to construction

Prepared by: Richard A. Cooper
Ass't to Engineer

Approved by: Charles Gardner
City Engineer

CITY HALL, SALISBURY, MARYLAND - MAY 29, 1939

The Mayor and Council met in regular session at the City Hall on Monday, May 29, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Representatives of a colored organization, known as The Friendly Club of California, appeared before the Mayor and Council requesting improvements to a parcel of land located in the vicinity of Gordon and Cypress Streets to be used as a Colored Recreational Center.
3. At 8:00 P.M. the City Engineer presented specifications and bids for the painting of the interior and exterior of a 200,000 gallon elevated water storage tank, located on Ellen Street. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Elliott, Purcell & Mariner	Salisbury, Md.	\$ 746.00
Pittsburgh-Des Moines Steel Co	New York City	1790.00
L. M. Cannon	Salisbury, Md.	757.50
M. G. Moshithes	Pittsburgh, Pa.	1323.00
Chicago Bridge & Iron Works	Philadelphia, Pa.	1630.00

Note: Each bid was accompanied by a certified check in the amount of Fifty Dollars (\$50.00).

4. Upon recommendation of the City Engineer, motion made and passed that contract for painting the Ellen Street Water Storage Tank be awarded to the lowest responsible bidder, Elliott, Purcell and Mariner of Salisbury, Maryland, for the sum of \$746.00, subject to provisions and conditions outlined in City Engineer's specifications under date of May, 1939. ✓
5. Mr. Ernest Clark, together with members of Shore Owned Stores, appeared before the Mayor and Council regarding city ordinance pertaining to Hucksters, Peddlers, Vendors and Canvassers.
6. Motion made and passed that Sergeant Wilson's Weekly and Parking Meter Reports, for week ending May 28, 1939, be received and filed.
7. Motion made and passed that Parking Ticket Nos. 1998, 2126, 2130, 2147, 2044, and 2127, be excused. ✓
8. Motion made and passed that City Engineer be authorized to construct a 6-inch water main on Cooper Street, between Lee and Kendall Streets, in order to furnish facilities to properties now being constructed by Upshur W. Morris.
9. Motion made and passed that City Engineer be authorized to make a survey and prepare plats for a 5-foot street widening on both sides of Cooper Street, between Lee and Kendall Streets.
10. Motion made and passed that City Solicitor be authorized to prepare deeds in accordance with plats prepared by the City Engineer pertaining to the widening of Cooper Street, between Lee and Kendall Sts.

Minutes of Mayor & Council Meeting

Page 2

May 29, 1939

11. Motion made and passed that Building Inspector be authorized to notify the Eastern Shore Public Service Company to install two (2) street lights on Liberty Street, between Mabel and Preston Streets: 200 CP Street Lights @ \$13.00 per year = \$26.00; 875 feet of overhead circuit @ \$0.019 per foot = \$16.63; total cost per year, \$42.63.
12. The City Engineer presented sealed bids on 9,000 gallons of asphalt, to be used for street maintenance. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>	<u>Discount</u>
Standard Oil Co. of N.J.	Salisbury, Md.	\$450.00	2% - 10 days
Mexican Petroleum Co.	Baltimore, Md.	450.00	none
13. Motion made and passed that the City Engineer be authorized to purchase 9,000 gallons of Asphalt from the lowest bidder, Standard Oil Company of New Jersey, Salisbury, Maryland, at the rate of five cents (\$0.05) per gallon, or a total of \$450.00, subject to a discount of two per cent (2%) for payment within ten days.
14. Motion made and passed that City Engineer be authorized to relocate fire hydrant at the intersection of the Salisbury Boulevard and College Avenue, with the understanding that Long Brothers will assume one-half of the expense.
15. Motion made and passed that City Engineer be authorized to purchase cast iron pipe, fittings and street paving brick from the A. Stanley Mundy & Company, Inc., of Woodbridge, New Jersey, in accordance with invoices submitted amounting to \$332.30.
16. Motion made and passed that Exhibits 1 and 2, dated May 16 and May 22, 1939, respectively, pertaining to Liability Protection and the operation of a Casualty Group Trust Fund by the Citizens Gas Company, as provided for under Section 3 of Franchise Ordinance granted by The Mayor and Council of Salisbury to the Citizens Gas Company, be received and filed.
17. The City Engineer presented a letter from James W. Lewis requesting water and sewer utilities to be constructed on his property, noted as Lot 72, Block 6, on Monticello Avenue. Motion made and passed that City Engineer be authorized to notify James W. Lewis that water and sewer utilities are available upon receipt of application for same.
18. The City Engineer presented a letter from H. W. Waller requesting water and sewer utilities to be constructed on his property, designated as Lot 73, Block 5, on Monticello Avenue. The City Engineer pointed out that approximately 400 feet of water main extension would be required and that a sanitary sewer was available. Motion made and passed that City Engineer be authorized to extend water main on Monticello Avenue to serve the premises of Mr. H. W. Waller provided that a deposit in the amount of \$150.00 is made, which is to be refunded on the usual basis of three times the anticipated annual water rent derived from each dwelling that is constructed and connected within the aforesaid limits of the proposed water main extension.

Minutes of Mayor & Council Meeting

Page 3

May 29, 1939

19. The City Engineer presented a letter from Weaver Brothers, Inc., Baltimore City, signed by C. D. Sergeant, Local Representative, in which a request was made regarding water and sewer to the properties of Lewis and Waller; also a request for a graded street on Monticello Avenue, between Federal Street and Russell Avenue; including a short section of Federal Street, between Monticello Avenue and Granby Street. Motion made and passed that City Engineer be authorized to notify Weaver Brothers that water and sewer utilities are available subject to condition outlined in Motion No. 18 and, further, that Monticello Avenue and Federal Street would be graded in the very near future.
20. Upon motion duly made and passed, City Treasurer J. R. Laws be authorized to borrow, at the cheapest interest rate, a sum of money not to exceed Seventy-five Hundred Dollars (\$7,500.00) to meet payment on bonds and coupons due on June 1, 1939, together with other miscellaneous bills.
21. Motion made and passed that City Engineer be authorized to place concrete jacket on 18" sewer pipe across the lot of Wilson Booth, situated at the head of Baptist Street, between Market Street and the Wicomico River, with the understanding that when Mr. Booth proceeds with the construction of a building, additional concrete footings will be placed so as to relieve any pressure on said footings.
22. Motion made and passed that City Engineer be authorized to patch Public Alley, between the Feldman and Stoltz Buildings, running from Market Street to the Wicomico River, and install drainage basin in Alley near bulkhead line.
23. Motion made and passed that Mayor Arthur W. Boyce and President of Council I. Virgil Hitchens be authorized to execute contract with Elliott, Purcell and Mariner covering the painting of the Ellen Street Water Storage Tank in accordance with the City Engineer's specifications for the lump sum of Seven Hundred and Forty-six Dollars (\$746.00).
24. The City Engineer presented quotations on Motor Grader Units, which are as follows:
 - (1) Bid submitted by John C. Louis Company of Baltimore, Md. on:
 - 1- #302 Adams Motor Grader and Accessories, for the sum of \$3,856.00, f.o.b. Indianapolis, Indiana, subject to a discount of 2 per cent for payment within 10 days.
 - (2) Bid submitted by The Paving Supply & Equipment Co. of Baltimore, Md. on:
 - 1- Model S WARCO Grader and Accessories, for the sum of \$4,230.00, f.o.b. Salisbury, Maryland.

Alternate bid submitted by The Paving Supply & Equipment Co. on:
 - 1- Rear Control Model 33 Motor Grader and Accessories, for the sum of \$3,745.00, f.o.b. Salisbury, Maryland.

Minutes of Mayor & Council Meeting

Page 4

May 29, 1939

- (3) Bid submitted by Albin Tractor Company, Inc. of Baltimore, Md. on:
 - 1- Caterpillar No. 10 Auto-patrol Motor Grader and Accessories, for the sum of \$4,290.00, f.o.b. Salisbury, Maryland, subject to a discount of 2 per cent for payment within 10 days.
- (4) Bid submitted by The Henry H. Meyer Company of Baltimore, Md. on:
 - 1- Galion Model I-30 Motor Grader and Accessories, for the sum of \$3,790.00, f.o.b. Galion, Ohio, subject to a discount of 5 per cent for cash.
- (5) Bid submitted by Harry L. Teal of Washington, D. C., on the following motor graders:
 - 1- Austin-Western Model 66 with all accessories, for the sum of \$3,780.00, f.o.b. Salisbury, Maryland, subject to a discount of 5 per cent for cash.
 - 1- Austin-Western Model 77 with all accessories, for the sum of \$4,270.00, f.o.b. Salisbury, Maryland, subject to a discount of 5 per cent for cash.
 - 1- Austin-Western Model 99 with all accessories, for the sum of \$4,730.00, f.o.b. Salisbury, Maryland, subject to a discount of 5 per cent for cash.
- (6) Bid submitted by McClung-Logan Equipment Company of Baltimore, Md. on the following motor graders:
 - 1- Allis-Chalmers Model 42, with all accessories, for the sum of \$3,427.40, f.o.b. LaPorte, Indiana.
 - 1- Allis-Chalmers Model 54, with all accessories, for the sum of \$3,938.88, f.o.b. LaPorte, Indiana.
- 25. Motion made and passed that City Engineer be authorized to purchase, for a sum not to exceed \$3,800.00, a motor grader from the dealer, or manufacturer, whose unit is best suited to the City's needs insofar as efficiency and economy of operation is concerned. ✓
- 26. Motion made and passed that City Engineer be authorized to purchase thirty-eight (38) street name signs from the Union Metal Manufacturing Company of Canton, Ohio. ✓
- 27. Motion made and passed that the Mayor and Council of Salisbury convey to L. Atwood Bennett, insofar as the City's rights are concerned, a parcel of land abutting the South side of Arch Street, approximately 66 feet East from the East line of Oak Street at its intersection with Arch Street, and continuing for a distance of 220 feet on Arch Street in an Easterly direction, thence in a general Southerly direction to the South line of a public street, shown on plat of Salisbury Realty Company dated June 7, 1932, thence by and with the South line of a public street to a point approximately 66 feet East of Oak Street, thence in a Northerly direction to the point of beginning on the new line of Arch Street, conditioned upon the following: (1) That L. Atwood Bennett convey to The Mayor and Council

Minutes of Mayor & Council Meeting

Page 5

May 29, 1939

two (2) separate parcels of land, located on the South side of South Boulevard, between Hanover Street and Register Street, having an approximate width of 12 feet, for the purpose of widening South Boulevard, substantial details of which are shown on a plat prepared by the City Engineer under date of July 20, 1938, entitled "Proposed Street Widening, South Boulevard", designated as City File No. X-38-40.

28. Motion made and passed that City Engineer be authorized to purchase 2,000 linear feet of 8-inch Terra Cotta Pipe at \$0.293 per foot; 100 - 8x6" Wye Branches at \$1.11 each; and 100 - 6" 1/8 Bends at \$0.722 each; delivered to the Mill Street Storage Yard, from the Pocahontas Coal Company of Salisbury, providing same can be shipped immediately.
29. Motion made and passed that Ordinance No. 383, authorizing the purchase from Clarence A. West and Wife for \$1,200.00, for land on East side of Delaware Street to be used as Colored Children's Playground, be read, posted and passed for first reading.
30. Motion made and passed that Ordinance No. 384, authorizing the purchase from Hilary M. Taylor and Wife, of land on West side of Lake Street for \$5,900.00, to be used as Colored Children's Playground, be read, posted and passed for first reading.
31. Motion made and passed that William Chatham be employed as Special Motor Cycle Patrol Officer at a salary of Twenty-four Dollars (\$24.00) per week. This salary to be paid from the Parking Meter and Traffic Fund, as provided for under Section 9 of Ordinance No. 362.
32. Motion made and passed that wage increases be granted to the following personnel, effective week beginning June 2, 1939, with Mayor Arthur W. Boyce concurring in the recommendations:

HIGHWAYS DEPARTMENT:

<u>Name of Employee</u>	<u>Old Wage Scales</u>			<u>New Wage Scales</u>		
Lawrence Littleton	\$33.00	per	Week	\$35.00	per	Week
Burton Gordy	23.00	"	"	24.00	"	"
Wilson Taylor	23.00	"	"	24.00	"	"
Talbot Bounds	23.00	"	"	24.00	"	"
Isaac Messick	18.50	"	"	19.50	"	"
Charles Davis	18.00	"	"	19.00	"	"
Robert Arvey	17.50	"	"	18.50	"	"
Larry Nibblett	17.00	"	"	18.50	"	"
Edward Hearn	17.00	"	"	18.00	"	"
Wood Brittingham	15.00	"	"	17.00	"	"
Bennie Hearn	15.00	"	"	17.00	"	"
Edgar Broughton	15.00	"	"	17.00	"	"
John Bozman	15.00	"	"	17.00	"	"
George Clark	15.00	"	"	17.00	"	"
Steve Carter	15.00	"	"	17.00	"	"
Samuel Broughton	18.00	"	"	19.00	"	"
Totals	\$298.00	"	"	\$321.50	"	"

WATER DEPARTMENT:

<u>Name of Employee</u>	<u>Old Wage Scales</u>	<u>New Wage Scales</u>
Nelson Messick	\$20.00 per week	\$23.00 per week
Virgil Dale	17.50 " "	19.00 " "
Totals	\$37.50 " "	\$42.00 " "

ENGINEERING DEPARTMENT:

Filbert Hitch	\$19.10 per week	\$21.10 per week
Oakley Valliant	18.00 " "	20.00 " "
Vivian Disharoon	19.50 " "	21.50 " "
Totals	\$56.60 " "	\$62.50 " "

PARKING METER & STREET SIGNS DEPARTMENT:

Ernest Foskey	\$15.00 per week	\$17.00 per week
Rebecca Brittingham	12.00 " "	14.00 " "
Totals	\$27.00 " "	\$31.00 " "

WILLOW STREET STORAGE YARD:

Roland Cahall	\$12.00 per week	\$15.00 per week
---------------	------------------	------------------

CITY PARK:

Landis Dennis	\$15.00 per week	\$18.00 per week
Ernest Murray	15.00 " "	18.00 " "
Totals	\$30.00 " "	\$36.00 " "

HEALTH DEPARTMENT--Garbage Collection Division:

John Davis	\$19.00 per week	\$21.00 per week
Henry Davis	16.00 " "	18.00 " "
John Lynch	15.50 " "	17.50 " "
Franklin Parsons	19.00 " "	21.00 " "
Wilbur Payne	16.00 " "	18.00 " "
Harry Disharoon	15.50 " "	17.50 " "
Francis Hillman	12.00 " "	15.00 " "
Totals	\$113.00 " "	\$128.00 " "

33. Motion made and passed that deed prepared by former City Solicitor Bailey, regarding acquisition of land from Louis C. Merryman, and others, for street widening purposes located near the intersection of College Avenue and Riverside Road, be presented to Merryman, Weaver, Walston, and the County Trust Company for signatures.
34. Motion made and passed that Vouchers 11,479 to 11,515, inclusive, be passed for payment. ✓
35. Motion made and passed that PWA Voucher 82 be passed for payment. ✓

There being no further business, meeting adjourned at 12:00 Midnight.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK-TREASURER
J. R. LAWS



MARYLAND

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

EXTRACT FROM MINUTES OF A REGULAR MEETING OF
THE MAYOR AND COUNCIL HELD IN THE CITY HALL,
SALISBURY, MARYLAND, ON MONDAY, MAY 29, 1939

"Upon motion duly made and passed, City Treasurer J. R. Laws be authorized to borrow at the cheapest interest rate a sum of money not to exceed Seventy-five Hundred Dollars (\$7,500.00) to meet payment on bonds and coupons, due on June 1, 1939, together with other miscellaneous bills."

I hereby certify the above resolution to be a true and exact copy appearing on the Minutes of a meeting of the Mayor and Council, held in the City Hall, Salisbury, Maryland, on Monday, May 29, 1939.



J. R. LAWS,
City Clerk-Treasurer-Collector of Taxes

(Seal)

June 1, 1939



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

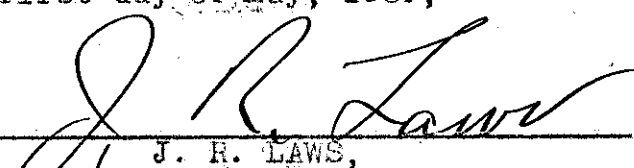
MARYLAND

STATEMENT

I, J. R. LAWS, City Treasurer to The Mayor and Council of Salisbury, Wicomico County, Maryland, do hereby declare that The Mayor and Council of Salisbury has authority under Chapter 353, Section 1, Laws of Maryland - 1933, to borrow on the faith and credit of the City of Salisbury, sum or sums of money in all not exceeding the aggregate sum of \$50,000 and may issue notes, or other evidence of indebtedness, for the same.

I, J. R. LAWS, do further certify that the sum of \$7,500 is required to meet certain city obligations on June 1, 1939. This sum (\$7,500), together with existing outstanding notes, will not exceed the aforesaid sum of \$50,000.

WITNESS my hand and the seal of the said
The Mayor and Council of Salisbury, this
thirty-first day of May, 1939,


J. R. LAWS,
Clerk-Treasurer-Collector of Taxes

(Seal)

CITY HALL, SALISBURY, MARYLAND - JUNE 5, 1939

The Mayor and Council met in regular session at the City Hall on Monday, June 5, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Motion made and passed that Plumbing Inspector's report, for the month of May, 1939, be received and filed.
3. Motion made and passed that Building Inspector, Harry S. Hastings, be authorized to issue a temporary permit to Charles R. Hayman to construct an office located on his property abutting Isabella Street.
4. Motion made and passed that Sergeant Wilson be authorized to reserve parking space on both sides of E. Main Street, from Division Street to Court Street. This is for out-of-town guests attending the meeting of the Kiwanis Club at the Wicomico Hotel on Tuesday night, June 6, 1939.
5. Mrs. Richard Pillsbury, Mrs. Bowen and Mr. William B. Tilghman, Jr., appeared before the Mayor and Council requesting that the City sponsor a project in Municipal Park involving construction of a log cabin. This matter was referred to the Park Commission.
6. Mr. Ernest Clark, together with members of the Shore Owned Stores, appeared before the Mayor and Council regarding city ordinances pertaining to hucksters, peddlers, vendors and canvassers. City Solicitor Potts gave an opinion on the above mentioned ordinance. Motion made and passed that the Police Department of Salisbury be authorized to enforce Ordinance No. 157 to the full extent of the law.
7. A delegation of Property Owners on Market Street appeared before the Mayor and Council protesting the 10-ft. building line on the South side of Market Street, between S. Division Street and the Salisbury Boulevard. Motion made and passed that City Solicitor be authorized to prepare an ordinance establishing a building line on the North and South sides of Market Street, between S. Division Street and the Salisbury Boulevard, said building lines to be 26-ft. from the center lines of the existing 42-ft. street.
8. The City Engineer presented sealed bids on 250 tons of gravel, delivered to stock pile in Municipal Park for use in WPA Curb, Gutter and Sidewalk construction. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Bid per Ton</u>
Pocahontas Coal Company	Salisbury, Md.	\$2.04
Hannaman-Burroughs Company	Salisbury, Md.	2.50
Arundel Corporation	Baltimore, Md.	2.65
J. Edwin Rosser, Inc.	Federalsburg, Md.	2.34

9. Motion made and passed that City Engineer be authorized to purchase from the lowest bidder, Pocahontas Coal Company of Salisbury, ✓

Minutes of Mayor & Council meeting

Page 2

June 5, 1939

250 tons 3/4-inch Gravel, Commercial Grade, delivered to stock pile in Municipal Park on the basis of \$2.04 per ton.

10. Motion made and passed that Permit No. G-113, dated June 1, 1939, be granted to the Citizens Gas Company for a 2" and an 1 1/4" H.P. Gas Main on Preston Street and Liberty Street, respectively, in accordance with their request by letter dated May 31, 1939.
11. The City Engineer presented applications from Leonard and Sara Collins (colored) for water and sewer on Booth Street involving extension of approximately 235 linear feet. Motion made and passed that City Engineer be authorized to submit proposition to property owner for water on the established basis for this type of work and, further, that the sewer extension be held in abeyance until funds are available.
12. Motion made and passed that donation of \$25.00 be authorized for the purchase of miscellaneous playground equipment for Municipal Park, as per request of Mrs. Bowen, WPA Recreational Supervisor.
13. Motion made and passed that Building Inspector's Monthly Report, for May, 1939, be received and filed.
14. Motion made and passed that Sergeant Wilson's Weekly, Monthly and Car Expense Reports be received and filed.
15. Motion made and passed that City Engineer be granted permission to refuse any and all requests for the rental of city equipment, or the sale of any materials, belonging to the Mayor and Council of Salisbury.
16. Motion made and passed that City Treasurer be authorized to draw a voucher to B. M. Kemp, in the amount of One Dollar (\$1.00), for refund on Plumbing Permit.
17. Motion made by Councilman Werner T. Gardner, seconded by Councilman Hilary M. Taylor, and carried in the affirmative that the following Department Heads, insofar as the designated positions are concerned, be continued in their respective classifications, as follows:

Fitzhugh L. Insley	Harbor Master
James A. White	Plumbing Inspector
Clarke Gardner	Superintendent of Water Department

Note: Mr. Eugene M. Messick did not vote on this motion.

18. At this point, Mayor Boyce submitted a written statement concerning the above motion and requested that same be attached to and become a part of these minutes--see Mayor Boyce's statement attached.
19. Motion introduced by Councilman Werner T. Gardner, seconded by Councilman William W. Dixon, and unanimously carried in the affirmative.

Minutes of Mayor and Council Meeting

Page 3

June 5, 1939

tive that all other city employees of those departments under the jurisdiction of the City Council be continued in their present occupations.

20. The Mayor, upon request, made recommendation that the City employ T. Ray Disharoon in city employment--by motion this be deferred and was carried unanimously.

21. Motion made and passed that Parking Ticket Nos. 2234, 2235, 2209, 2211, 1770, 2028, 1923, 1986, 1695, 2206, 1700, 1769, 2150, 1773, 1746 and be excused. <

22. Motion made and passed that Voucher Nos. 11,516 to 11,556, inclusive, be approved for payment. <

23. Motion made and passed that PWA Vouchers 83 and 84 be approved for payment. <

There being no further business, meeting adjourned at 12 Midnight.

I. Virgil Hitchens, President of Council

L. Thomas Parker, Jr.,
Deputy Clerk

Upon Motion by Harner I ordered
that H Master City Insley. And A White
Plumber Inspector, Class 1 Looker
Supt Water Dept be appointed and
employed. Seconded by H M Taylor
and passed by a Vote of H M Taylor
Harner Dixon Voting in favor and
Messick Voting No -

I as Mayor ask a Ruling by City
Solicitor if the Council have the
Right to appoint and Employ in
these Respective Positions.

A H Bayce Mayor

The Mayor upon Request Made
Recommendations that the City
Employ - I Ray Dickerson in
City Employment - this by Motion
this be Referred and was carried
unanimously.

June 2, 1939

The Mayor & Council
Salisbury, Maryland

Gentlemen:-

I wish to submit the following report showing scope of work covered by the Plumbing Division of the Water Department from April 30, 1939 to May 31, 1939.

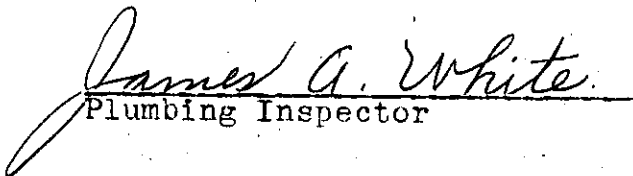
Report for month of May 1939

- 42 - Plumbing Permits issued.
- 17 - New Sewer Connections.
- 20 - New Water Connections.
- 38 - Additional Fixtures.
- 2 - Relocation of fixtures. - No charge
- 3 - Change from old sewer to new sewer. - No charge

During the month of May \$69.75 was collected for plumbing permit fees.

During the month of May \$318.00 was collected on delinquent water accounts.

Respectfully submitted,


Plumbing Inspector

CITY HALL, SALISBURY, MARYLAND - JUNE 12, 1939

The Mayor and Council met in regular session at the City Hall on Monday, June 12, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Mr. Lewis C. Merryman appeared before the Mayor and Council requesting a refund in the Auction Sale License obtained by Mr. W. J. Collins. This matter was referred to the City Solicitor.
3. Mr. Cordrey, representing Feldman Brothers, appeared before the Mayor and Council requesting an adjustment on water account for the Feldman Building, located on Market Street. The City Council pointed out that the water consumption was recorded through a meter and did not appear to be out of line. Motion made and passed that Superintendent of Water Department be authorized to notify Mr. Feldman that no adjustment on this particular account could be allowed under the circumstances.
4. Mr. Edgar Purnell, representing the American Legion, appeared before the Mayor and Council requesting permission to erect a sign across S. Division Street, from the State Armory to the Shockley Building, pertaining to a Fiddler's Contest to be held under the auspices of the American Legion. Motion made and passed that permission be granted and sign to be erected under the supervision of the Building Inspector.
5. Mr. Conrad Long appeared before the Mayor and Council requesting permission to depress curb on property located at the intersection of College Avenue and the Salisbury Boulevard, in accordance with plat presented. Permission granted by the Mayor and Council and Building Inspector be authorized to issue permit for same.
6. Mr. James Stewart appeared before the Mayor and Council requesting permission to hold show on Delaware Street, to be sponsored by the Day Nursery. Permission granted by the Mayor and Council.
7. Mr. R. H. Polliard appeared before the Mayor and Council requesting information as to the possibility of obtaining sewerage facilities for a new dwelling now under construction on College Avenue. Motion made and passed that decision on this matter be deferred until the next regular meeting.
8. Motion made and passed that Sergeant Wilson's Weekly and Parking Meter Reports, for week ending June 11, 1939, be received and filed.
9. Mr. Raymond Esham appeared before the Mayor and Council requesting information on sewer for his property now under construction at the intersection of Pinehurst Avenue and Evergreen Avenue. The Council suggested that he deposit cost of said sewer, which would be refunded if and when funds are available.
10. Motion made and passed that Building Inspector be authorized to notify the Eastern Shore Public Service Company to install one 250 C.P. Street Light on Pole No. 492-B, located on Camden Avenue, at a

Minutes of Mayor & Council Meeting

Page 2

June 12, 1939

cost to the City of \$24.00 per year; also, 100 C.P. Street Light to be installed at the corner of Johnson and Calloway Streets, at a cost to the City of \$22.63 per year.

11. Motion made and passed that Parking Ticket Nos. 2280 and 2282 be excused. <
12. Mr. Fred A. Grier, Jr., Chairman of the City Park Commission, informed the City Engineer, who in turn informed the Mayor and Council that the Park Commission recommended the construction of a log cabin in Municipal Park, as per the suggestion of the Wicomico County Recreational Committee, subject to the Recreational Committee furnishing the necessary funds to finance the City's part of the cost for doing this work as a WPA Project. Motion made and passed that City Engineer be authorized to proceed with the preparation of plans and specifications and the preparation of a Project Proposal for submission to the Works Progress Administration.
13. Motion made and passed that City Engineer be authorized to construct one mile of stabilized streets, as per his suggestions, for a sum not to exceed Two Hundred Fifty Dollars (\$250.00). <
14. Motion made and passed that Engineer's Certificates of Acceptance on three (3) contracts, involving the construction of Water and Sewer Extensions under PWA Docket Md.1091-F, be approved and attached to these minutes.
15. The City Engineer presented letter from P. A. Morison requesting the Mayor and Council to route north-bound traffic on the Salisbury Boulevard to Main Street, thence on Main Street to Division Street, thence northward on Division Street. Motion made and passed that Mr. Morison's request be granted.
16. The City Engineer presented letter from P. A. Morison requesting decision on installation of boulevard STOP signs on North and South Division Streets, from Salisbury Boulevard to Middleneck. Motion made and passed that City Engineer be authorized to notify Mr. Morison to proceed with the installation of STOP signs, as per his suggestion.
17. Motion made and passed that City Solicitor be authorized to prepare option forms to be used in the extension of the Salisbury Boulevard. The Council suggested that City Solicitor Potts forward a copy of the option form to the Legal Department of the State Roads Commission for their approval.
18. Motion made and passed that Messrs. Ralph Grier, James Larmore and Wade H. Insley, Sr., be appointed a committee to obtain options on rights of way for the extension of the Salisbury Boulevard, as per plats prepared by the State Roads Commission.
19. Motion made and passed that City Engineer grant a permit to the Eastern Shore Public Service Company to channel sidewalk on West Main

Minutes of Mayor & Council Meeting

Page 3

June 12, 1939

Street, as per plat submitted for the purpose of installing underground conduit for ornamental lighting in this area, subject to a condition that the Eastern Shore Public Service Company be responsible and make good all claims for sections of sidewalk that damages may be claimed for by property owners.

20. Motion made and passed that plat submitted by Henry W. Roberts, showing a proposed sub-division of property on Druit Hill Avenue, between Russell Avenue and a proposed street, be approved and the Clerk of Salisbury be authorized to affix his signature thereon.
21. Motion made and passed that City Engineer be authorized to apply for telephone service for Mr. E. S. Deakyne, PWA Engineer Inspector, and same to be charges to PWA Account. ✓
22. The City Engineer presented application from Laura Jones, 215 Third Street, requesting a 300' sewer extension and a 200' water extension in order to serve her property. Motion made and passed that water extension be made on the established basis and that sewer extension be held in abeyance until funds are available.
23. The City Engineer suggested that the Mayor and Council sell the Mill Street Property to the highest bidder and use funds obtained from the sale of this property towards the construction of an adequate storage yard in Cranberry Bog to house all City's equipment, materials, supplies, et cetera. The City Engineer also pointed out that a small section of land of the Mill Street Property be retained by the Mayor and Council for the storage of asphalt -- due to the advantageous prices received on this material by purchasing same in tank car lots.
24. Motion made and passed that City Solicitor be authorized to advertise and receive bids covering the sale of the Mill Street Property at a public meeting, to be held in the City Hall, and the City Solicitor to confer with the City Engineer regarding alternate bids on land and improvements.
25. Pursuant to bids received by the Mayor and Council on May 29, 1939, and supplemental prices, detailed specifications, et cetera, submitted by the City Engineer on Motor Grader Units, a motion was duly made and passed that City Engineer be authorized to purchase one (1) Allis-Chalmers Model No. 54 Motor Grader, complete with all accessories, including leaning front wheels, V-type scarifiers, electric starter, from the McClung-Logan Equipment Company of Baltimore, Maryland, for the sum of \$3,806.94 delivered to Salisbury, Maryland; terms of payment to be considered as Cash within sixty (60) days after delivery. ✓
26. Motion made and passed that City Engineer be authorized to notify Mr. R. H. Hershey, Area Representative of the Works Progress Administration, that the City is ready to proceed immediately with the "White Collar Project".
27. Motion made and passed that Mr. W. Rouse Kelly be employed as Field Engineer on the "White Collar Project" at a salary of \$33.00 per week. ✓

Minutes of Mayor & Council Meeting

Page 4

June 12, 1939

28. Motion made and passed that Mr. Richard Cooper devote part of his time supervising the office work on the "White Collar Project" and, further, his salary to be \$27.00 per week. ✓
29. Mayor Boyce submitted to the Council a statement concerning the Police Department Appointments, which is attached to these minutes.
30. Motion made and passed that action on the above mentioned appointments be deferred until such time as all appointments, to be made by Mayor Boyce, have been submitted to the Council.
31. City Solicitor Charles J. Potts submitted to the Mayor and Council his opinion on the City Council's right to appoint and employ a harbor master, plumbing inspector and superintendent of water department, as requested by Mayor Arthur W. Boyce. See copy of City Solicitor's opinion attached to these minutes.
32. Motion made and passed that Vouchers 11,558 to 11,574, inclusive, be passed for payment. ✓
33. Motion made and passed that PWA Voucher 85 be passed for payment. ✓

There being no further business, meeting adjourned at 2:00 A.M.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk

7/12/39-

I hereby submit the following
names prescribed by the Charter
for the Police Department

W Stalcand. Chief

C A Wilson Sgt

A C Stusbert. Sgt

M L Brewington Patrolman

J A. [unclear] "

J A Rau "

Raymond Shores "

Raymond Rast "

Elgie Bridgell "

L J Johnson. "

I do Mayor accept the Ruling
by City Solicitor as to the Council's
appointing power for the Harbor-
Master, Plumbing Inspectors
and Supt of Water Department
and ask that this Ruling be
recorded upon the Minutes
for future Guidance and
until further Ruled to the contrary.

I Disagree with the Council

Keep Motorcycle at his home
and ~~to be used~~ to use
at his Disposal - as Mayor
and in Direct Supervision
and responsible for Police
Department Passes the right
to have Motorcycle kept in
Garage near City Hall and
for Officer Chatham report
at City Hall hours assigned
him - and to work under
Supervision of the Chief

Mayor and Council of Salisbury

Salisbury, Maryland

In response to your request for an opinion upon whether the Council has the right to appoint or employ a plumbing inspector, harbor master, and superintendent of the water department, I wish to present this result of my search upon the question.

As regards the harbor master, the Laws of Maryland, 1937, Chapter 101, Section 312-E provides:

"The Mayor and Council of Salisbury shall have full power and authority to provide for the preservation of the navigation of the Wicomico River and tributaries, including the establishment of lines throughout the entire length of said Wicomico River and tributaries, within the City Limits of Salisbury, Maryland, beyond which lines no piers, bulkheads, wharf, pilings, structures, obstructions, or extensions of any character may be built, erected, constructed, made or extended: to provide for improving, cleaning and deepening said river and tributaries, and the removal therefrom of anything detrimental to navigation or health;..... to provide for the appointment of such officers and employees as may be necessary to execute the foregoing powers and to impose fines or penalties for a breach of any ordinance passed in conformity herewith, said fine not to exceed two hundred (\$200) for any one offense."

As regards the superintendent of the water department, the Laws of Maryland, 1924, Chapter 494, Section 2 provides:

"And be it further enacted, that Charles E. Harper, W. Upshur Polk and Fred A. Grier, Jr., all of the City of Salisbury, be and they are hereby appointed Commissioners for the purposes and with the powers hereinafter set forth, and who shall be known as 'The Salisbury Water and Sewer Commission'..... At the expiration of four years from the date of the

ratification of this Act by the voters of Salisbury as aforesaid, the authority of the said Commission under this Act shall cease, and all authority and power vested in it, and all duties imposed upon it by this Act shall then vest in and devolve upon The Mayor and Council of Salisbury....The Commission shall appoint, discharge at pleasure and fix the compensation of a secretary-treasurer, a chief engineer and such engineering, legal, clerical and other force and help as from time to time in its judgment may be deemed necessary to carry out the provisions of this Act, and may exact from them, or any of them, such indemnity bond as it may deem proper."

Section 16 of this Chapter provides:

"And be it further enacted, that, after the expiration of four years from the date of the ratification of this Act by the qualified voters of the City of Salisbury, at which time the Commission appointed hereunder shall be discharged and cease to function, all the duties imposed upon the said Commission by any of the provisions of this Act shall devolve upon and be discharged by the Mayor and Council of Salisbury, and at the same time all the powers conferred upon said Commission by this Act shall likewise, pass to and be exercised by the said The Mayor and Council of Salisbury, it being the intent hereof to confer upon the Mayor and Council of Salisbury the power to complete that part of the water and sewer systems of the City of Salisbury, authorized under this Act, that shall not have been completed by the said Commission during the four years of its existence, and the power to maintain, repair and operate the same."

Section 322 of Articles 23 of the Public Local Laws of Maryland, Flack's Code provides:

"The Mayor and Council of Salisbury, who has succeeded to all of the rights, duties and obligations of the Salisbury Water and Sewer Commission created by said Chapter 494 of the Acts of the General Assembly of Maryland of 1927, shall publish annually in one or more newspapers published in the City of Salisbury a full and true account of its receipts, expenses and expenditures in connection with the construction, maintenance and operation of the water and sewer systems of the City of Salisbury...."

Finally, in regard to the plumbing inspector, Chapter 641, Section 348-H of the Acts of 1927, codified as Article 43, Section 348-H provides:

"Municipal authorities shall be empowered and authorized to formulate and cause to be effective such rules and regulations as they may deem necessary for maintaining and operating water supply, sewerage, drainage and refuse disposal systems under their control, and may formulate and put into effect plumbing regulations, which shall govern the installation and alteration of all water supply, plumbing and drainage arrangements on private property. Said authorities may require that no water supply, plumbing or drainage work be done on any private property without the receipt of a permit and without the payment of such charge as they may deem reasonable. Any violation of any rule or regulation promulgated under the authority of this section shall be a misdemeanor, punishable under Section 348-H."

Section 325 of the Acts of 1937, repealing and reenacting Sections 321 to 342, inclusive, of Act as of the Code of Public Local Laws, provides:

"The Mayor and Council of Salisbury shall provide for each and every property abutting upon a street or right of way in which, under this Act, a water main or sanitary sewer is laid, a water service pipe or sewer connection which shall be extended as required from the water

main or sewer to the property line of the abutting lot, said service pipe or connection to be constructed by and at the sole expense of The Mayor and Council of Salisbury. When any water main or sewer is declared by said Mayor and Council of Salisbury complete and ready for the delivery of water or the reception of sewerage, every abutting owner, shall, after due notice make connection of all spigots, hydrants, toilets or waste drains with said water main or sewer within a time prescribed by said municipality. Where the aforesaid fixtures do not exist or are of a nature which, in the judgment of The Mayor and Council of Salisbury, is improper or inadequate, satisfactory equipment shall be installed. All cesspools, sink drains and privies shall be abandoned and left in such a way that they cannot again be used or injuriously effect the public health, said disposition to be determined by The Mayor and Council of Salisbury, and all wells that are found by The Mayor and Council of Salisbury to be polluted or a menace to health shall likewise be abandoned and closed. Any violation of the provisions of this section shall be a misdemeanor, punishable under Section 338 of this sub-title."

This section clearly provides that an inspection as to whether the established fixtures are improper or inadequate shall be made.

Chapter 494 of the Acts of 1924, Section 2 states, "The Commission shall appoint, discharge at pleasure and fix the compensation of a secretary-treasurer, a chief engineer and such engineering, legal, clerical and other force and help as from time to time in its judgment may be deemed necessary to carry out the provisions of this Act, and may exact from them or any of them, such indemnity bond as it may deem proper."

Thus, this section presents the authority for appointing agents or servants to carry out the duties incident to the powers of the Salisbury Water and Sewer Commission. As I have stated, all of these powers and

duties were transferred to The Mayor and Council of Salisbury by Section 16, Chapter 494, Laws of 1924 and naturally this body succeeds to the powers conferred upon the Commission.

The above quoted laws provide for the appointment of the enumerated officers, agents and servants of the various branches of our government by The Mayor and Council of Salisbury.

In interpreting the term, "Mayor and Council of Salisbury", I wish to cite the case of *Murdock vs. Strange*, reported in 104 Maryland 89. In this case the Charter of the City of Annapolis provided that, "The Mayor and City Council have power to provide for the appointment and define the duties of various officers including that of Market Master." The Court of Appeals stated, "It may be clear that the particular method of the appointment is left to the judgment and discretion of the corporation; that is, whether the method of appointment should be by resolution of the Council, or by a viva voce vote, or by ballot. It seems to be clear, as was said in *Trowbridge vs. Newark*, Law 144, "That a power to provide for the appointment, granted to a municipal corporation, merely authorizes the Common Council to pass ordinances prescribing a mode and manner of manifesting their will, whether to do so by ballot or resolution or ordinance, or by mere motion adopted viva voce." I wish to point out that the Code of Public Local Laws of 1930, Section 274 provides for certain appointments to be made by The Mayor in the following terms: "The Mayor after the annual election and qualification of newly elected members of the City Council, at its first regular meeting, shall appoint, subject to confirmation by a majority of the Council, no more than ten persons as policemen; one of the Justices of the Peace of Wicomico County, as Police Justice; one person, who must be a registered physician and in good standing as 'Health Officer'; one

person as 'Building Inspector'; and one person, who shall have had such previous education as is generally required for the degree of B.S.C.E. as 'City Engineer.'" Section 275 provides "for the appointment by The Mayor, subject to confirmation by the Council, of a 'City Solicitor'," and Section 279, provides "for the appointment in a like manner by The Mayor of one person to be 'Clerk, Collector and Treasurer'." Where this power is specifically bestowed upon The Mayor in such clear and unequivocal terms, I consider that his authority and power to appoint or employ ends with the so enumerated officers.

In Volume I of Dillon on Municipal Corporations, the author has this to say: "Where a power - for example, the power to issue license - is granted by law, or by an ordinance duly passed, to The Mayor and aldermen, they are constituted to act as one deliberative body, to the end that they may assist each other by their united wisdom and experience, and the result of their conference be the ground of their determination; where this is the case, the board of aldermen cannot even by a vote, delegate the power to the mayor alone."

From these authorities, I consider that the positions concerned in this opinion are to be made by the Mayor and Council as one deliberative body. If the power was intended to be placed within the province of the Mayor alone, I consider that the Charter and amendments thereto would have specifically stated that fact.

CHARLES J. POTTS,
City Solicitor

EASTERN SHORE PUBLIC SERVICE COMPANY

GENERAL OFFICES

SALISBURY, MARYLAND



June 9, 1939

Mayor & City Council
Salisbury
Maryland

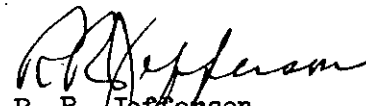
Attention: Mr. Harry Hastings

Dear Sir:

This is to advise that one 100 C. P. street
light installed at Johnson & Calloway Streets will be
billed to the Mayor & Council as follows:

507 feet of overhead circuit at \$.019 per foot	
per year	\$9.63
1 - 100 C. P. 6.6 series st. light - Per year	<u>\$13.00</u>
Total	\$22.63

Very truly yours,


R. R. Jefferson
District Manager

rrj/sem

EASTERN SHORE PUBLIC SERVICE COMPANY

GENERAL OFFICES

SALISBURY, MARYLAND



June 5, 1939

Mayor & City Council
Salisbury
Maryland

Attention: Mr. Harry Hastings

Dear Sir:

This is to advise that one 250 C. P. street
light on pole #492B, Camden Avenue, will cost \$24.00
per year, lamp charge only. There is no additional
circuit needed.

Very truly yours,

R. R. Jefferson
District Manager

sem/

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS

City of Salisbury



MARYLAND

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

ENGINEER'S CERTIFICATE OF ACCEPTANCE

I, Clarke Gardner, City Engineer of the City of Salisbury, Wicomico County, Maryland, acting as the Owner's Chief Engineer under PWA Docket Md.1091-F, do hereby certify that all work performed by George and Lynch, Contractors of Dover, Delaware, in installing Sanitary Sewer Extensions and Appurtenances for the Mayor and Council of Salisbury under Contract 386-W, PWA Docket Md.1091-1-F, has, to the best of my knowledge and belief, been constructed and completed, in strict conformity with the plans and specifications approved by the Public Works Administration, and is hereby accepted.

WITNESS my hand and the seal of the said The Mayor and Council of Salisbury this twelfth day of June, 1939, at Salisbury, Maryland --

Clarke Gardner

CLARKE GARDNER,
City Engineer

(Seal)

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MARYLAND

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

ENGINEER'S CERTIFICATE OF ACCEPTANCE

I, Clarke Gardner, City Engineer of the City of Salisbury, Wicomico County, Maryland, acting as the Owner's Chief Engineer under PWA Docket Md.1091-F, do hereby certify that all work performed by A. Stanley Mundy & Company, Inc., Contractors of Woodbridge, New Jersey, in installing Water Main Extensions and Appurtenances for the Mayor and Council of Salisbury under Contract 388-W, PWA Docket Md.1091-2-F, has, to the best of my knowledge and belief, been constructed and completed, in strict conformity with the plans and specifications approved by the Public Works Administration, and is hereby accepted.

WITNESS my hand and the seal of the said The Mayor and Council of Salisbury this twelfth day of June, 1939, at Salisbury, Maryland --

Clarke Gardner

CLARKE GARDNER,
City Engineer

(Seal)



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

ENGINEER'S CERTIFICATE OF ACCEPTANCE

I, Clarke Gardner, City Engineer of the City of Salisbury, Wicomico County, Maryland, acting as the Owner's Chief Engineer under PWA Docket Md.1091-F, do hereby certify that all work performed by A. Stanley Mundy & Company, Inc., Contractors of Woodbridge, New Jersey, in installing Water Main Extensions and Appurtenances (Riverside Road) for the Mayor and Council of Salisbury under Contract 388-2-W, PWA Docket Md.1091-2-F, has, to the best of my knowledge and belief, been constructed and completed, in strict conformity with the plans and specifications approved by the Public Works Administration, and is hereby accepted.

WITNESS my hand and the seal of the said The Mayor and Council of Salisbury this twelfth day of June, 1939, at Salisbury, Maryland --

Clarke Gardner
CLARKE GARDNER,
City Engineer

(Seal)

CITY HALL, SALISBURY, MARYLAND - JUNE 19, 1939

The Mayor and Council met in regular session at the City Hall on Monday, June 19, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Mr. Frank M. Cline appeared before the Mayor and Council requesting that they meet with the Survey Committee at his office 3:30 P.M. Tuesday, June 20, 1939.
3. Mr. Edgar Hastings appeared before the Mayor and Council and requested the Zone be changed, in the vicinity of London Avenue, from "C" Area Classification to "B" Area Classification. Motion made and passed that City Solicitor Potts prepare an ordinance amending the Zoning Ordinance, as per plat to be prepared by the City Engineer.
4. Mr. Edgar Hastings requested a grade on alley, running from London Avenue to Hickory Street. The City Engineer was authorized to furnish grade as per Mr. Hasting's request.
5. Mr. John W. Downing, representing the Local Housing Authority, appeared before the Mayor and Council and asked that they reject Ordinance No. 369, approving a Cooperation Agreement between The Mayor and Council of Salisbury and the Housing Authority of the City of Salisbury.
6. Messrs. Ralph Grier, John L. Morris, Albert Coulbourn and Alfred Truitt, of the Salisbury Housing Authority, appeared before the Mayor and Council in regards to the Federal Housing and Slum Clearance Project. Motion made and passed that this matter be held in abeyance.
7. Mr. Alex Grier and Mr. Wilcox, representing the Automatic Signal Corporation, appeared before the Mayor and Council in reference to signal lights at the intersections of Salisbury Boulevard and E. Main Street; and Salisbury Boulevard and S. Division Street. Motion made and passed that a committee, composed of Councilmen Werner T. Gardner, Hilary M. Taylor and Eugene M. Messick, be appointed to meet with the City Traffic Commission and Mr. Wilcox, of the Automatic Signal Corporation, and make a report to the Mayor and Council at an early date.
8. Motion made and passed that Parking Ticket Nos. 2278 and 2335 be excused.
9. Motion made and passed that Sergeant Wilson's Weekly and Parking meter reports, for week ending June 18, and monthly report for May, 1939, be received and filed.
10. Motion made and passed that Building Inspector be authorized to notify the Eastern Shore Public Service Company to install one (1) 100 C.P. Street Light on the corner of Russell and Druid Hill Avenues, with a cost to the City of \$21.02 per year.

Minutes of Mayor & Council Meeting

Page 2

June 19, 1939

11. Motion made and passed that Building Inspector be authorized to notify the Eastern Shore Public Service Company to install one (1) 100 C.P. Street Light on Pole No. 528-B on River Road, between Linden Avenue and Virginia Avenue, at a cost to the City of \$13.31 per year and also make the necessary changes in the re-location of poles and lights, as noted in their letter dated June 19, 1939. See letter attached to these minutes.

12. Motion made and passed that City Solicitor Charles J. Potts, and Building Inspector Harry S. Hastings, be appointed a committee to contact Mr. Calvin D. Morris in regards to a 20-ft. right of way at the rear of his property on E. Main Street. This right of way is to be used for public utilities.

13. Motion made and passed that Acting City Clerk-Treasurer-Collector of Taxes be authorized to send out notices to all persons owing taxes for the years of 1935 and prior which are to be paid on or before July 15, 1939; and all accounts not paid by this date to be turned over to the City Solicitor for immediate action.

14. Motion made and passed that Deputy Clerk be authorized to prepare a financial statement on work completed under PWA Docket Md.1091-F and submit same to the Mayor and Council.

See attached sheet for revised Motion Nos. 15 and 16, made by J. R. Laws, City Treasurer Clerk-Collector of Taxes. See letter attached to these minutes. Mr. Charles J. Potts, City Solicitor.

~~15. Motion made and passed that a leave of absence be granted to J. R. Laws, City Treasurer Clerk-Collector of Taxes. See letter attached to these minutes.~~

~~16. Motion made and passed that J. Thomas Parker, Jr. be designated as Acting Clerk-Treasurer-Collector of Taxes and be authorized to sign all vouchers, checks and documents of The Mayor and Council of Salisbury, Salisbury, Maryland during the absence of J. R. Laws, Clerk-Treasurer-Collector of Taxes.~~

17. Motion made and passed that Sewerage Permit No. 2180, dated June 6, 1939, in which the Mayor and Council of Salisbury are permitted to issue bonds in an amount not exceeding \$35,000 to install sanitary sewers under Chapter 810, Acts of 1914, be attached to these minutes.

18. Motion made and passed that Health Order, under date of June 6, 1939, signed by Dr. R. H. Riley, authorizing the Mayor and Council of Salisbury to install certain sanitary sewers and appurtenances, prior to January 1, 1940, be attached to these minutes.

19. Motion made and passed that Superintendent of Water Department be authorized to allow a credit over a seven and one-half ($7\frac{1}{2}$) period of years, which amounts to \$15.00, to Mrs. Wilsie G. Seabrease, 108 Brooklyn Avenue, due to over-charge in water rent.

20. Motion made and passed that Superintendent of Water Department be authorized to notify persons, requesting credits for vacant apartments, to the effect that no credits on water rent, due to temporary vacancy

Minutes of Mayor & Council Meeting
Page 3
June 19, 1939

of premises, will be allowed unless water service is turned off.

21. Messrs. Ralph and Lex Grier appeared before the Mayor and Council and presented an informal bid on an Austin-Western Street Sweeper and, further, requested the Mayor and Council to accompany them to New York City on Wednesday, June 28, in order to see the sweeper in operator.

22. Motion made and passed that Vouchers 11,575 to 11,593, inclusive, be approved for payment. ✓

23. Motion made and passed that PWA Vouchers 86 and 87 be approved for payment. ✓

There being no further business, meeting adjourned at

I. Virgil Hitchens, President

L. Thomas Parker, Jr.,
Deputy Clerk



Executive Office

State of Maryland Department of Health

ROBERT H. RILEY, M.D., DR. P.H., DIRECTOR
2411 N. CHARLES ST., BALTIMORE

STATE BOARD OF HEALTH

THOMAS S. CULLEN, M.D.
BENJAMIN C. PERRY, M.D.
JOSEPH IRWIN FRANCE, M.D.
E. F. KELLY, PHAR. D.
GEORGE M. ANDERSON, D.D.S.
HUNTINGTON WILLIAMS, M.D., DR. P.H.
ROBERT H. RILEY, M.D., DR. P.H.
FREDERICK A. ALLNER, C.E.
HERBERT R. O'CONNOR,

SEWERAGE PERMIT

Permit No. 2180

June 6, 1939

This is to certify that the Mayor and Council of Salisbury are permitted, subject to the approval of the Governor and Attorney General, to issue bonds or notes in an amount not exceeding \$35,000 to install sanitary sewers, together with all appurtenances, in Salisbury as specified in the order of the State Board of Health, dated May 2nd, 1939.

This permit is issued in pursuance of Section 9, Chapter 810 of the Acts of 1914, and all amendments thereto.

This permit is issued with the proviso that before construction work is started detailed plans and specifications relating thereto shall be submitted to the State Board of Health for approval.

By order of the State Board of Health,

Robert H. Riley
Director

Approved
Frederick A. Allner
Governor

William C. Walsh
Attorney General



Executive Office

State of Maryland
Department of Health

ROBERT H. RILEY, M.D., DR. P.H., DIRECTOR
2411 N. CHARLES ST., BALTIMORE

STATE BOARD OF HEALTH

THOMAS S. CULLEN, M.D.
BENJAMIN C. PERRY, M.D.
JOSEPH IRWIN FRANCE, M.D.
E. F. KELLY, PHAR.D.
GEORGE M. ANDERSON, D.O.S.
HUNTINGTON WILLIAMS, M.D., DR. P.H.
ROBERT H. RILEY, M.D., DR. P.H.
FREDERICK A. ALLNER, C.E.
HERBERT R. O'CONOR.

June 6, 1939

"To the Mayor and Council of Salisbury, Maryland

"Greeting: :

It is this 24th day of May, 1939, ordered by the State Board of Health of Maryland, by virtue of the power conferred upon it by the General Assembly of Maryland, that you install and place in service in Salisbury, on or before January 1, 1940, sanitary sewers, together with all appurtenances, in various streets in Salisbury, in accordance with a plan submitted to the State Board of Health, and as noted in a letter of June 2, 1939, to the State Department of Health from the City Engineer of Salisbury.

The absence of sanitary sewers in the above noted sections of Salisbury is a menace to public health.

Witness the hand of the Director of the State Board of Health of Maryland and the affixing of its seal the day and year first above written.

Director.

EASTERN SHORE PUBLIC SERVICE COMPANY

GENERAL OFFICES

SALISBURY, MARYLAND



June 19, 1939

Mayor & City Council
Salisbury, Maryland

Attention: Mr. Harry Hastings

Gentlemen:

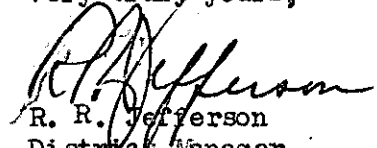
This is to advise that the cost for the relocation of a light from pole #531C to pole #531B on Franklin Street at Oak Hill Avenue will be 125 feet of overhead circuit at \$.019 per foot, \$2.38, plus one 100 C. P. street light at \$13.00 per year or a total of \$15.38. There will be on this same light a credit for one 100 C. P. street light removed from pole #531C at \$13.00 per year. In the case of the relocation of the street light on pole #529C to pole #529B, which is at the intersection of Oak Hill Avenue, Wilkins Street, and River Road will be \$13.00 per year with a retirement of 109 feet of overhead street light circuit at \$.019 per year or \$2.07, credit on overhead street light circuit. The cost of the one 100 C. P. street light at \$13.00 per year to remain the same.

The addition of one 100 C. P. street light on pole #528B, River Road between Linden Avenue and Virginia Avenue will carry no additional circuit charge but will show a charge of \$13.00 per year for one 100 C. P. street light.

This will show a total of \$13.00 per year for one additional 100 C. P. street light and \$.31 per year for additional street light circuit necessary to make these changes. This would actually mean in this locality one additional street light. The street light on pole #531B and on pole #529B to be placed on a 12" mast arms.

Attached find prints covering the contemplated changes.

Very truly yours,


R. R. Jefferson
District Manager

rrj/sem
Attach:

EASTERN SHORE PUBLIC SERVICE COMPANY

GENERAL OFFICES

SALISBURY, MARYLAND



June 19, 1939

Mayor & City Council
Salisbury
Maryland

Attention: Mr. Harry Hastings

Gentlemen:

This is to advise that the 100 C. P. street light
to be installed at the corner of Russell and Druid Hill
Avenue will be as follows:

422 ft. of overhead circuit at \$.019 per year	\$8.02
1 - 100 C. P. street light at \$13.00 per year	<u>\$13.00</u>
Total	\$21.02

Very truly yours,


R. R. Jefferson
District Manager

rrj/sem

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK-TREASURER
J. R. LAWS

City of Salisbury



MARYLAND

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

June 12, 1939

Honorable Members of the City Council
Salisbury
Maryland

Dear Sirs:

Will you kindly grant me a leave of absence for a period of thirty (30) days as my nerves seem to have gotten the best of me. I believe that the thirty days of rest will enable me to continue to faithfully discharge my duties and obligations as City Clerk-Treasurer-Collector of Taxes.

Respectfully,

J. R. Laws
J. R. Laws

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
CHARLES J. POTTS
CLERK-TREASURER
J. R. LAWS

City of Salisbury



MARYLAND

MEMBERS OF COUNCIL
I. VIRGIL HITCHENS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
WILLIAM W. DIXON
EUGENE M. MESSICK

Excerpt from Minutes of The Mayor and Council
of Salisbury, held on Monday, June 19, 1939,
in the City Hall, Salisbury, Maryland, with
the Mayor and all the Councilmen present:



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
CHARLES J. POTTS
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
I. VIRGIL HITCHENS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
WILLIAM W. DIXON
EUGENE M. MESSICK

MARYLAND

Excerpt from Minutes of The Mayor and Council
of Salisbury, held on Monday, June 19, 1939,
in the City Hall, Salisbury, Maryland, with
the Mayor and all the Councilmen present:

MOTION NO. 15. The Mayor and Council of Salisbury was advised by letter from J. R. Laws, City Treasurer-Clerk-Collector of Taxes, that he was for the present unable to attend to his duties on account of illness and asked for a leave of absence. Whereupon, motion was made, seconded and passed that a leave of absence be granted to the said J. R. Laws for an indefinite period.

MOTION NO. 16. Upon a leave of absence being granted to the said J. R. Laws, motion was made, seconded and passed that Deputy Clerk, L. Thomas Parker, Jr., be appointed as Acting Clerk-Treasurer-Collector of Taxes in his place and stead, and that the said L. Thomas Parker, Jr. be authorized to sign all vouchers, checks, notes, bonds, obligations and documents of every kind and character of the said The Mayor and Council of Salisbury, Salisbury, Maryland, during the absence of the said J. R. Laws, Clerk-Treasurer-Collector of Taxes.

CITY HALL, SALISBURY, MARYLAND - JUNE 26, 1939

The Mayor and Council met in regular session at the City Hall on Monday, June 26, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Motion made and passed that Building Inspector be authorized to notify the Eastern Shore Public Service Company to install one (1) 100 C.P. Street Light at the intersection of Monticello and Riverside Road, with a cost to the City of \$22.88 per year. ✓
3. Motion made and passed that Acting Clerk L. Thos. Parker Jr. be authorized to notify the officials of Eastern Shore Public Service Co., to meet with the Mayor & Council at the City Hall on Wednesday June 28th, at 7:30 P.M. in order to discuss Park Lighting, and the renewal of the contract for Street Lighting.
4. Motion Made and passed that City Engineer purchase two (2) Ring Bouys for Life Saving Station at Municipal Park. ✓
5. Motion made and passed that Sergeant Wilson's Weekly and Parking meter reports, for week ending June 25, be received and filed.
6. City Engineer presented a plan showing a purposed street running from the end of Lakeside Road to the intersection of West Isabella & Mill streets, detail of which was shown on drawing No. P-39-29.
7. Motion made and passed that R. B. Sheridan and City Solicitor be authorized to negotiate and obtain options on "Right of Way", and it is understood that the land acquired for the street will be at no expense to the City.
8. City Engineer presented a survey showing purposed land to be acquired, by the City, between the present limits of Municipal Park and Shoemakers Dam for water shed property.
9. Motion made and passed that City Engineer be authorized to prepare plats showing acquisition of property from individual and also that City Solicitor be authorized to prepare option forms for the securing of this property.
10. Superintendent of Water Department presented letter from L. W. Gunby Co., regarding a \$3.00 credit on water rent bill to their Circle Avenue property, formerly occupied by the Webster Motor Co. ✓
11. Motion made and passed that credit be not allowed, due to the fact that notice of vacancy was not received until the 1st. of April. ✓
12. The City Engineer presented detail information regarding Garbage Incineration Plant, in order to relieve the smoke nuisance in the community.

Minutes of Mayor & Council Meeting

Page 2

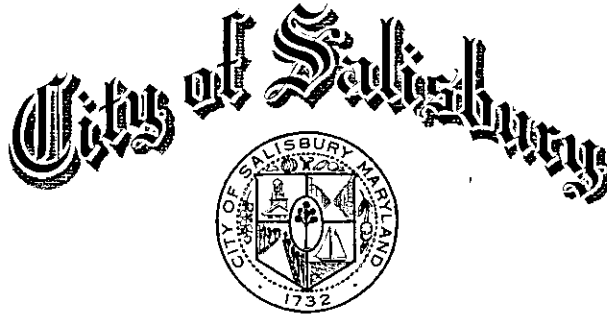
June 26, 1939

13. Motion made and passed that City Engineer be authorized to prepare tentative plans and specifications with necessary documents in order to submit an application to the Public Works Administration, for a grant of 45% in order to aid in financing the cost of a Garbage Incineration Plant, Engineer's tentative cost approximately \$50,000.00
14. Motion made and passed that Resolution No. 12 granting waiver of liquidated damages to George & Lynch contractor under P.W.A. Docket Md. 1091-1-F, be duly executed and attached to these minutes.
15. Motion made and passed that statement of cash receipts, disbursements and itemized items of General Budget for May, 1939, as prepared by Acting City Treasurer L. Thos. Parker, Jr., be received and filed.
16. Motion made and passed that City Engineer be authorized to receive bids on scrap iron pipe at Willow Street yard, which are to be presented to the Mayor and Council at their next regular meeting.
17. Motion made and passed that City Engineer's letter dated June 26, 1939 be received and attached to these minutes.
18. Motion made and passed that Salisbury Housing Authority be granted an extension of time in order to obtain additional data, under the new rules and regulations of USHA, which will permit lower cost housing construction.
19. Motion made and passed that City Engineer be authorized to receive bids on Platform Scale, in order to weigh materials (To be weighed by City Authorities).
20. Motion made and passed that the following bond maturity schedule be adopted on a proposed bond issue, noted as "Sanitary Sewer Bonds" under date July 1, 1939, in the amount of \$35,000.00 ✓
- | | |
|--------------------------|----------------------|
| 1940 to 1949, inclusive: | \$1,000.00 each year |
| 1950 to 1954, " | 2,000.00, " " |
| 1955 to 1959, " | 3,000.00, " " |
21. Motion made and passed that Vouchers 11,594 to 11,666, inclusive, be approved for payment, with Voucher 11,650 marked void. ✓
22. Motion made and passed that PWA Voucher 88 be approved for payment. ✓
- There being no further business, meeting adjourned at

I. Virgil Hitchens, President

L. Thomas Parker, Jr.,
Deputy Clerk

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND
RESOLUTION NO. 12

WHEREAS, The Mayor and Council of Salisbury, a municipal Corporation existing under the laws of the State of Maryland, and Hyland P. George and John P. Lynch, general contractors of Dover, Delaware, (co-partners doing business under the firm name and style of George & Lynch), executed a contract under date of November 22, 1938 for the construction of Sanitary Sewer Extensions in accordance with Plans and Specifications prepared by the City Engineer of Salisbury; the said Plans and Specifications being designated as PWA Docket Md.1091-F, Contract 386-S; and

WHEREAS, George and Lynch began construction on November 25, 1938, said date being according to the provisions of the contract, the date George & Lynch was notified to commence the work, and completed construction on June 8, 1939, consuming 196 calender days, 16 in excess of that allowed under the above mentioned contract; and,

WHEREAS, the paving of streets over sewer trenches (College Avenue and South Park Drive) immediately following the construction of Sanitary Sewer Extensions was not considered economical or sound from an engineering standpoint; and,

WHEREAS, all work except that set forth in the paragraph immediately preceding was completed on May 12, 1939, 11 days less than specified in the contract; and

WHEREAS, it is reasonable to assume that the contract could have been completed within the allotted time had the Engineer not deemed it

advisable to permit proper settlement of the aforesaid sewer trenches before repavement was undertaken, and

WHEREAS, George & Lynch have formally requested, in a letter dated June 22, 1939, an extension of time and the waiver of liquidated damages for the reasons summarized herein,

BE IT THEREFORE RESOLVED, that The Mayor and Council of Salisbury waive the liquidated damages to which it would^{be} entitled under the provisions of the above named contract; that is, 16 calendar days at \$10.00 per calendar day, a total of \$160.00.

BE IT FURTHER RESOLVED, that the City Engineer send three copies of this resolution to Mr. M. E. Gilmore, PWA Regional Director, 2 Lafayette Street, New York City.

The Mayor & Council of Salisbury

J. Virgil Hetchers

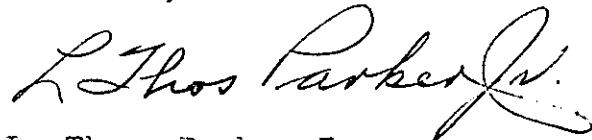
President of Council

June 26, 1939

CERTIFICATE OF CLERK

I, L. Thos. Parker Jr., the duly qualified and acting Clerk-Treasurer-Collector of Taxes, of the Mayor and Council of Salisbury of Salisbury, Wicomico County, Maryland, do hereby certify that the above copy of the extracts of the minutes of a regular meeting of the Mayor and Council of the City of Salisbury, Wicomico County, Maryland, held on the 26th day of June, 1939, is a true, correct, and compared copy of the original minutes of said meeting on file and of record, and I do further certify that the copy of the Resolution appearing in such minutes is a true, correct, and compared copy of the original Resolution adopted at said meeting, which resolution is on file and of record.

WITNESS my hand and the seal of the said The Mayor and Council of Salisbury this twenty-sixth day of June, 1939.



L. Thos. Parker Jr.
Acting City Clerk-Treasurer-Collector
of Taxes

(Seal)



EASTERN SHORE PUBLIC SERVICE COMPANY

GENERAL OFFICES

SALISBURY, MARYLAND



June 26, 1939

Mayor & City Council
Salisbury, Maryland

Attention: Mr. Harry Hastings

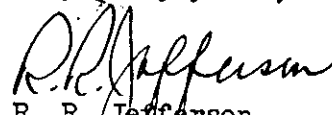
Gentlemen:

This is to advise that the cost of placing one 100 C. P. street light at the intersection of Monticello Avenue and Riverside Road to be placed on a 12 foot mast arm is as follows:

520' of overhead circuit at \$.019 per ft. per yr.	\$ 9.88
1 - 100 C. P. st. light	<u>13.00</u>
Total	\$22.88

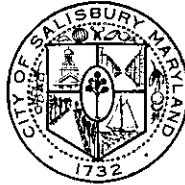
Attached find sketch.

Very truly yours,


R. R. Jefferson
District Manager

rrj/sem
Attach:

City of Salisbury



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

June 26, 1939

The Mayor and Council of Salisbury
Salisbury, Maryland

Gentlemen:

On May 8 and 15, respectively, a program involving the extension of sanitary sewers was submitted together with cost estimates. This program, to a large extent, was based on applications for sewer facilities for the period from November, 1938 to May, 1939, Inasmuch as there seems to be no method of financing this type of work, except through the medium of bond issues, a resolution was adopted requesting the State Board of Health to serve an order on the City of Salisbury in an amount not exceeding \$35,000 for the purpose of constructing certain sanitary sewers where the absence of same may prove prejudicial to public health.

At both of these meetings, it was pointed out that the cost estimates were based upon the construction of sewers from block to block and, in some instances, proper design makes it imperative to extend sewers for a longer distance so that lateral and trunk sewers may be utilized to their fullest extent.

Another factor mentioned was that in the event this program was submitted as a WPA Project, it would be possible to reduce the cost approximately 50 per cent insofar as the City's participation is concerned. At the time of the discussion, this was apparently satisfactory to your Body in view of the fact that a reserve would be available for future extensions and would be ear-marked as such.

The advantages of maintaining the reserve fund for lateral sewer extensions are many, for example, if the rate of building construction proceeds at a similar rate for the next few months, the Mayor and Council will be able to keep pace with the growth of Salisbury insofar as furnishing proper sanitary facilities. No doubt you are familiar with the fact that many residences are being financed through our local banks and the Federal Housing Administration. Certainly these concerns will look more favorably upon a mortgage loan if it is possible for the City to do its part in regards to sanitation.

June 26, 1939

My observations and studies of other communities leads me to believe that a method for financing minor sewer extensions should include a sewer rental charge. This appears to be the fairest way because persons having use of the sewer utilities would pay a small annual minimum which would not affect vacant lots or undeveloped property until such time as structures were built and connected to the City's sewerage system.

It is also well to consider the fact that the City of Salisbury has 45.73 miles of sanitary sewers with no available funds for maintenance. If a small amount of money were available each year, maintenance work could proceed on a systematic and rather inexpensive basis; whereas, if general maintenance work is deferred, it will only be a matter of time before it will be necessary to spend a large sum of money for general maintenance and cleaning of sewers.

This letter is presented at this time as a matter of record so that the Mayor and Council will be in a position to adopt such recommendations as they may desire in order that sewerage facilities, to a large extent, could be financed on a "pay as we go" basis, reserving the right to issue bonds only on major trunk line extensions, the entire cost of which should not be charged particularly against our present population because the benefits will accrue over a period of years, which in turn will materially benefit the future population of Salisbury.

In conclusion, I wish to state that the relation between proper sanitation and the growth of any community can hardly be disputed. In order to partly substantiate this statement, I wish to refer to a section of a printed article from a Representative of the Federal Reserve Bank of Richmond who quoted as follows: "For the size of your City, you have more activity here than anywhere in our territory. I am surprised by the building operations, the new homes being erected, the improvement in store structures and other business places. Salisbury seems to be enjoying a greater boom than is evidenced elsewhere in our territory. So far, it seems to be basically sound. Building reports show you are exceeding all other Maryland cities except, of course, Baltimore. Yet, I find that with all this building operation, the buildings are being occupied as rapidly as they are constructed. It is a unique situation that you have so few residences for rent. Evidently your city is having a rapid growth." - "I find here unbounded confidence among your people for the city's future."

Very truly yours,

Clarch Gardner
City Engineer.

MINUTES of the regular Meeting of the Council of Salisbury, Wicomico County, Maryland, the same being the fully authorized and official governing body of the Mayor and Council of Salisbury, a municipal corporation of the State of Maryland, held in the Council Room of the City Hall, at Salisbury, Maryland, pursuant to the established custom of said Council of Salisbury in meeting each and every Monday night throughout the year, this meeting being held on Monday, Jun 26th, 1939, at 7:30 o'clock, P.M.

There were present: Councilmen Hilary M. Taylor, Werner T. Gardner, Eugene M. Messick, I. Virgil Hitchens and William W. Dixon, being all the members of the Council of Salisbury. There was present also Mayor Arthur W. Boyce.

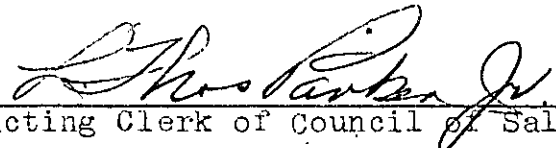
Councilman William W. Dixon introduced and offered the following preambles and Resolution, which were duly seconded by Eugene M. Messick, and unanimously passed by the Mayor and Council of Salisbury:

WHEREAS, the total outstanding indebtedness of The Mayor and Council of Salisbury, a municipal corporation, incurred by virtue of the power conferred upon it by Sec. 336 of Art. 43 of Code of Public General Laws of Maryland, does not exceed the sum of \$332,087.78, which sum represents two percent (2%) of the total value of property listed and assessed for taxation; and,

WHEREAS, the further issuance of bonds by virtue of the aforesaid section, in the amount of \$35,000.00, will not increase said indebtedness to the extent that the total amount thereof due and outstanding will exceed the aforesaid sum of \$332,087.78 which sum represents two percent (2%) of the total value of property listed and assessed for taxes, as aforesaid; NOW, THEREFORE, BE IT

RESOLVED, by the Mayor and Council of Salisbury that the Acting Clerk of Salisbury be, and he is hereby suthorized and directed to advertise at least two weeks prior to Monday, July 17th, 1939, in one or more newspapers published in the City of Salisbury, Maryland, and in one or more newspapers published in the City of Baltimore, Maryland, for sealed bids for the purchase of Thirty-five Thousand Dollars (\$35,000.00)

par value of serial coupon Salisbury, Maryland, Sanitary Sewer Bonds of 1939 to be issued pursuant to Order and Permit No. 2180, issued June 6th, 1939, by Maryland State Board of Health, and duly approved by the Governor and Attorney General of Maryland, said Permit and Order being issued in pursuance of Section 336 of Article 43 of the Annotated Code of Maryland, 1935 Supplement, title "Health", sub-title "Water, Ice and Sewerage", as repealed and re-enacted with amendments by Chapter 40 of Acts of the Special Session of 1936 of the General Assembly of Maryland: said bonds all to be dated July 1, 1939, in denominations of One Thousand Dollars (\$1,000.00) each, the bids to fix the rate of interest payable per annum semi-annually on the First Day of January and July; and bidders shall be notified in said advertisements that they are requested to indicate with their bids the rate of interest to be paid on the bonds, on which rate their bids are based and submitted; and that the rate named must be a multiple of one-fourth of one per cent. ($\frac{1}{4}$ of 1%) and must not exceed four percent (4%) per annum; said bonds to be awarded to the bidder naming the lowest rate of interest named in any legally acceptable proposal and offering to pay not less than par for the bonds; the lowest rate of interest to be determined on the basis of the lowest interest cost to the City of the bonds so to be issued, from their date of issue to the last date of maturity of any of said bonds; and as between bidders naming the same rate of interest, the proposal of the bidder offering to pay the largest premium to be accepted; said bids to be sealed and accompanied by certified check or cash for the sum of Five Hundred Dollars (500.00), and to be opened on the 17th day of July, 1939, at the hour of eight o'clock P.M. at the City Hall, Salisbury, Maryland.


Acting Clerk of Council of Salisbury

CITY HALL, SALISBURY, MARYLAND - JULY 3, 1939

The Mayor and Council met in regular session at the City Hall on Monday, July 3, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Motion made and passed that Parking Ticket No. 2285, given to Mr. R. H. Rider, be excused. ✓
3. Motion made and passed that Sergeant Wilson's report, for week ending July 3, 1939, together with report of motor cycle and car expense report, for month of June, be received and filed.
4. Motion made and passed that Plumbing Inspector's report for the month of June be received and filed.
5. Motion made and passed that Building Inspector's report for the month of June be received and filed.
6. Motion made and passed that City Solicitor be authorized to draw an ordinance governing the storage of gasoline and fuel oil in additional tanks on the Standard Oil Company's property located on Old Water Street.
7. Motion made and passed that Ordinance No. 386, entitled "Eleventh Amendment to Zoning Ordinance No. 292", changing a certain area of land on both sides of North Division Street from R 40 C to R 40 B, be read, posted, advertised and passed for first reading.
8. Motion made and passed that City Engineer be authorized to make a survey of Washington Street, between Roger Street and Old Snow Hill Road, in order to determine its correct boundaries.
9. Motion made and passed that City Engineer be authorized to obtain information and prices on a NEON electric sign to be installed on the City's water tank located on College Avenue near the Salisbury Boulevard.
10. Motion made and passed that City Engineer's reports, covering construction of sidewalks, curbs and gutters, and plain gutters, for the period January 1 to July 1, 1939, be received and filed.
11. The City Engineer presented the following bids on scrap iron, located at Willow Street Storage Yard:

(a) Mr. W. B. Elliott, Salisbury, Md.	-	\$7.00 per ton
(b) George H. Vickers,	"	" - \$8.00 per ton
(c) Mr. A. C. Blades,	"	" - \$7.00 per ton
(d) Mr. George Bell,	"	" - \$5.00 per ton
12. Motion made and passed that City Engineer be authorized to award contract for the sale and removal of approximately seven (7) tons of scrap iron from Willow Street Yard to Mr. George H. Vickers, highest ✓

Minutes of Mayor & Council Meeting

Page 2

July 3, 1939

bidder, at the rate of \$8.00 per ton.

13. Motion made and passed that City Engineer be authorized to purchase from the Pocahontas Coal Company, in accordance with their quotation by letter dated July 3, the following materials delivered to Willow Street Storage Yard, subject to payment within ninety (90) days:
 - (a) 70 tons No. 10 Slag @ \$1.75 per ton
 - (b) 80 tons No. 4 Slag @ \$2.00 per ton
 - (c) 40 tons No. 4 Stone Chips @ \$2.00 per ton
14. Motion made and passed that City Engineer be authorized to purchase reflector signs and reflector buttons, to be placed at the foot of New York Avenue; also along North and South Park Drives in Municipal Park.
15. Motion made and passed that Vouchers 11,667 to 11,686, inclusive, be passed for payment.
16. Motion made and passed that PWA Voucher No. 89 be passed for payment.

There being no further business, meeting adjourned at 11:00 P.M.

Werner T. Gardner, President pro tem. L. Thomas Parker, Jr.,
Deputy Clerk

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
L. V. HITCHENS
W. W. DIXON

MARYLAND

July 3, 1939

Engineer's Semi-annual report of work done by the Mayor and Council of Salisbury under Contract 1-39-SI in construction of concrete sidewalks, for the period January 1, 1939 to July 1, 1939 in cooperation with the property owners of the City of Salisbury and in conjunction with the Works Progress Administration.

HIGHLAND AVENUE

80.0 lin. ft. of 5.0 ft. width or 400.0 sq. ft. of plain concrete sidewalks.

MONTICELLO AVENUE

58.0 lin. ft. of 5.0 ft. width or 290.0 sq. ft. of plain concrete sidewalks.

E. MAIN STREET

50.0 lin. ft. of 5.0 ft. width or 250.0 sq. ft. of plain concrete sidewalks.

PRISCILLA STREET

243.0 lin. ft. of 5.0 ft. width or 1215.0 sq. ft. of plain concrete sidewalks.

M. DIVISION STREET

137.5 lin. ft. of 5.0 ft. width or 756.25 sq. ft. of plain concrete sidewalks.

UNION AVENUE

25.0 lin. ft. of 5.0 ft. width or 125.0 sq. ft. of plain concrete sidewalks.

LIVINGSTON STREET

50.0 lin. ft. of 5.0 ft. width or 250 sq. ft. of plain concrete sidewalks.

45.5 lin. ft. of 4.5 ft. width or 204.75 sq. ft. of plain concrete sidewalks.

E. CHURCH STREET

50.0 lin. ft. of 5.0 ft. width or 250.0 sq. ft. of plain concrete sidewalks.

UNION AVENUE

405.9 lin. ft. of 4.5 ft. width or 1826.7 sq. ft. of plain concrete sidewalks.

NEW YORK AVENUE

49.5 lin. ft. of 5.0 ft. width or 249.0 sq. ft. of plain concrete sidewalks.

POWELL AVENUE

85.25 lin. ft. of 4.5 ft. width or 383.63 sq. ft. of plain concrete sidewalks.

E. ISABELLA STREET

107.0 lin. ft. of 4.0 ft. width or 428.0 sq. ft. of plain concrete sidewalks.

TRUITT STREET

439.8 lin. ft. of 4.5 ft. width or 1979.1 sq. ft. of plain concrete sidewalks.

PHILLIPS AVENUE

240.0 lin. ft. of 5.0 ft. width or 1200.0 sq. ft. of plain concrete sidewalks.

SUMMARY:

2066.45 lin. ft. of plain concrete sidewalk or 9807.43 sq. ft. of sidewalks.

Prepared by:

Richard H. Cooper
Ass't to Engineer

Approved by:

Clarke Gardner
City Engineer

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

July 3, 1939

Engineer's Semi-annual Report of Work done by the Mayor & Council of Salisbury under Contract 1-39-SI in construction of Concrete Curbing and Guttering, for the period January 1, 1939 to July 1, 1939 in cooperation with the property owners of the City of Salisbury and in conjunction with the Works Progress Administration.

SOUTH PINEHURST AVENUE (Mayfield to Evergreen Ave.)
643.0 lin. ft. of plain curb & gutter completed 1/7/39

NEW YORK AVENUE (Mill St. & Lake Shore Drive)
51.8 lin. ft. of plain curb & gutter completed 3/10/39

EAST PINEHURST AVENUE (Camden Ave. to Smith St.)
377.0 lin. ft. of plain curb & gutter completed 1/15/39

UNION AVENUE (N. Division St. to unnamed Street)
1087.6 lin. ft. of plain curb & gutter
23.0 lin. ft. of plain V-gutter
286.7 lin. ft. of plain gutter completed 2/12/39

LIVINGSTON STREET (N. Division to School Board Property)
570.9 lin. ft. of plain curb & gutter completed 2/20/39

UNNAMED STREET (Between School Board & H. Livingston)
806.6 lin. ft. of plain curb & gutter completed 2/18/39

MARSHALL STREET (E. Church St. to Benny Street)
569 lin. ft. of plain curb & gutter
3.5 lin. ft. of plain V-gutter
70.7 lin. ft. of plain gutter completed 2/28/39

PENNSYLVANIA AVENUE (Camden Ave. to Logan Street)
1682 lin. ft. of plain gutter only completed 1/20/39

W. CHURCH STREET (St. Peters St. & Bush St.)
62.8 lin. ft. plain gutter only completed 1/17/39

S. PARK DRIVE (Snow Hill Road to Highland Ave.)
400* lin. ft. plain curb & gutter completed 1/1/39
*(Adjustment in report as of Jan. 1, 1939.

BUENA VISTA AVENUE (Snow Hill Road to Highland Ave.)
191.4* Lin. ft. plain curb & gutter completed 1/1/39
*Adjustment in Report as of Jan. 1, 1939.)

TRUITT STREET (E. Church St. to E. Main St.)
3382.3 Lin. Ft. plain curb & gutter completed 5/8/39

GLEN HAVEN (Misc. Repairs)
57.5 Lin. ft. plain curb & gutter completed 5/9/39

HANOVER STREET (Powell Ave. toward S. Blvd.)
99.0 Lin. ft. plain curb & gutter completed 5/10/39

SUMMARY:

8236.1 Lin. ft. or 1.6 miles of plain concrete curb and guttering.
26.5 Lin. ft. of plain concrete V-gutters
2102.2 Lin. ft. or 0.4 miles of plain concrete gutters.

Total of 10,364.8 or 1.9 miles

Prepared by: Richard W. Cooper
Ass't to Engineer

Approved by: Charles E. Davidson
City Engineer

CITY HALL, SALISBURY, MARYLAND - JULY 10, 1939

The Mayor and Council met in regular session at the City Hall on Monday, July 10, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Mr. R. W. Wilcox, representing the Automatic Signal Corporation, presented a bid on signal lights for the intersections of Main and Division Streets, Salisbury Boulevard and E. Main Street, and Salisbury Boulevard and S. Division Street, which was as follows:

Description	Total Net Price
1- 504 Dispatcher with Type D cabinet - Maryland type mounting clamps	\$ 374.00
1- 8' HR Non-Directional Vehicle Detector	149.60
1- one-way 3-color Post Signal, nipple mounting	39.04
5- two-way 3-color Adjustable Post Type Fitter Signals	473.55
6- Daunt T817 Posts	116.10
Rebuild one Tokheim 3-dial Controller	50.00
1- Tokheim Model 1820 Controller for G-Y-R-R sequence	<u>124.45</u>
Total	\$1,326.74

Note: This price does not include installation charges.

3. Motion made and passed that City Engineer be authorized to enter an order for the above units with the Automatic Signal Corporation, provided that deferred payments could be arranged in the following manner: The Mayor and Council to pay the sum of Five Hundred Dollars (\$500.00) on the purchase price on or before October 1, 1939 and the sum of Two Hundred Dollars (\$200.00) per month, due and payable November 1 and December 1, 1939, January 1, 1940 and the sum of Two Hundred Twenty-six Dollars and Seventy-four Cents (\$226.74) on February 1, 1940. This arrangement will not be subject to interest charges.
4. Motion made and passed that Building Inspector be authorized to notify the Eastern Shore Public Service Company to change light between Ohio Avenue and Florida Avenue on the Salisbury Boulevard, to the corner of Ohio Avenue and the Salisbury Boulevard.
5. Motion made and passed that Sergeant Wilson's Weekly Parking Meter Report, for week ending July 9, 1939, and Monthly Report, be received and filed.

Minutes of Mayor & Council Meeting

Page 2

July 10, 1939

6. Motion made and passed that City Solicitor draw an ordinance repealing Ordinance No. B-2 (page 35, dated June 27, 1898) for bathing within the corporate limits of Salisbury.
7. Mr. C. L. Dickinson, Chairman of the Boys' Band Committee, appeared before the Mayor and Council asking for a donation of \$400.00 to help defray expenses in connection with the Wicomico High School Boys' Band. This matter was deferred until October 1, 1939.
8. Messrs. Ralph H. Grier and Alfred T. Truitt, of the Salisbury Housing Authority, appeared before the Mayor and Council in regards to a trip to Washington to meet with the United States Federal Housing Authority.
9. Motion made and passed that Mr. Ralph Grier be authorized to arrange a meeting with the United States Federal Housing Authority on July 19, 1939.
10. The City Engineer presented sealed bids on Sodium Chloride, to be used for street stabilization work. The following bids were received:

Name of Bidder & Address	Item 1	ALTERNATES		
		Item 1-A	Item 1-B	Item 1-C
Pocahontas Coal Co., City	\$16.00	\$15.25	\$12.50	--
T. L. Ruark Co., City	14.60	14.30	10.00	\$11.30
The Nock Coal Co., City	14.30	--	10.00	11.00

Note: Item 1- 22.5 tons Sodium Chloride in 100-lb. bags
 " 1-A, 40 tons Sodium Chloride in 100-lb. bags
 " 1-B, 40 tons Sodium Chloride in bulk
 " 1-C, 22.5 tons Sodium Chloride in bulk

11. Motion made and passed that City Engineer be authorized to purchase from the lowest bidder, The Nock Coal Company, 22.5 tons Sodium Chloride, in 100-lb. bags, @ \$14.30 per ton, or a total of \$321.75, including prepayment of freight to Mill Street Siding.
12. Motion made and passed that City Engineer be authorized to write to the State Roads Commission requesting the macadamizing of the shoulders on the Salisbury Boulevard, between Newton Street and College Avenue; and, further, a copy of this letter be attached to these minutes.
13. The City Engineer presented quotations on twenty-four (24) street signs. The bids were as follows:

Name of Bidder & Address	Unit Bid	Discount
Municipal Street Sign Co., Brooklyn NY	\$1.12 ea	--
Aeroil Burner Co., West New York, NJ	1.25 ea	1% - ten days
VISIMARC Co., Baltimore, Md	1.25 ea	2% - ten days
VISIMARC Co., Baltimore, Md	1.20 ea	--
Mr. A. L. Creange, Flushing, NY	2.15 ea	--

Minutes of Mayor & Council Meeting

Page 3

July 10, 1939

14. Motion made and passed that City Engineer be authorized to purchase from the lowest bidder, Municipal Street Sign Company of Brooklyn, New York, twenty-four (24) street signs at the rate of \$1.12 each, freight prepaid to Salisbury, Maryland. ✓
15. Motion made and passed that City Engineer be authorized to enter an order with the Standard Oil Company, Salisbury, Maryland, for 10,000 gallons RC3 Asphalt, at the rate of five cents (\$0.05) per gallon, freight prepaid to Mill Street Siding, subject to a discount of two per cent for payment within ten days. ✓
16. Motion made and passed that City Engineer receive bids and purchase, from the lowest bidder, the following playground equipment to be temporarily installed on the grounds of the Colored Church Property, Lake Street:
 - Item 1: 1- Four-Board Teeter-Totter Outfit, complete
 - " 2: 1- Combination Outfit, complete
 - " 3: 1- Six-Chair Swing Outfit, complete.
17. Motion made and passed that President of Council, I. Virgil Hitchens, be authorized to execute Final Grant Requisition papers on PWA Docket Md.1091-F.
18. Motion made and passed that President of Council, I. Virgil Hitchens, be authorized to sign Resolution on behalf of the Mayor and Council of Salisbury deleting Sanitary Sewers on South Park Drive, East of Bennett Avenue; and, further, a copy of this Resolution be attached to these minutes.
19. Motion made and passed that City Engineer be authorized to purchase from the Superintendent of Documents, Government Printing Office, Washington, D. C., one publication, entitled "Park and Recreation Structures", for the sum of \$2.25. This book to be the property of the City of Salisbury and to be placed in the library in the City Engineer's office.
20. Motion made and passed that City Engineer be authorized to extend sewer connection and water connection, for a distance of 50-feet, at the foot of London Avenue, in order to serve the property of the Caretaker for Parsons' Cemetery.
21. Motion made and passed that the Plumbing Inspector be authorized to notify Mr. P. D. Phillips, of the Phillips Canning Company on Lake Street, that the City will abide by its Plumbing Code in the extension of sewer connections. The Plumbing Inspector was also authorized to notify Mr. Phillips that in the event an additional sewer connection was desired on Cypress Street, same was to be paid for in advance at a cost to be determined by the City Engineer.
22. Motion made and passed that Superintendent of Water Department be authorized to notify Mr. Phillips that the two (2) dwellings abutting his main factory on Cypress Street, should have separate

Minutes of Mayor & Council Meeting

Page 4

July 10, 1939

and individual water connections in accordance with the City's Plumbing Code and, further, that these two properties are to be billed on a Flat Rate basis as of July 1, 1939.

23. Motion made and passed that all unpaid bills to the Phillips Brothers, collectible by law, be prepared by Treasurer's Office and presented to the Mayor and Council at their next regular meeting.
24. Motion made and passed that credit be allowed to Mr. Frank Parker, 709 Poplar Hill Avenue, in the amount of \$7.35, for the period beginning April 1 and ending August 1, 1939, due to vacancy of premises. ✓
25. Motion made and passed that Vouchers 11,687 to 11,715, inclusive, be approved for payment. ✓
26. Motion made and passed that PWA Voucher 90 be approved for payment. ✓

There being no further business, meeting adjourned at 12:30 A.M.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk

City of Salisbury
MARYLAND

✓ copy for Minutes

July 12, 1939

Mr. Ezra B. Whitman
Chairman
State Roads Commission
Baltimore, Maryland

Dear Sir:

On May 8, the Mayor and Council of Salisbury requested Mr. P. A. Morison to consider the macadamizing of the existing earthen shoulders on the Salisbury By-Pass between Newton Street and College Avenue.

As you probably know, the Salisbury By-Pass has a 56-ft. width driveway from E. Main Street to Newton Street. At this point, the concrete roadway narrows to 20-ft. and continues at this width to College Avenue.

The Mayor and Council have constructed the necessary utilities in the shoulder areas and wish to proceed with the erection of concrete curbs and gutters along the Highway, from Newton Street to College Avenue, in order to complete this section of roadway in a manner similar to the initial unit. Unfortunately, the construction of curbing and guttering--bearing in mind that the existing shoulders are composed primarily of sand--would prove detrimental to the City's storm water drainage system, as the amount of sand and other foreign materials that would be conveyed along the gutters to the catch basins would materially add to the maintenance cost of our storm drainage system.

Under these circumstances, we will appreciate your comments as to the possibility of obtaining, at least, sand-asphalt shoulders which would relieve the traffic hazard and, at the same time, enable us to utilize the storm drainage system to the fullest extent.

I might add that Mr. Morison, by letter dated May 9, stated that this matter would have to be decided upon by the State Roads Commission.

Very truly yours,

CC:vg
cc: Mr. P. A. Morison
Salisbury, Maryland

City Engineer

RESOLUTION NO. 13

WHEREAS, The Mayor and Council of Salisbury, a municipal corporation existing under the laws of the State of Maryland, executed a contract on November 22, 1938 with George and Lynch, General Contractors of Dover, Delaware, to construct certain sanitary sewer extensions under Contract No. 386-S, PWA Docket Md.1091-F; and,

WHEREAS, the said contract was based on certain estimated quantities and unit prices, in which the right was reserved by The Mayor and Council of Salisbury to increase or decrease said quantities at the unit prices bid by George and Lynch; and,

WHEREAS, due to the abandonment of a proposed building operation on South Park Drive (East of Bennett Avenue), The Mayor and Council of Salisbury wishes to reduce the said contract by deleting therefrom the 10-inch sanitary sewer on the aforesaid South Park Drive, as shown on Drawings No. 19 and 20 (P-38-63 and P-38-64).

BE IT THEREFORE RESOLVED that the City Engineer submit all necessary documents, together with three copies of this resolution, to the Public Works Administration for their consideration and approval.

THE MAYOR AND COUNCIL OF SALISBURY,

J. Virgil Hetchers

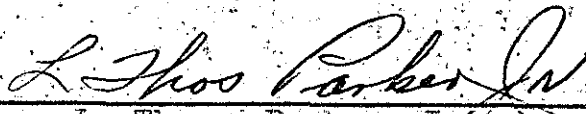
President of Council

July 10, 1939

CERTIFICATE OF CLERK

I, L. Thomas Parker, Jr., the duly qualified and acting Clerk-Treasurer-Collector of Taxes of The Mayor and Council of Salisbury, Wicomico County, Maryland, do hereby certify that the attached copy of the extracts of the minutes of a regular meeting of The Mayor and Council of the City of Salisbury, Wicomico County, Maryland, held on the 10th day of July, 1939, is a true, correct, and compared copy of the original minutes of said meeting on file and of record, and I do further certify that the copy of the Resolution appearing in such minutes is a true, correct, and compared copy of the original Resolution adopted at said meeting, which Resolution is on file and of record.

WITNESS my hand and the seal of the said The Mayor and Council of Salisbury this tenth day of July, 1939,


L. Thomas Parker, Jr.,
Acting City Clerk-Treasurer-
Collector of Taxes

(Seal)



CITY HALL, SALISBURY, MARYLAND - JULY 11, 1939

The Mayor and Council met in special session in the City Hall on Tuesday, July 11, at 7:30 P.M., with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick. Also present, were F. L. Insley, Harbor Master; Charles J. Potts, City Solicitor; and Clarke Gardner, City Engineer.

The purpose of this meeting was to discuss the establishment of "berm areas" in the South and North Prongs of the Wicomico River; also, to discuss ways and means to expedite the acquisition of property for a playground for the colored people.

The Harbor Master and City Engineer pointed out that a berm area of 20-feet, established in the South prong, would probably insure the stability of certain existing bulkheads at this prong. Further, a berm area of at least 25-feet should be established in the North prong to protect the existing bulkheads. The City Engineer stated that if the City served notice to property owners to repair bulkheads under the recent ordinance, it would probably off-set any damages for claims against the City in the event existing bulkheads "sprung" or "washed out", during dredging work.

Motion introduced by Councilman Hilary M. Taylor, seconded by Councilman Eugene M. Messick, and unanimously passed that the Harbor Master and City Engineer establish the above berm areas on maps showing proposed dredging of Wicomico River and forward same to Colonel W. A. Johnson, District Engineer, War Department, Baltimore, Maryland.

Motion introduced by Councilman Werner T. Gardner, seconded by Councilman Eugene M. Messick, and passed that the City Solicitor Charles J. Potts be authorized to prepare an ordinance covering the purchase of certain land in the vicinity of Lake and Union Streets, formerly owned by Mary H. Parsons, from F. W. C. Webb and Carroll Bounds, Trustees, the total cost of which is not to exceed Fifty-nine Hundred Dollars (\$5,900.00). ✓

There being no further business, meeting adjourned at 8:15 P.M.

I. Virgil Hitchens, President

Clarke Gardner, Acting Secretary

CITY HALL, SALISBURY, MARYLAND - JULY 17, 1939

The Mayor and Council met in regular session at the City Hall on Monday, July 17, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Motion made and passed that Harbor Master, Fitzhugh L. Insley, forward letter, together with copy of War Department Map, establishing berm areas in the North and South prongs, as set forth in minutes of the special meeting held on July 11, 1939.
3. Motion made and passed that Chief Holland's Weekly and Parking Meter Reports, for week ending July 16, 1939, be received and filed.
4. Mr. Robert H. Morris appeared before the Mayor and Council and submitted cost data for ornamental lighting abutting the street areas in Municipal Park. The Council suggested that Mr. Morris submit two proposition in writing; one, covering the furnishing and installation of lights on Main Street, Snow Hill Road and Park Drive, terminating at Highland Avenue; and the other, to cover lighting equipment for streets abutting all of the Park, between Snow Hill Road and the first road abutting Pumping Station Building No. 3.
5. Mr. Upshur Morris appeared before the Mayor and Council requesting sanitary sewer facilities on Cooper Street; the City Engineer advised him that the cost of an extension, amounting to 391 running feet together with 7½-foot manhole, would be \$466.00, based on the rate of \$1.00 per foot for sewer construction and \$10.00 per vertical foot for manhole construction.
6. Mr. Calvin D. Morris appeared before the Mayor and Council requesting a sanitary sewer extension on E. Main Street, in the vicinity of Saratoga Street, and the City Engineer pointed out that an extension of 89 feet would be required and, on the basis of \$1.00 per foot, a deposit of \$89.00 would be necessary.
7. Mr. Ralph Grier, Chairman of the Salisbury Housing Authority, appeared before the Mayor and Council stating that an appointment had been made with the U. S. Housing Authority in Washington, D. C., for July 19, 1939 and requested members of the Mayor and Council to accompany his Group in order to obtain additional information on a "low cost housing project for Salisbury".
8. Motion made and passed that Gas Permit No. G-114, dated July 17, 1939, covering the construction of a 3-inch gas main on N. Pinehurst Avenue, between Russell Avenue and River Road, be granted to the Citizens Gas Company.
9. Motion made and unanimously passed that Resolution No. 14, accepting all work performed under PWA Docket Md.1091-F in the construction of Sanitary Sewers and Water Mains, be approved and a copy attached to these minutes.

Minutes of Mayor & Council Meeting

Page 2

July 17, 1939

10. Motion made and passed that City Engineer be authorized to purchase the following waterworks fittings from Mueller Company, Decatur, Illinois:

100 only 1" H10150 lead flange goosenecks, complete @ \$2.79 each net,	\$ 279.00
100 only 3/4" DITTO @ \$2.15 each net,	215.00
50 only 1" H10201 inverted key curb stops @ \$2.18 each, net,	109.00
200 only 3/4" DITTO @ \$1.02 each net,	204.00
12 only 2" H10915 tee handle gate valves @ \$3.88 each, net,	46.56
36 only 1" H10123 4-branch lead flange connection less nuts and tailpieces @ \$4.44 each net,	<u>159.84</u>
Total	\$1,013.40

Note: All above f.o.b. Salisbury, Maryland, less 2 per cent 10th prox.

11. Motion made and passed that bids received by the City Engineer on playground equipment for Colored Recreational Center, be deferred.
12. Motion made and passed that Report of Operations, Part I of City's 1939 Street Program, be received and filed.
13. Motion made and passed that City Engineer be authorized to purchase 25 gallons of White Traffic Paint from L. W. Gunby Company, at the rate of \$1.85 per gallon, in one gallon containers, delivered to Mill Street Storage Yard.
14. Motion made and passed that bid from A. P. Isakson, dated July 14, 1939, covering rental of trenching machine at the rate of \$0.10 per linear foot, to be used in construction of sanitary sewers on Salisbury Boulevard and Pinehurst Avenue, be accepted.
15. Motion made and passed that bid from A. P. Isakson, dated May 8, 1939, regarding rental of trenching machine at the rate of \$0.045 per linear foot, to be used in construction of water mains on Preston, Liberty, Cooper, E. Vine and Roger Streets, be accepted.
16. Motion made and passed that bid from A. P. Isakson, dated April 1, 1939, regarding rental of trenching machine at the rate of \$0.10 per linear foot, to be used in construction of sanitary sewers on Preston, Liberty Streets and Van Buren Avenue, be accepted.
17. Motion made and passed that the Recreational Division of the Works Progress Administration be granted permission to use tennis courts in Municipal Park, from 10:00 A.M. to 12:00 Noon, on Mondays and

Fridays, for free instruction to the public.

18. Motion made and passed that City Engineer be authorized to purchase used Warren-Knight Transit (value new: \$350.00) from R. Fulton Waller for the sum of \$225.00, to be used on City's White Collar Project involving property map surveys, et cetera. ✓
19. Motion made and passed that Dr. Brown be granted permit to hold a show on Delaware Street in benefit of the Colored American Legion.
20. Motion made and passed that City Engineer be authorized to replace sidewalk in front of Fire Headquarters Building No. 1, in conjunction with the WPA Sidewalk Project.
21. The City Engineer presented a proposed street program involving Clay Gravel base, treated with Sodium Chloride, covering approximately seven (7) miles of streets, located in various sections of the City. The City Engineer requested that the Mayor and Council defer this matter pending the completion of an experimental section to be done on Jackson Street and Smith Street.
22. Motion made and passed that City Engineer be authorized to purchase hydraulic jack from the Taylor Auto Supply Company for use in the Street Department, for a sum not to exceed \$59.50. ✓
23. Motion made and passed that City Engineer be authorized to notify Phillips Brothers regarding separate water service connections for buildings abutting their factory on Cypress Street; and, further, copy of this correspondence be attached to these minutes.
24. Motion made and passed that President of Council I. Virgil Hitchens and Acting Clerk L. Thomas Parker, Jr., be authorized to execute a "contract to sell" from Hilary M. and Hattie M. Taylor to the Mayor and Council of Salisbury for a parcel of land binding upon both sides of Union Street and being Lot Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, and 17 on Plat No. 1 of the Mary H. Parsons' Estate, dated December 22, 1938, in accordance with Ordinance No. 384, authorizing The Mayor and Council of Salisbury to purchase said property from said Grantors.
25. Motion made and passed that Vouchers 11,716 to 11,729, inclusive, be approved for payment. ✓
26. Motion made and passed that PWA Voucher 91 be approved for payment. ✓

There being no further business, meeting adjourned at 1:00 A.M.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

RESOLUTION NO. 14

RESOLVED, by The Mayor and Council of Salisbury, Wicomico County, Maryland, this seventeenth day of July, 1939, that all work performed by George and Lynch, Contractors of Dover, Delaware, under Contract 386-S, PWA Docket Md.1091-1-F, in the construction of sanitary sewers and appurtenances, be and is hereby accepted as satisfactory in conformity with Engineer's Certificate of Acceptance dated June 12, 1939; and, be it further resolved that all work performed by the A. Stanley Mundy and Company, Incorporated, Contractors of Woodbridge, New Jersey, under Contract Nos. 388-W and 388-2-W, PWA Docket Md.1091-2-F, in the construction of water mains and appurtenances, be and is hereby accepted as satisfactory in conformity with Engineer's Certificate of Acceptance dated June 12, 1939; be it resolved that the completion and acceptance of the above mentioned contracts constitutes all work contemplated under the Project, designated as PWA Docket Md.1091-F, and, be it further resolved that the City Engineer forward three certified copies of these proceedings to the Regional Director of the Public Works Administration.


I. Virgil Letcher Council President
Arthur W. Boyce Mayor

I hereby certify that the foregoing is a true, exact and compared copy of Resolution No. 14, passed by The Mayor and Council of Salisbury at their meeting held on the seventeenth day of July in the year of 1939.

(Seal)

J. R. Laws Clerk

MINUTES of the regular meeting of the Council of Salisbury, Wicomico County, Maryland, held in the Council Room of the City Hall at Salisbury, Maryland, on Monday, July 17th, 1939, at 7:30 o'clock P. M.

There were present: Councilmen I. Virgil Hitchens, Eugene M. Messick, Hillary M. Taylor, Werner T. Gardner and William W. Dixon. There was present also Mayor Arthur W. Boyce.

L. Thomas Parker, Jr., Deputy Clerk, presented to the Council the sealed bids offered to the Council for THIRTY-FIVE THOUSAND DOLLARS (\$35,000.00) Salisbury, Maryland, Sanitary Sewer Bonds of 1939, at a rate of interest not exceeding four percentum (4%) per annum, to be determined upon the basis of the lowest interest cost by the most favorable interest rate bid thereon and/or premium offered for same, said bonds to be dated July 1st, 1939, and due July 1st, 1940 - 1959, inclusive.

At eight o'clock P. M. the Mayor and Council opened said sealed bids, which were as follows:

BAKER, WATTS & CO., Baltimore, Maryland, for all or none of said bonds, at the rate of \$100.16, accrued interest for each \$100.00 par value of said bonds, with a coupon interest rate of $2\frac{1}{4}\%$ per annum.

ALEX. BROWN & SONS, Baltimore, Maryland, for all or none of said bonds, at the rate of \$100.126, and accrued interest for each \$100.00 par value thereof, with a coupon interest rate of $2\frac{1}{4}\%$ per annum.

MACKUBIN, LEGG & COMPANY, Baltimore, Maryland, for all or none of said bonds, at the rate of \$102.059, and accrued interest for each \$100.00 par value thereof, with a coupon interest rate of $2\frac{1}{2}\%$ per annum.

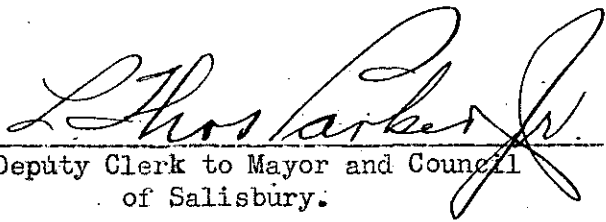
C. T. WILLIAMS & COMPANY, Baltimore, Maryland, for all or none of said bonds, at the rate of \$101.17, and accrued interest for each \$100.00 par value thereof, with a coupon interest rate of $2\frac{1}{2}\%$ per annum.

MERCANTILE TRUST COMPANY, Baltimore, Maryland, for all or none of said bonds, at the rate of \$100.799, and accrued interest for each \$100.00 par value thereof, with a coupon interest rate of $2\frac{1}{4}\%$ per annum.

W. W. LANAHAN & COMPANY, Baltimore, Maryland, for all or none of said bonds, at the rate of \$101.329, and accrued interest for each \$100.00 par value thereof, with a coupon interest rate of $2\frac{1}{4}\%$ per annum.

The said W. W. Lanahan & Company, Baltimore, Maryland, being the highest and best bidder for said bonds, and its bid being at the most favorable coupon interest rate bid at the rate of $2\frac{1}{4}\%$ per annum, taking into consideration the premium rate offered for same in comparison to the coupon interest rates bid and premiums offered by the other above mentioned bids, said bid of W. W. Lanahan & Company was accepted in accordance with its bid letter under date of July 15th, 1939, and its certified check for \$500.00 was accepted as evidence of good faith and as a credit upon the purchase price of said bonds.

Said award was accordingly made and confirmed upon motion of Councilman Taylor, seconded by Councilman Messick, and duly carried and approved by the affirmative aye vote of all five members of the City Council of Salisbury, said award being made and sale approved to W. W. Lanahan & Company, at the rate of \$101.329 and accrued interest for each \$100.00 par value of \$35,000.00, $2\frac{1}{4}\%$ Salisbury, Maryland, Sanitary Sewer Bonds of 1939, dated July 1st, 1939, and due July 1st, 1940 - 1959, inclusive.


Deputy Clerk to Mayor and Council
of Salisbury.

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK-TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

July 14, 1939

The Mayor and Council of Salisbury
Salisbury
Maryland

Gentlemen:

I am submitting report of operations covering grading, surfacing and re-surfacing of streets within the corporate limits of Salisbury which have been completed in conjunction with the Works Progress Administration under Part One of the 1939 Street Surfacing Program.

Under this program 84,408 square yards of streets, or 5.3 miles, averaging 27-feet in width, were constructed and repaired. The actual quantities and the value of the work performed, are as follows:

Item 1:	12,000 cu.yds. (approximate) of Street Grading, including excavation, filling and hauling; @ \$0.60 per cu.yd.	\$ 7,200.00
Item 2:	Furnishing and placing 2,548 cu.yds. of Clay Gravel, as base material on streets; @ \$0.65 per cu.yd.	1,656.20
Item 3:	Furnishing and applying 2,000 tons of No. 4 Slag; @ \$3.00 per ton	6,000.00
Item 4:	Furnishing and applying 19,641 gallons of Maryland "G" Asphalt; @ \$0.0544 per gallon	1,068.47
Item 5:	Furnishing and applying 25,807 gallons of Salisbury "A" Asphalt; @ \$0.0592 per gallon	1,527.77
Item 6:	Furnishing and applying 20,000 gallons of Maryland "E" and RC3 Asphalt; @ \$0.06 per gallon	<u>1,200.00</u>
Total value of Part One of Street Program		\$18,652.44

The unit cost of grading, applying base material, surfacing and re-surfacing of streets, using City and WPA Funds, was twenty-two cents (\$0.22) per square yard.

The actual cost of this program to the Mayor and Council of Salisbury is, primarily, composed of materials which were purchased for and at the following prices:

The Mayor and Council of Salisbury

Page 2

July 14, 1939

Item 1:	2,548 cu.yds. of Clay Gravel, delivered to job site, by contract; @ \$0.55 per cu.yd.	\$ 1,401.40
Item 2:	19,641 gallons Maryland "G" Asphalt, furnished and applied, by contract; @ \$0.0544 per gallon	1,068.47
Item 3:	25,807 gallons Salisbury "A" Asphalt, furnished and applied, by contract; @ \$0.0592 per gallon	1,527.77
Item 4:	20,000 gallons Maryland "E" and RC3 Asphalt, furnished and applied, with city equipment; @ \$0.06 per gallon	1,200.00
Item 5:	Estimated rental value of City's equipment, including 1 grader, 4 trucks, 1 road roller and misc. small tools:	
	(a) 400 grader hours @ \$1.50	\$ 600.00
	(b) 2500 truck hours @ \$0.50	1,250.00
	(c) 150 road roller hours @ \$1.50	225.00
	(d) Misc. small tools	<u>125.00</u>
		<u>2,200.00</u>

Total cost, including estimated rental value, to the Mayor and Council \$ 7,397.64

You will observe that the materials furnished by the Mayor and Council were purchased at very attractive prices by using the method of competitive, sealed bids.

Through the cooperation of the Works Progress Administration in furnishing practically all labor and a part of the materials, the City's cost, on a unit basis, amounted to \$0.0864 per square yard. This unusually low cost enabled the Mayor and Council to actually double its street maintenance program, rendering a greater service to a larger number of our citizenry without exceeding the funds allocated by the City for street repairs.

Thirty-one streets, listed below, covering practically all sections of Salisbury, received surface treatment under Part One of this program:

Dover St.,	N. Division to Johnson Sts.
Fillmore St.,	Truitt Rd. to Calloway St.
Truitt Rd.,	E. Church to E. Main Sts.
Marshall St.,	E. Church to Benny Sts.
Parkview Ave.,	Parkway to Parkside Drive
Parkside Drive,	Parkway to Parkview Drive
Lincoln Ave.,	S. Division to Corp. Limits
Powell Ave.,	Camden Ave. to Hanover St.
Russell Ave.,	College to Druid Hill Aves.
Barclay St.,	Brown to Baker Sts.
Martin St.,	Brown to Baker Sts.
S. Park Drive,	Snow Hill Rd. to Highland Ave.
Livingston St.,	N. Division St. to School Property
Union Ave.,	N. Division St. to Livingston Road
Truitt Rd.,	N. Division to Brown Sts.
Brown St.,	E. Railroad Ave. to Naylor St.
E. Railroad Ave.,	Elizabeth to Brown Sts.

The Mayor and Council of Salisbury

Page 3

July 14, 1939

Tilghman St.,	E. Church to E. William Sts.
Washington St.,	S. Division to Rogers Sts.
Brooklyn St.,	N. Division to Cemetery
W. London Ave.,	N. Division to Cemetery
E. London Ave.,	N. Division to Clover Sts.
Ash St.,	N. Division to Elm Sts.
Cherry St.,	N. Division to Elm Sts.
Elizabeth St.,	N. Division to W. Railroad Ave.
Fitzwater St.,	W. Main to Second Sts.
William St.,	E. Railroad to Ward St.
Poplar Hill Ave.,	Main to Church Sts.
Locust St.,	Cross St. to Snow Hill Rd.
Brown St.,	Naylor St. to B & E Tracks
Circle Ave.,	S. Division to Market Sts.

Respectfully submitted,



City Engineer

CG vg

CITY HALL, SALISBURY, MARYLAND - JULY 24, 1939

The Mayor and Council met in regular session at the City Hall on Monday, July 24, 1939, at 6:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Mr. Wade H. Insley appeared before the Mayor and Council and explained the Fireman's Insurance Policy, as written by the Maryland Casualty Company.
3. Mr. Lawson Miles, representing the Delmarva Fire Insurance Company, appeared before the Mayor and Council and explained the new firemen's insurance policy. This matter was held under consideration.
4. Motion made and passed that Parking Ticket Nos. 2297, 2270 and 2296 be excused. ✓
5. Motion made and passed that Chief Holland's Weekly and Parking Meter Reports, for week ending July 23, be received and filed.
6. Motion made and passed that Chief Holland be authorized to purchase from the Good Year Tire Company of Salisbury, Maryland, two (2) tires for Police Department's Ford at a cost of \$12.33 each. ✓
7. Mr. Samuel Lecates appeared before the Mayor and Council in regards to a sewer in Coles' Circle.
8. The City Engineer presented sealed bids on terra cotta pipe. The following bids were received under Contract No. 389 M-2:

Name of Bidder	Address	Total Bid	Discount
Steele & Company	Baltimore, Md.	\$783.30	2% - 15 days
Robinson Clay Product Co.	Baltimore, Md.	338.20	none
L. W. Gunby Co.	Salisbury, Md.	770.70	2% - 10 days
Hubert R. White Hdwe Co.	Salisbury, Md.	781.05	(5% - 15 days (after freight is deducted.
Pocahontas Coal Co.	Salisbury, Md.	720.38	none
Secor and Company	Baltimore, Md.	720.38	none
Monumental Brick & Supply	Baltimore, Md.	733.85	2% - 10 days

9. Motion made and passed that City Engineer be authorized to enter an order with the lowest bidder, Monumental Brick and Supply Company of Baltimore, Maryland, for furnishing and delivering Vitrified Terra Cotta Pipe under Contract 389 M-2 to the City's Willow Street Storage Yard for the sum of \$733.85, subject to a discount of two per cent for payment within ten (10) days. ✓
10. The City Engineer presented sealed bids on 2,000 linear feet of 2-inch galvanized steel pipe, delivered to Mill Street Storage Yard. The following bids were received:

Minutes of Mayor & Council Meeting
Page 2
July 24, 1939

Name of Bidder	Address	Total Bid	Discount
Crane Company	Baltimore, Md.	\$352.00	2% - 10th prox
L. W. Gunby Co.	Salisbury, Md.	338.80	2% - 10 days
Hubert R. White Hdwe Co.	Salisbury, Md.	333.60	2% - 10 days
Speakman Company	Wilmington, Del	343.40	2% - 10 days

11. Motion made and passed that City Engineer be authorized to purchase from the lowest bidder, Hubert R. White Hardware Company of Salisbury, Maryland, 2,000 linear feet of 2-inch galvanized steel pipe, delivered to Mill Street Storage Yard for the sum of \$333.60 subject to a discount of two per cent for payment within 10 days. ✓

12. The City Engineer presented bids on 1,000 pounds of Jute for use in sewer construction. The following bids were received:

Name of Bidder	Address	Unit Bid	Discount
Hydraulic Development Co.	New York City	\$0.14, lb.	none
Joseph G. Pollard Co.	Brooklyn, N.Y.	0.08, "	"
Atlas Mineral Products Co.	Mertztown, Pa.	0.095, "	"
Secor & Co.	Baltimore, Md.	0.075, "	"
Frank W. Winne Co.	Baltimore, Md.	0.095, "	"
L. W. Gunby Co.	Salisbury, Md.	0.099, "	2% - 10 days

13. Motion made and passed that City Engineer be authorized to purchase from the lowest bidder, Secor and Company of Baltimore, 1,000 pounds of sewer jute, as per City Engineer's Specifications, delivered to Mill Street Storage Yard at the rate of \$0.075 per pound. ✓

14. Mr. Walter B. Disharoon, Chief of the Salisbury Fire Department, appeared before the Mayor and Council requesting permission to purchase 1,000 linear feet of fire hose. Motion made and passed that Chief Disharoon be authorized to receive bids from three reliable companies.

15. Motion made and passed that City Solicitor be authorized to prepare a release to be signed by all property owners on Camden Avenue, between South Boulevard and the City Limits, regarding change of grade of curbs and sidewalks abutting various properties.

16. The City Engineer presented letter from Mr. Ezra B. Whitman, Chairman of the State Roads Commission, in which the State authorized the construction of 10-ft. bituminous shoulders on Salisbury Boulevard, between Maryland Avenue and the City Limits.

17. Motion made and passed that City Engineer be authorized to extend sewer in Dover Street approximately 50-feet from its present terminus in order to furnish facilities to the property of Sadie Toadvine, located on the corner of N. Division and Dover Streets.

18. The City Engineer presented application for sewer from T. J. Truitt, Inc at 1003 E. Railroad Avenue, which involves a sewer extension of 120-feet. Motion made and passed that the extension of sewer be held in abeyance until funds are available

Minutes of Mayor & Council Meeting

Page 3

July 24, 1939

19. The City Engineer presented a quotation, by letter dated July 22, 1939, from William P. Pope and Sons, on an Elgin Model 20 Street Sweeper for the sum of \$7,190.00; also, on an Elgin Junior Model Street Sweeper for the sum of \$5,400.00. Prices include delivery to Salisbury, together with a discount of two per cent for payment within thirty days.
20. Motion made and passed that City Engineer be authorized to erect signs at the rear of the Postoffice on Calvert Street, as per recommendation of the City Traffic Commission.
21. Motion made and passed that City Engineer be authorized to purchase from the Flexible Sewer Road Equipment Company of Los Angeles, Calif, one Flexible Power Drive No. 84 to be used in connection with the City's sewer cleaning equipment, for the sum of \$260.00 delivered to Salisbury, Maryland.
22. Mr. Ray Gordy presented petitions presented by property owners on Liberty Street, between Johnson Street and North Division Street, requesting curbs and gutters. Motion made and passed that this matter be held in abeyance until the completion of curbs and gutters on the Salisbury Boulevard.
23. The City Engineer presented a request for curbs and gutters from property owners on Linwood Avenue, between E. Church and E. Isabella Streets. Motion made and passed that this matter be held in abeyance until the completion of curbs and gutters on the Salisbury Boulevard.
24. Motion made and passed that City Engineer be authorized to repaint fire hydrants, as per regular Fall Schedule, using the following colors: Top of Hydrant, Flange and Nozzle Connections -- to be painted aluminum; The remainder of the Hydrant to be painted red.
25. The City Engineer presented plat showing sub-division of land on Druid Hill Avenue by Mr. Henry W. Roberts and stated that this sub-division did not conform to existing streets. Motion made and passed that City Engineer be authorized to take this matter up with Mr. Roberts and suggest that a revised plat be submitted to the Mayor and Council.
26. Motion made and passed that City Engineer be authorized to proceed with the preparation of plans, specifications for sewer extension work under Health Order and Permit No. 2180, issued by the Maryland State Department of Health on June 6, 1939.
27. Motion made and passed that the City Treasurer be authorized to refund to J. Herman Williams \$4.52 on taxes. This is due to a double assessment.
28. Motion made and passed that City Engineer be authorized to lower fence on Hill Street, abutting property of Mr. Clark, in order to adjust same to new street grade.
29. The City Engineer presented a request from Mrs. Ernest Turner regarding a rebate on deposit made for water main extension on Riverside Drive. This matter was held in abeyance until Final Grant on Contract 388-2-W, PWA Docket Md.1091-2-F, has been determined.

Minutes of Mayor and Council Meeting

Page 4

July 24, 1939

30. Motion made and passed that Ordinance No. 387, authorizing and directing the Clerk of the City of Salisbury to issue a permit to The Standard Oil Company of New Jersey....to construct, install and relocate certain storage tanks with earthen dykings around same, be posted, advertised and all property owners within 300-feet be notified and be passed for first reading.
31. The City Engineer presented a sealed bid from L. W. Gunby Company on playground equipment for Colored Recreational Center. Motion made and passed that City Engineer be authorized to hold this bid, together with bids received last week, in abeyance.
32. Upon motion duly made and passed, Acting Clerk-Treasurer L. Thomas Parker, Jr. be authorized to borrow from the Farmers and Merchants Bank of Salisbury, Maryland, the sum of Five Thousand Dollars (\$5,000.00) on a Ninety day Note, to meet payment of bonds and coupons, due August 1, 1939, together with other miscellaneous bills. ✓
33. Motion made and passed that the salary of James A. White, Plumbing Inspector, be increased from \$30.00 weekly to \$32.50 weekly, effective for Payroll Week beginning July 28, 1939 and, further, that he be entitled to the same privileges as the Building Inspector insofar as the City furnishing gasoline, oil and grease for his personal car, as long as it is used on City business. ✓
34. Motion made and passed that Voucher Nos. 11,730 to 11,801, inclusive, be passed for payment. ✓
35. Motion made and passed that PWA Voucher 92 be passed for payment. ✓

There being no further business, meeting adjourned at 11:30 P.M.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS



MARYLAND

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

EXTRACT FROM MINUTES OF A REGULAR MEETING OF
THE MAYOR AND COUNCIL HELD IN THE CITY HALL,
SALISBURY, MARYLAND, ON MONDAY, JULY 24, 1939.

"Upon motion duly made and passed, Acting Clerk-Treasurer, L. Thomas Parker, Jr., be authorized to borrow from the Farmers and Merchants Bank of Salisbury, Maryland, the sum of Five Thousand Dollars (\$5,000.00) on a Ninety day Note, to meet payment of bonds and coupons, due August 1, 1939, together with other miscellaneous bills."

I hereby certify the above resolution to be a true and exact copy appearing on the Minutes of a meeting of the Mayor and Council, held in the City Hall, Salisbury, Maryland, on Monday, July 24, 1939.

L. Thomas Parker, Jr.,
Acting Clerk-Treasurer-Collector of Taxes

(Seal)

July 25, 1939

✓ COPY FOR MINUTES

copy for ~~Water~~ Department Office

July 15, 1939

re: Application for
Sewer Extension

Mr. George Chandler
Salisbury
Maryland

Dear Sir:

We are in receipt of your application requesting sanitary sewer facilities to your property located on Druid Hill Avenue, near Russell Avenue.

Upon reviewing this application, we find that an extension of eighty (80) linear feet will be required. The cost of this extension, on the basis of \$1.00 per linear foot, will amount to Eighty Dollars (\$80.00).

In view of the fact that the Mayor and Council of Salisbury do not have funds available at the present time for sanitary sewer extension work, may we suggest that you deposit the above mentioned sum of \$80.00 at the office of the Mayor and Council to cover the cost of this extension, with the understanding that if and when funds are available, the aforesaid sum of \$80.00 will be refunded to you in full. It is, of course, agreed and understood that this deposit will not bear any interest charges.

If you are interested in this proposition, you may consider this letter as a basis of an agreement.

Very truly yours,

C. E.

City Engineer

CG vg

City of Salisbury
MARYLAND

July 27, 1939

re: Street Equip

Taylor Auto Supply Company
Salisbury
Maryland

Gentlemen:

In accordance with your quotation by phone,
and pursuant to an authorization by the Mayor
and Council at their meeting held on July 17,
kindly enter our order for the following:

One (1) 4-ton E-4 Heavy Floor Model Service
Truck, 24" high; for the sum of \$59.50,
delivered to our Mill Street Storage
Yard.

Very truly yours,



City Engineer

cc: City Storage Yard

✓ Treasurer's Office

City of Salisbury
MARYLAND

July 27, 1939

re: Contract 389 M-2

Monumental Brick & Supply Company
4801 Garrison Boulevard
Baltimore, Maryland

Gentlemen:

This will confirm my telegram of July 25 which was pursuant to an authorization by the Mayor and Council of Salisbury at their regular meeting held on July 24, entering an order for the following terra cotta pipe:

Item 1:	500 lin.ft. 6" T.C. Pipe in 3-ft. lengths;	
	@ \$0.1765 per lin.ft.	\$ 88.25
Item 2:	2400 lin.ft. 8" T.C. Pipe in 3-ft. lengths;	
	@ \$0.269 per lin.ft.	<u>645.60</u>
Total Items 1 and 2		\$733.85

delivered and unloaded at our Willow Street Storage Yard, subject to a discount of 2 per cent for payment within ten days.

This order is entered, subject to prompt delivery of materials. Please furnish the name and location of factory and date of shipment in order that all material may be inspected under the provisions of City of Salisbury Vitrified Terra Cotta Specifications, Serial Number S-VTC-57, dated October, 1937.

Very truly yours,



City Engineer

CG vg

cc: City Storage Yard

✓ Treasurer's Office

City of Salisbury
MARYLAND

July 27, 1939

re: Service & Service
Connections

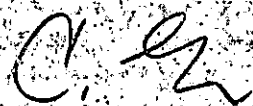
Hubert R. White Hardware Company
Salisbury
Maryland

Gentlemen:

In accordance with your quotation of July
24 and pursuant to an authorization by the
Mayor and Council, kindly enter our order
for the following material delivered to our
Mill Street Storage Yard:

2,000 lin.ft. 2" Galv. Steel Pipe (Byers',
Bethlehem, or approved equal);
for the sum of \$333.60 subject
to a discount of 2 per cent
for payment within 10 days.

Very truly yours,



CG vg

City Engineer

cc: City Storage Yard

✓ Treasurer's Office

City of Salisbury
MARYLAND

July 27, 1939

Levering Brothers, Incorporated
200 Key Highway
Baltimore, Maryland

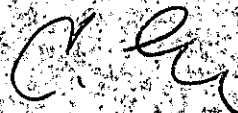
Gentlemen:

In accordance with your quotation of July 24,
kindly enter our order for the following:

Fifty (50) 12-inch opening Meter Box Frames
and Covers, City of Salisbury
Standard, delivered to our Mill
Street Storage Yard at Salisbury,
Maryland at the rate of \$2.20 each,
or a total of \$110.00

We would appreciate immediate shipment on these
items.

Very truly yours,



City Engineer

CG VG

cc: City Storage Yard

✓ City Treasurer's Office

City of Salisbury
MARYLAND

July 27, 1939

re: Contract 389-S

Secor and Company
1102 N. Charles Street
Baltimore, Maryland

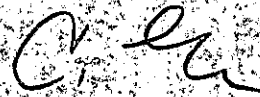
Gentlemen:

In accordance with your quotation by telegram dated July 22, and pursuant to an authorization of the Mayor and Council of Salisbury at their meeting held on July 24, kindly enter our order for the following material:

1,000 pounds 8-strand, dried, twisted and
untarred Jute; 1 1/2" in diameter;
delivered to our Mill Street
Storage Yard at the rate of
\$0.075 per lb, or a total of --
..... \$75.00

Inasmuch as we are in immediate need of this material, we will appreciate shipment at the earliest possible date.

Very truly yours,



CC vg

City Engineer

cc: City Storage Yard

✓ City Treasurer's Office

copy for Treasurer's Office

July 26, 1939

re: Application for
Sewer Extension

Mr. R. H. Polliard
218 Newton Street
Salisbury, Maryland

Dear Sir:

We are in receipt of your application requesting sanitary sewer facilities to your property located on West College Avenue, between Camden Avenue and Russell Avenue.

Upon reviewing this application, we find that an extension of 292 linear feet of sanitary sewer extension will be required. On the basis of \$1.00 per linear foot of sanitary sewer, the cost of this extension will be \$292.00.

In view of the fact that the Mayor and Council do not have funds available at the present time for sanitary sewer extension work, may we suggest that you deposit the above mentioned sum of \$292.00 at the City Treasurer's Office, with the understanding that if and when funds are available for the construction of sanitary sewers, the aforesaid sum of \$292.00 will be refunded to you in full. It is, of course, agreed and understood that this deposit will not bear any interest charges.

If you are interested in this proposition, you may consider this letter as a basis of an agreement.

Very truly yours,

THE MAYOR & COUNCIL OF SALISBURY,



City Engineer

CG vg

City of Salisbury

MARYLAND

July 20, 1939

Phillips Brothers
Attn: Mr. Pratt Phillips
Salisbury, Maryland

Gentlemen:

At a meeting of the Mayor and Council held on July 10, the Plumbing Inspector pointed out certain violations of the City Plumbing Code in Salisbury.

Among these violations, it seems as though you have two dwellings constructed North of your factory, located on Cypress Street, which do not have separate and independent connections to the City's water main in Cypress or School Streets.

The City Plumbing Code, Ordinance No. 332, under Paragraph C, states "all lots, premises, or buildings shall have a separate water service pipe connection".

This letter is written as an informal request in order that you can make arrangements for separate water service pipe connections on or before August 1, 1939.

Your cooperation in this matter will be very much appreciated.

Very truly yours,

CLARKE GARDNER (signed)
City Engineer

CG:vg

copy for Minutes

CITY HALL, SALISBURY, MARYLAND - JULY 26, 1939

The Mayor and Council met in special session in the City Hall on Wednesday, July 26, 1939, at 8:00 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick. There were also present, the following members of the Salisbury Housing Authority and representatives of the United States Housing Authority: Messrs. Ralph Grier, Albert Coulbourne, Richard B. Sheridan, John L. Morris, Alfred T. Truitt, and Messrs. Krogue and Pauw.

The purpose of this meeting was to discuss various features of the Housing Act insofar as it applies to Salisbury.

Mr. Ralph Grier gave a brief summary of the Federal Housing Program as it applies to Salisbury.

Motion made and passed that City Solicitor be authorized to review the old ordinance and prepare a new ordinance, including such provisions as may be desirable, together with a provision that the Salisbury Housing Authority must submit a financial report to the Mayor and Council of Salisbury at any and such times as they prepare such financial reports.

Motion made and passed that City Solicitor be authorized to prepare an agreement between the Salisbury Housing Authority and the Mayor and Council of Salisbury, worded to the effect that the rents on the proposed dwellings shall be within a range of \$1.75 per week to a maximum of \$3.50 per week per dwelling, and if the rent should exceed the \$3.50 maximum, the Local Authority will abandon the Housing Project.

Motion made and passed that Fireman's Insurance on Salisbury Fire Company No. 2 be given to Miles and Pryor for a premium not to exceed \$225.00 per year. ✓

Motion made and passed that Fireman's Insurance Policy on Salisbury Fire Company No. 1 be renewed through Insley Brothers at a cost of \$212.50 per year. ✓

~~Upon recommendation of the City Traffic Commission, motion made and passed that City Engineer be authorized to erect two stop signs on Church Street at its intersection with Truitt Road.~~

There being no further business, meeting adjourned at 10:00 P.M.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk

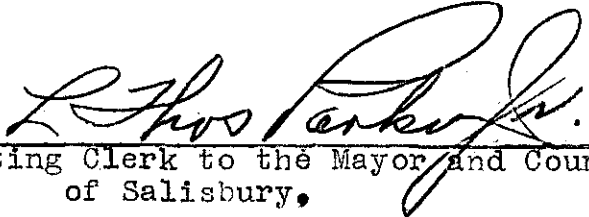
Minutes of the regular meeting of the Council of Salisbury, Wicomico County, Maryland, held in the Council Room of the City Hall, at Salisbury, Maryland, on Monday, July 24th, 1939, at 7:30 o'clock P.M.

There were present: Councilmen I. Virgil Hitchens, Werner T. Gardner, Eugene M. Messick, Hillary M. Taylor and William W. Dixon, being all the members of the Council of Salisbury. There was present also Mayor Arthur W. Boyce.

Councilman William W. Dixon introduced and offered an Ordinance, designated as Ordinance No. 388, providing for the issue, execution and sale by the Mayor and Council of Salisbury, of thirty-five (35) Salisbury, Maryland, Sanitary Sewer Bonds of 1939, of the denomination of One Thousand Dollars (\$1,000.00) each, aggregating Thirty-five Thousand Dollars (\$35,000.00), for the purpose of installing sanitary sewers, together with all appurtenances, in the City of Salisbury, Maryland, adopting a form for said bonds, providing for the levy of taxes to pay the principal and interest of same, and for other incidental purposes.

Said Ordinance was seconded by Councilman Messick and was read by L. Thomas Parker, Jr., Acting Clerk to the Council of Salisbury.

Upon motion made by Councilman Taylor and seconded by Councilman Gardner and duly carried and approved by the affirmative aye vote of all five members of the Council of Salisbury, Acting Clerk to the Council, L. Thomas Parker, Jr. was instructed to publish said ordinance by posting a copy thereof on the Bulletin Board at the Court House door in Salisbury, Maryland, on Tuesday, July 25th, 1939 and said Ordinance was held for consideration until the next regular meeting of the Council of Salisbury, to be held on July 31st, 1939.


Acting Clerk to the Mayor and Council
of Salisbury.

CITY HALL, SALISBURY, MARYLAND - JULY 31, 1939

The Mayor and Council met in regular session at the City Hall on Monday, July 31, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. Motion made and passed that Ordinance No. 386, entitled "Eleventh Amendment to Zoning Ordinance No. 292", changing a certain area of land on both sides of North Division Street from R 40 C to R 40 B, there being no objections, be finally passed.

3. At 8:00 P.M. the Assistant City Engineer, George W. Purnell, presented sealed bids on 900 tons of 3/4-inch Gravel, delivered to stock pile in Municipal Park and at the intersection of the Salisbury Boulevard and South Street. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Unit Bid Price</u>
Pocahontas Coal Company	Salisbury, Md.	\$1.90 per ton
Arundel Corporation	Baltimore, Md.	2.65 " "
Waller Paving Company	Salisbury, Md.	2.14 " "
Wicomico Sand & Gravel Co.	Salisbury, Md.	1.88 " "

4. Motion made and passed that Assistant City Engineer George W. Purnell be authorized to purchase from the lowest bidder, Wicomico Sand and Gravel Company of Salisbury, 900 tons of 3/4-inch Gravel, Commercial Grade, delivered as follows: (a) 400 tons in stock pile at the intersection of Salisbury Boulevard and South Street; (b) 500 tons in stock pile in Municipal Park; at the rate of \$1.88 per ton. ✓

5. Mr. Jay Ward appeared before the Mayor and Council in reference to an assessment made on property owned by him and located on W. Main Street abutting Feldman's Alley. This matter was referred to the Building Inspector.

6. Motion made and passed that Ordinance No. 389, approving a Co-operation Agreement between The Mayor and Council of Salisbury and the Housing Authority of the City of Salisbury, be posted and passed for first reading.

7. Motion made and passed that Chief Holland's Weekly and Parking Meter Reports, for week ending July 30, 1939, be received and filed.

8. Motion made and passed that Parking Ticket Nos. 2645, 2275, 2568 and 2624 be excused. ✓

9. At 8:30 P.M. Chief of Fire Department, Walter B. Disharoon, presented to the Mayor and Council bids on 1,000 feet of 2½" fire hose. The following quotations were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Unit Price Bid</u>
American LaFrance & Foamite Industries, Inc.	Elmira, N. Y.	\$1.20 per foot
R. D. Grier & Sons Co., Inc.	Salisbury, Md.	1.10 " "

10. Motion made and passed that bids on fire hose be held in abeyance until Monday night next.
 11. Motion made and passed that Building Inspector's report for the month of July, 1939, be received and filed.
 12. Mr. Joseph Bennett appeared before the Mayor and Council requesting the surfacing of Madison Street.
 13. Motion made and passed that Mrs. Morris Walton be granted until October 1, 1939 to connect with the City's sewerage system.
 14. Assistant City Engineer Purnell presented to the Mayor and Council a request from Mr. George Chandler for sanitary sewer facilities to property owned by the Larmer Corporation on Druid Hill Avenue, noted as Lot No. 5 in Block "J" of the College Avenue Development Company's plat. Mr. Purnell was authorized to notify Mr. Chandler that the cost of this extension, amounting to 60 running feet, would be \$60.00, based on the rate of \$1.00 per foot for sewer construction.
 15. Motion made and passed that Vouchers 11,802 to 11,820, inclusive, be passed for payment. ✓
 16. There being no further business, meeting adjourned at 12:00 Midnight.
- I. Virgil Hitchens, President L. Thomas Parker, Jr., Deputy Clerk

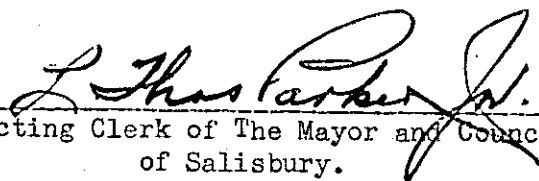
MINUTES of the regular meeting of the Council of Salisbury, Wicomico County, Maryland, held in the Council Room of the City Hall, at Salisbury, Maryland, on Monday, July 31st, 1939, at 7:30 o'clock P. M.

There were present: Councilmen I. Virgil Hitchens, Werner T. Gardner, Eugene M. Messick, Hillary M. Taylor and William W. Dixon, being all the members of the Council of Salisbury. There was present also Mayor Arthur W. Boyce.

Acting Clerk to the Mayor and Council of Salisbury, L. Thomas Parker, Jr., reported to the Council that as authorized by the Council of Salisbury at its meeting on July 24th, 1939, he had on July 25th, 1939, personally posted a complete copy of Ordinance No. 388, providing for the issue, execution and sale by The Mayor and Council of Salisbury, of thirty-five (35) Salisbury, Maryland, Sanitary Sewer Bonds of 1939, of the denomination of One Thousand Dollars (\$1,000.00) each, aggregating Thirty-five Thousand Dollars (\$35,000.00), for the purpose of providing funds for the purpose of installing sanitary sewers, together with all appurtenances, in the City of Salisbury, Maryland, adopting a form for said bonds, providing for the levy of taxes to pay the principal and interest of the same and for other and incidental purposes.

In further compliance with the provisions of the Charter of The Mayor and Council of Salisbury, said Ordinance was read a second time by the said Acting Clerk to The Mayor and Council of Salisbury, L. Thomas Parker, Jr.

Thereupon, said Ordinance having been duly published as required by said Charter for at least five days, upon motion made by Councilman Taylor, seconded by Councilman Messick, said Ordinance as submitted and read at the regular meeting of the Council of Salisbury on July 24th, 1939, was duly and finally passed and approved, upon the affirmative aye vote of all five members of the Council of Salisbury and President of the Council of Salisbury, I. Virgil Hitchens, was directed to affix his signature to said Ordinance, thereby effectually approving same and the final passage thereby by the Council of Salisbury, said Ordinance further to be signed personally by Arthur W. Boyce, Mayor of Salisbury, signifying his executive approval of said Ordinance and final passage thereof.


Acting Clerk of The Mayor and Council
of Salisbury.



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
CHARLES J. POTTS
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
I. VIRGIL HITCHENS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
WILLIAM W. DIXON
EUGENE M. MESSICK

MARYLAND

August 3, 1939

Engineer's Report of Curbing and Guttering Assessments chargeable to Property Owners on North and South sides of Monticello Avenue, between Camden Avenue and Hanover Street, 50% of Cost (after deducting the value of Federal Aid participation by the Works Progress Administration) charged to abutting property.

The following Curb and Gutter was completed pursuant to the provisions of Ordinance No. 339, approved by the Mayor & Council of Salisbury at its meeting held in the City Hall, Salisbury, Md. on May 16, 1938.

MONTICELLO AVENUE - NORTH SIDE

HERMAN WILLIAMS, ET AL.

210.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. \$ 52.50

MRS. MARY BELL JOHNSON

416.6 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 104.15 (Pd)

HOWARD JOHNSON

228.7 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 57.18 (Pd)

MONTICELLO AVENUE - SOUTH SIDE

MILTON MARMER

150.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 37.50 (Pd)

SIDNEY WHITE

58.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 14.50 (Pd)

CARL WILSON

74.6 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 18.65

WILLIAM DYKES

74.5 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 18.63 (Pd)

ED PARSONS

80.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. \$ 20.00

LESLIE JOHNSON

75.0 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 18.75

MRS. MARY BELL JOHNSON

276.3 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 69.08 (Pd)

ALFRED MATTHEWS

67.1 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 16.78

MAYOR & COUNCIL

74.2 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 18.55*

* Non-assessable. (Returns, etc.)

SUMMARYTotal Amount Assessable to Property Owners:

1710.8 lin. ft. of curb & gutter @ 25¢ per lin. ft. \$427.72

Total Amount Assessable to Mayor & Council:

1785.0 lin. ft. of curb & gutter @ 25¢ per lin. ft. 446.25

Memorandum showing Distribution of Costs for
Curbing & Guttering on Monticello Avenue, Camden
Avenue to Hanover Street.

TOTAL AMOUNT ASSESSABLE	\$427.72
AMOUNT PAID BY PROPERTY OWNERS	301.04
BALANCE OWED BY OTHER PROPERTY OWNERS	\$126.68*

*LIST OF PROPERTY OWNERS TO BE ASSESSED BY CITY CLERK:

Herman Williams, et al.	\$ 52.50
Carl Wilson	18.65
Ed Parsons	20.00
Leslie Johnson	18.75
Alfred Matthews	16.78
	<u>\$126.68</u>

NOTE: 70% of Cost Collected before Construction.

Prepared by: Richard H. Cooper
 Ass't to Engineer

Approved by: Clark Gardner
 City Engineer

CITY HALL, SALISBURY, MARYLAND - AUGUST 7, 1939

The Mayor and Council met in regular session at the City Hall on Monday, August 7, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Motion made and passed that Chief of Fire Department, Walter B. Disharoon, be authorized to purchase from the lowest bidder, R. D. Grier & Sons Company, 1,000 linear feet of 2½" Fulter Double Jacket Fire Hose at the rate of \$1.10 per foot, f.o.b. Salisbury, Maryland, subject to a discount of 2 per cent for payment within ten days. ✓
3. Motion made and passed that Chief Holland's Weekly and Parking Meter Reports, for week ending August 6, 1939, be received and filed.
4. Motion made and passed that Chief Holland's Yearly Report for 1939 and Monthly Report for July, be received and filed.
5. Motion made and passed that Parking Ticket Nos. 2700 and 2598 be excused. ✓
6. Motion made and passed that City Treasurer be authorized to refund \$1.00 parking fine paid on Parking Ticket No. 2299 to Mr. J. L. Overton. ✓
7. Motion made and passed that Ordinance No. 387, an ordinance authorizing and directing the Clerk of the City of Salisbury to issue a permit to The Standard Oil Company of New Jersey....to construct, install and relocate certain storage tanks with earthen dykings around same, having been advertised and all property owners within 300 feet notified, be passed for final reading.
8. Rev. Morris appeared before the Mayor and Council stating his objections to trucks hauling shavings on S. Division Street without a covering. The City Solicitor was authorized to write a letter to Mr. G. A. Bounds in regards to this matter.
9. Motion made and passed that Plumbing Inspector's Report for the Month of July, 1939, be received and filed.
10. Messrs. William S. Gordy, Jr., F. W. C. Webb and Brady J. Dayton, appeared before the Mayor and Council, representing the Peninsula General Hospital, soliciting a donation of \$5,000.00 in connection with the campaign drive for funds to construct additions to the Peninsula General Hospital.
11. Motion made and passed that sewer connection constructed in Cypress Street by P. D. Phillips for his Cannery, which was a violation of the City's Plumbing Code, be excavated, opened and inspected by the City Engineering Department and, further, that the cost of excavation, pipe replacement and inspection be determined by the City Engineer and a bill mailed to Mr. P. D. Phillips.

Minutes of Mayor & Council Meeting

Page 2

August 7, 1939

12. Motion made and passed that the route of the Salisbury By-Pass, between E. Main Street and the Overhead Pass on N. Division Street, as laid out on a plat prepared by the State Roads Commission and presented by Mr. Ralph Grier, be accepted subject to establishment of grades along the proposed route by the City Engineer and, further, Mr. Grier be authorized to notify the State Roads Commission of the City's acceptance.
13. Motion made and passed that the City Engineer be authorized to prepare a WPA Project application covering the construction of a log cabin and other miscellaneous improvements in Municipal Park and upon completion present to the Mayor and Council the figures on Sponsor's cost of project in order that an agreement may be drawn by and between The Mayor and Council and the Recreational Committee, who agreed to under-write the City's cost of the project.
14. The City Engineer presented application for sewer from Joshua T. and Mildred Chatham for property located at 402 Barclay Street, between Baker Street and the B and E Tracks, which required an extension of approximately 100 linear feet of 8-inch Terra Cotta sewer. Upon motion made and duly passed, the City Engineer was authorized to hold application in abeyance until funds are available for construction.
15. The City Engineer presented application for sewer from Carl and Ida Hastings for property located on the East side of Jefferson Street, between E. Church Street and the B and E Tracks (Block 2, Log 19), which required an extension of approximately 224 linear feet of 8-inch Terra Cotta sewer. Upon motion made and duly passed, the City Engineer was authorized to hold application in abeyance until funds are available for construction.
16. Motion made and passed that President of Council be authorized to contact Mr. William S. Gordy, Jr., in order to ascertain whether a donation of \$5,000.00 in services for water, sewer, sidewalks, et cetera, in the interest of sanitation and public health, would be acceptable to the Peninsula General Hospital Board.
17. Mr. George Chandler, and Others, representing a Citizens Housing Group, appeared before the Mayor and Council protesting the passage of an ordinance of The Mayor and Council regarding a Contract Agreement between the Salisbury Housing Authority and The Mayor and Council of Salisbury pertaining to the construction of one hundred and thirty (130) dwelling units. After discussion by several members of the Citizens Housing Group, and upon motion duly made and passed, the City Solicitor, Charles J. Potts, was authorized to prepare a Contract Agreement by and between the local Citizens Housing Group and The Mayor and Council of Salisbury, in which the local Citizens Housing Group guaranteed the construction of the same number of units at the same rental rates proposed by the Salisbury Housing Authority.

Minutes of Mayor & Council Meeting
Page 3
August 7, 1939

18. Motion made and passed that City Vouchers 11,821 to 11,845, inclusive, be passed for payment. ✓
19. There being no further business, meeting adjourned at 1:00 A.M.

I. Virgil Hitchens, President L. Thomas Parker, Jr., Deputy Clerk

MINUTES of the regular meeting of the Council of Salisbury, Wicomico County, Maryland, held in the Council Room of the City Hall, at Salisbury, Maryland, on Monday, August 7th, 1939, at 7:30 o'clock P.M.

There were present: Councilmen I. Virgil Hitchens, Werner T. Gardner, Eugene M. Messick, Hillary M. Taylor and William W. Dixon, being all the members of the Council of Salisbury. There was present also Mayor Arthur W. Boyce.

Acting Clerk to the Mayor and Council of Salisbury, L. Thomas Parker, Jr., reported to the Council that he had on July 31st, 1939, delivered the original of Ordinance No. 388, providing for the issue, execution and sale by the Mayor and Council of Salisbury of thirty-five (35) Salisbury, Maryland Sanitary Sewer Bonds of 1939 of the denomination of One Thousand Dollars (\$1,000.00) each, aggregating \$35,000.00, to Mayor Arthur W. Boyce for his executive approval thereof, but said Arthur W. Boyce had returned said Ordinance unsigned, without signifying his approval or disapproval thereof on the same day.

Thereupon, the said Mayor, Arthur W. Boyce, having failed to approve or disapprove said Ordinance No. 388, providing for the issue, execution and sale by the Mayor and Council of Salisbury of 35 Salisbury, Maryland, Sanitary Sewer Bonds of 1939, as aforesaid, delivered to the said Mayor at a regular meeting held on July 31st, 1939, and returned by the said Mayor unsigned, as aforesaid, Councilman William W. Dixon moved that said Ordinance be passed over the Mayor's refusal to act. This motion was seconded by Councilmen Eugene M. Messick and was unanimously passed by the affirmative vote of all five members of the Council; whereby, under the provisions of Section 270 of Article 23 of the Code of Public Laws of Maryland, Edition 1930, the said Ordinance was finally and effectually passed and approved and I. Virgil Hitchens, President of said Council, was further directed to sign the same, signifying the approval and final passage thereof.



Acting-Clerk of The Mayor and Council
Salisbury, Maryland

CITY HALL, SALISBURY, MARYLAND - AUGUST 14, 1939

The Mayor and Council met in regular session at the City Hall on Monday, August 14, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Mr. Edgar Porter appeared before the Mayor and Council requesting that the meeting on Federal Housing be held in the Court House, in lieu of the City Hall, on Wednesday, August 16, 1939, at 7:30 P.M. Motion made and passed that this request not be granted.
3. Motion made and passed that Chief Holland's Report, for week ending August 13, 1939, be received and filed.
4. Motion made and passed that Parking Ticket Nos. 2699, 2440 and be excused. ✓
5. Motion made and passed that Fire Department and Police Department be granted permission to hold a benefit ballgame on September 5, 1939 at Gordy Park.
6. Motion made and passed that City Solicitor be authorized to prepare all necessary deeds and agreements in connection with the acquisition of land, for street purposes, from Elihu Jackson Pusey and located as follows: (a) South side of South Boulevard, between Camden Avenue and Hanover Street; (b) West side of Hanover Street, between South Boulevard and Lee Johnson Heirs' property; (c) A parcel of land in the line of Smith Street project. In exchange for the land to be acquired for street purposes, the City agrees to construct curb and gutter, at its cost and expense, within a period of twelve months, at the following locations:
 - (a) South side of South Boulevard, between Camden Avenue and Hanover Street;
 - (b) West side of Hanover Street, between South Boulevard and Lee Johnson Heirs' property;
 - (c) Both sides of Smith Street, between South Boulevard and the property of Lee Johnson Heirs;
 - (d) East side of Camden Avenue, between South Boulevard and the property of Lee Johnson Heirs.

The above curbing and guttering, plus the cash payment of \$150.00 to Mr. E. J. Pusey, to be incorporated in the aforesaid agreement.

7. Motion made and passed that President of Council, I. Virgil Hitchens, be authorized to execute an agreement to be prepared by the City Solicitor Charles J. Potts, regarding the purchase of a street sweeper through William P. Pope and Sons Company of Salisbury, Md., from The Elgin Corporation of Elgin, Illinois, on the following basis: ✓

The Mayor and Council agree to pay the sum of \$7,190.00, plus a

Minutes of Mayor & Council Meeting

Page 2

August 14, 1939

carrying charge which is equivalent to \$318.31 per month, for a period of twenty-four (24) consecutive months, until the total sum of \$7,639.44 is paid. The initial payment, in the amount of \$318.31, to be made within thirty (30) days after delivery and acceptance of said sweeper.

The Mayor and Council of Salisbury reserve the right to discontinue monthly payments at anytime and pay the balance due on the List Price, \$7,190.00), in accordance with the provisions of Lease Agreement, as prepared by the City Solicitor, Charles J. Potts.

8. Mr. Robert Morris appeared before the Mayor and Council regarding lights for Municipal Park and a committee composed of Mayor Arthur W. Boyce, President of Council I. Virgil Hitchens, and City Engineer Clarke Gardner was designated to review Mr. Morris' proposition and bring a report back to the Mayor and Council.
9. The City Engineer presented bids on 500 pounds of braided hemp gasket for use in water main construction and the following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Frank W. Winne Company	Baltimore, Maryland	\$ 87.50
Joseph G. Pollard Company	Brooklyn, New York	82.50
Atlas Mineral Products Co.	Mertztown, Penna.	90.00
Hydraulic Development Co.	New York City	100.00

Motion made and passed that City Engineer be authorized to purchase from the lowest bidder, Joseph G. Pollard Company of Brooklyn, New York, 500 pounds of braided hemp gasket, delivered to our Mill Street Storage Yard, for the sum of \$82.50.

10. Motion made and passed that Deed from Atwood Bennett, regarding donation of land for street purposes on South Boulevard, be received and, further, that this instrument be recorded.
11. Motion made and passed that Resolution of The Mayor and Council, regarding donation of Five Thousand Dollars (\$5,000.00) in services to the Peninsula General Hospital Building Fund, be attached to these minutes.
12. Motion made and passed that Part 2 of the City's Surfacing Program, as presented by the City Engineer, and which is to be undertaken in conjunction with the Works Progress Administration, be approved and the City Engineer authorized to proceed with the work.
13. Motion made and passed that President of Council I. Virgil Hitchens be authorized to forward letter on behalf of The Mayor and Council of Salisbury to Mr. Frank H. Hibberd, Distributor for Safety Reflector Signs, 3402 Rhode Island Avenue, Mt. Reinier, Maryland, regarding 370 street signs to be furnished to the Mayor and Council without cost or expense to the Mayor and Council -- see copy of letter attached.

14. Motion made and passed that City Engineer's report on curbing and guttering assessments chargeable to property owners on Monticello Avenue, between Camden Avenue and Hanover Street, be received and filed. ✓
15. Motion made and passed that City Engineer be authorized to survey a public street across the property of J. H. Perdue, and Others; prepare a plat for same in order that City may obtain a deed for Homer Street, between N. Division Street and Johnson Street, without cost or expense to the City of Salisbury.
16. Motion made and passed that City Engineer prepare a plat showing acquisition of land from Mr. Henry W. Roberts for the purpose of continuing South Street from its present projection to the Pennsylvania Railroad Right of Way in order that trunk line sewerage facilities may be extended if and when necessary. In exchange for this parcel of land, the Mayor and Council authorized the City Solicitor to prepare an agreement including construction of curbing and guttering on both sides of the projection of South Street, between the above mentioned limits; right of egress and ingress across the Easterly extremities of land acquired for railroad siding, the right to construct an overhead bridge to connect industrial plants if and when built, the same to have a minimum clearance of 12-feet above street grade.
17. Motion made and passed that City Engineer be authorized to purchase from the Aeroil Burner Company, Incorporated; of West New York, New Jersey, ten (10) posts with reflector buttons, to be erected in Municipal Park at the rate of \$3.50 each, f.o.b. Salisbury, Maryland. ✓
18. Motion made and passed that City Engineer be authorized to purchase from L. W. Gunby Company the following paint to be used on fire hydrants: ✓
 - (a) 25 gallons Gilbert Spruance TL-2820 Fadeproof Red (for fire plugs), in 1-gallon containers; @ \$3.75 per gallon \$ 93.75
 - (b) 15 gallons Gilbert Spruance TL-2819 Aluminum Fire Plug Paint, in 1-gallon containers; @ \$2.75 per gallon 41.25
 - (c) 3 gallons Gilbert Spruance S-9063 Lacquer Thinner, in 1-gallon containers; @ \$1.50 per gallon 4.50Total items (a), (b) and (c) \$139.50
19. Motion made and passed that City Engineer be authorized to check surveys as to the width of Wailes Street and render a report at the next regular meeting.

Minutes of Mayor & Council Meeting

Page 4

August 14, 1939

20. Motion made and passed that salary of Percy G. Sterling be increased to \$50.00 per week, as per recommendation of City Engineer. ✓
21. Motion made and passed that Acting City Clerk be authorized to write a letter to Mr. Frank M. Cline, Chairman of the Survey Committee, requesting that their report be in the hands of the Mayor and Council by August 21, 1939.
22. Motion made and passed that easement rights be granted to the Eastern S Public Service Company for the construction and maintenance of a pole line across the rear of the property of Calvin and Madora Morris, located on E. Main Street at Saratoga Street, in accordance with documents prepared by City Solicitor, and, further, that the Mayor and Council affix their signatures thereto.
23. Motion made and passed that Acting Clerk and City Solicitor make arrangements to personally delivered City of Salisbury Saniary Sewer Extension Bonds, in the amount of \$35,000.00, to W. W. Lanahan & Company in Baltimore, Maryland and obtain certified check for same. ✓
24. Motion made and passed that Vouchers 11,846 to 11,885, inclusive, be passed for payment. ✓

There being no further business, meeting adjourned at 12:00 Midnight.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - AUGUST 21, 1939

The Mayor and Council met in regular session at the City Hall on Monday, August 21, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Mr. Ernest Clark, representing the Shore Owned Stores, appeared before the Mayor and Council in regards to the enforcement of Hawkers and Peddlers Ordinance. Motion made and passed that City Solicitor be authorized to obtain copies of Hawkers and Peddlers Ordinances from other cities in Maryland and submit same to the Mayor and Council at the earliest possible date.
3. Motion made and passed that Councilman Messick be authorized to write a letter to the State Game Warden in reference to posting signs prohibiting hunting in Municipal Park.
4. Motion made and passed that City Solicitor be authorized to draw ordinance for filling station on the lot of Lloyd Richardson on the Salisbury Boulevard.
5. Motion made and passed that Chief Holland's report, for week ending August 20, 1939, be received and filed.
6. Motion made and passed that Parking Ticket No. 2542 be excused. ✓
7. Messrs. Lloyd Richardson and Reeves appeared before the Mayor and Council requesting sanitary sewer facilities on Bennett Avenue in the Rich-Wil Sub-division.
8. Mr. Edgar Porter appeared before the Mayor and Council, representing the Parsons' Brothers and requested a building line on either Old Arch Street or New Arch Street. This matter was referred to the City Solicitor.
9. Motion made and passed that plat presented by Thomas Pusey, showing a proposed street running from Camden Avenue to Russell Avenue, just South of College Avenue, be received, approved and the City Clerk be authorized to affix his signature thereon.
10. The City Engineer presented a request from several property owners regarding house numbers. Motion made and passed that City Engineer be authorized to submit a supplementary application to the Works Projects Administration requesting that a study of house numbering in Salisbury be included in the present "White Collared Project" involving Assessment Records, Property Maps, et cetera.
11. The City Engineer presented sealed bids on 500 cubic yards of Clay Gravel, delivered to streets within the corporate limits of Salisbury. ✓
The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Irving Pryor	Salisbury, Md.	\$245.00
James Lokey	" "	2 50.00

Minutes of Mayor & Council Meeting

Page 2

August 21, 1939

12. Motion made and passed that City Engineer be authorized to award contract to the lowest bidder, Irving Pryor of Salisbury, for delivering 500 cubic yards of Clay Gravel from Blackwater Pit, near Hebron, to streets within the corporate limits of Salisbury.

13. Motion made and passed that City Engineer be authorized to purchase 500 cubic yards of Clay Gravel at Blackwater Pit from Mr. John Shockley at the rate of \$0.115 per cubic yard.

14. Motion made and passed that City Engineer be authorized to purchase thirty (30) street signs, entitled "Parking Prohibited, 3 A.M. to 6 A.M.", from the Aeroil Burner Company of West New York, New Jersey, at the rate of \$1.12 each, f.o.b. Salisbury, Maryland.

15. The City Engineer presented sealed bids on a Neon sign for elevated tank on College Avenue. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Base Bid</u>	<u>Alternate Bid</u>
Flexlume Corporation	Buffalo N.Y.	\$2,275.00	\$1,350.00
Neon Sign Company	Laurel, Del.	2,250.00	--
Federal Electric Co.	Phila., Pa.	1,690.00 (xx)	970.00

xx Denotes that bid presented by Federal Electric Company included the furnishing of materials and the erection of sign only, but does not include wiring and conduits, etc., necessary to connect sign to Public Service lines on College Avenue.

Note: Base Bid--includes sign reading "CITY OF SALISBURY", completely installed, including wiring and conduit to the curb line of College Avenue.

Alternate Bid--includes sign reading "SALISBURY", completely installed, including wiring and conduit to the curb line of College Avenue.

16. Upon motion made and passed, matter was held in abeyance until next regular meeting.

17. The City Engineer presented letter from the State Roads Commission in which a request was made to the City to establish grades; also, furnish location of sanitary sewers, storm water drains and water mains in and along the Salisbury By-Pass, from E. Main St. to Overhead Pass at N. Division Street.

18. Motion made and passed that City Engineer be authorized to proceed with preliminary designs, cost estimates, etc., regarding grades and utility lines on the extension of the Salisbury By-Pass.

19. Motion made and passed that City Solicitor be authorized to prepare an agreement with Mr. Savage, of the People's Church, regarding the removal of the front section of a building protruding into Wailes Street and the agreement, including other things, to include the following:

Minutes of Mayor & Council Meeting

Page 3

August 21, 1939

(a) The City will pay, directly to Contractors, upon presentation of certified bills, a sum of money not to exceed \$350.00 to cover cost of removing front section of building from street limits along a street line to be determined by the City Engineer;

(b) Mr. Savage, his heirs and assigns, to relieve and save harmless the Mayor and Council of Salisbury from any and all damages, claims or anticipated claims in connection with the removing of the front section of the building;

(c) Mr. Savage, his heirs and assigns, to execute a deed conveying a parcel of land between the existing street line and the proposed street line of Wailles Street as established by the City Engineer. to the Mayor and Council of Salisbury.

20. Upon motion made by Councilman Messick and seconded by Councilman Dixon, that Ordinance No. 389, approving a Cooperative Agreement between the Mayor and Council of Salisbury and the Salisbury Housing Authority of the City of Salisbury, be passed for final reading. Councilman Gardner disagreed, "I want my vote and my reason for voting to be a matter of record. I believe that there is an opportunity, and that it is possible, for low rent houses to be built by private individuals. I am opposed to exempting anyone from taxes. Based upon these two items, I vote 'No'." Councilman Taylor said, "I believe that I have studied this housing project as much as any man on the Board. In my opinion, it would not be fair nor a help to the City of Salisbury in voting for this project to be built. I vote 'No' on the grounds that I am not in favor of tax exemption of any buildings built in Salisbury, except for public use. We also have an alternate from our own local people which has not been considered." Councilman Hitchens said, "I know we have got people in Salisbury unable to help themselves. Somebody has got to do something for them. Therefore, I vote in favor of this ordinance."

At this point, Acting Clerk L. Thomas Parker, Jr., delivered the above mentioned ordinance to Mayor Arthur W. Boyce for his approval or disapproval.

21. Motion made and passed that Vouchers 11,887 to 11,951, inclusive, be passed for payment.

There being no further business, meeting adjourned at 1:00 A.M.

I. Virgil Hitchens, President

L. Thos. Parker, Jr., Acting Clerk

Sept. 6, 1939

The Mayor & Council
Salisbury, Maryland

Gentlemen:

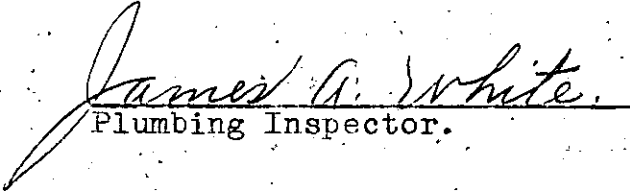
I wish to submit the following report showing scope of work covered by the Plumbing Division of the Water Department from July 31, 1939 to August 31, 1939.

Report for month of August 1939.

- 33 - Plumbing Permits issued.
- 19 - New Sewer Connections.
- 18 - New Water Connections.
- 10 - Additional Fixtures.
- 2 - Re-location of Fixtures. - No charge.

During the month of August \$69.50 was collected for plumbing permit fees.

Respectfully submitted,


Plumbing Inspector.

CITY HALL, SALISBURY, MARYLAND - AUGUST 28, 1939

The Mayor and Council met in regular session at the City Hall on Monday, August 28, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as corrected.
2. Motion made and passed that Parking Ticket No. 2588 be excused. ✓
3. Motion made and passed that Chief Holland's report, for week ending August 27, 1939, be received and filed.
4. Motion made and passed that City Solicitor be authorized to draw an ordinance amending the Zoning Ordinance, changing a certain parcel of land owned by J. Ryland Taylor and Wife, from R 40 C Area to I 90 B Area.
5. Motion made and passed that City Solicitor be authorized to prepare an amendment to the Zoning Ordinance, changing that Area on the East side of N. Division Street, from Olive Street to E. Philadelphia Avenue, for a uniform width of 100-feet East and parallel to Division Street, from R 40 B Area to B 40 B Area.
6. Motion made and passed that Mr. J. M. Wallace be excused on Parking Ticket No. 2674. ✓
7. Motion made and passed that City Engineer be authorized to write a letter to Mr. J. S. Reeves to the effect that the City will grade and surface Monticello Avenue, between Federal Street and Riverside Road; also, Russell Avenue, between Monticello Avenue and N. Pinehurst Avenue, prior to the occupancy of an apartment house building to cost \$88,000, to be located at the intersection of Russell Avenue and Monticello Avenue; and, further, a copy of Engineer's letter be attached to these minutes.
8. Upon recommendation of Mr. C. L. Dickinson, Traffic Commissioner, motion made and passed that City Engineer be authorized to purchase one (1) additional light color combination for the intersection of E. Main Street and Salisbury Boulevard; also, one (1) additional detector, to be placed at the intersection of S. Division Street and the Salisbury Boulevard, at a cost of \$132.60. ✓
9. Motion made and passed that Ordinance No. 391, permitting Mr. Lloyd A. Richardson to install a stone and brick garage with gasoline tanks and pumps, at the Southwest corner of Salisbury Boulevard and Meadow Street, be posted, advertised and all property owners within 300-feet be notified and be passed for first reading.
10. Motion made and passed that City Treasurer be authorized to draw voucher to Hilary M. Taylor and Wife and F. W. C. Webb, Trustees for the Mary H. Parsons' Estate, in the amount of \$3,900.00 to cover balance due on purchase price for property acquired in the vicinity of Lake Street and Union Avenue, to be used as a Playground for the Colored Population. ✓

Minutes of Mayor and Council Meeting

Page 2

August 28, 1939

11. Motion made and passed that a Committee, composed of the City Solicitor and City Engineer, call on representatives of the Larmar Corporation regarding the acquisition of a triangular parcel of land located in the vicinity of New Snow Hill Road and Arch Street.

12. Motion made and passed that a Committee, composed of Councilman Eugene M. Messick, City Solicitor and City Engineer, be authorized to contact Messrs. Curtis Long, Richard H. Hodgson, Warren J. Hastings and Casey C. Smith, regarding the acquisition of parcels of land on the South side of South Boulevard, between Hanover Street and the Salisbury Boulevard, for purposes of street widening.

13. Motion made and passed that City Engineer be authorized to construct 8-inch sanitary sewer on Mayfield Avenue in order to furnish sanitary sewerage facilities to the property of Mr. George F. Wolf. Cost of this extension to be paid from proceeds of recent \$35,000 Bond Issue.

14. Motion made and passed that City Engineer be authorized to construct 110 linear feet of 8-inch sanitary sewer on Salisbury Boulevard, between South Street and South Boulevard, in order to furnish sanitary sewerage facilities to Lot Nos. 1 and 2, Block B, of property owned by the Larmar Corporation. Cost of this extension to be paid from proceeds of recent \$35,000 Bond Issue.

15. The City Engineer presented telegraphic bids from the following concerns regarding a purchase of 12 two-way branch water connections for use in the Water Department:

<u>Name</u>	<u>Address</u>	<u>Total Bid</u>
Mueller Company	Decatur, Ill.	\$29.28
Glauber Brass Mfg. Co.	Cleveland, O.	52.20

16. Motion made and passed that City Engineer be authorized to purchase from the lowest bidder, Mueller Company of Decatur, Illinois, twelve (12) 2-way branch water connections at \$2.44 each, or a total of \$29.28, freight prepaid to our Mill Street Storage Yard, Salisbury, Maryland. ✓

17. Motion made and passed that City Engineer be authorized to purchase Ammonia-Chlorine Equipment for the purification of the Municipal Water Supply at a price not to exceed \$2,170.00. ✓

18. Motion made and passed that City Engineer be authorized to engage the services of the Public Administration Service of Chicago, Illinois, for a sum not to exceed \$700.00 for the establishment of a Merit and Pension System for all the employees of the City of Salisbury. ✓

19. Motion made and passed that Monday, September 4, 1939, be declared a Legal Holiday and the offices of the City Hall be closed.

20. Upon motion duly made and passed, Acting Clerk-Treasurer, L. Thomas Parker, Jr., be authorized to borrow from the Farmers and Merchants Bank of Salisbury, Maryland, the sum of Six Thousand Dollars (\$6,000.00) on a Sixty day Note, to meet payment of bonds and coupons, due September 1, 1939, together with other miscellaneous bills. ✓

Minutes of Mayor and Council Meeting

Page 3

August 28, 1939

21. At this point in the meeting, Councilman Eugene M. Messick asked permission of the Council to read a statement prepared by him regarding his stand on a Federal Housing Project for Salisbury. Mr. Messick further requested that his statement become a part of the official minutes of the Council of Salisbury.

22. Motion made and passed that Mr. Messick's statement become a part of and be attached to these minutes.

23. Motion made and passed that Voucher Nos. 11,952 to 11,979, inclusive, be passed for payment. ✓

There being no further business, meeting adjourned at 11:30 P.M.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk

City of Salisbury



MARYLAND

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
CHARLES J. POTTS
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
I. VIRGIL HITCHENS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
WILLIAM W. DIXON
EUGENE M. MESSICK

September 1, 1939

Farmers & Merchants Bank
Attn: W. Tracy Holland
Cashier
Salisbury, Maryland

Gentlemen:

In accordance with your request of September 1, 1939, I am listing below the outstanding notes of the Mayor and Council of Salisbury, Maryland.

E. Sheldon Jones.....	\$ 3,000.00
Wm. F. Bounds	3,500.00
W. H. Bedsworth.....	1,000.00
George H. & Florence Williams.....	1,000.00
Mrs. Lillian Gardner.....	1,000.00
Mrs. Mamie G. Grier.....	8,500.00
Mrs. Mary S. Gardner.....	1,000.00
Farmers & Merchants Bank.....	7,500.00
Farmers & Merchants Bank.....	5,000.00
	<u>\$31,500.00</u>

*Mayor and Council-Water Department

12,500.00
\$44,000.00

* Denotes funds transferred to the
Mayor and Council-General

Very truly yours,
L. H. Parker
Acting City Treasurer

August 29, 1939

Mr. J. S. Reeves
Camden Garden Company
110 N. Division Street
Salisbury, Maryland

Dear Sir:

Pursuant to your recent request regarding street improvements on Monticello Avenue (formerly, Prospect Avenue), between Federal Street and Riverside Road; also, on Russell Avenue, between Monticello Avenue and North Pinehurst Avenue, in order to furnish suitable egress and ingress to a proposed apartment house to be constructed at the intersection of Monticello Avenue and Russell Avenue, I wish to advise that this matter was placed before the Mayor and Council at their regular meeting held in the City Hall on August 26 and the following conclusions were reached:

The Mayor and Council agree to participate in the cost of street improvements, as enumerated below, upon receipt of satisfactory evidence from the F.H.A. Authorities and the Officials of your Company to the effect that an apartment house, costing approximately \$88,000 (conforming in all respects to the City's Building Code) will be built at this location:

- (1) The Mayor and Council will grade and surface Monticello Avenue, between Federal Street and Riverside Road, for a width not exceeding 24-feet, prior to the occupancy of the apartment house building;
- (2) The Mayor and Council will construct cement-concrete curbs and gutters, within the limits of public streets, on the South side of Monticello Avenue, between Russell Avenue and Riverside Road; also, on the West side of Russell Avenue, between Monticello Avenue and N. Pinehurst Avenue, on a 50/50 basis under the same procedure that is available to all property owners in Salisbury as funds are appropriated for this type of construction;
- (3) The Mayor and Council will sponsor a project through the Works Progress Administration in order that the Camden Garden Company may procure cement-concrete sidewalks (City of Salisbury specifications) on the basis of twelve cents (\$0.12) per square foot to the Property Owner, or Owners, with the understanding that all work done under

Mr. J. S. Reeves

Page 2

August 29, 1939

this basis will be constructed within the limits of public streets or public thoroughfares.

This authority was granted pursuant to a resolution approved by the Mayor and Council on August 28, 1939.

THE MAYOR AND COUNCIL OF SALISBURY,



CLARKE GARDNER,
City Engineer

CG:vg



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
CHARLES J. POTTS
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
I. VIRGIL HITCHENS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
WILLIAM W. DIXON
EUGENE M. MESSICK

MARYLAND

RESOLUTION

WHEREAS, the facilities of the Peninsula General Hospital appeared to be inadequate and the enlargement of these facilities will furnish more adequate hospitalization to the People of Salisbury, Wicomico County, and the Eastern Shore in general;

WHEREAS, public endorsement to this splendid enterprise, through subscription and otherwise, appears to be of an unanimous nature;

WHEREAS, the Peninsula General Hospital, through its Board of Managers, have made a thorough study of its future needs;

WHEREAS, proper and adequate hospitalization is a service essential to maintaining high standards of public health in the community.

THEREFORE, BE IT RESOLVED by The Mayor and Council of Salisbury, a municipal corporation of the State of Maryland, that an appropriation of Five Thousand Dollars (\$5,000.00) in services, such as labor, materials, or otherwise, in the construction of sanitary sewers, storm water drains, water mains and sidewalks, in the interest of sanitation, public health and public safety, be contributed for the purpose of building, rebuilding, enlarging or equipping the said Peninsula General Hospital.

BE IT FURTHER RESOLVED that the aforesaid appropriation in the amount of Five Thousand Dollars (\$5,000.00) in services be

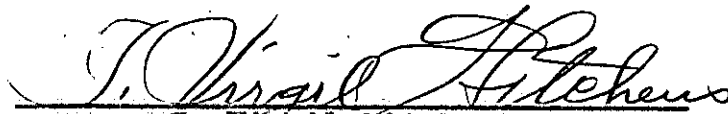
RESOLUTION
Page 2
August 14, 1939

made in the City's fiscal years of 1939 and 1940.

BE IT FURTHER RESOLVED that this Resolution be unanimously adopted by The Mayor and Council of Salisbury this fourteenth day of August, 1939 and the signatures of Mayor Arthur W. Boyce and President of Council I. Virgil Hitchens be affixed and, further, the Acting Clerk be directed to spread this Resolution upon the official minutes of The Mayor and Council of Salisbury:

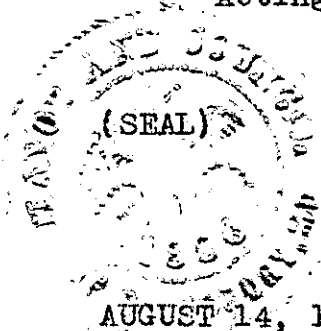
THE MAYOR AND COUNCIL OF SALISBURY,


Arthur W. Boyce, Mayor


I. Virgil Hitchens,
President of Council

Attest:


L. Thomas Parker, Jr.,
Acting Clerk



Mr. Mayor and Members of the Council:

May I, as one of their representatives here also address this to My Friends and Fellow Citizens of Salisbury and Wicomico County:

After considering the matter for several days, I feel that, in view of the many inquiries being made as to my vote on the housing ordinance, that some explanation is due you regarding my stand on this important question.

In the beginning let me tell you that when I came into the council In May, this measure was being considered and had been before this body since June 1938. I was, therefore, not familiar with what had gone before, but shortly after I took my seat, Mr. John W. Downing appeared before the council and asked for a month's delay in order that the local builders have more time to consider the measure. At the expiration of this period, he again appeared and asked that the measure be killed; stating that the local builders wanted this done as they were opposed to it and had nothing to offer in its place.

Not being familiar with the measure, I decided that before I took any action I would try to familiarize myself with the setup and also try to find out if conditions in Salisbury warranted such a project. Let me say that my approach was from the humanitarian rather than financial side. Let me also say that my first home in this city was in the slums of South Salisbury 41 years ago and I might add in this connection that that area has improved very little in all these years.

In the early years of my life I was fortunate in having a Christian mother who taught me that one of the essentials of life was to observe the Golden Rule, "Do unto others as you would have them do unto you," and I have tried to adhere to her wishes and it was with this background that I approached this important question.

I was not satisfied with second-hand information; I wanted to see for myself just what housing involved. My investigation led me into the slum areas of this city, in Baltimore, and in Wilmington, Delaware. I went to Washington to consult with the housing authority as to its setup and I visited some of the slum clearance projects in the National Capital in order that when the time came, to be able to cast my vote intelligently for the best interests of all the people of this city. It led me into the offices of leading business men, doctors, lawyers, to the man on the street, to real estate dealers, and also home owners and, with but few exceptions, I found they were in favor of the project.

This naturally led to the financial side of the picture and I discovered that it meant an expenditure of some \$500,000.00 within the city without any cost whatever, except about \$600.00 a year tax exemption on existing property which must be razed. The small group of local builders tell us this project is economically unsound. If it is, why was it that the President, and the Senate and Congress of the United States, ever set up such a program and also why is it that hundreds of cities and towns all over this country are asking for these projects, yes, even clamoring for them, and we will have to pay our part of the bill just the same whether we take it or not. When I had assembled all the facts, I decided that surely this, of all the Federal Projects so far, was the most worthy that I knew of. Here was something that Salisbury could do and be proud of. It would help those unfortunates to better living standards such as, good housing, sanitation, electricity, and other comforts that a good many of us

enjoy today. It would clean up areas that needed to be cleaned up and would cost the local government practically nothing. I knew that we had received Federal aid on practically every project the city and county had undertaken during the last five or six years, such as, roads, courthouse, sewers, parks, dams, schools, and numerous others and for it we have had to bond the county and city to match the government expenditures. I knew we had just raised \$150,000.00 to improve our hospital, mainly to take care of these people. Because 60% of all who enter the hospital do so at the expense of the counties, surely here was a project that was more worthy than all of these in that it would eliminate disease before it got started, by eliminating the cause--poor living conditions and poor sanitation.

My task, let me say, was not easy in reaching a conclusion. On the one side a great many of my best friends and even some of my immediate family were opposed to this project and they did not fail to tell me so in no uncertain terms. I was called on the telephone, stopped on the street day and night and told what I must do. The easy way would have been to have voted to kill the project.

On the other hand, I remembered the other side, how the people living in these slum areas were expecting me to look out for their interest too, because after all, they were tax payers also. Although they do not own property they pay the taxes of the other fellow and are entitled to the same consideration as any other tax payer. I admit they did not call me up or stop me to tell me how to vote. Still I felt that they were depending on me also. I decided that here was the opportunity to show in a practical way the teachings of Him who said: "Inasmuch as ye did it unto the least of these, ye did it unto me."

After I had decided that I would vote for the measure, I had several consultations with His Honor, the Mayor. A few days before the final vote on the passage of the ordinance, he assured me that if the council passed the measure with all members voting, he would sign the ordinance as he could not do otherwise. Naturally I felt elated and amazed at his veto of it.

In conclusion, let me say that only time will tell as to the wisdom of my action. However, let me say also that I still firmly believe that Salisbury and Wicomico County would have profited greatly by this project, because what benefits one class of our citizens, helps us all and if I could vote a dozen times on this proposition I would still vote, "Yes."

Having lived in Salisbury practically all my life, I am grateful for the many blessings she has bestowed on myself and family and the many friends I have made. I would not knowingly do anything that would jeopardize her growth and prosperity.

Respectfully,
Eugene M. Messick

CITY HALL, SALISBURY, MARYLAND - SEPTEMBER 6, 1939

The Mayor and Council met in regular session at the City Hall on Wednesday, September 6, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. Motion made and passed that Building Inspector's report, for the month of August, 1939, be received and filed.

3. Motion made and passed that Chief Holland's Parking Meter Report and Report, for week ending September 3, 1939, be received and filed.

4. Mr. Lee Twilley appeared before the Mayor and Council requesting sanitary sewer on Jackson Street. The City Engineer pointed out that sewer construction on this street was in the approved program for sanitary sewer construction and that work would be undertaken as soon as possible.

5. Mr. Alex T. Grier appeared before the Mayor and Council presenting a petition signed by property owners of North and South Clairmont Drives requesting the Mayor and Council to consider the construction of concrete gutters along North and South Clairmont Drives.

6. The City Engineer presented sealed bids on 250 tons of Slag and Chips from the following dealers:

	Discount --
Pocahontas Coal Company, Salisbury, Md. - \$2.35 per ton;	1% - 10 days
Arundel Corporation, Baltimore, Md. - 2.65 per ton;	none

7. Motion made and passed that the City Engineer be authorized to purchase from the lowest bidder, Pocahontas Coal Company, 250 tons of Slag and Chips delivered to Willow Street Storage Yard at the rate of \$2.35 per ton, subject to a discount of one per cent (1%) for payment within ten days. ✓

8. The City Engineer presented a bid from the Standard Oil Company of Salisbury, Maryland on 10,000 gallons of RC3 Asphalt, which was \$0.0545 per gallon, less 2 per cent for payment within ten days. ✓

9. Motion made and passed that the City Engineer be authorized to purchase from the Standard Oil Company of Salisbury 10,000 gallons of RC3 Asphalt delivered to the Mill Street Siding in accordance with the above bid. ✓

10. Motion made and passed that Parking Ticket No. 2667 be excused. ✓

11. Motion made and passed that Plumbing Inspector's Report, for the month of August, 1939, be received and filed.

12. Motion made and passed that Superintendent of Water Department be authorized to install water meter in basement of Mrs. U. F. White's dwelling on Circle Avenue in order to comply with her request. This building has been changed from a single family residence to three family apartment building.

Minutes of Mayor and Council Meeting

Page 2

September 6, 1939

13. The City Engineer presented bids on 200 water service boxes, which were as follows:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>	<u>Discount</u>
W. H. Kirkland Co.	Anniston, Ala.	\$200.00	2% - 10 days
Buffalo Pipe & Foundry	Brooklyn, N.Y.	200.00	none
Bingham & Taylor	Brooklyn, N.Y.	260.00	none
Hubert White Hdwe. Co.	Salisbury, Md.	200.00	2% - 10 days
L. W. Gunby Co.	Salisbury, Md.	233.00	none
Crane Company	Baltimore, Md.	182.70	2% - 10 days

14. Motion made and passed that City Engineer be authorized to purchase from the lowest bidder, Crane Company of Baltimore, Maryland, 200 water service boxes for the sum of \$182.70, subject to a discount of two per cent (2%) ten days, delivered to Willow Street Storage Yard, Salisbury, Maryland. ✓

15. The City Engineer presented bids on No. 12 Cable for traffic lights to be installed on the Salisbury By-Pass and on Main and N. Division Streets. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>	<u>Discount</u>
Hubert White Hdwe. Co.	Salisbury, Md.	\$133.56	2% - 10 days
Graybar Electric Co.	Baltimore, Md.	120.13	½ of 1% - 10 days

16. Motion made and passed that City Engineer be authorized to purchase Cable from the lowest bidder, Graybar Electric Company of Baltimore, for the sum of \$120.13, subject to a discount of one-half of one per cent for payment within ten days. ✓

17. The City Engineer presented Sponsor's Proposal No. 30, covering improvements to Municipal Park including construction of a log cabin, which is to be submitted to the Works Progress Administration.

18. Motion made and passed that Mayor Arthur W. Boyce, President of Council I. Virgil Hitchens, and Acting Treasurer L. Thomas Parker, Jr., be authorized to execute the proposal on behalf of the Mayor and Council of Salisbury and the City Engineer be authorized to submit project proposal to the Works Progress Administration at the earliest possible date.

19. Motion made and passed that Vouchers 11,980 to 12,012, inclusive, be approved for payment. ✓

There being no further business, meeting adjourned at 11:00 P.M.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
CHARLES J. POTTS
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
I. VIRGIL HITCHENS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
WILLIAM W. DIXON
EUGENE M. MESSICK

MARYLAND

August 29, 1939

Mr. J. S. Reeves
Camden Garden Company
110 N. Division Street
Salisbury, Maryland

Dear Sir:

Pursuant to your recent request regarding street improvements on Monticello Avenue (formerly, Prospect Avenue), between Federal Street and Riverside Road; also, on Russell Avenue, between Monticello Avenue and North Pinehurst Avenue, in order to furnish suitable egress and ingress to a proposed apartment house to be constructed at the intersection of Monticello Avenue and Russell Avenue, I wish to advise that this matter was placed before the Mayor and Council at their regular meeting held in the City Hall on August 28 and the following conclusions were reached:

The Mayor and Council agree to participate in the cost of street improvements, as enumerated below, upon receipt of satisfactory evidence from the F.H.A. Authorities and the Officials of your Company to the effect that an apartment house, costing approximately \$88,000 (conforming in all respects to the City's Building Code) will be built at this location:

- (1) The Mayor and Council will grade and surface Monticello Avenue, between Federal Street and Riverside Road, for a width not exceeding 24-feet, prior to the occupancy of the apartment house building;
- (2) The Mayor and Council will construct cement-concrete curbs and gutters, within the limits of public streets, on the South side of Monticello Avenue, between Russell Avenue and Riverside Road; also, on the West side of Russell Avenue, between Monticello Avenue and N. Pinehurst Avenue, on a 50/50 basis under the same procedure that is available to all property owners in Salisbury as funds are appropriated for this type of construction;
- (3) The Mayor and Council will sponsor a project through the Works Progress Administration in order that the Camden Garden Company may procure cement-concrete sidewalks (City of Salisbury specifications) on the basis of twelve cents (\$0.12) per square foot to the Property Owner, or Owners, with the understanding that all work done under this basis will be constructed within the limits of public streets or public thoroughfares.

This authority was granted pursuant to a resolution approved by the Mayor and Council on August 28, 1939.

The Mayor & Council of Salisbury,

CLARKE GARDNER (signed)
City Engineer

CITY HALL, SALISBURY, MARYLAND - SEPTEMBER 11, 1939

The Mayor and Council met in regular session at the City Hall on Monday, September 11, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilman I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor and William W. Dixon. Councilman Eugene M. Messick was absent.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. Upon motion duly made and passed, Chief Holland's report, for week ending September 10, 1939, be received and filed.

3. Upon motion duly made and passed, Mr. Verna Hoover of Fruitland, Maryland be excused for over-time parking on August 26, 1939 in Meter Zone No. 37 (on W. Main Street).

4. Upon motion duly made and passed, Chief Holland was authorized to purchase six (6) traffic marking sticks for the total sum of \$3.60.

5. Mr. Elwood Fleming appeared before the Mayor and Council requesting that his property, located on the Southeast corner of North Division and Olive Streets, be changed from Industrial Zone to Commercial Zone. Upon motion duly made and passed, the City Solicitor was authorized to prepare an ordinance changing the property on the Southeast corner of North Division and Olive Streets from I-90-B to B-40-B and proceed with the advertising and posting of the Ordinance, as required by law.

6. Upon motion duly made and passed, Chief Holland was authorized to notify Mr. Howard Hitch that the payment of a \$1.00 parking fine, for violation under Ticket No. 2660, dated September 6, 1939, would not be waived.

7. Upon motion duly made and passed, Ordinance No. 391, issuing a permit to Lloyd A. Richardson to install a stone and brick garage with gasoline tanks and pumps at the Southwest corner of Salisbury Boulevard and Meadow Street, all property owners (shown on attached list) having been notified and with objections heard from Mrs. Lillie B. Fisher and Mrs. Beulah Smith, be passed for final reading.

8. Mr. Lloyd A. Richardson appeared before the Mayor and Council complaining against a junk yard on Highland Avenue. At the same time, Mr. Richardson requested the Mayor and Council to accept Bennett Avenue as a public street. The City Council requested Mr. Richardson to confer with the City Engineer regarding acceptance of Bennett Avenue as a public street; also, to furnish information regarding location of proposed houses to be constructed, in order for the City to determine the cost of water, sewer, drainage and street improvements.

9. Mr. Hiram Hammond appeared before the Mayor and Council requesting that some action be taken to prevent "land caves" on his property abutting Meadow Street.

10. Mrs. Millie Maddox appeared before the Mayor and Council requesting information on water and sewer facilities for her property located on Anne Street and E. Railroad Avenue.

Minutes of the Mayor and Council Meeting

Page 2

September 11, 1939

11. Mr. Norman Bedsworth appeared before the Mayor and Council regarding 3-car garage and storage room to be constructed on his premises located on E. Church Street.

12. The City Engineer presented a request from J. Edward Waller regarding the lowering of a sanitary sewer connection for his property located at the intersection of W. Vine and Royal Streets in order to permit the installation of a floor drain in the basement. Upon motion duly made and passed, the City Engineer was authorized to notify Mr. Waller that the City would assume one-half of the \$25.00 expense necessitated by the lowering of the connection.

13. The City Engineer presented a letter from W. Rouse Kelly, dated September 11, 1939, requesting a leave of absence of eight (8) weeks. Upon motion duly made and passed, the City Engineer was authorized to notify Mr. Kelly that this request was granted and to advise him that future re-employment would be considered at the expiration of the leave of absence.

14. The City Engineer presented a letter from the Larmar Corporation, together with an agreement dated September 14, 1934, regarding refund of sewer deposit relative to the construction of a sanitary sewer in Marshall Street, between Church and Benny Streets. Upon motion duly made and passed, the City Engineer was instructed to notify the Larmar Corporation that no refunds were due under the terms of the original agreement.

15. The City Engineer presented water and sewer application from Belle C. Phillips regarding construction of 340' of water main and 200' of 8" sanitary sewer to her property located on E. Main Street, between Saratoga and E. Church Streets. Upon motion duly made and passed, the City Engineer was authorized to determine if the property, in its entirety, was located within the corporate limits of Salisbury.

16. The City Engineer presented plat (Drawing No. P-39-31), showing property to be acquired from Sherman Townsend at the intersection of Vine Street and New Snow Hill Road for street purposes. The City Engineer pointed out that Mr. Townsend requested that approximately 90' of curb be constructed at the City's expense in exchange for land dedicated. Upon motion made and passed, the City Solicitor Charles J. Potts was instructed to prepare a deed conveying the property, shown on the aforesaid plat, from L. Sherman Townsend and Others, to The Mayor and Council of Salisbury.

17. Motion made and passed that Voucher Nos. 12,013 to 12,023, inclusive, be approved for payment.

18. Motion made and passed that PWA Voucher Nos. 93 to 96, inclusive, be approved for payment.

There being no further business, meeting adjourned at 11:00 P.M.

I. Virgil Hitchens, President

Clarke Gardner, Acting Secretary

CITY HALL, SALISBURY, MARYLAND - SEPTEMBER 18, 1939

The Mayor and Council met in regular session at the City Hall on Monday, September 18, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Hilary M. Taylor, William W. Dixon and Eugene M. Messick. Councilman Werner T. Gardner was absent.

1. Motion made and passed that Minutes of the last regular meeting be approved as read.

2. Motion made and passed that Parking Ticket Nos. 2170, 2171 and 2809 be excused.

3. Motion made and passed that Chief Holland's Weekly and Parking Meter Reports, for week ending September 17, 1939, be received and filed.

4. At 8:00 P.M. the City Engineer presented sealed bids on cast iron pipe and fittings under Contract 391-WD. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
U.S. Pipe & Foundry Company	Philadelphia, Pa.	\$2726.85
R.D. Wood Company	Philadelphia, Pa.	2844.30
Warren Pipe Co. of Mass.	New York City	3021.85

5. Motion made and passed that the City Engineer be authorized to award a contract to the lowest bidder, United States Pipe and Foundry Company of Philadelphia, for furnishing and delivering cast iron pipe and fittings to Willow Street Storage Yard for the sum of \$2,726.85.

6. Mr. Frank M. Cline and Fred A. Grier, Jr., representing the City Survey Committee, appeared before the Mayor and Council and presented a written report of their findings in connection with an investigation of City Departments. Motion made and passed that report of Survey Committee be received and held for consideration; and, further, that the Survey Committee be discharged.

7. Adjutant Hilda Woodall, representing the Salvation Army, appeared before the Mayor and Council and presented an annual report showing the activities of the Salvation Army.

8. Motion made and passed that Adjutant Woodall's report be received and filed.

9. The City Engineer presented a bid from the Darling Valve and Manufacturing Company under Contract 391-WD for fire hydrants and gate valves. The bid presented is as follows:

4 - 8" Valves	\$142.12
10 - 6" "	231.80
4 - 4" "	55.16
5 - Hydrants	356.40

Total Bid \$785.48, subject to a discount of two per cent (2%) for payment on the 10th proximo.

10. Motion made and passed that the City Engineer be authorized to award a contract to the Darling Valve & Manufacturing Company of

Minutes of Mayor & Council Meeting

Page 2

September 18, 1939

Williamsport, Pennsylvania for furnishing and delivering valves and hydrants to the Mill Street Storage Yard for the sum of \$785.48, subject to a discount of two per cent (2%) for payment on the 10th proximo.

11. Messrs. H. T. Chatham and George H. Vickers appeared before the Mayor and Council, representing the East Salisbury Business Men's Association, regarding the opening of a 20-ft. street, running from Linwood Avenue to Davis Street; drainage of Short Street; and the curbing and guttering of Anne Street. The City Council advised Messrs. Chatham and Vickers that the above projects have been approved and the Engineer authorized to proceed with the work.

12. At 9:00 P.M. the City Engineer presented sealed bids on 200 barrels of Cement delivered to Mill Street Siding to be used for curb, gutter and sidewalk construction in conjunction with WPA Project No. 27. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Farmers & Planters Company	Salisbury, Maryland	\$456.00
Pocahontas Coal Company	Salisbury, Maryland	456.00
Nock Coal Company	Salisbury, Maryland	466.00
E. S. Adkins & Company	Salisbury, Maryland	466.00

13. The bids presented by Farmers and Planters and the Pocahontas Coal Company being identical, the successful bidder was drawn by lot. The two names being placed in a hat and the City Solicitor Charles J. Potts drew the name "Pocahontas Coal Company". Motion made and passed that the City Engineer be authorized to purchase from the Pocahontas Coal Company 200 barrels of Portland Cement, in paper bags, delivered to Mill Street Siding, for the sum of \$456.00.

14. Motion made and passed that Ordinance No. 392, entitled "Twelfth Amendment to Zoning Ordinance No. 292" to supplement and amend but in no manner otherwise to change said Zoning Ordinance by providing a change in the Use District regulations of a certain area of land on the East side of North Division Street at the intersection of Olive and North Division Streets, be advertised, posted and passed for first reading.

15. Mr. Benjamin Calloway, representing the Salisbury Fire Department No. 2, appeared before the Mayor and Council regarding the grading and planting of grass seed on the Fire House Lot at Naylor and Brown Streets. Motion made and passed that the City Engineer proceed with this work at the earliest possible date.

16. Mr. J. S. Reeves appeared before the Mayor and Council requesting information on water, sewer and street facilities for Bennett Avenue, located in the Rich-Wil Park Sub-Division. This matter was held in abeyance.

17. Mr. Wilcox, representing the Automatic Signal Company, appeared before the Mayor and Council presenting quotations on six (6) overhead traffic lights for use in School Areas. Motion made and passed that the City Engineer prepare drawings showing suggested locations of lights.

18. The Engineer presented a letter from the Salisbury Realty Company requesting that the name of "Meadow Street" be changed to "Carroll Street" and that appropriate street name signs be installed at the intersection of Meadow Street with the Salisbury Boulevard and at South Division Street and Camden Avenue. Motion made and passed that City Engineer be instructed to notify the Salisbury Realty Company that the City would be willing to change the street name providing the Salisbury Realty Company would assume the expense of new street signs.

19. The City Engineer presented sewer application from Lloyd A. Richardson, under date of September 15, 1939, regarding sanitary sewer facilities for a filling station to be erected at the intersection of Salisbury Boulevard and Meadow Street. Motion made and passed that the City Engineer be authorized to extend 6-inch connection on Upton Street in order to serve the property of Lloyd A. Richardson.

20. The City Engineer presented sewer application dated September 11, 1939 from Belle C. Phillips requesting sanitary sewer facilities for her property located on E. Main Street, between Saratoga and E. Church Streets. Motion made and passed that the City Engineer be authorized to submit a proposition to Mrs. Phillips in which she would assume the cost of all sewer construction, excluding the lot frontage of her property, with the understanding that the City would rebate a fixed sum of money, based on the number of lots which can be served, as houses are built on these lots and connected to the City's sewer in E. Main Street.

21. Motion made and passed that Report of Operations of the Water and Sewer Department for Six Months' ending June 30, 1939 be received and filed.

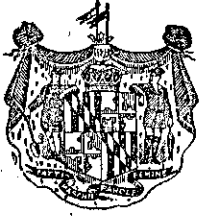
22. Mayor Arthur W. Boyce presented a letter from Mr. Rex A. Taylor, State's Attorney of Wicomico County, requesting that Chief Holland or Officer Hubbard be permitted to be in Baltimore on September 19, 1939 as witness at hearing of Benjamin Trader, with the understanding that all expenses are to be assumed by the County.

23. Motion made and passed that Voucher Nos. 12,024 to 12,049, inclusive, be approved for payment.

There being no further business, meeting adjourned at 11:00 P.M.

I. Virgil Hitchens, President

JR.
L. Thomas Parker, Deputy Clerk



State's Attorney for Wicomico County

REX A. TAYLOR

SALISBURY, MARYLAND

September 16, 1939

Mayor & Council of Salisbury,
Salisbury,
Maryland.

Gentlemen:

A certain Benjamin Trader was arrested for assault and battery (cutting another colored man), on January 15th, 1939, in Salisbury. He was tried in the Peoples' Court and given two years and a half in the House of Correction by Magistrate M. A. Humphreys. He has now filed a Petition for a Writ of Habeas Corpus to come before Judge O'Dunne on Tuesday, September 19th, at ten o'clock, A.M. It will be necessary for Officers Holland and Hubbert to be in Baltimore as witnesses at said hearing, and to take with them the docket of the Peoples' Court in said case. The County, of course, will have to bear the expense of the trip.

Yours very truly,

A handwritten signature in cursive script that reads "Rex A. Taylor".

Rex A. Taylor, State's Attorney
for Wicomico County.

rt/r

(Copy of letter from Petitioner - Received September 13, 1939)

TO The Honorable Judge Eugene O'Dunne
Judge of the Court of Common Pleas
Baltimore, Md.

Where I Benjamin Trader was committed to the Maryland House of Correction on Feb. 16, 1939 for a period of two years and six months on the charge of Breaking and entering on assault from Wicomico County, Md.

I was taken into custody on Jan. 16, 1939, without a warrant for my arrest on the charge of disorderly conduct. On the 19th of February I was arraigned before Marion A. Humphry Justice of the Peace of Wicomico County Maryland. It was requested of the officer to state the charge against me. The Chief of Police and Mr. Hubert Preferred a charge of breaking and entering on assault. I was told that if I plead guilty to said charges I would be let off easy with a light sentence not knowing that the officers would not keep their word and if I did not plead guilty I would be arraigned before the circuit court of Md., and would get from two to three years. I plead guilty as I was told and was sentenced to two years and six months in the Maryland House of Correction and was denied the right of an appeal. I was held in the Wicomico County Jail. I was held in the Wicomico County Jail from Jan. 19, until Feb. the 16th and my time did not start until I arrived at the Maryland House of Correction.

The Lady against whom this offense was committed was and has been an intimate friend of mine for the last five or six years and by entering her home I had no evil intentions whatsoever. If this be so it has been stated an assault charge the Justice of the Peace has no jurisdiction over it and should have arranged me before or presented by case to the Grand Jury which he failed to do which is an error by the said Justice of the Peace for the offense committed the punishment is not humane I think that the promises made by said officers of Wicomico County Maryland should be rightfully fulfilled by the state. I, Benjamin Trader, Petition the Honorable Eugene O'Dunne of the Court of Common Pleas, Baltimore, Maryland, to summon the aforesaid in the Court of Common Pleas of Baltimore, to show cause why the Honorable Judge Eugene O'Dunne should not grant the aforesaid a writ of Habeas Corpus or my release.

Respectfully your Petitioner,

Benjamin Trader, #41-204

Maryland House of Correction,

Jessups, Md.

CITY HALL, SALISBURY, MARYLAND - SEPTEMBER 25, 1939

The Mayor and Council met in regular session at the City Hall on Monday, September 25, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1..Motion made and passed that minutes of last regular meeting be approved as read.

2. Motion made and passed that Chief Holland's weekly report covering the operation of the Police Department be received and filed.

3. Motion made and passed that a refund in the amount of \$50.00 for license be made to Mr. W. J. Collins.

4. A representative of the Electro Protective Corporation appeared before the Mayor and Council demonstrating certain equipment for use in conjunction with Police and Fire Departments.

5. Motion made and passed that Ordinance No. 393, authorizing and directing the clerk of the City of Salisbury to issue a permit to the American Oil Company to construct two (2) gasoline storage tanks of 20,000 gallons capacity each on the property leased by the said Corporation located on Mill Street adjoining the Wicomico River, and same be advertised, posted and passed for first reading.

6. Motion made and passed that City Engineer be authorized to construct approximately 210 lineal feet 8" sanitary sewer on Jackson Street, south from Washington Street, in order to serve the property owned by Irene & Lee Twilley.

7. Motion made and passed that Mr. Harry S. Hastings, Building Inspector, be instructed to request information regarding water, sewer, and graded streets prior to the issuance of any building permits in the future.

8. Motion made and passed that grades, storm sewers and inlets, as suggested by the City Engineer, be established on the projection of the Salisbury By-Pass between East Main Street and North Division Street; and further, the City Engineer be authorized to forward copies of the drawings covering this work to the State Roads Commission.

9. Motion made and passed that City Engineer be authorized to prepare plans, specifications, advertise and receive bids for the lowering of a 12" submarine water main crossing under the Wicomico River approximately 100 feet north of West Main Street Bridge.

10. Motion made and passed that City Engineer be authorized to notify Mr. J. Calvin White, 308 Newton Street, to the effect that no definite date for the grading of Bell Avenue could be determined at this time due to the lack of available funds for new street construction.

Minutes of Mayor & Council Meeting .
September 25, 1939
Sheet 2

11. Motion made and passed that City Engineer be authorized to notify the War Department that the City will proceed with the lowering of 12" submarine water main crossing under the Wicomico River in the vicinity of West Main Street at the earliest possible date.

12. Motion made and passed that the Mayor and Council meet in special session at 7:30 P.M. on Thursday, September 28, for the purpose of adopting City Budget for fiscal year ending September 30, 1940; and further, for the purpose of striking the tax levy for the new fiscal year.

13. Motion made and passed that Vouchers No. 12,050 to 12,099 inclusive be approved for payment. ✓

There being no further business, the meeting adjourned at 10:30 P.M.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - SEPTEMBER 28, 1939

The Mayor and Council met in special session at the City Hall on Thursday, September 28, 1939, at 7:30 P.M. with the following present: Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor and Eugene M. Messick. Absentees: Mayor Arthur W. Boyce and Councilman William W. Dixon.

1. Motion made and passed that the following Capital Expenditures be designated as a Public Improvement Fund and the following appropriations be authorized:

a. The Peninsula General Hospital (In services)	\$5,000.00
b. Colored Play-Ground Project	2,500.00
c. Construction of Curb and Gutter	3,000.00
d. Construction of New Streets	650.00
e. Street Sweeper	1,273.24
f. New Garbage Truck	1,000.00

2. After a lengthy discussion on the City Budget, motion made and passed that striking of the City Tax Levy for fiscal year beginning October 1, 1939 be postponed until 2:00 P.M. Friday, September 29 due to the absence of Mayor Arthur W. Boyce and Councilmen William W. Dixon.

There being no further business, the meeting adjourned at 11:00 P.M.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - SEPTEMBER 29, 1939

The Mayor and Council met in special session at the City Hall on Friday, September 29, 1939, at 2:00 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1. Motion made and unanimously passed by the City Council that Budget for General Expenses for City Government, Sinking Fund Expenses, Schedule showing Anticipated Revenue be attached to and become a part of these minutes.

2. Motion made and unanimously passed by the City Council, the following levy be struck for the fiscal year beginning October 1, 1939: 40

General Purposes, 65¢ per \$100.00 on all the assessible property in the City of Salisbury.

Sinking Fund Requirements, for the purpose of making payments of interest on bonded indebtedness and the retirement of bonds, 37¢ per \$100.00 on all assessible property in the City of Salisbury.

3. Motion made and passed that the City Clerk be authorized to publish, in one or more newspapers in Salisbury, a notice of levy as approved by the City Council for the fiscal year beginning October 1, 1939 and ending September 30, 1940. A copy of this notice to be attached to these minutes.

4. Motion made and passed that a Committee comprising the entire Council be appointed to prepare a statement and submit same to the newspapers along with a copy of the Budget; and further, a copy of this statement be attached to these minutes.

There being no further business, the meeting adjourned at 4:00 P.M.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk

THE MAYOR AND COUNCIL OF SALISBURY
SALISBURY, MARYLAND

BUDGET FOR FISCAL YEAR
BEGINNING 10-1-39 - ENDING 9-30-40

I N D E X

	<u>Page</u>
Summary of Revenue and Expenses	1.
Schedule of Anticipated Revenue:	2.
<u>Municipal Budget:</u>	
(a) Schedule of Departmental Expenses (General Fund) 3,4,5,6.	
(b) Schedule of Sinking Fund Requirements from Tax Levy for year Ending 9-30-40	7,8.
(c) Schedule of Sinking Fund Requirements from Water Department Account for Year Ending 9-30-40....	9.

October 2, 1939

SUMMARY OF REVENUE & EXPENSES
FOR FISCAL YEAR ENDING SEPTEMBER 30, 1940

GENERAL FUND

INCOME:

1939 Taxes (after allowing Reserve)	\$100,164.96	
Miscellaneous Revenue	<u>17,200.00</u>	\$117,364.96

SINKING FUND:

1939 Taxes (after allowing Reserve)	57,017.03	
Transferred from Water Department (Water & Sewer Bonds)	<u>27,483.75</u>	<u>84,500.78</u>

Total Estimated Income	\$201,865.74
------------------------------	--------------

EXPENSES:

Municipal Budget for 1939	<u>\$117,350.78</u>	\$117,350.78
---------------------------	---------------------	--------------

SINKING FUND:

Interest & Retirement of Bonds	56,466.25	
Interest & Retirement of Bonds from Water Department	<u>27,483.75</u>	<u>83,950.00</u>
		<u>\$201,300.78</u>

Estimated Surplus	\$564.96
-------------------------	----------

SCHEDULE OF ANTICIPATED
REVENUE

GENERAL FUND

INCOME:

1939 Taxes on Real & Personal Property:

Assessable basis \$17,122,231. @ 65% C. \$111,294.40
Less 10% Reserve 11,122.44 \$100,164.96

Miscellaneous Income:

(a) Commissioners-Wicomico County	\$ 7,000.00	
(b) " " -Policing Schools	500.00	
(c) Licenses	1,200.00	
(d) Building Permits	1,500.00	
(e) Franchise Tax	1,000.00	
(f) Int. on Delinquent Taxes	4,500.00	
(g) Miscellaneous	300.00	
(h) Office Rental-Water Dept.	<u>1,200.00</u>	<u>17,200.00</u> \$117,364.96

SINKING FUND:

1939 Taxes on Real & Personal Property:

Assessable Basis \$17,122,231. @ 37% C. \$ 63,352.25
Less 10% Reserve 6,335.22 \$ 57,017.03
Transferred from Water Department
(Water and Sewer Bonds) 27,483.75 \$ 64,500.78

\$201,665.74

MUNICIPAL BUDGET FOR THE FISCAL YEAR ENDING 9-30-40
(Allocation for General Expenses)

ACCT. NO. 1 - GENERAL GOVERNMENT-

Acct. No. 10--Legislative Branch:

110.1	Salaries - Mayor & Council	2100.00	
110.2	Expenses - Mayor & Council	150.00	
110.3	Elections & Registrations	<u>520.00</u>	\$2770.00

Acct. No. 11--Department of Finance:

111.1	Salaries - City Clerk - Treasurer	1300.00	
111.2	Salaries - Clerks	2755.00	
111.3	Stationery, Printing & Supplies	500.00	
111.4	Treasurer's Bond	340.00	
111.5	Telephone - Clerk's Office	75.00	
111.6	Auditing	400.00	
111.7	Assessments	500.00	
111.8	Compensation Insurance	<u>100.00</u>	\$6471.00

Acct. No. 12--Legal Department:

112.1	Salary - City Solicitor	400.00	
112.2	Legal Expenses	<u>500.00</u>	\$ 900.00

Acct. No. 13--Miscellaneous Expense:

113.1	Interest on Temporary Loans	1800.00	
113.2	Membership - Chamber of Commerce	25.00	
113.3	Donation - Public Library	150.00	
113.4	Donation - Salvation Army	150.00	
113.5	Donation - Boy's Band	200.00	
113.6	Merit and Pension System	<u>700.00</u>	\$3025.00

ACCT. NO. 2 - DEPARTMENT OF PUBLIC SAFETY -

Acct. No 14--Fire Department:

214.1	Custodians	5655.00	
214.2	Convention Fund	3000.00	
214.3	Accident Insurance	457.50	
214.4	Fire Insurance on Buildings	31.50	
214.5	Fuel & Coal	560.00	
214.6	Cleaning Bedrooms	144.00	
214.7	Fire Hose	1100.00	
214.8	Laundry	200.00	
214.9	Gas - Hot Water Heater	75.00	
214.10	Oil & Gasoline - Fire Trucks	200.00	
214.11	Repairs to Buildings	150.00	
214.12	Repairs to Equipment	100.00	
214.13	Supplies	400.00	
214.14	Telephone	150.00	
214.15	Fire Prevention & Fire School	125.00	
214.16	Salary - Chief	200.00	
214.17	Oxygen Gas Masks	<u>300.00</u>	\$12323.00

Carried Forward

\$25,994.00

Brought Forward.....\$25994.00

Acct. No. 15--Police Department:

215.1	Salary - Chief of Police	\$ 2080.00	
215.2	" - Regular Police	12896.00	
215.3	" - Extra Police	4280.00	
215.4	Uniforms & Equipment	450.00	
215.5	Automobile Expenses & Motorcycle	1212.50	
215.6	Public Liability & Property (Damage on Police Cars & Motorcycle)	105.00	
215.7	Telephone & Telegraph Expenses	100.00	
215.8	Stationery, Printing & Misc. Expenses	300.00	\$21424.00

Acct. No. 16--Street Lighting:

216.1	Contract for Street Lighting	14400.00	
216.2	Current for Traffic Signals	240.00	
216.3	Repairs to Traffic Signals	100.00	
216.4	Current for Beacon Lights	72.00	\$14812.00

Acct. No. 17--Dept. of Bldg. Inspection:

217.1	Salary - Building Inspection	1690.00	
217.2	Office Expenses	75.00	
217.3	Automobile Expenses	50.00	\$ 1815.00

ACCT. NO. 3 - DEPARTMENT OF HEALTH-

Acct. No. 18:

318.1	Salary - Health Officer	300.00	
318.2	Removal of Weeds	200.00	
318.3	Oiling Lakes & Ponds	100.00	\$ 600.00

ACCT. NO. 4 - DEPARTMENT OF PUBLIC WORKS -

Acct. No. 19--Engineering Department:

419.1	Salary - City Engineer	1800.00	
419.2	" - Engineering Personnel	2940.00	
419.3	" - Stenographer	559.00	
419.4	Office Expenses	200.00	
419.5	Automobile Expenses	175.00	
419.6	Telephone & Telegraph Expenses	179.00	
419.7	Compensation Insurance	29.41	\$ 5804.01

Acct. No. 20--Street Signs:

420.1	Street Signs - New	775.00	
420.2	" - Repairs	316.00	\$ 1091.00

Acct. No. 21--Dept. of Rivers & Harbors:

421.1	Salary - Harbor Master	300.00	
421.2	Misc. Expenses	150.00	\$ 450.00

Carried Forward\$71990.01

Brought Forward \$71990.01

Acct. No. 22--St. Cleaning & Catch Basin Maintenance:

422.1	Labor - Street Cleaning	\$ 2262.00	
422.2	Labor - Catch Basin Maintenance	2756.00	
422.3	Small Tools & Supplies	200.00	
422.4	Repairs to St. Cleaning Equip.	600.00	
422.5	Gasoline & Oil	302.50	
422.6	Liability Insurance	112.85	
422.7	Compensation Insurance	140.00	\$ 6373.35

Acct. No. 23--Street Maintenance:

423.1	Labor	8944.00	
423.2	Asphalt for Maintenance	2800.00	
423.3	Stone for Maintenance	3000.00	
423.4	Gasoline, Oil & Kerosene	1500.00	
423.5	Repairs to Trucks	500.00	
423.6	Repairs to Other Equipment	600.00	
423.7	Small Tools & Supplies	250.00	
423.8	Brick & Concrete Street Repairs	100.00	
423.9	Compensation Insurance	200.00	
423.10	Liability Insurance	130.40	\$18224.40

Acct. No. 24--Garbage Department:

424.1	Labor	6746.00	
424.2	Gasoline, Oil & Grease	600.00	
424.3	Repairs to Trucks	650.00	
424.4	Liability Insurance	118.50	
424.5	Compensation Insurance	203.57	\$ 8418.07

Acct. No. 25--Municipal Park:

425.1	Maintenance of Grounds	1716.00	
425.2	Small Tools & Supplies	200.00	
425.3	Compensation Insurance	50.00	\$ 1966.00

Acct. No. 26--Emergency, Flood & Storm Anticipation:

426.1	Labor & Materials	1200.00	
426.2	Compensation Insurance	8.28	\$ 1208.28

ACCT. NO. 5 - PUBLIC PROPERTIES -

Acct. No. 27--City Hall Building:

527.1	Salary - Custodian	200.00	
527.2	Fuel	250.00	
527.3	Supplies	150.00	
527.4	Repairs to Plumbing System	885.00	
527.5	Fire Insurance	162.00	
527.6	Compensation Insurance	5.00	\$ 1652.00

Acct. No. 28--City Storage Yards-Mill & Willow Sts:

528.1	Salary - Custodians	1872.00	
528.2	Repairs to Buildings	200.00	
528.3	Printing Inventory Forms	90.00	
528.4	Fire Insurance	20.00	
528.5	Compensation Insurance	51.67	\$ 2253.67

Carried Forward \$112065.78

Brought Forward\$112,065.78

ACCT. NO. 6 - PUBLIC IMPROVEMENTS -

Acct. No. 29--Street Improvements:

629.1	Opening, Widening & Condemnation of Streets	\$ 1325.00	\$ 1325.00
-------	---	------------	------------

Acct. No. 30--Colored Playground:

630.1	Purchases of Land	1430.00	\$ 1430.00
-------	-------------------	---------	------------

Acct. No. 31--Participation in WPA Sewing Room Project:

631.1	Rental of Building	\$ 330.00	\$ 330.00
-------	--------------------	-----------	-----------

Acct. No. 32--Assessment Records & Maps-
(WPA Project No. 29):

632.1	Codification of Ordinances	1000.00	
632.2	Stationery & Misc. Supplies	300.00	\$ 1300.00

Acct. No. 33--Cranberry Bog-(WPA Project No. 18):

633.1	Supervision	450.00	
633.2	Materials, Equipment & Supplies	450.00	\$ 900.00

Total\$117,350.78

SCHEDULE OF SINKING FUND REQUIREMENTS FROM TAX LEVY
FOR YEAR ENDING 9-30-40
 (Sinking Fund)

Oct. 1, 39	Interest	\$ 1125.00	Street Improvement	Issue	4/1/31
Oct. 1, 39	Interest	598.75	Salisbury By-Pass Bonds	Issue	10/1/37
Oct. 1, 39	Redemption	1000.00	of '37	Issue	10/1/37
		\$2523.75			
Nov. 1, 39	Interest	\$ 343.75	Street & Drain Bonds of	Issue	11/1/38
Nov. 1, 39	Redemption	1000.00	" " '38	Issue	11/1/38
		\$1343.75			
Dec. 1, 39	Interest	292.50	Fire House Bonds	Issue	6/1/27
Dec. 1, 39	Interest	560.00	Fire House Bonds	Issue	6/1/29
Dec. 1, 39	Interest	673.75	Sewer & Drain Bonds of	Issue	12/1/37
Dec. 1, 39	Redemption	1000.00	" " '37	Issue	12/1/37
		\$2326.25			
Jan. 1, 40	Interest	\$ 1710.00	Water & Sewer Bonds	Issue	1/1/25
Jan. 1, 40	Redemption	18000.00	Water & Sewer Bonds	Issue	1/1/25
		\$19710.00			
Feb. 1, 40	Interest	\$ 520.00	Camden Sewer Acq. of '35	Issue	8/1/35
Feb. 1, 40	Redemption	1000.00	" " " "	Issue	8/1/35
Feb. 1, 40	Interest	720.00	Water Supply Imp. Sewer	Issue	2/1/36
Feb. 1, 40	Redemption	1000.00	& Drain Bonds of '36	Issue	2/1/36
		\$3300.00			
Mar. 1, 40	Interest	\$ 6750.00	Water & Sewer	Issue	3/1/26
		\$6750.00			
Apr. 1, 40	Interest	\$ 1125.00	St. Improvement	Issue	4/1/31
Apr. 1, 40	Interest	335.00	Salisbury By-Pass	Issue	10/1/37
		\$1510.00			
May 1, 40	Interest	\$ 530.00	Street & Drain of '38	Issue	11/1/38
		\$ 530.00			
June 1, 40	Interest	\$ 292.50	Fire House	Issue	6/1/27
June 1, 40	Redemption	6000.00	Fire House	Issue	6/1/27
June 1, 40	Interest	300.00	Fire House	Issue	6/1/29
June 1, 40	Redemption	2000.00	Fire House	Issue	6/1/29
June 1, 40	Interest	660.00	Sewer & Drain Bonds of '37	Issue	12/1/37
		\$9312.40			
July 1, 40	Interest	\$ 1505.00	Water & Sewer	Issue	1/1/25
		\$1305.00			
Aug. 1, 40	Interest	\$ 500.00	Camden Sewer Acq. of '35	Issue	8/1/35
Aug. 1, 40	Interest	765.00	Water Supply Imp. S. & D.	Issue	2/1/36
		\$1265.00	of '36		
Sept. 1, 40	Interest	\$ 6750.00	Water & Sewer	Issue	3/1/26
		\$6750.00			
Total Interest of Bonds			\$25,426.25		
Total Red. of Bonds			31,000.00		

\$56,426.25

RECAPITULATION

Street Improvement	Interest	\$ 2	\$ 2250.00
Salisbury By-Pass of '37	Interest	783.75	
Salisbury By-Pass of '37	Redemption	1000.00	1783.75
Sewer & Drain Bonds of '38	Interest	1673.75	
Sewer & Drain Bonds of '38	Redemption	1000.00	1673.75
Fire House	Interest	1505.00	
Fire House	Redemption	3000.00	9305.00
Salisbury Sewer & Drain of '37	Interest	1333.75	
Salisbury Sewer & Drain of '37	Redemption	1000.00	2333.75
Water & Sewer	Interest	16515.00	
Water & Sewer	Redemption	18000.00	34515.00
Camden Sewer Acq. of '35	Interest	1020.00	
Camden Sewer Acq. of '35	Redemption	1000.00	2020.00
Water Supply Imp. S.&D. of '36	Interest	1845.00	
Water Supply Imp. S.&D. of '36	Redemption	1000.00	2845.00

Total: \$56,426.25

SCHEDULE OF SINKING FUND REQUIREMENTS FROM
WATER DEPARTMENT ACCOUNT
FOR YEAR ENDING 9-30-40
(For Sinking Fund)

Nov. 1, 39	Interest	\$1125.00	Water & Sewer	Issue	5/1/28
Nov. 1, 39	Interest	1687.50	Water & Sewer Ext.	Issue	5/1/31
Nov. 1, 39	Interest	687.50	Water & Sewer of 38	Issue	11/1/38
Nov. 1, 39	Redemption	1000.00	Water & Sewer of 38	Issue	11/1/38
		<u>\$4500.00</u>			
Dec. 1, 39	Interest	\$ 292.50	Water & Sewer	Issue	6/1/30
		<u>\$ 592.50</u>			
Jan. 1, 40	Interest	\$ 562.50	Water & Sewer	Issue	1/1/29
Jan. 1, 40	Interest	811.25	Water & Sewer of 37	Issue	1/1/37
Jan. 1, 40	Redemption	2000.00	Water Sewer of 37	Issue	1/1/37
Jan. 1, 40	Interest	393.75	Sanitary Sewers of 39	Issue	7/1/39
		<u>\$3767.50</u>			
Feb. 1, 40	Interest	\$1732.50	Water & Sewer	Issue	8/1/27
Feb. 1, 40	Interest	980.00	Water & Sewer of 34	Issue	2/1/34
Feb. 1, 40	Redemption	1000.00	Water & Sewer of 34	Issue	2/1/34
		<u>\$3712.50</u>			
May 1, 40	Interest	\$1125.00	Water & Sewer	Issue	5/1/28
May 1, 40	Interest	1687.50	Water & Sewer	Issue	5/1/31
May 1, 40	Interest	673.75	Water & Sewer of 38	Issue	11/1/38
		<u>\$3486.25</u>			
June 1, 40	Interest	\$ 292.50	Water & Sewer	Issue	6/1/30
June 1, 40	Redemption	3000.00	Water & Sewer	Issue	6/1/30
		<u>\$3292.50</u>			
July 1, 40	Interest	\$ 562.50	Water & Sewer	Issue	1/1/29
July 1, 40	Interest	783.75	Water & Sewer of 37	Issue	1/1/37
July 1, 40	Interest	593.75	Sanitary Sewers 39	Issue	7/1/39
July 1, 40	Redemption	1000.00	Sanitary Sewers 39	Issue	7/1/39
		<u>\$2740.00</u>			
Aug. 1, 40	Interest	\$1732.50	Water & Sewer	Issue	8/1/27
Aug. 1, 40	Redemption	3000.00	Water & Sewer	Issue	8/1/27
Aug. 1, 40	Interest	980.00	Water & Sewer of 34	Issue	2/1/34
		<u>\$5692.50</u>			

Total Int. & Red. \$27,483.75

Total Interest on Water & Sewer Bonds

\$16,483.75

Total Redemption on Water & Sewer Bonds

11,000.00

\$27,483.75

Various legislation enacted during the past few years has greatly reduced the City's income, while at the same time, the rapid growth of the Municipality is requiring reasonable expansion of services, which increases the expenses.

The first budget as submitted by all City Departments amounted to \$157,000.00. This figure had to be reduced as the estimated income for general purposes amounted to \$117,000.00. Much needed equipment in the Street, Police and Engineering Departments had to be deleted. Requests for public improvements were reduced to an absolute minimum. Further reduction was necessary in order to maintain a balanced budget, and was effected by terminating the services of four extra employees in the Police and Street Departments. We regret the necessity of taking this action - but we must stay within our income.

One item of policing schools which requires the services of six police officers had to be reduced to four officers. We purpose to substitute traffic lights, using the school boy patrol units, a system which is used in other cities. Street maintenance must also be reduced, primarily due to reduced appropriations from the Gas Road Tax.

Bearing in mind the essential needs of the City, but realizing the necessity of maintaining a balanced budget, a tax rate of 65¢ for general purposes and 37¢ for Sinking Fund requirement was levied and the following appropriation allocated to the Municipal Departments as Follows:

Account No. 10	Legislative Branch.....	\$ 2,770.00
" No. 11	Department of Finance	6,471.00
" No. 12	Legal Department	900.00
" No. 13	Miscellaneous Expenses	3,025.00
" No. 14	Fire Department	12,828.00
" No. 15	Police Department.....	21,424.00
" No. 16	Street Lighting	14,812.00
" No. 17	Department of Building Inspection.....	1,815.00
" No. 18	Department of Health.....	600.00
" No. 19	Engineering Department.....	5,804.01
" No. 20	Street Signs.....	1,091.00
" No. 21	Department of Rivers and Harbors.....	450.00
" No. 22	Street Cleaning & Catch Basin Maint...	6,373.35
" No. 23	Street Maintenance.....	18,224.40
" No. 24	Cabbage Department.....	8,418.07
" No. 25	Municipal Park.....	1,966.00
" No. 26	Emergency, Flood & Storm Anticipation..	1,208.28
" No. 27	City Hall Building.....	1,652.00
" No. 28	City Storage Yards: Mill & Willow Sts..	2,233.67
" No. 29	Street Improvements.....	1,325.00
" No. 30	Colored Playground.....	1,430.00
" No. 31	Participation in WPA Sewing Room Project	330.00
" No. 32	Assessments Records & Maps.....	1,300.00
" No. 33	Cranberry Bog. WPA Project No. 18	900.00
		<u>\$117,350.78</u>
SINKING FUND: Interest and Retirement of Bonds		56,466.25
		<u>\$173,817.03</u>

The City Council of Salisbury, Md.

City of Salisbury



MARYLAND

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
CHARLES J. POTTS
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
I. VIRGIL HITCHENS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
WILLIAM W. DIXON
EUGENE M. MESSICK

September 29, 1939

The City Council
City Hall
Salisbury, Md.

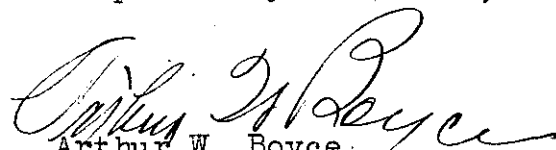
Gentlemen:

Confirming my statement to your honorable body as of this date, I do oppose any change or revision of the Police Budget submitted to the Council as of September 16th, as I feel this department is working under the best possible conditions that it can without imposing still longer hours. They are, at the present time, working eighty hours or more per week, patrolling six school crossings, besides their regular duties.

I do not believe that crossing signals, as contemplated by the Council, will take the place of the police uniform in governing the automobile driver or the safety of the forgetful or innocent child.

I do not approve of any increase in our present tax rate, believing that there is sufficient revenue received from the various sources of income to the City without further imposing a burden upon the taxpayers.

Respectfully submitted,


Arthur W. Boyce,
Mayor

AWB/n

Certificate of Publication

Salisbury, Md.,

Oct. 3 19*39*
Notice of Levy

WE HEREBY certify that the annexed

was published in

THE SALISBURY TIMES on

Sept. 30th, 1939

W. Salisbury Lewis
Publishers of The Salisbury Times.

CITY OF SALISBURY Notice of Levy

Pursuant to the provision of Section 282 of Article 23 of the Public Local Laws of Maryland 1930, I, J. Richie Laws, Clerk of Salisbury, hereby give notice that at a meeting of the Mayor and Council of Salisbury held on Friday, September 29th, 1939, the Council of Salisbury made the levy for the fiscal year beginning October 1, 1939, as follows:

There was levied for General purposes under Section 291 of Article 23 the sum of \$111,294.40, the same being at the rate of sixty-five cents per hundred on the assessable property in the City of Salisbury.

There was levied for the purpose of the payment of interest on Bonded Indebtedness and for the Retirement of Bonds under the several ordinances of the Mayor and Council of Salisbury the sum of \$63,352.25, the same being at the rate of thirty-seven cents per hundred on the assessable property in the City of Salisbury, making the total Tax Rate for the fiscal year beginning October 1, 1939, one dollar and two cents per one hundred dollars of assessable property.

J. Richie Laws,
Clerk of Salisbury.
September 30th, 1939.

CITY HALL, SALISBURY, MARYLAND - OCTOBER 2, 1939

The Mayor and Council met in regular session at the City Hall on Monday, October 2, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting and minutes of the two special meetings be approved as read.

2. Mr. Joseph Bennett appeared before the Mayor and Council requesting street surfacing and a street light on Jackson Street.

3. Motion made and passed that parking tickets No. 2911, 2966, 2923, 2937 and 2852 be excused.

4. Motion made and passed that Ordinance No. 392, an Ordinance entitled: "Twelfth Amendment to Zoning Ordinance No. 292" to supplement and amend but in no manner otherwise to change said Zoning Ordinance by providing a change in the Use District Regulations of a certain area of land on the East side of North Division Street at the intersection of Olive and North Division Streets, there being no objection, be passed for final reading.

5. At 8:00 P.M., the City Engineer presented sealed bids on a prospective purchase of vitrified terra cotta pipe and fittings under Contract No. 392 MI. The following bids were received:

			Discount
Pocahontas Coal Co.	Salisbury, Md.	\$4,030.36	3% 5 days
Monumental Brick & Supply Co.	Baltimore, Md.	\$4,272.75	2% 15 days
Secor & Co.	Baltimore, Md.	\$3,951.43	none
Standard Clay Products Co.	Philadelphia, Pa.	\$4,335.60	none
Steele & Co.	Baltimore, Md.	\$4,006.00	2% 15 days
L. W. Gunby & Co.	Salisbury, Md.	\$4,212.00	none

Note: Each bid was accompanied by a certified check in the amount of \$300.00, made payable to the Mayor and Council.

Motion made and passed that City Engineer be authorized to award the contract to the lowest bidder, Pocahontas Coal Co. of Salisbury, Md. for furnishing and delivering vitrified terra cotta pipe and fittings under Contract No. 392 MI, to Willow Street storage yard, for the sum of \$4,030.36, subject to a discount of 5% for payment within 5 days.

6. Motion made and passed that Chief Holland's weekly and parking meter report for week ending October 1, 1939 be received and filed.

7. Motion made and passed that Plumbing Inspector's report for the month of September, 1939 be received and filed.

8. Motion made and passed that Building Inspector's report for the month of September, 1939 be received and filed.

9. At 8:30 P.M., the City Engineer presented sealed bids under Contract No. 393 MI, involving the purchase of terra cotta or concrete pipe for use in the construction of storm water drains. The following bids were received:

Minutes of the Mayor & Council Meeting
October 2, 1939
Page 2

			<u>Discount</u>
Pocahontas Coal Co.	Salisbury, Md.	\$919.50	none
Monumental Brick & Supply Co.	Baltimore, Md.	\$970.00	2% 15 days
L. W. Gunby Co.	Salisbury, Md.	\$910.00	none
Midatlantic Concrete Pipe Co.	Dover, Del.	\$730.00	3% 10 days
Steele & Co.	Baltimore, Md.	\$924.00	2% 10 days
Secor & Co.	Baltimore, Md.	\$919.50	none
Gray Concrete Pipe Co.	Baltimore, Md.	\$850.00	none
Concrete Pipe Co. of America	Philadelphia, Pa.	\$805.00	$\frac{1}{2}$ % 10 days

Note: The bids presented by Midatlantic Concrete Pipe Co., Concrete Pipe Co. of America and Gray Concrete Pipe Co. were on the basis of furnishing and delivering concrete sewer pipe and all other bids were submitted on the basis of furnishing and delivering vitrified terra cotta pipe.

Motion made and passed that the City Engineer be authorized to purchase from the lowest bidder, the Midatlantic Concrete Pipe Co. of Dover, Del., concrete pipe, as outlined in City Engineer's proposal dated September 27, 1939, for the sum of \$730.00, subject to a discount of 3% for payment within 10 days, which includes delivery to Willow Street storage yard.

10. Motion made and passed that Permit No. G-115, covering the construction of a 5" gas main on Priscilla Street from East Main Street to North Division Street, be granted.

11. The City Engineer presented a letter dated October 2, 1939 from Mr. J. S. Reeves, representing the Rich-Wil Manor Corp., in which a proposition was submitted to the Mayor and Council covering the construction of public utilities and street surfacing of Bennett Avenue. Motion made and passed that City Engineer be authorized to prepare estimates covering the above improvements and present a report to the Mayor and Council.

12. Mr. Wilcox, representing the Automatic Signal Corp. appeared before the Mayor and Council and presented the following quotation on traffic signals for use at five (5) street intersections near the Wicomico County Schools:

5 Fixed-time Controls @ \$125.00 each	\$625.00
5 Used 4-way, 3-color Traffic Signals @ \$95.00 each	\$475.00

Motion made and passed that City Engineer be authorized to purchase the five (5) used traffic signals, including controls, from the Automatic Signal Corp. of East Norwalk, Conn. for the sum of \$1100.00, freight prepaid to Salisbury, Md.

13. Motion made and passed that City Engineer be authorized to purchase 500 feet of over-head cable in order to furnish the current for the five (5) traffic signals.

14. Motion made and passed that Vouchers No. 12,050 to 12,130, incl. be approved for payment.

There being no further business, meeting adjourned at 11:00 P.M.
W. T. Gardner, President Pro-Tem. L. Thomas Parker, Jr., Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - OCTOBER 9, 1939

The Mayor and Council met in regular session at the City Hall on Monday, October 9, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Motion made and passed that parking ticket given to Mr. Woodland P. Hobbs be excused.
3. Mr. Ernest C. Clark and Mr. E. G. Mitchell appeared before the Council and after pointing out the fact that Waller Street, as now laid out, runs parallel, within a distance of seventy-five (75) feet, to Priscilla Street for the entire length of Waller Street, is useless and inconvenient to the public and that its continual maintenance would be a useless expense to the City, requested that the Council take the necessary action to close Waller Street in its entirety.

Thereupon, Councilman Taylor offered the following resolution: Be it resolved by the Council that since the public welfare and benefit will be improved and promoted by discontinuing all maintenance of Waller Street, particularly since said Street is no longer useful or convenient to the public, that said Street should be vacated in its entirety.

Councilman Messick seconded said resolution and it was passed by the unanimous vote of all members present.

President Hitchens then directed the City Engineer to prepare a plat of said Waller Street and the City Solicitor to draft an ordinance providing for the vacation of said street.

4. A delegation of the P.T.A. of Salisbury appeared before the Mayor and Council regarding proper protection of school children crossing certain streets in the vicinity of schools in the City of Salisbury.

5. Mr. John W. Downing, Mr. Edgar Roberts, Mrs. William J. Downing, Jr. and Mrs. G. Roland Taylor appeared before the Mayor and Council stating their objections to the final passage of Ordinance No. 393. Motion made and passed that Ordinance No. 393, "An Ordinance authorizing and directing the Clerk of the City of Salisbury to issue a permit to The American Oil Company to construct two (2) gasoline storage tanks of 20,000 gallons capacity each, on the property leased by the said Corporation, located on Mill Street adjoining the Wicomico River" be passed for final reading.

6. Mrs. G. Roland Taylor and other appeared before the Mayor and Council stating their objection to parking on both sides of Park Avenue. Motion made and passed that this matter be referred to the Traffic Commission.

7. Motion made and passed that Chief Holland's weekly report be received and filed.

8. Motion made and passed that parking ticket No. 3129 be excused.

9. Motion made and passed that City Engineer be authorized to award a contract to the Standard Testing and Inspection Service at Pittsburg covering the testing and inspection of terra cotta pipe and fittings for the sum of \$230.00 purchased through the Pocahontas Coal Co. of Salisbury under Contract 392 M-1.

10. Motion made and passed that City Engineer be authorized to award a contract to Mr. A. P. Isakson of Salisbury for use of trenching machine on sanitary sewer construction on East Main Street, Druid Hill Avenue, West College Avenue, Salisbury Boulevard and Cooper Street, at the rate of 10¢ per lineal feet of excavation.

11. Motion made and passed that City Treasurer be authorized to transfer the residue of the P.W.A. funds, amounting to \$924.94, to the Street Improvement Fund.

12. Motion made and passed that salary list submitted to the Mayor and Council be approved and a copy be attached to these minutes.

13. At this point in the meeting Mayor Arthur W. Boyce expressed his views in favor of the construction of a garbage incinerator plant and also stated that the Mayor and Council should find ways and means of financing such a project.

14. Motion made and passed that Vouchers No. 12,131 to 12,154, incl. be approved for payment.

There being no further business, meeting adjourned at 11:00 P.M.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - OCTOBER 16, 1939

The Mayor and Council met in regular session at the City Hall on Monday, October 16, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Werner T. Gardner, Hilary M. Taylor and Eugene M. Messick. Councilman William W. Dixon was absent.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. Motion made and passed that Chief Holland's weekly report be received and filed.

3. At 8:00 P.M., City Engineer presented sealed bids on 200 barrels Portland Cement in paper bags. The following bids were received:

Farmers & Plants Co.	Salisbury, Md.	\$2.27 per bbl.	No Discount
Pocahontas Coal Co.	Salisbury, Md.	\$2.28 per bbl.	1/2 of 1% "

Motion made and passed that City Engineer be authorized to purchase from the lowest bidder, the Pocahontas Coal Co., 200 barrels Portland Cement, in paper bage, delivered to Mill Street siding, at the rate of \$2.28 per barrel, subject to a discount of 1/2 of 1% for payment in ten (10) days.

4. At 8:30 P.M., City Engineer presented sealed bids on valve boxes, complete except bases. The following bids were received:

Crane Company	Baltimore, Md.	\$96.20
Buffalo Pipe & Foundry Co.	Buffalo, N.Y.	\$157.32
Temple Foundry Co.	Alexandria, Va.	\$144.00

Motion made and passed that City Engineer be authorized to purchase from the low bidder, Crane Company of Baltimore, 36 cast iron valve boxes, for the sum of \$96.20, delivered to Mill Street storage yard.

5. City Engineer pointed out traffic conjection on Mill Street and proposed that the City officials make a study with the idea of widening Mill Street between Main and Isabella Streets. Motion made and passed that City Engineer be authorized to make survey and prepare tentative drawings showing proposed widening of Mill Street.

6. Motion made and passed that Building Inspector be authorized to notify the Eastern Shore Public Service Co. to install 1 - 100 c.p. street light on pole No. 340-A on Madison Street. Cost to the City, \$20.60 per year.

7. Motion made and passed that Building Inspector be authorized to get cost of light from Eastern Shore Public Service Co. on Phillips Avenue between Saratoga Street and Priscilla Street.

8. Upon recommendation of the City Traffic Commission, motion made and passed that City Engineer be authorized to install "No Parking" signs on the west side of Mill Street from a point apposite Chestnut Street to West Isabella Street.

Minutes of the Mayor & Council Meeting
October 16, 1939
Page

9. Motion made and passed that City Treasurer be authorized to purchase from H. S. Todd & Co., one (1) coin counting machine, for the sum of \$50.00, delivered to the City Hall.

10. Motion made and passed that parking tickets No. 3131 and 3097 be excused.

11. Motion made and passed that Superintendent of Water Department be authorized to extend 2" water main approximately 500 feet on Johnson Street between Calloway and Truitt Streets.

12. Mr. Ernest Townsend appeared before the Mayor and Council requesting City water to his property outside the City Limits in the vicinity of Snow Hill Road and Washington Street.

13. Motion made and passed that City Engineer be authorized to construct storm water drain at the intersection of Blake and Delaware Streets.

14. City Engineer presented letter from the Chairman of State Roads Commission regarding right-of-way plat for the extension of the Salisbury By-Pass northward from Main Street.

15. Motion made and passed that City Engineer be authorized to purchase 600 tulip bulbs for Municipal Park.

16. Motion made and passed that Vouchers No. 12,155 to 12,164 be approved for payment.

There being no further business, meeting adjourned at 11:00 P.M.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk

EASTERN SHORE PUBLIC SERVICE COMPANY

GENERAL OFFICES

SALISBURY, MARYLAND



July 10, 1939

Mayor & City Council
Salisbury, Maryland

Attention: Mr. Harry Hastings

Gentlemen:

This is to advise that the cost for installing one
100 C. P. street light on pole #340A, Madison Street will be
as follows:

400' of overhead circuit at \$.019 per foot	7.60
1 -- 100 C. P. street light per year	<u>13.00</u>
Total	\$20.60

Attached you will find print.

Very truly yours,

R. R. Jefferson

R. R. Jefferson
District Manager

sem/
Attach:

CITY HALL, SALISBURY, MARYLAND - OCTOBER 23, 1939

The Mayor and Council met in regular session at the City Hall on Monday, October 23, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen Werner T. Gardner, Hilary M. Taylor, Eugene M. Messick and William W. Dixon. Councilman I. Virgil Hitchens was absent.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. Mrs. Bowen and Miss Sara Holloway appeared before the Mayor and Council asking permission for the blocking-off of Baltimore Avenue to be used for rolling skating on Friday nights. Motion made and passed that permission be granted to use Baltimore Avenue on Friday nights for rolling skating.

3. Motion made and passed that resolution on "safety driving" be attached to and become a part of these minutes.

4. Motion made and passed that Daniel B. Cannon be excused on parking ticket.

5. Motion made and passed that parking tickets Nos. 3135 and 3051 be excused.

6. Motion made and passed that Chief Holland's weekly parking meter and monthly reports be received and filed.

7. City Engineer requested permission to construct a wide radius at the intersection of Railroad Avenue and Anne Street abutting the property of Mrs. Millie Maddox. City Engineer pointed out that in constructing a curb of the wide radius, no section of the curb would be on either property but it would necessitate a portion of the sidewalk being constructed on the Maddox property at the corner. Motion made and passed that City Engineer be authorized to proceed with the construction of the wide radii corner with the understanding that no part of the curb would be on the property of Mrs. Millie Maddox.

8. City Engineer presented a request from Miss Carmean (Mrs. Eunice C. Watson) for a water main extension on Franklin Avenue of approximately 200 feet. City Engineer pointed out that, under the rules and regulations of the Water Department, a deposit in the amount of \$44.50 would be required under ordinary circumstances; however, in this case sewer was already available and could not be used unless water main was extended. Motion made and passed that City Engineer be authorized to extend a 2" water main on Franklin Avenue for a distance of approximately 200 feet from East Locust Street in order to serve the property of Miss Carmean; and further, that no deposit be required in accordance with City Engineer's recommendations.

9. City Engineer presented a request from property owners regarding Caroline Street between Priscilla and Hammond Streets, in that the property owners were willing to grant a deed to the City for an additional five (5) foot strip of land on both sides, making the total width thirty (30) feet. Motion made and passed that City Engineer make the necessary

Minutes of the Mayor & Council Meeting
October 23, 1939
Sheet 2

survey and prepare plats with the understanding that the acquisition of the land would entail no expense to the City.

10. City Engineer pointed out that curb abutting Masonic Temple on Division Street was in a stage of deterioration and suggested that the Trustees of the Masonic Temple be notified to repair same in the interest of public safety. Motion made and passed that City Engineer be authorized to notify Trustees of Masonic Temple to repair curb, in accordance with City specifications; and further, that it is possible to obtain this curb at the rate of fifty (50) cents per lineal foot.

11. City Engineer stated that Mr. Brady J. Dayton, Superintendent, Peninsula General Hospital head requested a complete survey of the premises as a part of the City's donation in service. City Engineer further stated that arrangements had been made with the Works Progress Administration for them to employ Mr. Miles, Surveyor, for the purpose of completing the survey in conjunction with the Sponsor's Proposal No. 29, pertaining to City records and property maps. City Engineer further pointed out that it may require ten (10) days to two (2) weeks for Mr. Miles to obtain the necessary papers from the PWA and that it may be necessary to carry Mr. Miles on the City's payroll at the rate of \$30.00 per week for a period not exceeding two (2) weeks. Motion made and passed that City Engineer be authorized to employ Mr. Miles at the rate of \$30.00 per week for a period not exceeding two (2) weeks until his assignment could be taken over by the Works Progress Administration.

12. Motion made and passed that plat presented by Mr. Henry W. Roberts showing the extension of Druid Hill Avenue and the relocation of existing street running at right angles to Druid Hill Avenue, under date of October 7, be approved and the City Treasurer be authorized to execute the plat on behalf of the Mayor and Council of Salisbury.

13. Motion made and passed that Vouchers Nos. 12,165 to 12,212 incl. be approved for payment.

There being no further business, meeting adjourned at 10:00 P.M.

W. T. Gardner, President, Pro-tem. L. Thomas Parker, Jr., Deputy Clerk

RESOLUTION

of the

.....

WHEREAS, Reports made by the Commissioner of Motor Vehicles disclosed that 7,466 Physical Injury Accidents occurred on the streets and highways of Maryland during the last fiscal year, injuring a total of 10,513 persons, resulting in the death of 466, with property damage of tremendous but untabulated value, and

WHEREAS, The report further discloses in the total of 466 fatal accidents occurring, 514 operators were involved, 62.2% of whom were operating vehicles in an improper manner, and

WHEREAS, It is plainly evident that a large part of such fatal and lesser accidents could have been avoided through courtesy, care and proper observation of law, therefore be it

RESOLVED, That the
endorse the creation of The Maryland Traffic Safety Committee by Governor Herbert R. O'Connor, and pledge their cooperation and support in this humanitarian movement which has for its aim the lessening of traffic accidents on the streets and highways of Maryland, and the saving of life, limb and property of its citizens.

BE IT FURTHER RESOLVED, That since the records of October, November and December produce the highest accident rates of any months of the year, we pledge our untiring efforts during these months toward the reduction of traffic accidents in the State of Maryland, by the practice of increased care in our own driving, and by lending our efforts in spreading the gospel of Better Driving.

THE PARENT TEACHERS ASSOCIATION
OF NORTH SALISBURY SCHOOL.

October 21, 1939.

The Mayor and Council,
Salisbury, Maryland.

Dear Sirs:

At a regular meeting of the Parent Teachers Association of North Salisbury School held October 10, 1939 at the school, the following motion was unanimously carried;

"That the Parent Teachers Association of North Salisbury School express to the Mayor and Council of Salisbury their sincere thanks for the assurance of the Mayor and Council that the police protection now being given at school crossings will not be discontinued."

Very truly yours,

Mrs. Thos. R. Young
Secretary.

CITY HALL, SALISBURY, MARYLAND - OCTOBER 30, 1939

The Mayor and Council met in regular session at the City Hall on Monday, October 30, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Hilary M. Taylor, William W. Dixon, Werner T. Gardner, and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as read.

2. Messrs. John W. Downing and Edgar A. Roberts appeared before the Mayor and Council presenting a petition signed by the property owners of Parke Avenue and Vicinity, stating their objections to the installation of gasoline and oil storage tanks on Mill Street. See petition attached to these minutes.

3. Mr. Lloyd A. Richardson appeared before the Mayor and Council in reference to the relocation of an electric pole abutting his property on Salisbury Boulevard.

4. Motion made and passed that Ordinance No. 394, providing for the closing of Waller Street, that part of Phillips Avenue lying between Priscilla Street and Waller Street, and that part of Bell Avenue lying between Waller Street and Priscilla Street, be read, posted and past for first reading.

5. At 8:00 P.M. the City Engineer presented bids on 200 barrels of Portland Cement, in paper bags. The following bids were received:

Farmers and Planters	Salisbury, Md.	at	\$2.26	per bbl. net
National Concrete Vault	"	at	\$2.33	" " "
Nock Coal Company	"	at	\$2.33	" " "
Pocahontas Coal Company	"	(	\$2.28	per bbl. less 1%, 10 days

6. Motion made and passed that City Engineer be authorized to purchase four hundred (400) barrels of Portland Cement, in paper bags, from the two lowest bidders: 200 barrels from Pocahontas Coal Company at \$2.28 less 1 per cent for payment within ten days, delivered to our Mill Street Siding; 200 barrels from Farmers and Planters at \$2.26 per barrel, delivered to our Mill Street Siding.

7. Motion made and passed that City Engineer be authorized to purchase the following materials, to be used at the intersection of E. Main and Division Streets:

- (a) 30 tons of AMIESITE from The Interstate Amiesite Company of Wilmington, Delaware, at the rate of \$6.43 per ton, less 50¢ per ton discount for payment on the 15th proximo; said price to include prepayment of freight to Mill Street Siding, Salisbury, Maryland;
- (b) (approximately) 10 tons of AMIESITE from the Pocahontas Coal Company, Salisbury, Maryland, at the rate of \$5.93 per ton, delivered to Mill Street Storage Yard, Salisbury, Maryland.

Minutes of Mayor and Council Meeting

Page 2

October 30, 1939

8. Motion made and passed that Building Inspector be authorized to notify the Eastern Shore Public Service Company to install one (1) 100-c.p. street light on Phillips Street, at a cost to the City of \$18.24 per year.

9. Motion made and passed that report from Lifesaving Instructors at City Park during the Summer months, be received and filed.

10. Motion made and passed that City Treasurer be authorized to refund to Mr. Lewis Morgan, one dollar (\$1.00) Plumbing Permit Fee on sewer connection to Mrs. Ella Mitchell's property at 317 Fitzwater Street.

11. The City Engineer discussed proposed swimming pool for colored people and stated that under Health Department regulations, certain installations covering recirculation, filtration and chlorination of pool water was necessary and that this arrangement would cost approximately \$2,000, which would be over and above the original allotment provided for in the City/WPA Cooperative Project.

12. Motion made and passed that City Engineer be authorized to design a pool to accommodate 150 persons at anyone time and, further, this design to contain such equipment as may be necessary to comply with the requirements of the State Department of Health.

13. Motion made and passed that City Engineer be authorized to notify the Eastern Shore Public Service Company to change the 250-c.p. lights in certain residential sections of Salisbury to 100-c.p. lights.

14. The City Engineer presented bids on a truck chassis for use in the Garbage Department. The following bids were received:

(a) Donald H. Baysinger, Salisbury, Maryland --

One (1) Model D-35, 2-ton International Truck with 700 x 20 front tires and 32 x 6 heavy duty dual rear tires; including trade-in of present International Truck; for the sum of \$1181.61, delivered.

(b) Wicomico Motor Company, Salisbury, Maryland --

One (1) Model VH-47, 2-ton Dodge Truck, with 750 x 20 tires, \$995.00.

15. Motion made and passed that the purchase of a truck be held in abeyance due to bids being incomplete.

16. The City Engineer presented a letter from Colonel Wm. B. Tilghman, in which was stated that the Recreational Coordinating Council agreed to contribute the sum of \$350.00 towards the construction of a log cabin in the Park.

17. Motion made and passed that the City Engineer advise Colonel Tilghman that it was the Council's understanding that the Recreational Coordinating Council would raise the Sponsor's share of the cost, if the City would sponsor the project and to also advise that the City does not have any funds at this time for the participation in the cost of constructing the log cabin.

Minutes of Mayor and Council Meeting

Page 3

October 30, 1939

18. The City Engineer presented a request from Mr. Thomas H. Mitchell, Jr. regarding the possibility of obtaining approximately 1200 linear feet of curb and gutter on Walston Street.

19. Motion made and passed that City Engineer be authorized to notify Mr. Mitchell that no funds are available at this time for the construction of curbs and gutters.

20. Motion made and passed that Superintendent of Water Department be authorized to render a corrected bill to the State Normal School in the amount of \$65.65 (four months' period ending October 18, 1939) and credit the books with the bill as rendered (for three months' period ending September 27) in the amount of \$119.83 due to incorrect reading of the meter.

21. Motion made and passed that Voucher Nos. 12,212 to 12,229, inclusive, be approved for payment.

There being no further business, meeting adjourned at 10:30 P.M.

I. Virgil Hitchens, President L. Thomas Parker, Jr., Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - NOVEMBER 6, 1939

The Mayor and Council met in regular session at the City Hall on Monday, November 6, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Hilary M. Taylor, Werner T. Gardner, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Motion made and passed that Chief Holland's Weekly and Parking Meter Reports, together with Car Expense Report, for week ending November 3, 1939, be received and filed.
3. Motion made and passed that Parking Ticket Nos. 3252, 3259 and 3274 be excused.
4. Mr. H. T. Chatham appeared before the Mayor and Council regarding the opening of a proposed street, running from Davis Street to Linwood Avenue, just South of Church Street. Mr. Chatham stated that it may be necessary for the City to pay Mr. Joseph E. Davis and Mrs. Ray Shockley a small sum of money for the acquisition of land where proposed street intersects at Linwood Avenue.

The City Council suggested that Mr. Chatham contact the property owners and render a report.

5. Mr. Charles Truitt appeared before the Mayor and Council requesting that his property on Isabella Street be changed from a "meter account" to a "flat rate account". This matter was held in abeyance.
6. Motion made and passed that the City Engineer be authorized to remove "No Parking" signs on the East side of S. Division Street, between Meadow and Upton Streets, and to install "No Parking" signs on the East side of S. Division Street, between Upton and Fooks Streets.
7. Motion made and passed that Building Inspector's report, for the month of October, be received and filed.
8. Motion made and passed that Plumbing Inspector's report, for the month of October, be received and filed.
9. Mr. F. W. C. Webb, representing the Eastern Shore Public Service Company, appeared before the Mayor and Council and submitted a schedule showing the number of street lights in Salisbury and requested that they be checked prior to the presentation of a new contract on Monday next.

The City Engineer presented a list showing nineteen (19) 250-c.p. lights located in certain residential districts, along with the 100-c.p. lights.

Motion made and passed that the City Engineer be authorized to notify the Eastern Shore Public Service Company to change the 250-c.p. lights now in use in certain sections of residential districts to 100-c.p. lights, in order to conform to a systematic arrangement of street lighting in residential areas.

10. The City Engineer presented a letter from Mr. Stanley Robins, representing Mrs. Mary P. Morris and Others, regarding the opening of West Road across the B and E right of way. Mr. Robins pointed out in his letter that the matter could be placed before the Public Service Commission for their consideration.

Motion made and passed that City Solicitor Charles J. Potts prepare the necessary proceedings in order to bring this matter before the Public Service Commission.

11. The City Engineer presented plat showing sub-division of Forest Lane Drive as owned by S. Norman Holland.

Motion made and passed that plat showing this sub-division be approved and the City Clerk be authorized to affix his signature thereon, indicating approval of the Mayor and Council.

12. The City Engineer presented a request from Martin Swartz Company regarding the replacement of curb and gutter abutting their property on Mill Street.

Motion made and passed that the Mayor and Council and the City Engineer meet with representatives of Martin Swartz Company on Tuesday, November 7, at 11:00 A.M. to discuss the possibility of widening Mill Street before replacing curb and gutter on existing street lines.

13. The City Engineer presented a request from the Atlantic Refining Company regarding the replacement of ten (10) linear feet of bulk-head across a city-owned right of way located between the Sun Oil Company and the Atlantic Refining Company.

Motion made and passed that City Engineer be authorized to notify the Atlantic Refining Company and the Sun Oil Company that the ten (10) foot strip of land owned by the City is for sale, subject to the City's retaining an easement right for the maintenance of its existing sewer drain.

14. The City Engineer presented a letter and plat from the State Roads Commission showing a suggested change at the intersection of the proposed Salisbury By-Pass and North Division Street. The City Council discussed the matter and suggested that the City Engineer confer with Mr. P. A. Morison, District Engineer, to see if it were not possible to revert to the City Engineer's original recommendation by having a Y intersection at this point.

15. The City Engineer presented a bid from Crane Company of Baltimore on miscellaneous waterworks fittings which amounted to \$25.19, subject to a discount of two per cent (2%) for payment on the 10th proximo.

Motion made and passed that City Engineer be authorized to purchase miscellaneous waterworks equipment from Crane Company of Baltimore, in the amount of \$25.19, subject to a discount of two per cent (2%) for payment on the tenth proximo; said price to include delivery to Mill Street Storage Yard.

November 6, 1939

16. Motion made and passed that the City Engineer's report on the curbing and guttering of Smith Street, between Middle Boulevard and South Boulevard, under Ordinance No. 378, be received and filed; and, further, the City Engineer proceed with the necessary advertising regarding the assessment of cost and set November 20, 1939, at 8:00 P.M., to hear any objections to the aforesaid assessments.

17. The City Engineer presented the following informal quotations on the immediate purchase of a truck to be used in the Garbage Department:

- (a) Donald H. Baysinger -- original quotation (on INTERNATIONAL) with trade-in, letter dated October 25, 1939, \$1,181.61. A supplementary price for transferring garbage body and painting garbage body was submitted in the amount of \$45.00.

Total bid \$1,226.61.

- (b) Wicomico Motor Company -- original quotation (on DODGE) with trade-in, letter dated October 28, 1939, \$995.00. A supplementary price, by letter dated October 31, 1939, covering transfer and taxes was submitted in the amount of \$29.80.

Total bid \$1,024.80.

Note: (1) Mr. Donald H. Baysinger advises that delivery on INTERNATIONAL truck can be made within three (3) days after order is entered.

- (2) Wicomico Motor Company, through its representative, Mr. Toadvine, advises that delivery on DODGE truck would require approximately three (3) weeks.

Motion made and passed that City Engineer be authorized to purchase International Truck and Chassis, complete, including trade-in of present International truck, together with changing over present garbage body and painting same, for the sum of \$1,226.61.

18. The City Engineer discussed the results of a meeting held with Mayor Arthur W. Boyce and Messrs. Hershey and Phillips, of the Work Projects Administration, regarding the possibility of constructing a Garbage Incineration plant in Cranberry Bog. The City Engineer pointed out the mutual advantages of constructing the incinerator at the proposed site of a future sewage disposal works. The City Engineer further stated that he was ready to proceed immediately with the preparation of plans and specifications as soon as the Mayor and Council decided upon a definite location.

19. Motion made and passed that the City Engineer be authorized to purchase a set of Platform Scales (weighing up to 500 pounds) from the Hubert R. White Hardware Company for the sum of \$22.00, delivered to the Municipal Pumping Station, E. Main Street. These scales to be used for weighing ammonia now being used in the water treatment processes.

November 6, 1939

20. Motion made and passed that City Solicitor be authorized to draw an ordinance for the curbing and guttering of the following streets:

Liberty Street (both sides), N. Div. St. to Johnson St.

Jackson Street (both sides), E. Vine St. to Lincoln Ave.

Linwood Avenue (both sides); Alley to E. Isabella St.

Pine Street (both sides), Cross St. to Oak St.

W. College Ave. (both sides), Russell Ave. to Riverside Road

Hickory Street (North side only) N. Div. St. to Parsons Cemetery.

Motion made and passed that City Engineer proceed with the construction of the curbing and guttering in the above mentioned areas after the passage of the ordinance, subject to a collection of 70 per cent prior to construction; and, further, subject to obtaining the approval of the Work Projects Administration for the inclusion of this work in the City's present Project Proposal No. 27.

21. Motion made and passed that City Engineer be authorized to surface the following streets, subject to the approval of the Work Projects Administration, for inclusion in the present Project Proposal No. 26:

Liberty Street, N. Div. St. to Johnson St.

Jackson Street, E. Vine St. to Lincoln Ave.

Linwood Avenue, E. Church St. to Isabella St.

Pine Street, Cross St. to Oak St.

E. Isabella Street, Tilghman St. to Holland Ave.

Third Street, W. Main St. to Fitzwater St.

Smith Street, E. College Ave. to South Boulevard

Boston Avenue, Hickory St. to Union Ave.

Hickory Street, N. Division to Parsons Cemetery

W. College Avenue, Russell Ave. to River Road

The above work to be scheduled for completion within the next six months, weather conditions permitting.

22. Motion made and passed that City Engineer be authorized to purchase a 14-inch Sparling Meter from Harry M. Wood and Company of Baltimore, to use in measuring water pumped from the gravel pack wells, for the sum of \$456.00, which was submitted as Alternate No. 3 in quotation dated October 20, 1939, together with a supplemental quotation for

November 6, 1939

pipng and wiring arrangements, dated October 25, 1939, in the amount of \$60.00.

23. The City Engineer presented sketch showing two water service connections serving the property of Anderson and Bozman, located at 1003 Railroad Avenue.

Motion made and passed that City Engineer request Anderson and Bozman to give the City an easement right for the purpose of installing and maintaining a cut-off on the connection serving this property and running across private property from Isabella Street.

24. Motion made and passed that Ordinance No. 394, providing for the closing of Waller Street, that part of Phillips Avenue, lying between Priscilla Street and Waller Street, and that part of Bell Avenue lying between Waller Street and Priscilla Street, be passed for final reading.

25. To the Council of Salisbury:

I hereby appoint as Commissioners to close Waller Street, that part of Phillips Avenue, lying between Priscilla Street and Waller Street, and that part of Bell Avenue lying between Waller Street and Priscilla Street, all in the City of Salisbury, Maryland, and pursuant of Ordinance No. 394:

Walter P. Nock
Raymond C. Todd
Jerome R. Miles.

Respectfully submitted,

ARTHUR W. BOYCE,
Mayor of Salisbury.

The above appointments were this day duly ratified and confirmed by the Council of Salisbury.

I. Virgil Hitchens,
President of the
Council of Salisbury.

26. Motion made and passed that Ordinance No. 395, authorizing and directing the Clerk of the City of Salisbury to issue a permit to The American Oil Company to construct two (2) gasoline storage tanks of 20,000 gallons capacity each, on the property leased by the said corporation, located on Mill Street adjoining the Wicomico River, be read, posted, advertised and passed for first reading.
27. Motion made and passed that all City Offices be closed Armistice Day, Saturday, November 11, 1939.

Minutes of Mayor & Council of Salisbury

Page 6

November 6, 1939

28. Motion made and passed that Vouchers 12,230 to 12,268, inclusive, be approved for payment.

29. There being no further business, meeting adjourned at 12:30 A.M.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk

MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
CHARLES J. POTTS
CLERK - TREASURER
J. R. LAWS



MEMBERS OF COUNCIL
I. VIRGIL HITCHENS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
WILLIAM W. DIXON
EUGENE M. MESSICK

MARYLAND

November 3, 1939

Engineer's Report of Curbing and Guttering Assessments chargeable to Property Owners on East and West sides of Smith Street, between Middle Boulevard and South Boulevard, 50% of Cost (after deducting the value of Federal Aid participation by the Works Progress Administration) charged to abutting property.

The following Curb and Gutter was completed pursuant to the provisions of Ordinance No. 378, approved by the Mayor & Council of Salisbury at its meeting held in the City Hall, Salisbury, Md. on March 6, 1939.

SMITH STREET - EAST SIDE

MARY P. RICHARDSON

185.1 lin. ft. plain curb & gutter @ 25¢ per lin. ft. \$ 46.28 (Pd)

G. W. TILGHMAN

185.1 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 46.28

MAYOR & COUNCIL

37.8 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 9.45*

* Non-assessable (Returns, etc.)

SMITH STREET - WEST SIDE

JOHN L. MORRIS

184.9 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 46.23 (Pd)

HILDA BOUNDS

50 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 12.50

J. LYNN MANN

50 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 12.50 (Pd)

MOLLIE L. TILGHMAN

84.5 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 21.13

MAYOR & COUNCIL

33.1 lin. ft. plain curb & gutter @ 25¢ per lin. ft. 8.28*

* Non-assessable (Returns, etc.)

SUMMARYTotal Amount Assessable to Property Owners:

739.5 lin. ft. of curb & gutter @ 25¢ per lin. ft. \$184.92

Total Amount Assessable to Mayor & Council:

810.5 lin. ft. of curb & gutter @ 25¢ per lin. ft. 202.63

Memorandum showing Distribution of Costs for
 Curbing & Guttering on Smith Street, Middle Boulevard
 to South Boulevard.

TOTAL AMOUNT ASSESSABLE.	\$184.92
AMOUNT PAID BY PROPERTY OWNERS	105.01
BALANCE OWED BY OTHER PROPERTY OWNERS.	\$ 79.91*

* LIST OF PROPERTY OWNERS TO BE ASSESSED BY CITY CLERK:

G. W. Tilghman	\$ 46.28
Mollie L. Tilghman	21.13
Hilda Bounds	12.50
	<u>\$ 79.91</u>

NOTE: 57% of Cost Collected before Construction.

Prepared by: Richard H. Cooper
 Ass't Engineer

Approved by: Clarke Gardner
 City Engineer

CITY HALL, SALISBURY, MARYLAND - NOVEMBER 13, 1939

The Mayor and Council met in regular session at the City Hall on Monday, November 13, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Hilary M. Taylor, Werner T. Gardner, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Motion made and passed that Parking Ticket No. 3227 be excused.
3. Mr. F. W. C. Webb, representing the Eastern Shore Public Service Company, appeared before the Mayor and Council and presented a new contract for Street Lighting and Water Pumping for a three year period beginning October 1, 1939.
4. Messrs. Alfred Colona, Howard Dryden and William Collins, representing the East Salisbury Business Men's Association, appeared before the Mayor and Council requesting that "STOP" signs be placed on Truitt Road at its intersection with Church Street.

Motion made and passed that City Solicitor Potts take the matter up with the Attorney General's Office and obtain a ruling as to the City's right in placing "STOP" signs at certain street intersections within the corporate limits of Salisbury.

5. Motion made and passed that City Solicitor be authorized to prepare an ordinance repealing and re-enacting Ordinance No. 126, with an amendment to include the use of all traffic lights in the City of Salisbury for the regulation of traffic.
6. Motion made and passed that Chief Holland's weekly report be received and filed.
7. Motion made and passed that Chief Holland be authorized to notify Mr. Kaplan that the City, in response to his request, would install "NO PARKING" signs in front of his building on Lake Street if he would purchase the "NO PARKING" signs.
8. Motion made and passed that an apportionment of \$150.00 be authorized for constructing curb and gutter on the East side of S. Division Street, between Salisbury Boulevard and Vine Street, abutting property of Curtis W. Long and others, conditioned upon the owners deeding the City a strip of land five feet (5') wide for purposes of street widening.
9. Motion made and passed that City Engineer be authorized to re-build sidewalk at the foot of Naylor Street, at its intersection with Isabella Street, in order to remove the necessity of constructing storm water drainage on Isabella Street.
10. The City Engineer presented a bid, in the amount of \$195.00, from Harry A. Dallas for land and topographic survey on Mill Street, between Isabella Street and Main Street.

Minutes of Mayor & Council Meeting

Page 2

November 13, 1939

Motion made and passed that bid presented by Mr. Dallas be accepted and City Engineer be authorized to notify him to proceed with the necessary survey work, subject to the approval of the City Engineer.

11. The City Engineer presented a letter from Atwood Bennett, under date of November 8, requesting an adjustment in the water account of a Mrs. Marshall on W. Main Street. The City Engineer pointed out that an unpaid balance in the amount of \$49.28 for water rent during the period of January 1, 1931 and July 9, 1934 was due and payable on July 9, 1934 and because of non-payment, the water was discontinued as of that date.

Motion made and passed that the Superintendent of Water Department be authorized to adjust the water account in the amount of fifty per cent (50%), contingent upon this property being connected to City's sewer.

12. Motion made and passed that Superintendent of Water Department be authorized to purchase miscellaneous glassware, tubes and chemicals for testing City's water supply, for the sum of approximately Fifteen Dollars (~~\$15.00~~).
20.92 - Per Mayor Council - 11/20/39.
13. Motion made and passed that Superintendent of Water Department be authorized to remove the meter from the premises of Charles H. Truitt at 109 Isabella Street and bill this account on a "flat rate" basis, beginning November 1, 1939.
14. The City Engineer presented the following bids for changing the color tubes in a neon sign suspended from the building of the Nock Shoe Company in order to remove interference to City's signal lights at the intersection of Main and Division Streets:

Sunset Neon Sign Company, Laurel, Delaware	\$26.00
x National Neon Sign Company, Salisbury, Maryland	\$23.70

- x The bid presented by the National Neon Sign Company included an alternate proposition for changing one side of the sign for the sum of \$11.85.

Motion made and passed that City Engineer be authorized to contact the Nock Shoe Company and determine if changing one side of the sign would be acceptable and, if so, a contract to be awarded to the lowest bidder on this basis; if this arrangement is not satisfactory to the owner, however, the City Engineer be authorized to award a contract to the lowest bidder for changing both sides of the sign.

15. The City Engineer presented sealed bids on miscellaneous pipe and union ells, which were as follows:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>	<u>Discount</u>
Speakman Company	Wilmington, Delaware	\$401.67	2% - 10 days
Crane Company	Baltimore, Maryland	462.40	2% - 10 days
L. W. Gunby Company	Salisbury, Maryland	441.00	none

Another bid was presented by the Hubert R. White Hardware Company, in

Minutes of Mayor & Council Meeting

Page 3

November 13, 1939

the amount of \$401.20, which was incomplete due to the omission of a bid on Item No. 3, calling for thirty-six (36) 2-inch ground joint ells.

Motion made and passed that City Engineer be authorized to purchase from the lowest bidder, Speakman and Company, miscellaneous water-works pipe and fittings for the sum of \$401.67, subject to a discount of two per cent for payment within ten days, which includes delivery to our Mill Street Storage Yard.

16. The City Engineer presented a quotation from the Pocahontas Coal Company on 300 to 500 tons of No. 4 Slag, delivered to Willow Street Storage Yard at the rate of \$2.05 per ton.

Motion made and passed that City Engineer be authorized to purchase from the Pocahontas Coal Company, 500 tons of No. 4 Slag delivered to Willow Street Storage Yard at the rate of \$2.05 per ton.

17. Motion made and passed that Ordinance No. 396, providing for curbing and guttering on Liberty Street, Jackson Street, Linwood Avenue, Pine Street, W. College Avenue, Hickory Street, all in the City of Salisbury, Maryland, and providing for the method of "paying" the cost thereof, be introduced, posted and passed for first reading.

18. The City Engineer presented a letter from C. D. Sergeant of Salisbury, representing Weaver Brothers, Incorporated, of Baltimore, requesting water and sewerage facilities, together with a surfaced street, on Bell Avenue, between Priscilla Street and Church Street, in order to serve the properties of Lot No. 8-B, owned by Mr. Calvin White, and Lot No. 3-C, jointly owned by Mr. Claude Hastings and George W. Ennis.

Motion made and passed that City Engineer be authorized to notify Mr. C. D. Sergeant that the City does not have funds available at this time to construct the sewer and surface the street.

19. Motion made and passed that Vouchers 12,269 to 12,300, inclusive, be passed for payment.

There being no further business, meeting adjourned at 1:00 A.M.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk

Salisbury, Maryland
November 20, 1939

Mayor Author W. Boyce
City Hall
Salisbury, Md.

Dear Sir:

Upon investigation of the Oil Companies located on Mill St., we are submitting the following report:

There are five (5) gasoline and oil bulk stations on the west side of Mill St. between West Isabella St. and West Main St. Each station has the following fire equipment:

Sunoco Oil Co:

- 2 - Hand fire extinguishers in garage.
- 1 - Hand fire extinguisher on side of building.
- 1 - Hand fire extinguisher in office.
- 1 - Hand fire extinguisher in pump house.

Atlantic Oil Co:

- 2 - Hand fire extinguishers on loading platform.
- 1 - Hand fire extinguisher in building.

American Oil Co:

- 2 - Hand fire extinguishers on loading platform.
- 2 - Hand fire extinguishers in pump house.
- 1 - Hand fire extinguisher in building.

This Company has a concrete dyking around their tank, also a foamite pipe line that runs from the top of the storage tank to the fence near the railroad tracks so the fire department can connect to this pipe line and pump foamite into the storage tank. The gasoline for this Company is brought by boat and pumped into the storage tanks by two new electric inclosed motors. The pumps formerly used have recently been replaced by the two new inclosed motors, which have no spark that could possibly start a fire.

Sinclair Oil Co:

- 1 - Hand fire extinguisher in office.
- 2 - Hand fire extinguisher in garage.
- 1 - Hand fire extinguisher in pump house.
- 1 - Barrel of sand with shovel near loading platform.
- 6 - Upright tanks with 15,000 gallons capacity.

177

Texas Oil Co.

- 1 - Hand fire extinguisher in office.
 - 2 - Hand fire extinguishers in storage room.
 - 2 - Hand fire extinguishers in pump house.
 - 2 - Barrels of sand with shovels near loading platform.
- The Texas Co. gets their gasoling by tank car which they unload from the bottom of tank car.

RECOMMENDATIONS

There should be more hand fire extinguishers at all five gasoline and oil bulk stations.

There should be no smoking on plant property and signs to that effect.

All bulk stations should have concrete dyking around each tank to prevent gasoline from running into the river.

All gasoline should be unloaded from the top of tank cars instead of the bottom, as the flexible hose used may become broken from usage and gasoline might leak on the ground. If it is unloaded from the top of tank car, it is impossible to spill on the ground.

Someone should inspect all bulk stations at least every sixty days to see that no oil rags are laying around, and that the aisles are kept open in order to reach a fire extinguisher.

The Fire Chief and his assistants should inspect each bulk station in Salisbury and be familiar with the layout of each station.

If each Oil Company would buy 300 or 500 lbs. of foamite to have on hand in case of fire, and with the foamite on hand in the fire department, the fire department would be in a position to extinguish a much larger fire than they are able to now.

The fire department carries on hand 1500 to 2000 lbs. of foamite. There are eleven Oil Companies and if each had 300 lbs. of foamite on hand it would make a total of 5000 lbs available in case of a large fire, by borrowing the foamite from each station. This could be replaced immediately following the fire.

EASTERN SHORE PUBLIC SERVICE COMPANY

GENERAL OFFICES

SALISBURY, MARYLAND



October 30, 1939

Mayor & Council
Salisbury
Maryland

Attention: Mr. Harry Hastings

Gentlemen:

This is to advise that a 100 C. P. street light placed on pole #104F on Phillips Street will cost per year as follows:

276 feet of overhead circuit at \$.019 per foot	\$5.24
1 - 100 C. P. street light per year	<u>\$13.00</u>
Total per year	\$18.24

Very truly yours,


R. R. Jefferson
District Manager

rrj/sem

EASTERN SHORE PUBLIC SERVICE COMPANY

GENERAL OFFICES

SALISBURY, MARYLAND



May 29, 1939

Mayor & City Council
Salisbury
Maryland

Attention: Mr. Harry Hastings

Dear Sir:

Listed below you will find the price of one street light on Kendall Street.

1 - 100 C. P. Street light @ \$13.00 per year	\$13.00
408 feet of overhead circuit @ \$.019 per ft.	<u>7.75</u>
Total	\$20.75

Hoping this is satisfactory, I remain

Very truly yours,


R. R. Jefferson
District Manager

sem/

June 1th 1939 NO

CITY HALL, SALISBURY, MARYLAND - NOVEMBER 20, 1939

The Mayor and Council met in regular session at the City Hall on Monday, November 20, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Hilary M. Taylor, Werner T. Gardner, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last meeting be approved as corrected.
2. Motion made and passed that Chief Holland's Weekly Report, Parking Meter Report, and Monthly Report, be received and filed.
3. Motion made and passed that Parking Ticket Nos. 3356, 3184 and 3214 be excused.
4. Mrs. Oliver Cordrey, Mrs. Alice Barnes, Mrs. William Smith, Mrs. Florence E. Kennerly, Mrs. George William, Mrs. Morris Walton and Mr. George W. Tilghman, appeared before the Mayor and Council protesting a change in electric rates on their individual dwellings, which contain apartments.

Motion made and passed that this matter be taken under consideration.

5. Motion made and passed that report of Building Inspector and Plumbing Inspector on all gasoline bulk stations, be received and filed.
6. Motion made and passed that Building Inspector be authorized to notify the Eastern Shore Public Service Company to install one (1) 100 c.p. street light on Kendall Street at a cost to the City of \$20.75 per year.
7. Mr. Upshur Morris appeared before the Mayor and Council requesting that the portion of Kendall Street, between Cooper Street and the Railroad Tracks, be closed.
8. Motion made and passed that Ordinance No. 395, authorizing and directing the Clerk of the City of Salisbury to issue a permit to The American Oil Company to construct two gasoline storage tanks of 20,000 gallons capacity each, on the property leased by the said corporation, located on Mill Street adjoining the Wicomico River, having been advertised and all property owners notified, be passed for final reading.
9. Motion made and passed that Ordinance No. 396, providing for the curbing and guttering of Liberty Street, Jackson Street, Linwood Avenue, Pine Street, W. College Avenue, Hickory Avenue, all in the City of Salisbury, Maryland, and providing for the method of paying the cost thereof, be passed for final reading.
10. Motion made and passed that Ordinance No. 397, authorizing and directing the Clerk of Salisbury to issue a permit to Mamie Woodcock, Alice Wood, Emma Wood, and Curtis W. Long, to construct a filling station on the property formed by the intersection of Vine Street, S. Division Street and the Salisbury Boulevard, in the City of Salisbury, Maryland, be read, posted, advertised, and passed for first reading.

11. Motion made and passed that Ordinance No. 398, to repeal Ordinance No. 126, and to provide for the regulation and control of all vehicles, motor, horse-drawn, or otherwise, at intersecting streets and/or avenues where traffic is controlled by electrically lighted and operated traffic control signals and providing penalties for the violation thereof, be read, posted and passed for first reading.
12. Mr. Harry L. Harcum and Mr. Charles Truitt, representing the Merchants Division of the Salisbury Chamber of Commerce, appeared before the Mayor and Council requesting a donation for the Christmas lighting and parade. A motion was introduced and seconded to donate the sum of One Hundred Dollars (\$100.00) for Christmas lighting and parade. The motion was put to a vote and was rejected.
13. Motion made and passed that City Engineer be authorized to purchase eight (8) drums of Maryland "A" Asphalt from the Standard Oil Company of New Jersey.
14. The City Engineer requested the Mayor and President of Council for an Executive Session, which was granted.

In the Executive Session, the City Engineer pointed out that the street and sewer work under the present WPA projects would expire about January 1, 1940 and suggested that a new application be presented to the Work Projects Administration for next year's requirements.

Motion made and passed that City Engineer be authorized to prepare WPA Proposals for streets, sewers and water mains and present them to the Mayor and Council upon completion for their approval.

15. Motion made and passed that Vouchers 12,301 to 12,382, inclusive, be approved for payment.

There being no further business, meeting adjourned at 12:00 Midnight.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - NOVEMBER 27, 1939

The Mayor and Council of Salisbury met in regular session at the City Hall on Monday, November 27, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Hilary M. Taylor, Werner T. Gardner, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as corrected.
2. Motion made and passed that Chief Holland's Weekly and Parking Meter Reports be received and filed.
3. Motion made and passed that City Treasurer be authorized to transfer \$2,500.00 from the Public Improvement Account to the Parking Meter and Traffic Account. This is to be in the form of a loan.
4. Mr. Handy Smullen, Mrs. Sherman Waller, Mr. Sanford Toadvine, Mrs. Ida T. Toadvine, Miss Lillie Abbott and Mrs. Lola Smullen, appeared before the Mayor and Council protesting a change in Electric Rates on their individual dwellings which contain apartments.

Motion made and passed that this matter be taken under consideration.

5. At 8:00 P.M. the City Engineer presented sealed bids on approximately 20,000 gallons of Maryland "E" Asphalt to be used on street surfacing work in conjunction with the WPA. The following bids were received:

<u>Name of Bidder</u>	<u>Address</u>	<u>Total Bid</u>
Asphalt Service Company	Baltimore, Maryland	\$1,240.00
Better Roads Corporation	Baltimore, Maryland	1,274.00
Lansdell Company	Baltimore, Maryland	1,436.00

note: Each bid was accompanied by a certified check in the amount of \$150.00 made payable to The Mayor and Council of Salisbury.

Motion made and passed that Mayor Arthur W. Boyce and President of Council I. Virgil Hitchens be authorized to execute a contract with the lowest bidder, Asphalt Service Company of Baltimore, Maryland, for furnishing and applying approximately 20,000 gallons of Maryland "E" Asphalt on streets within the corporate limits of Salisbury on a unit bid basis of \$0.062 per gallon, or a total of \$1,240.00.

6. Mr. Peter Linnett appeared before the Mayor and Council and requested a Deed from the City on a parcel of land, known as Old Benefit Street, between his property and the Salisbury Boulevard.
7. The City Engineer presented a letter from Mr. Ezra B. Whitman regarding an appointment with the State Roads Commission in Baltimore at 11:00 A.M. on Wednesday, November 29, 1939, pertaining to the extension of the Salisbury By-Pass.

Motion made and passed that the Mayor and Councilmen, together with Mr. Ralph Grier, representing the Salisbury Chamber of Commerce, and City Solicitor Charles J. Potts, and City Engineer Clarke Gardner, make arrangements to attend this meeting.

Minutes of Mayor & Council Meeting

Page 2

November 27, 1939

8. Motion made and passed that Ordinance No. 397, authorizing and directing the Clerk of Salisbury to issue a permit to Mamie Woodcock, Alice Wood, Emma Wood and Curtis W. Long, to construct a filling station on the property formed by the intersection of Vine Street, South Division Street and Salisbury Boulevard, in the City of Salisbury, Maryland, be passed for final reading.
9. Motion made and passed that Ordinance No. 398, to repeal Ordinance No. 126, and to provide for the regulation and control of all vehicles, motor, horse-drawn or otherwise at intersecting streets and/or avenues where traffic is controlled by electrically lighted and operated traffic control signals and providing penalties for the violation thereof, be passed for final reading.
10. Motion made and passed that City Engineer be authorized to have a phone installed at the Willow Street Storage Yard for use during the period of construction.
11. The City Engineer presented a letter, dated November 18, 1939, from the City Park Commission and the Wicomico County Co-ordinating Council, requesting that the Mayor and Council build the log cabin on the easterly part of the Island located in Municipal Park.
12. Motion made and passed that Permit No. G-116, covering the construction of a 2-inch gas main on Druid Hill Avenue, be granted to the Citizens Gas Company.
13. Motion made and passed that City Engineer be authorized to execute the following contracts, subject to the approval of the City Solicitor:
 - (a) Contract with Mathieson Alkali Works, Inc., of New York City, for furnishing and delivering annual requirements of chlorine, for period beginning January 1, 1940 to December 31, 1940, at the rate of \$0.075 per pound.
 - (b) Contract with Mathieson Alkali Works, Inc., of New York City, for furnishing and delivering annual requirements of Anhydrous Ammonia, for period beginning January 1, 1940 to December 31, 1940, at the rate of \$0.16 per pound for shipment from their Philadelphia Base Point; and \$0.165 per pound for shipment from their Baltimore Base Point.
14. Motion made and passed that Superintendent of Water Department be authorized to credit the water account of Mr. George T. Huston due to vacancy of property, located at North Division Street and London Avenue, in the amount of \$15.66 for the following periods:
 - (a) one apartment to be credited with vacancy from October 10 to December 31, 1939 \$ 5.66.
 - (b) one apartment to be credited with vacancy from August 1 to December 31, 1939 \$10.00.

Minutes of Mayor & Council Meeting

Page 3

November 27, 1939

15. The Superintendent of Water Department presented a request for credit on the water account of the Standard Oil Company of N. J., W. Main and Isabella Streets, tenanted by John Wilkins.

Motion made and passed that request not be granted.

16. The City Engineer discussed the drainage conditions on Hickory Street, especially that section abutting the property of Mr. Harrison Townsend.

Motion made and passed that City Engineer be authorized to place a temporary connection in the sanitary sewer on London Avenue and, further, be authorized not to construct curb and gutter on Hickory Street.

17. Motion made and passed that Parking Ticket No. 3281 be excused.

18. The City Solicitor presented the report from the Commissioners on the closing of Waller Street, as provided for under provisions of Ordinance No. 394, and the City Clerk was authorized to publish this report and that all persons interested appear before the Mayor and Council on December 11, 1939.

19. The City Engineer presented a bid from Mr. Russell Wharton on neon signs for the elevated water tank on College Avenue. The bid presented contained the following information:

- (a) furnish and install neon sign complete, using 4 ft. letters, and reading "SALISBURY" \$875.00.
- (b) Furnish and install neon sign complete, using 4 ft. letters, and reading "CITY OF SALISBURY" \$1,075.00.

Motion made and passed that this matter be held for future consideration.

20. Motion made and passed that Voucher Nos. 12,383 to 12,404 , inclusive, be approved for payment.

There being no further business, meeting adjourned at 10:30 P.M.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - DECEMBER 4, 1939

The Mayor and Council of Salisbury met in regular session at the City Hall on Monday, December 4, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Hilary M. Taylor, Werner T. Gardner, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last meeting be approved as read.
2. Motion made and passed that Building Inspector's report for the month of November, 1939 be received and filed.
3. Mr. William Adams appeared before the Mayor and Council protesting treatment received by the Police Department during his recent arrest.
4. The City Engineer presented a letter from the War Department, dated December 2, 1939, advising the Mayor and Council that bids for the dredging of the Wicomico River would be opened on January 8, 1940, and that dredging work would proceed after the receiving of bids.
5. The City Engineer presented a petition from Mr. Wilson Booth, dated November 28, 1939, requesting curb and gutter on the East and West sides of South Clairmont Drive, between Parkway Drive and the Salisbury Boulevard, involving the construction of approximately 368 linear feet of curbs and gutters.
6. The City Engineer presented a petition, dated November 18, 1939, from several property owners residing on Isabella Street, requesting the Mayor and Council to construct curbs and gutters on Isabella Street, between Tilghman and Davis Streets.
7. Motion made and passed that the City Engineer make arrangements with Chief Holland for the regulation of traffic lights at the following intersections, lights to be on during the time as noted below:

Traffic signal lights located at intersections of --

(1) Isabella and Lake Streets; (2) Union Avenue and N. Division Street; (3) Tilghman and Church Streets; and (4) College Avenue and Camden Avenue; to be in service from 6 A.M. to 11 P.M., daily.

Traffic signal light located at South Division and Union Streets to be in service during school hours, only.

8. Motion made and passed that the City Engineer be authorized to notify Mr. F. W. C. Webb, of the Eastern Shore Public Service Company, that the Mayor and Council will meet with the representatives of the Eastern Shore Public Service Company on Thursday, December 7, 1939, at 7:30 P.M.
9. Motion made and passed that City Solicitor be authorized to prepare an amendment to the Zoning Ordinance changing the Area in the vicinity of Winder and Wicomico Streets from R-40-C to R-40-B, as per recommendations of the Building Inspector.

Motion made and passed that City Engineer be authorized to prepare a plat incorporating the above changes into the amendment to the Zoning Ordinance.

Minutes of Mayor & Council Meeting

Page 2

December 4, 1939

10. The City Engineer presented a topographical survey map of the Peninsula General Hospital Grounds, dated December 4, 1939, as a part of the City's contribution in services for the proposed addition to the Peninsula General Hospital. The City Engineer stated that the value of the work done amounted to \$725.00.

Motion made and passed that the City Treasurer be authorized to charge against the Hospital Fund, in the Public Improvement Account of The Mayor and Council, in the amount of \$725.00.

11. Motion made and passed that Plumbing Inspector's Report, for the month of November, 1939, be received and filed.
12. Motion made and passed that Ordinance No. 399, providing for the regulation and control of all vehicles, motor, horse-drawn or otherwise, at intersecting streets and/or avenues where signs notifying drivers of vehicles to come to a full stop before entering or crossing such intersecting street and/or avenue have been erected and providing penalties for the violation thereof, be introduced, posted and passed for first reading.
13. Motion made and passed that Mayor Arthur W. Boyce and President of Council I. Virgil Hitchens, be authorized to execute an agreement with the Work Projects Administration for Sponsor's Proposal No. 32, involving the surfacing, re-surfacing, construction and reconstruction of streets within the corporate limits of Salisbury, as per map attached to the application, marked Exhibit "A".
14. The City Engineer presented three plans showing the proposed intersection of the Salisbury By-Pass with N. Division Street.

Plan No. 1, noted as Scheme "A", showed in general a wide intersection at this point which required three traffic lights for the regulation of traffic.

Plan No. 2, noted as Scheme "B", provided for N. Division Street to be a "Dead-end" street at its intersection with Livingston Street and showed one road south of Livingstone Street crossing from N. Division Street to the By-Pass.

Plan No. 3, noted as Scheme "C", provided for N. Division Street to be a "One-Way" street going south, between a proposed "cross-over" road just south of Livingston Street and the intersection of N. Division Street with the By-Pass. This arrangement requires one vehicular-actuated signal light located on the "cross-over" road.

Motion made and passed that City Engineer be authorized to notify the State Roads Commission that the City prefers Plan No. 3, noted as Scheme "C", subject to the City working out an arrangement with the Board of Education for a street running from Union Avenue to Livingston Street, West of North Division Street, so as to provide egress and ingress for persons residing on Livingston Street and, further, that copy of City Engineer's letter be attached to these minutes.

Minutes of Mayor & Council Meeting

Page 3

December 4, 1939

15. At the request of the Council, the City Engineer presented estimated lighting cost covering the ornamental lighting of Church Street, between North Division Street and W. Railroad Avenue, which was as follows:

(a) 14 - 400 c.p. lights @ \$39.00	\$546.00	per year
(b) 2000 feet underground cable @ \$0.08	<u>160.00</u>	" "
Total Estimated Cost	\$706.00	" "

The above figures are in accordance with present contract rates with the Eastern Shore Public Service Company.

16. Motion made and passed that Parking Ticket No. 3425 be excused.
17. Motion made and passed that Vouchers 12,405 to 12,45⁵ be approved for payment.

There being no further business, meeting adjourned at 11:30 P.M.

I. Virgil Hitchens, President

L. Thos. Parker, Jr., Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - DECEMBER 11, 1939

The Mayor and Council of Salisbury met in regular session at the City Hall on Monday, December 11, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting, and those of a special meeting held on Thursday, December 7, be approved as read.
2. Motion made and passed that Chief Holland's Parking Meter Report, and report for week ending December 10, 1939, be received and filed.
3. Motion made and passed that City Solicitor be authorized to prepare an ordinance for a filling station on the corner of the Salisbury Boulevard and Wade Street for The Cox Distributing Company.
4. The City Engineer presented a letter from Mr. S. Q. Johnson, Jr., in which Mr. Johnson stated he would not be responsible for water rents on any properties owned by him.

Motion made and passed that City Engineer be authorized to notify Mr. Johnson that water rents are a lien on the property according to Law and if he desires water service to be discontinued, arrangements will be made to do so upon notification.

5. Motion made and passed that City Engineer be authorized to purchase forty (40) street name signs and posts, complete, and to install same in various sections of Salisbury.
6. The City Engineer presented WPA Project Proposal No. 33 covering the construction of sanitary sewers, storm water drains and water mains within the corporate limits of Salisbury. The total value of the project amounted to \$86,852.00, of which the sum of \$55,707.00 represents a Federal Grant.

Motion made and passed that Mayor Arthur W. Boyce and Council President I. Virgil Hitchens be authorized to execute this proposal on behalf of the Mayor and Council of Salisbury.

7. The City Engineer pointed out the advisability of including a project for Cranberry Bog in order to handle the materials to be dredged from the Wicomico River and, further, suggested that this work be incorporated in a WPA Project for the development of a colored playground.

Motion made and passed that City Engineer be authorized to prepare a WPA Project combining the colored playground with the filling in of Cranberry Bog.

8. The City Engineer stated that several WPA Projects would terminate on or about December 31, 1939 and, further, the termination of these projects would mean that several temporary employees of the City would be laid off. The following temporary employees' services to

December 11, 1939

be terminated as of December 14, 1939: James Brown, Van Smith, Norman Arvey, Roger Purcell, Walter Gibbs, Leon Carter, William Alexander, Alex McCarthy, and Ira Elliott. Trucks owned by A. P. Isakson and Irving Pryor are no longer needed due to the termination of the work.

Motion made and passed that City Engineer be authorized to notify the above named employees to the affect that their services would be no longer required due to the fact that no Work Projects, employing their services, are available at this time.

9. Motion made and passed that Ordinance No. 399, providing for the regulation and control of all vehicles, motor, horse-drawn or otherwise, at intersecting streets and/or avenues where signs notifying drivers of vehicles to come to a full stop before entering or crossing such intersecting street and/or avenue have been erected and providing penalties for the violation thereof, be passed for final reading.
10. Motion made and passed that Ordinance No. 400, an ordinance entitled "Thirteenth Amendment to Zoning Ordinance No. 292", to supplement and amend be in no manner otherwise to change said Zoning Ordinance by providing a change in the Area District Regulations of a certain area of land on the South side of Winders Street.....from R 40 C Area to R 40 B Area, be advertised, posted and passed for first reading.
11. Motion made and passed that City Treasurer be authorized to credit the water account of George T. Huston, due to vacancy of property located at North Division Street and London Avenue, in the amount of \$11.66. One apartment to be credited with vacancy from October 10 to December 1, 1939, \$3.66. One apartment to be credited from August 1 to December 1, 1939, \$8.00.
12. The City Solicitor presented a report of the Commissioners on the Closing of Waller Street.

Motion made and passed that this report be ratified, there being no objections.
13. At the request of Messrs. Ralph Grier and Wade H. Insley, members of the Salisbury By-Pass Right of Way Committee, a motion was duly made and passed that Alfred T. Truitt be employed by the City Council to assist the By-Pass Committee in negotiating for the rights of way for the proposed extension of the Salisbury By-Pass northward from Main Street.
14. Motion made and passed that Vouchers 12,456 to 12,495, inclusive, be approved for payment.
There being no further business, meeting adjourned at 12:00 Midnight.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk

CITY HALL, SALISBURY, MARYLAND -- DECEMBER 7, 1939

The Mayor and Council met in special session at the City Hall, Salisbury, Maryland, on Thursday, December 7, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, W. T. Gardner, Hilary M. Taylor, William W. Dixon and Eugene M. Messick.

The following officials of the Eastern Shore Public Service Company were also present: Messrs. F. W. C. Webb, Lewis Payne and William S. Moore, Jr.

Mr. F. W. C. Webb presented a new contract for electric lighting and water pumping and read and discussed the various phases of the contract with the Mayor and Council.

After a thorough discussion, a motion was made and passed that Mayor Arthur W. Boyce and President of Council I. Virgil Hitchens be authorized to execute a contract with the Eastern Shore Public Service Company for the lighting of streets and thoroughfares in the City of Salisbury, including electric energy for the pumping of water and the operation of traffic signals for a three-hour period, beginning October 1, 1939. ^{year}

Motion made and passed that a copy of this contract be placed in the City Engineer's files; also, a copy be placed in the City Treasurer's office.

There being no further business, meeting adjourned at 9:30 P.M.

I. Virgil Hitchens, President L. Thomas Parker, Jr., Deputy Clerk

REAL ESTATE



LARMAR CORPORATION

Owners of Following
Developments

PINEHURST
HUNTING PARK
RIVERSIDE DRIVE
PARK HEIGHTS
LOCUST TERRACE
GLEN ACRES

DEVELOPERS AND HOME BUILDERS

OFFICE E. MAIN STREET, TELEPHONE 486

SALISBURY, MARYLAND

Nov. 21, 1939

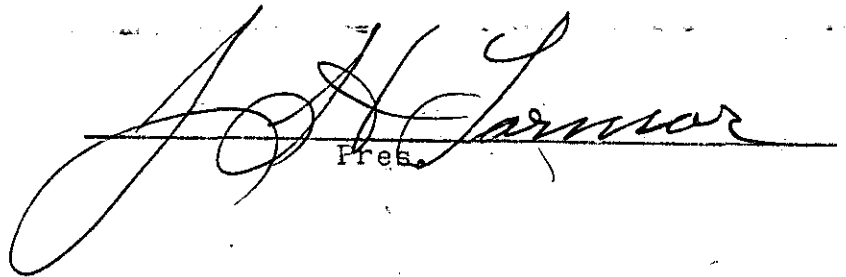
Mayor Arthur W. Boyce
Salisbury
Maryland

Dear Mayor Boyce:

This is to advise you that it will be impossible for me to serve as one of the Committeemen on the Salisbury-By-Pass and I am writing to ask you to kindly appoint someone in my place. Thanking you in advance, I am

Respectfully yours,

JHL/C


Pres.

November 24, 1939

Mr. James H. Larmar
Member of Salisbury By-Pass Committee
c/o Larmar Corporation
E. Main Street
Salisbury, Maryland

Dear Sir:

This will acknowledge your letter of the 21st, tendering your resignation as a Member of the By-Pass Committee due to your business not permitting the time required in this worthy and much needed project.

Under such conditions, and in behalf of the Mayor and Council, I am reluctant to accept your resignation with deep regret, conveying to you our sincere thanks and appreciations for the good work and untiring efforts rendered by you in advancing this project to its present degree of progress.

Knowing that we may depend on your loyal cooperation in securing the completion of the By-Pass, I am

Sincerely yours,

Arthur W. Boyce,
Mayor

AWB/n

C
O
P
Y
F
O
R
M
I
N
U
T
E
S

City of Salisbury



DEPARTMENT OF PUBLIC WORKS
CLARKE GARDNER
CITY ENGINEER

MARYLAND

December 5, 1939

Mr. Austin F. Shure, Engineer of Surveys
State Roads Commission
Federal Reserve Bank Building
Baltimore, Maryland

Dear Sir:

This will acknowledge your letter of November 29 together with three schemes showing suggested connections from North Division Street to the proposed Salisbury By-Pass at its intersection near the south end of the existing Pennsylvania Railroad Overhead structure.

The various schemes were placed before the Mayor and Council at their regular meeting held on December 4 and the writer was instructed to advise you to the effect that Scheme "C", that is, making North Division Street a "One-Way" street for southbound traffic between the proposed connecting road and a point just north of Livingstone Street, would be acceptable, contingent upon our ability to negotiate with the Board of Education of Wicomico County for a street approximately 300 feet west of North Division Street and parallel thereto between the limits of Union Avenue and Livingston Street. Incidentally, we believe that a vehicular-actuated traffic signal, near the intersection of the connecting road with the Salisbury By-Pass, should be installed in order to provide greater safety and freer movement of vehicular traffic on the proposed Salisbury By-Pass.

In preparing construction drawings for this intersection, we prefer that you do not make North Division Street less than the existing 30 feet curb width, as suggested by your Mr. Mintiens, because more than likely a car now and then may park on the west side of North Division Street. Naturally, we will try to prevent parking in this area as much as possible but, as you no doubt realize, this is a very difficult problem particularly in small communities.

Please let me have your comments in connection with the above suggestions.

Very truly yours,

CG vg

City Engineer

CITY HALL, SALISBURY, MARYLAND - DECEMBER 18, 1939

The Mayor and Council of Salisbury met in regular session at the City Hall on Monday, December 18, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Hilary M. Taylor, William W. Dixon, Werner T. Gardner and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Mr. Oscar Smith appeared before the Mayor and Council and requested a refund of \$45.00 covering excavation of a trench for a water main to serve a property in the vicinity of the Salisbury Boulevard and South Boulevard. Mr. Smith stated that he had a verbal agreement with Mr. Francis H. Dryden, former City Engineer, regarding this matter.

The City Engineer stated that he had reviewed the records and correspondence and could find no written agreement on the proposed refund.

Motion made and passed that this matter be held in abeyance pending further investigation.

3. Messrs. Calvin White, Claude Hastings and George Ennis appeared before the Mayor and Council requesting information on water, sewer and street grading on Bell Avenue.

Motion made and passed that City Engineer be authorized to establish a street grade and grade Bell Avenue, between Main Street and Priscilla Street, for a width of thirty feet (30').

Motion made and passed that the City Engineer construct water and sewer on Bell Avenue to serve the above mentioned properties upon a deposit of One Hundred Twenty-five Dollars (\$125.00), as outlined in City Engineer's previous letter addressed to Mr. C. D. Sergeant, representing the Federal Housing Administration, under date of November 15, 1939.

4. Mr. Ernest Clark, representing Mr. Albert Disharoon, appeared before the Mayor and Council requesting that a building line be established on Franklin Street in line with the existing buildings. This matter was referred to the City Solicitor.
5. Messrs. Norman Holland, William Holland, and Nelson, representing business interests on Mill Street; together with Messrs. Lipton and White, representing the Pennsylvania Railroad Company, appeared before the Mayor and Council regarding a proposed widening of Mill Street, between Isabella Street and W. Main Street.

Motion made and passed that City Engineer attend a conference with these officials on Tuesday, December 19, and write a letter to the Pennsylvania Railroad Company requesting their cooperation in the relocation of certain tracks for the widening of Mill Street as laid down on plat prepared by the City Engineer.

6. Motion made and passed that Parking Ticket Nos. 3410, 3406, 3409 and 3191, be excused.

December 18, 1939

7. Motion made and passed that Superintendent of Water Department be authorized to credit the water account of William Brown at 106 Delaware Street for a period of two years and nine months' payment on an outside hose connection which was never attached to this building, according to the Plumbing Inspector's examination.
8. Motion made and passed that City Solicitor be authorized to prepare an ordinance for the closing of Old Arch Street, between New Snow Hill Road and New Arch Street.
9. Motion made and passed that City Engineer be authorized to extend the contract with the Asphalt Service Company of Baltimore, Maryland for an additional 20,000 gallons at the rate of \$0.062 per gallon to cover the surfacing of the following streets:
 - (a) N. Pinehurst Ave., Riverside Road to Russell Ave.;
 - (b) College Ave., between Camden Ave. and Russell Ave.;
 - (c) Naylor Street, between Church St. and William St.;
 - (d) Hickory Street, N. Division St. to Cemetery Property;
 - (e) E. Pinehurst Ave., Camden Ave. to Smith St.;
 - (f) Jackson St., Lincoln Ave. to Vine St.;
 - (g) Liberty St., Preston St. to Mable St., including short sections on Mable and Preston St., between Truitt St. and Liberty St.

10. The City Engineer presented a request from Mr. E. S. McBriety regarding street lights on River Road, between the Woodcock property and a Branch, dividing the properties of McBriety and Oakley, located near North Pinehurst Avenue at its intersection with River Road.

Motion made and passed that Building Inspector be authorized to investigate this matter and render a report to the Mayor and Council at the next regular meeting.

11. Mr. C. L. Dickinson, member of the City Traffic Commission, appeared before the Mayor and Council and suggested that the Traffic Lights at the intersection of Church and Tilghman Streets; Division and Upton Streets; Union Street and N. Division Street; be regulated so as to permit a freer movement of traffic. Mr. Dickinson suggested that the "RED" on the thoroughfares be changed from thirty (30) seconds to twenty (20) seconds.

Motion made and passed that City Engineer be authorized to change the cycle of these lights so as to conform with Mr. Dickinson's request.

12. Motion made and passed that the City Engineer be authorized to purchase slag from the Pocahontas Coal Company in accordance with their quotation dated December 14, 1939, which is as follows:

- Item No. 1: 250 tons No. 4 Slag, @ \$2.05 per ton, delivered to Willow Street Yard;
- Item No. 2: 250 tons No. 3 Slag, @ \$2.10 per ton, delivered to Willow Street Yard.

13. Motion made and passed that Chief Holland's Parking Meter Report and Report for Week Ending December 17, 1939, be received and filed.

Minutes of Mayor & Council Meeting

Page 3

December 18, 1939

14. Motion made and passed that Ordinance No. 401, authorizing and directing the Clerk of the City of Salisbury to issue a permit to Christopher S. Cox, in accordance with his application for a permit to construct and install a concrete block filling station on the property located at the Northeast corner of the intersection of Salisbury Boulevard and Wade Street, in the City of Salisbury, Maryland, be read, posted, advertised, and all property owners within 300-feet notified, and be passed for first reading.
15. Motion made and passed that Voucher Nos. 12,496 to 12,564, inclusive, be approved for payment.

There being no further business, meeting adjourned at 12 Midnight.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk

CITY HALL, SALISBURY, MARYLAND - DECEMBER 26, 1939

The Mayor and Council of Salisbury met in regular session at the City Hall on Tuesday, December 26, 1939, at 7:30 P.M. with the following present: Mayor Arthur W. Boyce, Councilmen I. Virgil Hitchens, Hilary M. Taylor, William W. Dixon, Werner T. Gardner and Eugene M. Messick.

1. Motion made and passed that minutes of the last regular meeting be approved as read.
2. Mr. C. D. Sergeant, representing the F.H.A., together with Messrs. Calvin White, Claude Hastings and George W. Ennis, appeared before the Mayor and Council requesting information on the refund of a deposit in the amount of \$125.00 for the construction of a sanitary sewer on Bell, between Main Street and Lot No. 3-C.

Motion made and passed that the City Engineer be authorized to work out a schedule of refunds on the \$125.00 deposit on the basis of other houses being built and connected to the City's sewer between the above mentioned limits.

3. Mrs. W. B. Bowen and Miss Sara Holloway, representing the Wicomico County Coordinating Council, appeared before the Mayor and Council requesting a monthly donation of Five Dollars (\$5.00) to purchase recreational equipment for City-wide use.

Motion made and passed that the City Treasurer be authorized to prepare a voucher in the amount of Thirty Dollars (\$30.00) made payable to the Wicomico County Coordinating Council covering a six (6) months' donation for the purchase of recreational equipment for City-wide use.

4. Motion made and passed that Chief Holland's report for the month of November, 1939, and Parking Meter Violation Report, for the month of November, 1939, together with report for week ending December 24, 1939, be received and filed.
5. Motion made and passed that City Treasurer be authorized to make a decrease, in the amount of \$ on the property of James T. Wright, located on the corner of Locust and Oak Streets, as per recommendations of the Building Inspector.
6. Motion made and passed that the Mayor and President of Council be authorized to sign a letter addressed to the Pennsylvania Railroad Company regarding the proposed widening of Mill Street in accordance with memorandum prepared by City Engineer under date of December 27, 1939, copy of which is attached to these minutes.
7. The City Engineer presented bids on forty-eight (48) 1-inch goose-necks, which are as follows:

Kitson Company	Philadelphia, Pa.	\$134.40	---
Mueller Company	Decatur, Illinois	\$144.96	2% - 10 days
Glauber Mfg. Co.	Kinsman, Ohio	\$151.20	2% - 10 days
Crane Company	Baltimore, Maryland	\$185.76	2% - 10 days

1938

1942

Agreement between City of Shelton
& State Roads Commission regarding
purchase of R/W and/or construction
of storm water drains from Rt. 13,
E. Main St. to N. Division St.

Aug. 2, 37

2 - 5445

~~2~~

M. or S.

Minutes of Mayor & Council Meeting

Page 2

December 26, 1939

Motion made and passed that the City Engineer be authorized to purchase forty-eight (48) 1-inch lead flange goosenecks for use in the Water Department from the lowest bidder, Kitson Company of Philadelphia, Pennsylvania, for the sum of \$134.40, freight prepaid to our Mill Street Storage Yard.

8. The City Engineer presented bids on traffic signs, which were as follows:

Lyle Signs, Inc.	Minneapolis, Minn.	\$155.28	---
Aeroil Burner Co.	West New York, N.J.	\$ 80.19	1% - 10 days
Municipal Street Sign	Brooklyn, N. Y.	\$ 79.40	---

Motion made and passed that the City Engineer be authorized to purchase sixty-four (64) traffic signs from the lowest bidder, Municipal Street Sign Company of Brooklyn, New York, for the sum of \$79.40, delivered to Mill Street Storage Yard, Salisbury, Maryland.

9. The City Engineer presented a bid from the Municipal Street Sign Company on forty- (40) street name signs, in accordance with the City of Salisbury standardization requirements, whose bid was \$5.14 per set, freight prepaid to Mill Street Storage Yard, Salisbury, Maryland.

Motion made and passed that the City Engineer be authorized to purchase forty (40) sets of street name signs from the Municipal Street Sign Company of Brooklyn, New York, at the rate of \$5.14 per set, or a total of \$205.60 delivered to our Mill Street Storage Yard, Salisbury, Maryland.

10. The City Engineer presented a bid from the Union Metal Manufacturing Company of Canton, Ohio on forty (40) street sign posts at the rate of \$2.41 each, delivered to Mill Street Storage Yard.

Motion made and passed that the City Engineer be authorized to purchase forty (40) steel street sign posts from the Union Metal Manufacturing Company of Canton, Ohio at the rate of \$2.41, or a total of \$96.40, delivered to our Mill Street Storage Yard, Salisbury, Maryland.

11. The City Engineer presented bids on one (1) drafting table and stool for the Engineering Department, which are as follows:

Renninger and Graves	Philadelphia, Pa.	\$68.50
Charles Bruning Company	New York City	\$71.05

Motion made and passed that the City Engineer be authorized to purchase from the lowest bidder, Renninger and Graves of Philadelphia, one drafting table, stool and straight edge attachments, for the sum of \$68.50 delivered to the City Hall, Salisbury, Maryland.

12. The City Engineer presented a report covering curbing and guttering assessments due and payable for the construction work done on Anne

Minutes of Mayor & Council Meeting

Page 3

December 26, 1939

Street, between E. Church Street and Railroad Avenue. The City Engineer stated that a date should be set for a hearing on the assessments for advertisement in the newspapers.

Motion made and passed that City Engineer be authorized to advertise and set a date on the curbing and guttering assessments pursuant to the provisions of Ordinance No. 381, approved by the Mayor and Council of Salisbury on May 15, 1939.

13. Motion made and passed that Chief Holland be authorized to purchase one hundred (100) bullets for each of the following officers: Chief Holland, Sergeant Wilson, Patrolmen Roth, Rau, Shores, Larmore, Johnson, Briddell, Hubbert, Brewington, Chatham, Dennis, Murray and Nottingham.
14. Motion made and passed that Ordinance No. 401, authorizing and directing the Clerk of the City of Salisbury to issue a permit to Christopher S. Cox, in accordance with his application for a permit to construct and install a concrete block filling station on the property located at the Northwest corner of the intersection of Salisbury Boulevard and Wade Street, in the City of Salisbury, Maryland, having been advertised, posted and all property owners notified, and there being no objections, be passed for final reading.
15. Motion made and passed that Ordinance No. 402, providing for the closing of a part of Old Arch Street lying between the Snow Hill Road and the intersection of New Arch Street with Old Arch Street, in the City of Salisbury, Maryland, be read, advertised and all persons notified in accordance with the provisions of the City Charter, and passed for first reading.
16. Motion made and passed that City Voucher Nos. 12,567 to 12,591, inclusive, be approved for payment.
17. There being no further business, meeting adjourned at 10:00 P.M.

I. Virgil Hitchens, President

L. Thomas Parker, Jr., Deputy Clerk